



AVIATION ADVISORY BOARD

Lecanto Government Building
3600 W. Sovereign Path
Room 166
Lecanto Florida 34461

AGENDA

May 14, 2026 - 2:00 PM

Heiko Kallenbach, Chair
Carl Douglas Flanagan, Vice-Chair
Mark Klingel, Member
Barry Simons, Member

Ryan Naugle, Member
Charles Carr, Member
Patrick Crippen, Member

NOTICE TO THE PUBLIC

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

Any person who decides to appeal any decision of the Governing Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made, which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF MINUTES

D.1. Approve April 9th Draft Minutes - Aviation Advisory Board

E. OPEN TO THE PUBLIC

F. NEW BUSINESS

G. OLD BUSINESS

G.1. DRC Sports - Citrus Kids Triathlon

G.2. Bylaws - Review and Discussion

H. HANGER STATUS REPORT

H.1. Hangar Status Report

I. BOARD OF COUNTY COMMISSIONER (BOCC) UPDATES

J. PROJECT STATUS REPORTS - MAJOR

J.1. CGC Runway 9/27 Extension

J.2. CGC Fuel Tank Replacement

J.3. CGC AGIS Survey

J.4. CGC - Airfield Lighting Replacement

J.5. INF Business Park

J.6. INF Corporate Hangar

J.7. INF Master Plan & Disadvantage Business Enterprise (DBE)

J.8. Inverness Airport (INF) Fire Station (Not an aviation lead project)

J.9. INF & CGC Automated Weather Observing System (AWOS)

K. PROJECT STATUS - MINOR

K.1. Airport Signage (Design Concept)

K.2. INF - Paint Sheriff Hangar and Office

L. PRESENTATIONS

M. TOWER UPDATES

N. AIRPORT SECURITY

O. BOARD COMMUNICATION

P. OPEN TO THE PUBLIC

Q. NEXT MEETING

Q.1. Thursday, June 11th, 2026 - 2:00 PM

R. ADJOURN



AGENDA MEMORANDUM

FROM:					
SUBJECT:	Approve April 9th Draft Minutes - Aviation Advisory Board				
AGENDA DATE:	May 14, 2026				
<u>BRIEF OVERVIEW:</u> Approve April 9th Draft Minutes - Aviation Advisory Board					
<u>STRATEGIC PLANNING ELEMENT:</u>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
<u>RECOMMENDED ACTION:</u> Approve April 9th Draft Minutes - Aviation Advisory Board					
<u>ATTACHMENTS:</u> 1. 4.09.2026 - AAB Minutes - Draft					

AVIATION ADVISORY BOARD

Chair: Heiko Kallenbach
Vice Chair: Carl Douglas Flanagan
Charles Carr
Patrick Crippen

Aviation Advisory Board
3600 W. Sovereign Path
Lecanto, FL 34461

Ryan Naugle
Mark Klingel
Barry Simons

MINUTES **Regular Meeting** **4/9/2026**

1. CALL TO ORDER:

Vice Chair Carl Douglas Flanagan called the meeting to order at 2:00 PM, followed by the Pledge of Allegiance, and Roll Call by Hannah Petty.

Present:

- A. Carl Douglas Flanagan
- B. Mark Klingel
- C. Ryan Naugle
- D. Charles Carr
- E. Barry Simons

Absent:

- F. Patrick Crippen (Excused)
- G. Heiko Kallenbach (Excused)

Staff present:

- H. Hannah Petty, Public Works Admin Assistant II / Recording Secretary
- I. Todd Regan, Aviation Project Manager/Advisory Board County Liaison

2. APPROVAL OF THE MINUTES:

Minutes for the March 12th, 2026, meeting were reviewed.

- A. **Mark Klingel made a motion to accept the Minutes as written.**
- B. **Seconded by Barry Simons.**
- C. **Motion approved unanimously.**

3. OPEN TO THE PUBLIC:

- A. N/A

4. NEW BUSINESS:

- A. CGC Avgas
 - a. There was a recent failure in the Avgas system at CGC. The pump will be replaced next week. Until the repair is complete, Crystal Aero Group is using fuel trucks.

5. OLD BUSINESS:

- A. Withlacoochee Technical College – Airframe and Powerplant Program
 - a. WTC presented to the BOCC on February 26th. Charley read the letter of

recommendation from the AAB into record during Open to the Public.

