



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

May 12, 2026 - 1:00 PM

**Diana Finegan, Chair, District 2
Janet Berek, 1st Vice Chair, District 3
Jeff Kinnard D.C. 2nd Vice Chair, District 1
Holly L. Davis, Commissioner, District 5
Rebecca Bays, Commissioner, District 4**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. PROCLAMATIONS & AWARDS

B.1. Proclamation -- Hospital Week 2026

Approve and Authorize the Board to recognize May 10-16, 2026 as Hospital Week.
(Benjamin J. Kirby, Manager, Local Government Relations, HCA Healthcare, West Florida Division)

B.2. Proclamation -- National Emergency Medical Services (EMS) Week

Approve and authorize the Board to execute a Proclamation declaring May 17 - May 23, 2026, as Emergency Medical Services (EMS) Week in Citrus County, Florida.
(Craig Stevens, Fire Chief)

B.3. Proclamation -- ALS Awareness Month

Approve and Authorize the BOCC to proclaim May 2026 as ALS Awareness month.
(Janet Croft & Jaclyn Schell)

B.4. Proclamation -- International Beef Month

Approve & Authorize the BOCC to proclaim the Month of May 2026, as International Beef Month.
(Valerie Ansell, Executive Director, Florida Farm Bureau)

B.5. Certificate of Recognition for Steve L. Howard, County Administrator

Acknowledgment of the Certificate of Recognition for Steve L. Howard, County Administrator of the Year 2026.

C. CONSENT

Minutes

C.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
April 28, 2026 Regular Meeting

Administration

Attorneys Office

Clerk

C.2. Clerk IT Equipment for Disposal

Approve and authorize removal of obsolete asset 1542, Barracuda Web Security Gateway.

C.3. Release of Liens

- a. Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners in 2023 Citrus Springs Waterlines, 2024 Citrus Springs Waterlines, and 2025 Citrus Springs Waterlines special assessment district.
- b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida

Community Services

C.4. Fort Island Gulf Beach Triathlon

Approve and authorize the Chairman to execute the Fort Island Gulf Beach Use Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and DRC Sports Inc., for the use of Fort Island Gulf Beach for the Triathlon event on May 22, 2026 and May 23, 2026. **(Eric Head, Community Services Director)**

Fire Services

Human Resources

C.5. Commercial Property and Equipment Breakdown Insurance Renewal

- a. Approve and authorize the annual renewal and payment of the County's Commercial Property & Equipment Breakdown Insurance through Preferred Governmental Insurance Trust, Markel American Insurance, Great American, National Fire Insurance Company of Hartford and Starr Surplus Lines with a renewal date of June 1, 2026
- b. Approve and authorize the Chairman to execute all documents related to the County's insurance renewal. (Premium recapitulation document; Preferred Governmental Insurance Trust signature page; Terrorism election forms; Surplus lines form; Preferred Governmental Insurance Trust signature page between Citrus County, Florida, a political subdivision of the state of Florida, Preferred Governmental Insurance Trust and Brown and Brown, Inc., in the total premium amount of \$1,805,943.51)
- c. Approve related budget transfer for various departments. **(Jessica Flynn, Human Resources Director, Ellen Nichols, Risk Manager)**

Management and Budget

C.6. Florida Development Finance Corporation (FDFC) Annual Financial Report

Acknowledge receipt of the Annual Financial Report from Florida Development Finance Corporation (FDFC) regarding the Fiscal Year Ended June 30, 2025. **(Tammy Wilson, Management & Budget Director)**

C.7. Budget Transfers

Approve the budget transfers for Utilities, Utilities CIP, Stormwater, Housing Services, Low Income Home Energy Assistance Program, Article V Technology and Various Departments for fiscal year 2025-2026 **(Tammy Wilson, Management & Budget Director)**

Growth Management

Public Works

C.8. Approval of Certified Hauler Waste Disposal Account Agreement – Johnny Mac Dumpsters

Approve and authorize the Chairman to execute a Certified Hauler Waste Disposal Account Agreement between Citrus County and Johnny Mac Dumpsters, for disposal fees at the Citrus County Central Landfill, with a limit of up to \$1,000.00. **(Carlton Hall, Public Works Director)**

C.9. Approval of Monthly Charge Account Agreement – Nature Coast Ministries

Approve and authorize the Chairman to execute the monthly Waste Disposal Account Agreement between Citrus County and Nature Coast Ministries for disposal fees at the Citrus County Central Landfill, with a limit of up to \$200.00. **(Carlton Hall, Public Works Director)**

C.10. Approval of Monthly Charge Account Agreement – On Budget Tree Service LLC.

