



CITRUS SPRINGS ADVISORY COUNCIL

**Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434**

AGENDA

June 3, 2026 - 9:00 AM

**Joan Dias, Chair
Vince Micklem, Vice-Chair
Tyler Thompson, Member**

**Karen Parker, Member
Patick Crippen, Member**

NOTICE TO THE PUBLIC

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

Any person who decides to appeal any decision of the Governing Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made, which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Introduction of Staff

B. OPEN TO THE PUBLIC

C. APPROVAL OF MINUTES

C.1. Approval of May 6th, 2026 Draft Minutes - Citrus Springs MSBU

D. APPROVAL OF FINANCIAL REPORTS

D.1. Approval of FY26 Period 8 Financial Reports - Citrus Springs MSBU

E. REVIEW FROM POINT PERSONS

E.1. Streetlights - Karen Parker

E.2. Road Resurfacing - Vince Micklem

E.3. Beautification of Boulevards/Medians/Flowers - Tyler Thompson

E.4. Grate Installation/Fountain - Joan Dias

E.5. Roadway Maintenance/Mowing - Patrick Crippen

F. OLD BUSINESS

G. NEW BUSINESS

G.1. FY27 Proposed Budget Review

H. GENERAL DISCUSSION

I. PUBLIC INPUT

J. NEXT MEETING

K. ADJOURN



AGENDA MEMORANDUM

FROM:					
SUBJECT:	Approval of May 6th, 2026 Draft Minutes - Citrus Springs MSBU				
AGENDA DATE:	June 3, 2026				
<u>BRIEF OVERVIEW:</u> Approval of May 6th, 2026 Draft Minutes - Citrus Springs MSBU					
<u>STRATEGIC PLANNING ELEMENT:</u>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
<u>RECOMMENDED ACTION:</u> Approval of May 6th, 2026 Draft Minutes - Citrus Springs MSBU					
<u>ATTACHMENTS:</u> 1. 05.06.26 - CS minutes - Draft					

CITRUS SPRINGS ADVISORY COUNCIL

Chair: Joan Dias
Vice Chair: Vince Micklem
Member: Karen Parker

Municipal Services Benefit Unit
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

Member: Tyler Thompson
Member: Patrick Crippen

MINUTES **Regular Meeting** **May 6th, 2026**

CALL TO ORDER:

Chair Joan Dias called the meeting to order at 8:59 AM. Invocation by Joan Dias followed by the Pledge of Allegiance led by Vince Micklem.

Present:

- Joan Dias, Chair
- Vince Micklem, Vice Chair
- Karen Parker, Member
- Tyler Thompson, Member
- Patrick Crippen, Member

Also present:

- Hannah Petty, Public Works Admin Asst II / Advisory Council Recording Secretary
- Carlton Hall, Public Works Director/County Liaison

Absent:

- N/A

OPEN TO THE PUBLIC:

- Citizen Scott Layman inquired how notices are sent out for water main breaks.
 - Hannah to follow up with Water Resources.

APPROVAL OF THE MINUTES:

April 1st, 2026, meeting minutes were reviewed.

- **Vince Micklem made a motion to accept the Minutes as distributed.**
- **Seconded by Karen Parker.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

FY26 Period 7 financial reports were reviewed.

- **Vince Micklem made a motion to accept FY26 Period 7 financial reports.**
- **Seconded by Tyler Thompson.**
- **Motion approved unanimously.**
- **Vince inquired as to why salaries were higher than usual.**
 - **There were three pay periods in April.**

CORRESPONDENCE

- N/A

SPECIAL REPORTS:

Streetlights:

- Karen is investigating a light located at Elkcarn and Citrus Springs Blvd and trying to figure out whether it belongs to Duke or WREC.
- The previously damaged light at Hampshire and Elkcarn has been repaired.

Road Resurfacing:

- Vince inquired about the FY26 road resurfacing list.
 - The list was recently completed, and should be on the Pavement Management Portal soon.
- The local deed restriction sign was installed near Hazelwood.

Boulevard Beautification:

- Tyler sent Hannah the plant list for the intersection of W Citrus Springs Blvd and Deltona. Tyler to follow up with the contact for the gardening club to discuss the list.
- Vince stated that some of the crepe myrtle trees look like they may have died during the Winter.
- Joan inquired if the damaged rain barrel has been replaced that was previously hit by a car.
 - It has not been replaced yet.

Grate Installation and Fountain:

- The fountain is running approximately four hours a day per water restriction rules. No SWFWMD signage is required.