B. DRC Sports – Citrus Kids Triathlon

- a. FAA approved Citrus Kids Triathlon, notified associated parties involved, and Citrus County Parks and Recreation agreement with DRC Sports scheduled for BOCC April 28th, 2026.

C. Bylaws – Review and Discussion

- a. **Charles Carr made a motion to approve the Bylaw edits.**
- b. **Seconded by Mark Klingel**
- c. **Motion approved unanimously.**

6. **HANGARS:**

A. INF – 16 T-Hangars – 0 Box Hangars - 1 Vacancies – 2 Waiting – 0 Pending - 0 Renewals

B. CGC – 20 T-Hangars – 2 Box Hangars - 1 Vacancies – 4 Waiting – 0 Pending – 0 Renewal

7. **BOARD OF COUNTY COMMISSIONER UPDATES:**

A. N/A

8. **PROJECT STATUS REPORTS: (Todd Regan, Project Manager)**

A. **Major Project Status Reports**

- a. **CGC Runway 9/27 Extension** – Draft EA with edits passed Orlando ADO and is with their Legal team for review. Projected new completion date is October 19th, 2026. Updated Aviation Layout Plan reviewed.
- b. **CGC Fuel Tanks Replacement** – Fuel Farm replacement project schedule reviewed, project is scheduled for completion January, 2027.
- c. **CGC AGIS Survey** – Deliveries: Obstruction analysis March 10th, 2026; ortho imagery March 20th, 2026, Part 77/13B/PAPI + ADIP Safety Critical Data file and Final Survey Report April 10th, 2026. Imagery shipped to NGS February 6th, 2026; NGS review time is typically 3-4 months. Final completion is tentatively July 2026. AGIS survey imagery reviewed.
- d. **CGC – Airfield Lighting Replacement** – Reviewing SOW and preparing ITB for May 2026.
- e. **INF Business Park** – First progress meeting with contractors, consultants, and County held April 1st, 2026. Notice to Proceed (NTP) issued April 2nd, 2026. Construction scheduled to start April 6th, 2026.
- f. **INF Corporate Hangar** – Reviewed plans with the Building and Fire Department.
- g. **INF Master Plan & DBE** – 2nd MPAC meeting scheduled for April 22nd, 2026, at the Lecanto Government Building.
- h. **Inverness Airport (INF) Fire Station** – SWFWMD and FDOT permits approved.
- i. **INF AWOS replacement** – ITB scheduled for early May.
- j. **CGC AWOS replacement** - ITB scheduled for early May.

B. **Minor Project Status Reports**

- a. **Airport Signage Design** – Second round of renderings to be discussed.

- b. **Air Force Research Laboratory (AFRL) Ionospheric Experiment** – The Air Force has canceled this project until further notice; will remove from tracking.
- c. **CGC – Paint Shade and Corporate Hangar** – Project complete; will remove from tracking.
- d. **INF – Paint Sheriff Hangar and Office** – Scheduling for April/May 2026.

9. PRESENTATIONS:

A. Infrastructure Consulting & Engineering – Airport Signage Presentation #2

- i. Discussion ensued regarding CGC signage.
 - 1. The monument sign for CGC will be located at the intersection of Hwy 19 and Godfrey Lane.
 - 2. Charley inquired about how this project is being funded – It is being funded with County funds.
 - 3. Discussion ensued regarding the fencing at the corner of Hwy 19 and Godfrey Lane.
 - 4. The board decided that a flat double-sided sign that sits perpendicular to the road would look best. Out of the sign options presented to them, the board liked options #13 and #14.
- ii. Discussion ensued regarding INF signage.
 - 1. The monument sign for INF will be located at the intersection of Hwy 41 and Airport Road.
 - 2. The board decided that a flat double-sided sign that sits perpendicular to the road would look best. Out of the sign options presented, the board liked options #4 and #6.
- iii. The board opened discussion up to the public.
 - 1. Will Cosey, VP of EAA Chapter 1674, stated that a flat double-sided sign at INF could be a line-of-sight obstruction for traffic. Additionally, he suggested tying in design concepts from the City of Inverness signage.
 - 2. James Chen, FBO of Crystal Aero Group, stated that sign designs should be decided based on core values of each airport. He believes that option #15 best represents Captain Tom Davis. James also stated that in the location where the signage will be located at CGC, there is some elevation change.
 - 3. Chris Molling, Race Director for DRC Sports, stated that he likes the idea of moving the fence at CGC. He also agreed that INF signage should be cohesive with City of Inverness signage.

