



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

June 11, 2026 - 1:00 PM

**Diana Finegan, Chair, District 2
Janet Barek, 1st Vice Chair, District 3
Jeff Kinnard D.C. 2nd Vice Chair, District 1
Holly L. Davis, Commissioner, District 5
Rebecca Bays, Commissioner, District 4**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. PROCLAMATIONS & AWARDS

B.1. Proclamation -- Youth Sports Recognition Girls Soccer

Approve & Authorize the BOCC to recognize the Nature Coast Soccer Club - Girls Teams on their outstanding achievements during the 2025-2026 season. **(Joel Waldrop, Nature Coast Soccer)**

C. CONSENT

Minutes

C.1. Minutes of the Board of County Commissioners

Approve minutes of the following Board of County Commissioner meetings:
May 12, 2026 Regular Meeting
May 26, 2026 Regular Meeting

Administration

C.2. Annual Notice of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments - Correcting the commencement date to FY26/27

Adopt and authorize the Chairman to execute a resolution correcting the commencement date for the use of the uniform method of collecting non-ad valorem special assessments in Citrus County, Florida, affirming the need for the levy, directing the mailing of the resolution, and providing for an effective date. **(Carlton Hall, Public Works Director)**

C.3. CareerSource Citrus Levy Marion Master Services Contract

Approve and authorize the Chair to execute the Master Services Contract with the Citrus, Levy, Marion Regional Workforce Development Board, Inc. **(Steve L. Howard, County Administrator)**

Attorneys Office

Clerk

Community Services

C.4. Auction of Asset 52522-Transit Services

Approve the deletion of asset by auction from the inventory of Transit Services and the county's capital asset listing.

Asset# 52522-2016 Ford Passenger Bus VIN 1FDSE4FS8GDC53710 (**Eric Head, Community Services Director**)

C.5. MFAAA/Elder Options Older American Act III Grant Application for Funding Years 2027-2029

Adopt and authorize the Chairman to execute a resolution authorizing an application for funding, execution of the resulting contract, amendments and necessary documents, after review by the County Attorney, for the Mid-Florida Area Agency on Aging dba Elder Options Older American Act III programs for the period effective January 1, 2027, through December 31, 2029. (**Eric Head, Community Services Director**)

Fire Services

C.6. LifeStream Behavioral Center, Inc. - FY24/25 Annual Report

Acknowledge receipt of LifeStream Behavioral Center's annual report for FY24/25, running from October 1, 2024 through September 30, 2025. (**Craig Stevens, Fire Chief**)

C.7. Certification Statement for the Use of Certified Public Funds

Approve and authorize the Chairman to execute the Certification Statement for the Use of Certified Public Funds. (**Craig Stevens, Fire Chief**)

C.8. Initial Assessment Resolution for Fire Protection Services

a. Adopt and authorize the Chairman to execute the Amended and Restated Initial Assessment Resolution for Fire Protection Services for FY 2026-27.

b. Set a public hearing on July 28, 2026, at 1:30 P.M. to consider adopting fees and assessment rates for Fire Protection Services for FY 2026-27 and adopting the Fire Protection Services assessment roll prepared by the Property Appraiser's Office. (**Craig Stevens, Fire Chief**)

Human Resources

C.9. Settlement of Claim # F231AL0083

Approve and authorize Cindy Townsend, Esquire, representing Citrus County, Florida to accept the Proposal for Settlement for Case Number 2025 CA 000847A Heidemaria Laro vs Citrus County for \$25,000 on behalf of Citrus County, Florida. (**Jessica Flynn, Human Resource Director**)

Management and Budget

C.10. Quarterly Budget Status Report

Acknowledge receipt of the 2nd Quarter Budget Status Report from January 1, 2026, through March 31, 2026. **(Tammy Wilson, Management & Budget Director)**

C.11. Budget Transfers

Approve the budget transfers for Stormwater (3), Chassahowitzka Campground, Solid Waste Management, Technical Services, General Fund Capital Improvement Program (CIP), Parks and Recreation and Grounds Maintenance for fiscal year 2025-2026 **(Tammy Wilson, Management & Budget Director)**

C.12. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/adopting the Florida Department of Transportation 5339 Capital and the Florida Department of Transportation (FDOT) Small County Outreach Program (SCOP) resurfacing W Mustang Blvd from W Mesa Verde Dr. to CR491 grant budgets for fiscal year 2025-2026. **(Tammy Wilson, Management & Budget Director)**