Roadway Maintenance / Mowing:

- The new Scag mowers have been delivered to Citrus Springs.
- Contract mowing has started on major roads.
- Karen inquired about who picks up roadside litter.
 - Both the MSBU staff and Solid Waste Litter Crew pick up litter.
- The dumpster was delivered this week for MSBU use only.

OLD BUSINESS:

- N/A

NEW BUSINESS:

- Vince brought a quote to the board for a local artist named Carly to repaint the info board at the fountain at a price of \$375.
 - **Karen Parker made a motion to approve the quote for repainting the info board at the price of \$375.**
 - **Seconded by Patrick Crippen.**
 - **Motion approved unanimously.**
 - **Vince to follow up to ensure that she can take credit card as payment.**

GENERAL DISCUSSION

- The board requested that Hannah bring a preview of the requested budget for FY27 to the next meeting.

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VANDALISM:

- N/A

PUBLIC INPUT:

- N/A

The Next regular meeting will take place on June 3rd, 2026.

ADJOURNMENT:

- **Vince Micklem made a motion to adjourn.**
- **Seconded by Tyler Thompson.**
- **Motion carried.**

The meeting adjourned at 9:24 am.

Submitted by Hannah Petty
Public Works Admin Assistant II
Citrus Springs Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:					
SUBJECT:	Approval of FY26 Period 8 Financial Reports - Citrus Springs MSBU				
AGENDA DATE:	June 3, 2026				
<u>BRIEF OVERVIEW:</u> Approval of FY26 Period 8 Financial Reports - Citrus Springs MSBU					
<u>STRATEGIC PLANNING ELEMENT:</u>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
<u>RECOMMENDED ACTION:</u> Approval of FY26 Period 8 Financial Reports - Citrus Springs MSBU					
<u>ATTACHMENTS:</u> 1. expstat_4054 2. revstat_4155					

DATE: 05/28/2026
TIME: 09:53:34

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.orgn3='8200'
ACCOUNTING PERIOD: 8/26

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARTMENT,ACCOUNT
TOTALLED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	113,388.00	8,297.60	.00	66,444.27	46,943.73	58.60
52100	FICA TAXES	10,318.00	633.15	.00	5,074.51	5,243.49	49.18
52200	RETIREMENT CONTRIBUTIONS	15,842.00	1,164.15	.00	9,322.81	6,519.19	58.85
52300	LIFE & HEALTH INSURANCE	22,816.00	1,893.22	.00	15,129.80	7,686.20	66.31
52400	WORKERS' COMPENSATION	3,105.00	271.33	.00	2,170.39	934.61	69.90
53400	OTHER CONTRACTUAL SERV	5,000.00	.00	.00	.00	5,000.00	.00
53409	CONTRACTUAL SERV MOWING	5,000.00	.00	.00	.00	5,000.00	.00
53416	SOFTWARE AS A SERVICE	580.00	207.70	.00	1,315.12	-735.12	226.74
54100	COMMUNICATIONS SERVICES	1,800.00	88.44	.00	530.64	1,269.36	29.48
54201	POSTAGE	1,000.00	.00	.00	.00	1,000.00	.00
54300	UTILITY SERVICES	12,656.00	123.00	.00	4,854.74	7,801.26	38.36
54306	STREET LIGHTS	67,200.00	2,150.03	.00	25,077.14	42,122.86	37.32
54400	RENTALS & LEASES	2,000.00	.00	.00	655.20	1,344.80	32.76
54550	GENERAL LIABILITY CLAIMS	5,000.00	.00	.00	.00	5,000.00	.00
54600	REPAIR & MAINTENANCE	20,630.00	3,039.49	.00	20,313.11	316.89	98.46
54603	VEHICLE MAINTENANCE	5,000.00	3,210.02	.00	5,285.13	-285.13	105.70
54625	LANDSCAPING	15,000.00	2,163.38	.00	5,310.35	9,689.65	35.40
54626	FACILITIES MAINTENANCE	2,500.00	.00	.00	173.69	2,326.31	6.95
54907	COMMISSIONS-PROPERTY APP	20,000.00	.00	.00	19,854.72	145.28	99.27
54908	COMMISSIONS - TAX COLL	20,000.00	.00	.00	.00	20,000.00	.00
54921	ADVERTISING	300.00	.00	.00	131.28	168.72	43.76
55100	OFFICE SUPPLIES	150.00	.00	.00	275.80	-125.80	183.87
55201	TOOLS IMP. & SPEC. CLOT	2,500.00	.00	.00	239.99	2,260.01	9.60
55203	SUPPLIES	3,200.00	39.98	.00	1,040.58	2,159.42	32.52
55205	UNIFORMS	1,000.00	.00	.00	188.40	811.60	18.84
55208	FUEL & LUBES	5,650.00	32.10	.00	1,202.18	4,447.82	21.28
55221	MEALS	500.00	.00	.00	.00	500.00	.00
55226	SAFETY SUPPLIES	1,600.00	.00	.00	689.49	910.51	43.09
56300	IMPROVE OTHER THAN BLDG	9,396.00	.00	.00	.00	9,396.00	.00
56400	MACHINERY & EQUIPMENT	50,604.00	.00	.00	44,592.40	6,011.60	88.12
56549	ROAD RESURFACING	850,000.00	.00	850,000.00	.00	.00	100.00
59100	TRANSFERS	623.00	.00	.00	623.00	.00	100.00
59123	TRANSFER - INDIRECT COST	14,088.00	.00	.00	14,088.00	.00	100.00
59162	TRANS-ADMIN SERVICES	14,000.00	.00	.00	14,000.00	.00	100.00
61000	RESERVED BUDGET FUND BAL	199,766.00	.00	.00	.00	199,766.00	.00
TOTAL CITRUS SPRINGS MSBU		1,502,212.00	23,313.59	850,000.00	258,582.74	393,629.26	73.80
TOTAL CITRUS SPRINGS MSBU		1,502,212.00	23,313.59	850,000.00	258,582.74	393,629.26	73.80
TOTAL REPORT		1,502,212.00	23,313.59	850,000.00	258,582.74	393,629.26	73.80