10. AIRPORT SECURITY:

- A. Todd requested that if a tenant needs the code to the airport, to please communicate with him via phone call.

11. TOWER UPDATES

- A. N/A

12. BOARD COMMUNICATION / General Discussion:

- A. N/A

13. OPEN TO PUBLIC:

- A. Bud Shaffer, tenant at INF, inquired about the budget for the signage project.
 - i. Design budget is roughly \$19,000. The construction was budgeted for roughly \$150,000. Todd can follow up with exact numbers.

- B. James Chen, FBO of Crystal Aero Group, thanked Todd and support staff for their help and cooperation with the fuel pump replacement at CGC.
- C. Will Cosey, VP of EAA Chapter 1674, informed the board that the EAA chapter went to Inverness Middle School and gave a presentation to the students. He also stated that Dr. Hebert, Superintendent of Citrus County Schools, is in full support of WTC's aviation initiatives. He additionally mentioned that there is a problem with the grounding cord associated with the fuel farm at INF, and inquired who is responsible for maintenance of the cord. – The FBO is responsible for fixing the grounding cord.
- D. Mark Klingel stated that he will not be in attendance at the next meeting.

The next regular meeting will take place on Thursday, May 14th, at 2:00 p.m. Lecanto Government Building, 3600 W. Sovereign Path, Lecanto, FL 34461 in room 166.

14. ADJOURNMENT:

- A. Vice Chair Carl Douglas Flanagan declared the meeting adjourned at 3:09 PM. Motion made by Charles Carr and 2nd by Barry Simons.

Submitted by Hannah Petty
Public Works Admin Assistant II/Recording Secretary



AGENDA MEMORANDUM

FROM:						
SUBJECT:	Hangar Status Report					
AGENDA DATE:	May 14, 2026					
<u>BRIEF OVERVIEW:</u>						
Airport T- Hangars		Box Vacancies Waitlist Pending Renewals				
INF	16	0	1	2	1	2
CGC	20	2	2	2	0	3
<u>STRATEGIC PLANNING ELEMENT:</u>						
<u>BUDGET IMPACT/FUNDING SOURCE:</u>						
Account No.	Account Title	Current Budget		YTD Expenditure	Encumbrances	Available Balance
<u>RECOMMENDED ACTION:</u>						
Airport T- Hangars		Box Vacancies Waitlist Pending Renewals				
INF	16	0	1	2	1	2
CGC	20	2	2	2	0	3
<u>ATTACHMENTS:</u>						
None						



AGENDA MEMORANDUM

FROM:					
SUBJECT:	CGC Runway 9/27 Extension				
AGENDA DATE:	May 14, 2026				
<u>BRIEF OVERVIEW:</u>					
Justification - The project includes the second phase (Phase II) of the Environmental Assessment (EA) to evaluate potential National Environmental Policy Act (NEPA) impacts in accordance with Federal Aviation Administration's policies and procedures per Order 1050.1F for Citrus County's Crystal River Airport (CGC) Runway 9-27 extension and associated site improvements. • Phase 2 EA kickoff meeting was held on February 7, 2025, outlining project expectations and scheduling. • EA official schedule attached, and completion is planned for March 31st, 2026. • New projected end date is September 9th, 2026, due to FAA. • Draft EA with edits passed Orlando ADO and is with their Legal team for review. Project new completion date October 19th, 2026 • Updated Aviation Layout Plan (ALP) • UPDATE: Addressed comments on Draft EA and sent back to their Legal Team. Next step is to have public outreach.					
<u>STRATEGIC PLANNING ELEMENT:</u>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance

RECOMMENDED ACTION:

Justification - The project includes the second phase (Phase II) of the Environmental Assessment (EA) to evaluate potential National Environmental Policy Act (NEPA) impacts in accordance with Federal Aviation Administration's policies and procedures per Order 1050.1F for Citrus County's Crystal River Airport (CGC) Runway 9-27 extension and associated site improvements.