Growth Management

C.13. Proposed 2026 Property Abatement Assessments

- a. Adopt and authorize the Chairman to execute a Resolution for the 2026 Property Abatement Assessments relating to the provision of property abatement services; describing the method of assessing property abatement service costs against assessed property located within Citrus County, Florida; determining the property abatement service costs and the initial property abatement special assessments; directing the preparation of an assessment roll, authorizing a public hearing and directing the provision of notice thereof and providing for an effective date.
- b. Set a public hearing on July 28, 2026, at 1:32 P.M. regarding the 2026 Property Abatement Assessments. **(Eric Landon, Growth Management Director)**

Public Works

C.14. Security Deposit Increase for Monthly Charge Account Agreement – Habitat For Humanity Of Citrus Co., DBA Habitat For Humanity of the Nature Coast

- a. Approve and authorize the Chairman to execute a monthly Waste Disposal Account Agreement between Citrus County and Habitat For Humanity Of Citrus Co., DBA Habitat For Humanity of the Nature Coast for disposal fees up to \$3,500.00 at the Citrus County Central Landfill.
- b. Approve the termination of the existing Waste Disposal Account Agreement with Habitat For Humanity Of Citrus Co., DBA Habitat For Humanity of the Nature Coast, dated August 06, 2024, and authorize the transfer of the current \$2,200.00 cash deposit to the new agreement. **(Carlton Hall, Public Works Director)**

C.15. Security Deposit Increase for Monthly Charge Account Agreement – Preusler and Associates, DBA Restoration Specialists

- a. Approve and authorize the Chairman to execute a monthly Waste Disposal Account Agreement between Citrus County and Preusler and Associates, DBA Restoration Specialists for disposal fees up to \$1,000.00 at the Citrus County Central Landfill and accept Merchants National Bonding, Inc. No. 101662481.
- b. Approve the termination of the existing Waste Disposal Account Agreement with Preusler and Associates, DBA Restoration Specialists, dated January 01, 2015.
- c. Authorize staff to process all necessary documentation and refund cash security deposit of \$500.00 plus \$66.06 accrued in interest. **(Carlton Hall, Public Works Director)**

C.16. Security Bond Continuation for Monthly Charge Account Agreement – Waste Connections of Florida, Inc.

Approve and authorize the Chairman to accept the security bond continuation certificate for Travelers Casualty and Surety Company of America, No. 108 028 221 extending the term to June 01, 2027, in reference to Waste Connections of Florida, Inc.'s Waste Disposal Account Agreement, dated May 27, 2025. **(Carlton Hall, Public Works Director)**

C.17. Surplus Property

Approve and authorize staff to sell equipment as listed in the supporting backup documents through an online auction service. In the event an item does not sell, authorize staff to dispose of surplus property according to County policy. **(Carlton Hall, Public Works Director/ Bryan Cope, Fleet Management Director)**

C.18. Initial Assessment Resolution for Solid Waste Residential Assessment

- a. Adopt and authorize the Chairman to execute the Initial Assessment Resolution for FY 2026-27.
- b. Set a public hearing on July 28, 2026, at 1:35 P.M. to consider adopting the assessment rate for the Solid Waste Residential Assessment roll prepared by the Property Appraiser's Office. **(Carlton Hall, Public Works Director)**

Systems Management

Visitors and Convention Bureau

Water Resources

C.19. Proposed Citrus Springs 2026 Assessment Area

- a. Adopt and authorize the Chairman to execute a Resolution of Citrus County, Florida, relating to the provision of Water Distribution Facilities in the unincorporated area of the County; creating the Citrus Springs 2026 Assessment Area; determining the estimated capital cost of the Water Line Extensions; establishing the method of assessing the project cost against the properties that will be benefited thereby, establishing other terms and conditions of the assessments; directing the County

Administrator to prepare a preliminary assessment roll; establishing a public hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.

b. Set a public hearing for July 28, 2026, at 1:34 p.m. regarding the proposed Citrus Springs 2026 Assessment Area. **(Ken Cheek, P.E., Water Resources Director)**

C.20. Proposed Cedar Lake Estate 2026 Assessment Area

a. Adopt and authorize the Chairman to execute a Resolution of Citrus County, Florida, relating to the provision of Water Distribution Facilities in the unincorporated area of the County; creating the Cedar Lake Estate 2026 Assessment Area; determining the estimated capital cost of the Water Line Extensions; establishing the method of assessing the project cost against the properties that will be benefited thereby, establishing other terms and conditions of the assessments; directing the County Administrator to prepare a preliminary assessment roll; establishing a public hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.

b. Set a public hearing for July 28, 2026, at 1:33 p.m. regarding the proposed Cedar Lake Estate 2026 Assessment Area. **(Ken Cheek, P.E., Water Resources Director)**

C.21. Connection Charge Installment Lien Agreement - Patricia A Gratton

a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Patricia A Gratton.