Approve and authorize the Chairman to execute the monthly Waste Disposal Account Agreement between Citrus County and On Budget Tree Service LLC. for disposal fees at the Citrus County Central Landfill, with a limit of up to \$700.00. **(Carlton Hall, Public Works Director)**

C.11. Deletion of Surplus Property

Approve the deletion of the following items from the inventory of Public Works and the removal of same items from the county's capital asset listing.

Asset # 12705-000 - Fuel Facility

Asset # 12705-001 - Containment Sump

Asset # 12705-002 - (2) Sump Savers. **(Carlton Hall, Public Works Director)**

Systems Management

Visitors and Convention Bureau

Water Resources

- C.12. Connection Charge Installment Lien Agreement - Matthew R Heidet**
- a. Approve and authorize the Chairman to execute a Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Matthew R Heidet.
 - b. Authorize the Clerk to record a Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director).**
- C.13. Connection Charge Installment Lien Agreement - Robert Herzog Jr & Katherine A Herzog**
- a. Approve and authorize the Chairman to execute a Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Robert Herzog Jr & Katherine A Herzog .
 - b. Authorize the Clerk to record a Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director).**
- C.14. Connection Charge Installment Lien Agreement - Devin Lee Watrous & Michelle Bailey Copeland**
- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Devin Lee Watrous & Michelle Bailey Copeland.
 - b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director/ Bernadine Flood-Nichols, Utility Business Services Director)**

Set Public Hearings Workshops

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. SGS 26-001 Integrated Supply Agreement; Genuine Parts Company, Inc. d/b/a NAPA Auto Parts

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Genuine Parts Company, Inc. d/b/a NAPA Auto Parts for Integrated Supplies with onsite location(s). The cost for these services is based on NAPA Product and Non-NAPA Product pricing as shown in the Exhibit "B" Pricing Plan Summary of the Agreement. **(Carlton Hall, Public Works Director)**

E.1.b. ITB 24-095 Amendment No. 2; REBID Mowing & Trimming of Median/Curbed Roadways, Zone 2; Calloway & Clark Enterprises LLC

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Calloway & Clark Enterprises LLC to exercise the first renewal option, extending the duration of the Agreement from May 13, 2026, to May 13, 2027, add an additional four (4) extra trimmings to all locations to be serviced by the Contractor and to amend the fee schedule with an increase cost of 2.6% per the contract terms and to modify the language in Section 19.4 Compliance with Laws, in accordance with Executive Order 14173. **(Carlton Hall, Public Works Director)**

E.1.c. ITB 23-050 Amendment No. 3; Asphalt Concrete Mix Type SP-9.5 and Type-12.5 also Liquid Emulsified Asphalt Grades SS-1 and AE-90 or Comparable; Superior Asphalt, Inc.

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Superior Asphalt, Inc. to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to June 5, 2027, and to modify the language in Section 19.4 Compliance with Laws and Section 19.17 Equal Employment Opportunity, in accordance with Executive Order 14173. No cost increase associated with this Amendment. **(Carlton Hall, Public Works Director)**

E.1.d. PB 25-223 Sourcewell #011723-JDC Heavy Construction Equipment with Related Attachments and Technology; Beard Equipment Company

a. Approve and Authorize the Chairman to execute Quote document and related documents to the Agreement between Citrus County, Florida and Beard Company Equipment for the purchase of an 850 P-Tier Construction Dozer to be used at the Citrus County Central Landfill at a cost of \$531,557.87 with a 36-month TT&M cost of \$29,758.48 and a 36-month PM Service cost of \$25,606.17.

b. Approve and Authorize the Chairman to execute the Customer's Acceptance Form and related documents between Citrus County, Florida and Beard Company Equipment to accept the equipment and acknowledge the County's understanding of the operation and warranty coverage for the Dozer once the equipment is received by staff and reviewed by County Attorney's office. **(Carlton Hall, Public Works Director)**

E.1.e. RFQ 25-096 Work Authorization; Continuing Services Contract (CCNA) for Professional Engineering; DRMP, Inc.