- Phase 2 EA kickoff meeting was held on February 7, 2025, outlining project expectations and scheduling.
- EA official schedule attached, and completion is planned for March 31st, 2026.
- New projected end date is September 9th, 2026, due to FAA.
- Draft EA with edits passed Orlando ADO and is with their Legal team for review. Project new completion date October 19th, 2026
- Updated Aviation Layout Plan (ALP)
- UPDATE: Addressed comments on Draft EA and sent back to their Legal Team. Next step is to have public outreach.

ATTACHMENTS:

None



AGENDA MEMORANDUM

FROM:	
SUBJECT:	CGC Fuel Tank Replacement
AGENDA DATE:	May 14, 2026

BRIEF OVERVIEW:

Justification - The airport's two 12,500-gallon fuel tanks have reached their 20-year lifespan and require replacement. This project will install two new 12,000-gallon aboveground tanks (one Jet-A, one AvGas) within the existing concrete containment and loading/offloading area, along with a truck load and offload station and a self-serve fueling station to enhance accessibility and efficiency. During construction, the fuel facility will be out of service, requiring coordination to minimize disruptions. This replacement is essential to ensure compliance, safety, and long-term operational reliability for airport fueling services.

- Bid submission deadline: February 18, 2025
- Final approval & award by BOCC: TBD
- Bids came in higher than budgeted, and discussions are being held with FDOT to inquire about funding
- Additional funds located and will be applied to the project when budget resolution goes to the BOCC
- Selection has been made and award letter drafted for approval.
- Contractor awarded and agreement to BOCC June 23rd
- Pre-construction meeting in July
- Purchasing and fabricating parts; schedule to follow
- Schedule attached; new completion date is June 26th, 2026
- Had meetings with contractors and consultants to discuss challenges with long delays with supplies/equipment.
- Meeting with fuel supplier to discuss options for when fuel tanks go off-line
- Meeting at Crystal River with contractor to discuss schedule
- Meeting with all parties on February 5th, 2026.
- Schedule received March 2nd, 2026. Tanks ordered, submittal review and approvals are in progress.
- Fuel Farm replacement project schedule attached; project is scheduled for completion January, 2027.

- UPDATE: Meeting with Building Department to discuss permitting

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
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RECOMMENDED ACTION:

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- UPDATE: Meeting with Building Department to discuss permitting

ATTACHMENTS:

None



AGENDA MEMORANDUM

FROM:	
SUBJECT:	CGC AGIS Survey
AGENDA DATE:	May 14, 2026

BRIEF OVERVIEW:

Justification - The project consists of evaluating obstructions for the vertical approach surface and identifying any penetrations of the Part 77 surfaces, followed by submission of the As-Built Survey for Runway 09-27. Additionally, runway data for Runway 18-36 (turf) will be submitted. The new AGIS survey is required to verify and publish the recently displaced Runway 09 threshold, re-establish the Runway 09 instrument approach procedures, and document the revised Runway 18-36 length. The FAA's Flight Procedures and NOTAM specialists have reevaluated and revised the LNAV/VNAV and circling minimums based on interim data. Completing this survey will ensure full compliance with FAA Orders 8260.19 and 8260.3C, as well as 14 CFR Part 77.

- Submission of FDOT grant request to the BOCC scheduled for February 11, 2025.
- WA drafted and will be submitted after the budget has been approved by BOCC which is scheduled for March 25th, 2026's meeting
- WA under review for signature.
- WA approved and awaiting PO
- BOCC approved Amendment June 10th, PO shortly to follow.
- PO created and kick-off scheduled in July
- Waiting on FAA schedule to give to Flight Procedures
- Schedule attached; new project end date is July 30th, 2026; survey crew started Monday, October 6th, 2026.
- AGIS Survey Flight completed; Photogrammetric Obstruction Analysis under review
- Deliveries: obstruction analysis Mar 10th, 2026; ortho imagery Mar 20th, 2026; Part 77/13B/PAPI + ADIP Safety Critical Data file and Final Survey Report Apr 10th, 2026. Imagery shipped to NGS Feb 6th, 2026; NGS review typically 3–4 months. Final completion tentatively July 2026.
- AGIS survey imagery attached

STRATEGIC PLANNING ELEMENT:**BUDGET IMPACT/FUNDING SOURCE:**

Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
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RECOMMENDED ACTION:

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- AGIS survey imagery attached

ATTACHMENTS:

None



AGENDA MEMORANDUM

FROM:					
SUBJECT:	CGC - Airfield Lighting Replacement				
AGENDA DATE:	May 14, 2026				
<u>BRIEF OVERVIEW:</u>					
Justification - The Crystal River Airport Airfield Lighting Replacement Project will modernize outdated lighting and navigational aids that no longer meet FAA standards. Replacing failing systems with energy-efficient LED technology will enhance safety, visibility, and reliability while reducing maintenance costs. This \$200,000 project, funded 80% by FDOT and 20% by Citrus County, ensures compliance and supports the airport's long-term operational sustainability - Grant approved and budget resolution to BOCC November 8th - Sent request to FDOT to direct purchase equipment. - Developing Scope for bid - Reviewing SOW and preparing ITB for May 2026.					
<u>STRATEGIC PLANNING ELEMENT:</u>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
<u>RECOMMENDED ACTION:</u>					

Justification - The Crystal River Airport Airfield Lighting Replacement Project will modernize outdated lighting and navigational aids that no longer meet FAA standards. Replacing failing systems with energy-efficient LED technology will enhance safety, visibility, and reliability while reducing maintenance costs. This \$200,000 project, funded 80% by FDOT and 20% by Citrus County, ensures compliance and supports the airport's long-term operational sustainability

- Grant approved and budget resolution to BOCC November 8th
- Sent request to FDOT to direct purchase equipment.
- Developing Scope for bid
- Reviewing SOW and preparing ITB for May 2026.

ATTACHMENTS:

None



AGENDA MEMORANDUM

FROM:	
SUBJECT:	INF Business Park
AGENDA DATE:	May 14, 2026

BRIEF OVERVIEW:

Justification - The Citrus Inverness Airport Business Park is a strategic initiative designed to enhance aviation and industrial development within a 75-acre business park. This project will support critical infrastructure improvements, including onsite utilities, telecommunication/fiber, a stormwater treatment system, circulation roads, and an aircraft taxiway spanning approximately 3,350 feet within the park. Additionally, the project includes the reconstruction of 3,115 feet of the main access roadway, ensuring improved connectivity and access. The business park will provide pad-ready building sites designed to accommodate aviation-related industries, including an aircraft component recertification operation, fostering economic growth and expanding aviation capabilities at Inverness Airport.

- Phase 1 completed, awaiting Southwest Florida Water Management District (SWFWMD) permit closure.
- Phase 2: Consultant is drafting bid documents for construction.
- Awaiting SWFWMD permit for Phase 2
- Received close out permit for Phase 1 and approval
- Discussed with consultants next steps:
 - Receive bidding documents in May
 - Receive SWFWMD permit within 90 days
 - Awaiting a rough schedule
- Received design package and made some edits. Awaiting bid set and permit for Invitation To Bid (ITB).
- Finalizing components for ITB as permitting advances, the biotic survey is complete, and remaining documents are pending from our consultants.
- Creating ITB for Phase 2
- Project out for bid, and bids are due by November 4th, 2025. Ribbon cutting ceremony date - TBD.
- Bid due date moved to November 7th, 2025 due to addendum #3. Bids under review.
- Groundbreaking ceremony was held on November 12th at the business park.

- Phase 2 construction contract awarded.
- Received permits, and preconstruction meeting scheduled
- Pre-con meeting held January 28th, 2026. Tentative construction starts on March 30th. Waiting for schedule from contractor.
- 1st progress meeting with contractors, consultants, and County held April 1st, 2026. Notice To Proceed (NTP) issued April 2nd, 2026. Construction scheduled to start April 6th, 2026.
- UPDATE: Clearing and grubbing is complete and moving over 200K cubic yards worth of stockpile fill to develop southside of airport.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
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RECOMMENDED ACTION:

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- UPDATE: Clearing and grubbing is complete and moving over 200K cubic yards worth of stockpile fill to develop southside of airport.