b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director)**

C.22. Connection Charge Installment Lien Agreement - Jahmes K McClean & Yanyan Jiang

a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Jahmes K McClean and Yanyan Jiang.

b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director)**

Set Public Hearings Workshops

C.23. Set a Public Hearing for Certification of the 2026-27 Non-Ad Valorem Assessment Rolls

a. Adopt and authorize the Chairman to execute a preliminary rate resolution of Citrus County, Florida relating to the Certification of the Fiscal Year 2026-2027 Non-Ad Valorem Assessment Rolls.

b. Set a public hearing on Tuesday, July 28, 2026, at 1:31 p.m. for the purpose of hearing public comment on the adoption of a final rate resolution adopting and certifying the countywide non-ad valorem assessment rolls for FY 2026-2027 which includes assessments for street lighting, neighborhood beautification, roadway

maintenance and improvements, and water and wastewater assessments within the various assessment areas in compliance with Florida Statutes Chapter 197.3632.
(Carlton Hall, Public Works Director)

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. ITB 25-110 Amendment No. 2; Holder Industrial Park Force Main Extension Construction Project (CONFIDENTIAL)

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and the Contractor listed in the Agreement documents, to ratify the action of the Department in issuing the Amended Notice to Proceed on April 23, 2026, and extend the time for substantial completion to July 1, 2026, and final completion to July 31, 2026, there is no additional cost associated with this Amendment. **(Ken Cheek, P.E., Water Resources Director)**

E.1.b. QTE 24-114 Amendment No. 2; Certificate of Insurance Software Program: My COI LLC

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and My COI LLC, to exercise the second option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to July 22, 2027, and to modify the language in Section 18.4 Compliance with Laws and Section 18.15 Equal Employment Opportunity, in accordance with Executive Order 14173. There is no cost increase associated with this Amendment. **(Jessica Flynn, Human Resource Director)**

E.1.c. QTE 26-125 Emergency Telephone Services for Courthouse Elevators (CONFIDENTIAL)

Approve and Authorized the Chairman to execute the Agreement between Citrus County, Florida and the vendor listed in the agreement to provide equipment, installation, and monitoring services for two-way emergency audio/visual equipment in the County Courthouse elevators in compliance with Florida Statute, Chapter 399, Florida Building Codes and DBPR adoption of ASME A17.1/CSA B44, at a cost of \$247.00 monthly service fee. **(Carlton Hall, Public Works Director)**

E.1.d. ITB 26-106 Mowing for Fire Training Center, Fire Stations, and Well Sites; Simply Amazing Property Maintenance LLC

Approve and Authorize the Chairman to executed the Agreement between Citrus County, Florida and Simply Amazing Property Maintenance LLC, to provide finish mowing, edging, trimming, and clean-up for the Fire Training Center, fire stations, and well sites, at the estimated cost of \$24,400.00 per year. **(Craig Stevens, Fire Chief)**

E.2. P035BOCT25, Virgin Islands Inmate Housing Contract PREA Language Amendment

Approve and authorize the Chairman to execute Amendment No. 1 to Professional Services Contract between the Government of the U.S. Virgin Islands Bureau of Corrections, CoreCivic of Tennessee, LLC and Citrus County, Florida. to update the PREA language in the contract. **(Joseph Whittick, Contract Monitor)**

E.3. Fund Balance

Discuss, approve and authorize the Chairman to execute a budget resolution to recognize the actual fund balance brought forward from September 30, 2025. **(Tammy Wilson, Management & Budget Director)**

E.4. IMP 2023-00008 Lecanto Preserve Phase 1 Improvements Agreement

- a. Approve and authorize the Chairman to execute the Improvements Agreement for Lecanto Preserve Phase 1 with Lecanto Preserve, LLC
- b. Accept bond in the amount of \$2,315,416.36 for 130% of the cost of remaining infrastructure improvements. **(Carlton Hall, Public Works Director)**

E.5. S. Lewdinger Drive/Right-of-Way

- a. Approve and authorize the Chairman to accept Warranty Deeds from InVictus Development LLC, a Florida Limited Liability Company and Cardinal Oaks LLC, A Florida Limited Liability Company, for the conveyance of properties located on S. Lewdinger Drive, as depicted in the attached sketches, for the purpose of securing additional right-of-way as specified therein and execute the same.
- b. Authorize the Clerk to place acceptance stamp on the deed and record it in the Public Records of Citrus County, Florida. **(Carlton Hall, Public Works Director)**