DATE: 05/28/2026
TIME: 09:54:05

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 8/26

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARTMENT,ACCOUNT
TOTALLED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARTMENT- TITLE NOT FOUND

ACCOUNT - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100 SPECIAL ASSESSMENT-CAPIT	1,008,000.00	.00	.00	865,325.52	142,674.48	85.85
361200 MONEY MKT & LGIP INTERES	25,000.00	3,435.86	.00	18,673.64	6,326.36	74.69
381001 TRANSFER - GENERAL FUND	3,287.00	.00	.00	3,287.00	.00	100.00
400100 5% RESERVE	-51,650.00	.00	.00	.00	-51,650.00	.00
400200 CARRY FORWARD	517,575.00	.00	.00	.00	517,575.00	.00
TOTAL TITLE NOT FOUND	1,502,212.00	3,435.86	.00	887,286.16	614,925.84	59.07
TOTAL CITRUS SPRINGS MSBU	1,502,212.00	3,435.86	.00	887,286.16	614,925.84	59.07
TOTAL REPORT	1,502,212.00	3,435.86	.00	887,286.16	614,925.84	59.07



AGENDA MEMORANDUM

FROM:					
SUBJECT:	FY27 Proposed Budget Review				
AGENDA DATE:	June 3, 2026				
<u>BRIEF OVERVIEW:</u> FY27 Proposed Budget Review					
<u>STRATEGIC PLANNING ELEMENT:</u>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
<u>RECOMMENDED ACTION:</u> FY27 Proposed Budget Review					
<u>ATTACHMENTS:</u> 1. DataGrid (5)					