ATTACHMENTS:

None



AGENDA MEMORANDUM

FROM:	
SUBJECT:	INF Corporate Hangar
AGENDA DATE:	May 14, 2026
<u>BRIEF OVERVIEW:</u>	
Justification - The proposed 12,000-square-foot hangar is designed to support the Airport's long-term growth by accommodating tenants utilizing the critical design aircraft. This facility will enhance aviation operations, economic development, and business opportunities at the airport. The inclusion of office and workshop space will provide flexibility for a variety of aviation-related uses, supporting both aircraft maintenance and administrative functions. This hangar will improve airside and landside connectivity, ensuring seamless integration with existing airport infrastructure. The project will strengthen the airport's capacity to attract aviation businesses, promote regional economic growth, and enhance overall operational efficiency. • 30% of the design phase is complete. • Lease terms have been drafted and submitted for review. Awaiting response from interested party. • Under negotiations • Revision 2.0 has been sent to interested party • Received lease feedback, reviewed, and sent back to interested party for signatures. • Received signed lease from interested party; BOCC agenda item for August 26th, 2025 • Executed lease filed. Design is 60% and progressing • Memorandum of Understanding for lease agreement signed • Holding at 60% while the County continues to review current market pricing. Meeting to discuss further February 4th, 2026. • Reviewed plans with the Building and Fire Departments • UPDATE: Complete fire flow test for future corporate hangar	
<u>STRATEGIC PLANNING ELEMENT:</u>	

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
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RECOMMENDED ACTION:

Justification - The proposed 12,000-square-foot hangar is designed to support the Airport's long-term growth by accommodating tenants utilizing the critical design aircraft. This facility will enhance aviation operations, economic development, and business opportunities at the airport. The inclusion of office and workshop space will provide flexibility for a variety of aviation-related uses, supporting both aircraft maintenance and administrative functions. This hangar will improve airside and landside connectivity, ensuring seamless integration with existing airport infrastructure. The project will strengthen the airport's capacity to attract aviation businesses, promote regional economic growth, and enhance overall operational efficiency.

- 30% of the design phase is complete.
- Lease terms have been drafted and submitted for review. Awaiting response from interested party.
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- Memorandum of Understanding for lease agreement signed
- Holding at 60% while the County continues to review current market pricing. Meeting to discuss further February 4th, 2026.
- Reviewed plans with the Building and Fire Departments
- UPDATE: Complete fire flow test for future corporate hangar

ATTACHMENTS:

None



AGENDA MEMORANDUM

FROM:	
SUBJECT:	INF Master Plan & Disadvantage Business Enterprise (DBE)
AGENDA DATE:	May 14, 2026

BRIEF OVERVIEW:

Justification - The current Airport Master Plan at INF was updated in 2015. INF has experienced growth and development and needs to have the aviation activity forecasts updated and to take a thoughtful look at their capital improvement program. INF has an ongoing Airspace Obstruction Clearing project that will require public outreach to the property owners of the community affected by the identification of known obstructions and ultimate requirement of obstruction clearing. This project will gauge the public's interest and cooperation for allowing Citrus County to clear the applicable obstructions. The current Exhibit "A" does not include official survey or title search.

Citrus County's current DBE Program (includes INF and CGC) and Goals are to be updated. This scope will update the DBE Program and Goals for FY 2024-2026.

- Submission of FDOT grant request to the BOCC scheduled for February 11th, 2025.
- WA drafted and will be submitted after the budget has been approved by BOCC which is scheduled for March 25th, 2025's meeting
- WA under review for signature.
- WA approved and awaiting PO
- BOCC approved Amendment June 10th, 2025 PO shortly to follow.
- PO complete and kick-off meeting scheduled for July 22nd, 2025.
- Met with consultants to get an Master Plan Update introduction and overview
- Completed inventory of existing conditions and aviation activity forecasts. More to follow.
- Developing facility requirements, addressing FAA comments, and waiting for approval of aviation activity forecasts
- FAA approval of the aviation activity forecasts is still pending (> 90days). The Inventory Chapter is complete, and the Facility Requirements Chapter is about 50% complete. LTL-Schock is leading the obstruction public outreach effort, with meetings expected to begin in spring 2026.