E.6. HC Lecanto, LLC Right-of-Way Dedication

- a. Approve and authorize the Chairman to accept a Warranty Deed from HC Lecanto, LLC for the donation of 40' of the property within AK's 1501946, Parcel ID # 18E19S04 34100, located at 3949 W. Gulf To Lake Hwy., Lecanto, FL & AK 1501954, Parcel ID #18E19S04 34110 located at 3764 W. Southern St., Lecanto, FL as additional right-of-way in conjunction with the construction of the proposed Lecanto VA Clinic, ensuring compliance with county planning standards and enhancing traffic flow in the area.
- b. Authorize the Clerk to place the acceptance stamp on the deed and record it in the Public Records of Citrus County, Florida. **(Carlton Hall, Public Works Director)**

E.7. Interlocal Agreement with Ozello Water Association for Wastewater Services

- a. Approve and authorize the Chairman to execute the Interlocal Agreement for the Provision by Citrus County of Wastewater Services within the Territorial Area of the Ozello Water Association, Inc.
- b. Authorize the Clerk to record the Interlocal Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

E.8. FY25 Assistance to Firefighters (AFG) Grant Program

- a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2025 Assistance to Firefighters (AFG) Grant Program for mobile and portable radio upgrade.
- b. Approve and authorize the Chairman to execute the "Designation of Signatory Authority". **(Craig Stevens, Fire Chief)**

E.9. FY25 Fire Prevention and Safety Grant Program

- a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2025 Fire Prevention and Safety Grant to purchase and implement fire pre-plan software execution of the grant award and amendments and modifications of grant application and award documents.
- b. Approve and authorize the Chairman to execute the "Designation of Signatory Authority". **(Craig Stevens, Fire Chief)**

E.10. Budgeted Out of Country Travel - FITUR

Approval for Terry Natwick, Marketing & Sales Manager, and Auvis Cole, Tourism Director, to attend FITUR in Madrid, Spain from January 20-24, 2027. **(Auvis Cole, Tourism Director)**

E.11. TDC Request for New Travel Initiatives

- a. Approval for 1 individual to attend the STS Board Meeting in Richmond, VA. September 2026.
- b. Approval for 1 individual to the Destinations International CDME Course in Portland, OR from Jul. 18-21, 2026
- c. Approve related budget transfer. **(Auvis Cole, Tourism Director)**

F. OUTSTANDING COMMISSION ITEMS

Veronica Kampschroer, MPA, PMP (Special Projects Manager) -- Update on Outstanding Commission Items

www.citrusbocc.com/departments/commissioners/commissioner_projects.php

G. LEGISLATIVE UPDATES

H. COUNTY ADMINISTRATOR - STEVE L. HOWARD

H.1. Financial Forecast Tool Demonstration

Financial Forecast Tool Demonstration Presentation **(Tammy Wilson, Management & Budget Director)**

I. PRESENTATIONS/PUBLIC HEARINGS

- I.1. 1:15PM Presentation Legislative Update Sarah Suskey, The Advocacy Partners Informational Presentation (Sarah Suskey, Advocacy Partners)**

J. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

K. COMMISSIONER REBECCA BAYS - DISTRICT 4

K.1. Temporary Hiring Freeze

Discussion and direction regarding implementation of a temporary hiring freeze for all non-mission-critical positions, with exceptions for mission-critical positions, 100% grant-funded positions, enterprise funds, and/or business tax receipts.

K.2. Discussion of Right Rudder Aviation Litigation

Direct our Attorney, Dale Scott, to end this litigation by offering that the County will dismiss its Counterclaims in exchange for Right Rudder dismissing its complaint.

L. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

M. 2ND VICE CHAIR JEFF KINNARD D.C. - DISTRICT 1

N. 1ST VICE CHAIR JANET BAREK- DISTRICT 3

O. CHAIR DIANA FINEGAN - DISTRICT 2

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. ADVISORY BOARD ANNOUNCEMENTS

S. UPCOMING MEETINGS

1. Regular Meeting, **Monday, June 22, 2026**, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, **July, 14, 2026**, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, **July, 28, 2026**, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Preliminary Budget Hearing **Wednesday, July 22, 2026**, Governing Body of the Special Library District **8:30am**, Fire Services Special District **8:45am**, Board of County Commissioners, **9:00am**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida
2. Tentative Budget Hearing, **Thursday, September 10, 2026, at 5:00pm**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida
3. Final Budget, **Monday, September 21, 2026, at 5:01pm**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida.

U. PUBLIC HEARINGS

- U.1. 5:01 p.m. AA-2026-00001 Vix Construction for First Kingdom Partners, LLC**
If approved, direct the Chair and Clerk to execute the ordinance for AA-2026-00001 Vix Construction for First Kingdom Partners, LLC (**Eric Landon, Growth Management Director**)

V. ADJOURN