Account	Actual 2024	Actual 2025	Budget Adopted 2026	Actual as of 4/30 (with Enc) 2026	Projected 2026	Total Projected 2026	Requested by Department 2027	Recommended Proposed 2027	Approved Adopted 2027	
Division: Administration	\$264,288	\$2,383,725	\$1,502,212	\$237,652	\$1,183,853	\$1,421,505	\$1,505,940	\$1,462,519		-
Account Classification: Capital	\$14,998	\$2,093,362	\$910,000	\$44,592	\$856,004	\$900,596	\$910,000	\$870,000		-
Department: 8200 - Citrus	\$14,998	\$2,093,362	\$910,000	\$44,592	\$856,004	\$900,596	\$910,000	\$870,000		-
Fund: 730 - CITRUS SPRING	\$14,998	\$2,093,362	\$910,000	\$44,592	\$856,004	\$900,596	\$910,000	\$870,000		-
56300 - Improve Other Than Bldg	14998	0	20000	0	0	0	20000	20000		
56400 - Machinery & Equipment		48314	40000	44592	6004	50596	40000	0		
56549 - Road Resurfacing	0	2045048	850000	0	850000	850000	850000	850000		
Account Classification: Non-Capital	\$28,711	\$28,711	\$240,315	\$28,711	\$199,974	\$228,685	\$228,685	\$228,685		-
Department: 8200 - Citrus	\$28,711	\$28,711	\$240,315	\$28,711	\$199,974	\$228,685	\$228,685	\$228,685		-
Fund: 730 - CITRUS SPRING	\$28,711	\$28,711	\$240,315	\$28,711	\$199,974	\$228,685	\$228,685	\$228,685		-
59100 - Transfers	623	623	623	623	623	623	623	623		
59123 - Transfer - Indirect Cost	14088	14088	14088	14088	14088	14088	14088	14088		
59162 - Trans-Admin Services	14000	14000	14000	14000	14000	14000	14000	14000		
61000 - Reserved Budget Fund Bal	0	0	211604	0	199974	199974	199974	199974		
Account Classification: Other	\$125,183	\$140,422	\$186,428	\$78,466	\$65,463	\$143,929	\$205,266	\$201,845		-
Department: 8200 - Citrus	\$125,183	\$140,422	\$186,428	\$78,466	\$65,463	\$143,929	\$205,266	\$201,845		-
Fund: 730 - CITRUS SPRING	\$125,183	\$140,422	\$186,428	\$78,466	\$65,463	\$143,929	\$205,266	\$201,845		-
53400 - Other Contractual Serv	0	0	5000	0	0	0	5000	5000		
53409 - Contractual Serv Mowing	0	0	5000	0	0	0	5000	5000		
53416 - Software As A Service		241	372	1107	1107	1107	750	750		
54100 - Communications Services	408	817	1800	442	530	972	1800	1800		
54201 - Postage	419	628	1000	0	800	800	1500	1500		
54300 - Utility Services	11475	14950	12656	4732	5000	9732	15700	15700		
54306 - Street Lights	43369	44869	67200	22927	23000	45927	75265	75265		
54400 - Rentals & Leases	385	0	2000	655	655	655	2000	2000		
54550 - General Liability Claims	0	7882	5000	0	0	0	5000	5000		
54600 - Repair & Maintenance	7879	2143	9000	19657	1500	21157	10000	10000		
54603 - Vehicle Maintenance	820	7156	5000	2075	2500	4575	8421	5000		
54615 - Software Maint/Support						0	0	0		
54625 - Landscaping	7834	9229	15000	3147	7000	10147	15000	15000		
54626 - Facilities Maintenance	3726	1521	2500	174	174	174	2500	2500		

Account	Actual 2024	Actual 2025	Budget Adopted 2026	Actual as of 4/30 (with Enc) 2026	Projected 2026	Total Projected 2026	Requested by Department 2027	Recommended Proposed 2027	Approved Adopted 2027
54907 - Commissions- Property Appr	19678	19734	20000	19855		19855	20000	20000	
54908 - Commissions - Tax Coll	19156	19215	20000	0	20000	20000	20000	20000	
54921 - Advertising	255	213	300	131	130	261	300	300	
55100 - Office Supplies	54	108	150	276		276	150	150	
55201 - Tools Imp. & Spec. Cloth	874	3618	2500	240	1000	1240	2500	2500	
55203 - Supplies	3671	2306	3200	1001	1000	2001	3200	3200	
55205 - Uniforms	720	627	1000	188	453	641	1000	1000	
55208 - Fuel & Lubes	4250	4288	5650	1170	2000	3170	8380	8380	
55221 - Meals		27	500	0	50	50	200	200	
55226 - Safety Supplies	210	850	1600	689	500	1189	1600	1600	
Account Classification: Pe	\$95,396	\$121,230	\$165,469	\$85,883	\$62,412	\$148,295	\$161,989	\$161,989	-
Department: 8200 - Citrus	\$95,396	\$121,230	\$165,469	\$85,883	\$62,412	\$148,295	\$161,989	\$161,989	-
Fund: 730 - CITRUS SPRING	\$95,396	\$121,230	\$165,469	\$85,883	\$62,412	\$148,295	\$161,989	\$161,989	-
51200 - Regular Salaries & Wages	64424	82819	113388	58147	43804	101951	111172	111172	
52100 - FICA Taxes	4865	6274	10318	4441	3351	7792	8505	8505	
52200 - Retirement Contributions	8754	11678	15842	8159	6146	14305	15048	15048	
52300 - Life & Health Insurance	14778	17698	22816	13237	7680	20917	23931	23931	
52400 - Workers' Compensation	2575	2761	3105	1899	1431	3330	3333	3333	
	\$264,288	\$2,383,725	\$1,502,212	\$237,652	\$1,183,853	\$1,421,505	\$1,505,940	\$1,462,519	-