- First Master Plan Airport Committee meeting held January 29th, discussing forecasts, facility requirements, and next steps forward
- Working paper #2 submitted and alternatives development in progress. Estimated MPAC meeting #2 early April, 2026
- 2nd MPAC meeting scheduled for April 22nd, 2026 at the Lecanto Government Building
- UPDATE: MPAC meeting was a success; discussed future development options, forecast analysis, and next steps

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
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RECOMMENDED ACTION:

Justification - The current Airport Master Plan at INF was updated in 2015. INF has experienced growth and development and needs to have the aviation activity forecasts updated and to take a thoughtful look at their capital improvement program. INF has an ongoing Airspace Obstruction Clearing project that will require public outreach to the property owners of the community affected by the identification of known obstructions and ultimate requirement of obstruction clearing. This project will gauge the public's interest and cooperation for allowing Citrus County to clear the applicable obstructions. The current Exhibit "A" does not include official survey or title search.

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ATTACHMENTS:

None



AGENDA MEMORANDUM

FROM:					
SUBJECT:	Inverness Airport (INF) Fire Station (Not an aviation lead project)				
AGENDA DATE:	May 14, 2026				
<u>BRIEF OVERVIEW:</u>					
- Pre-design phase initiated. Proposed site is located north of Gate VG-5. - Site surveys remain in progress. - The design phase is tentatively scheduled for completion by October 1, 2025. - The County continues to assess budgetary requirements for construction. - Funding for construction has been approved by the State. More to follow. - Survey complete. Plans are progressing - Meeting scheduled to discuss utility connections, traffic flow for England Blvd, and traffic signalization for the intersection of England Blvd and US-41. - Addressing a few issues with ROW, dumpster location, and utility connections/compatibilities - SWFWMD and FDOT permits approved - UPDATE: 60% drawings are complete					
<u>STRATEGIC PLANNING ELEMENT:</u>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
<u>RECOMMENDED ACTION:</u>					
Pre-design phase initiated. Proposed site is located north of Gate VG-5.					

- Site surveys remain in progress.
- The design phase is tentatively scheduled for completion by October 1, 2025.
- The County continues to assess budgetary requirements for construction.
- Funding for construction has been approved by the State. More to follow.
- Survey complete. Plans are progressing
- Meeting scheduled to discuss utility connections, traffic flow for England Blvd, and traffic signalization for the intersection of England Blvd and US-41.
- Addressing a few issues with ROW, dumpster location, and utility connections/compatibilities
- SWFWMD and FDOT permits approved
- UPDATE: 60% drawings are complete

ATTACHMENTS:

None



AGENDA MEMORANDUM

FROM:	
SUBJECT:	INF & CGC Automated Weather Observing System (AWOS)
AGENDA DATE:	May 14, 2026

BRIEF OVERVIEW:

Justification - The AWOS Replacement project for both airports will replace the existing Vaisala AW10 VD Level 3PT model of the AWOS system as was installed in 2008 (seventeen years ago) of which has reached the end of its useful life. The new AWOS system project will consist of an AWOS-III PT system, removing and replacing all components of the existing system to constitute a full replacement. FAA 95%, FDOT 4%, and County 1%, for a projected total of \$164,205.

- Submission of FDOT grant request to the BOCC scheduled for February 11, 2024. (INF)
- WA drafted and will be submitted after the budget has been approved by BOCC which is scheduled for March 25th, 2025's meeting (INF)
- WA under review for signature (INF)
- WA approved and awaiting PO (INF)
- BOCC approved Amendment June 10th, 2025, PO shortly to follow (INF)
- PO created June 23rd, 2026. Getting documents ready for ITB (INF)
- Planning ITB for both AWOS projects to reduce costs for bid and maintenance/parts
- FAA Grant submitted and going in front of BOCC August 26th, 2025
- Waiting for FDOT's match (CGC)
- FDOT's grant application to BOCC October 7th, 2025 for approval (CGC)
- Budget Resolution to BOCC November 18th, 2025
- Sent request to FDOT to direct purchase equipment.
- WA submitted for CGC
- Developing bid package for March/April 2026 advertisement. Submitting 7460's for each airport and working with FAA representatives on approval and commissioning process.
- ITB scheduled for early May 2026.

- UPDATE: Under Staff review; new projected bid is June 2026.

STRATEGIC PLANNING ELEMENT:

BUDGET IMPACT/FUNDING SOURCE:

Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
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RECOMMENDED ACTION:

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- ITB scheduled for early May 2026.
- UPDATE: Under Staff review; new projected bid is June 2026.

ATTACHMENTS:

None