- a. Approve and Authorize the Chairman to execute Work Authorization for DRMP, Inc. to provide the design and construction plans for a new traffic signal at the intersection of CR491 and W Hampshire Blvd., at a cost of \$195,906.36.
- b. Approve related Budget Transfer. **(Carlton Hall, Public Works Director)**

E.1.f. AGR 23-063 Amendment No. 3; Interlocal Agreement for EMS Billing and Collection Services; Pasco County, a political subdivision of the State of Florida

Approve and Authorize the Chairman to execute Amendment No. 3 to the Interlocal Agreement between Citrus County, Florida and Pasco County, a political subdivision of the State of Florida for an additional one (1) year term, extending the duration of the Agreement to September 30, 2027. **(Craig Stevens, Fire Chief)**

E.1.g. QTE 26-124 Digital Billboard for Division of Water Conservation Advertising; The Lamar Companies

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and The Lamar Companies for advertising for Water Conservation on a digital billboard in Citrus County. The total annual cost will be \$14,280 and will be grant funded. **(Ken Cheek, P.E., Water Resources Director)**

E.1.h. RFQ 21-003 Elder Affairs and Older Americans In-Home Health Services; B & B Monitoring LLC d/b/a Personal Living Alert

- a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and B & B Monitoring LLC d/b/a Personal Living Alert to provide Emergency Alert Systems for all programs (CCE, HOPE, OAA Title IIIB).
- b. Approve and Authorize the Chairman to execute the Business Associate Agreement between Citrus County, Florida and B & B Monitoring LLC d/b/a Personal Living Alert. **(Eric Head, Community Services Director)**

E.1.i. ITB 23-006 Amendment No. 2; Mowing at the Citrus County-Owned Buildings; Integrity Site Development, Inc

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Integrity Site Development, Inc to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to June 19, 2027, and to modify the language in Section 19.4 Compliance with Laws and Section 19.17 Equal Employment Opportunity, in accordance with Executive Order 14173 with no cost increase associated with this Amendment. **(Eric Head, Community Services Director)**

E.2. 2026 - 2029 Citrus County Health Department Memorandum of Agreement

Approve and authorize the Chairman to execute the Memorandum of Agreement between Citrus County, Florida and Citrus County Health Department to provide educational nutrition services to participants in the congregate and home delivered meals programs. **(Eric Head, Community Services Director)**

E.3. FDOT Public Transit Block Grant Program Agreement - G3O93

- a. Execute the resolution to approve and authorized the Chairman, or 1st Vice Chairman, respectively of the Board of County Commissioners of Citrus County, Florida, is authorized to sign the FDOT Block Grant Agreement, Amendments, Assurance and Certifications as required to obtain funding from the Florida Department of Transportation, after reviewed by the County Attorney, without the need to bring the documents before the Board of County Commissioners.
- b. Approve and Authorize the Chairman, or 1st Vice Chairman, respectively to execute the FDOT Public Transit Block Grant Program Agreement in the amount of \$778,006 (\$389,003 grant funding with a required match of \$389,003). This grant funding and corresponding match will be utilized to reduce the local match for future FTA 5307 or FDOT 5311 grants at a 50% grant/25% block grant/25% county match. **(Eric Head, Community Services Director)**

E.4. Amendment to FDOT Agreement — Crystal River Fuel Farm Replacement

- a. Authorize the Chairman to execute the related FDOT amended agreement FPN 451464-1-94-01 for the Crystal River Airport Fuel Farm Replacement Project.
- b. Authorize the Chairman to execute the associated FDOT Resolution (Exhibit D). **(Carlton Hall, Public Works Director)**

E.5. CORTA Black Diamond/BJ's Wholesale Right-of-Way Dedication

- a. Approve and authorize the Chairman to accept a Warranty Deed from Corta Black Diamond, LLC for the donation of a portion of the property within AK 3529310, Parcel ID #18E8S210060 0010 located at 3499 W. Norvell Bryant Hwy., Lecanto, FL 34461 as additional right-of-way for a dedicated turn lane in conjunction with the proposed BJ's Wholesale.
- b. Authorize the Clerk to place the acceptance stamp on the deed and record it in the Public Records of Citrus County, Florida. **(Carlton Hall, Public Works Director)**

E.6. MS001 CDBG-DR IRP Grant Agreement for the Sanitary Sewer Rehabilitation Project

- a. Approve and authorize the Chair to execute the MS001 CDBG-DR IRP Grant Agreement between Citrus County, Florida and the Florida Commerce Department.
- b. Approve and authorize the Chair to execute a resolution adopting policies protecting individuals engaged in nonviolent civil rights demonstrations as required of recipients of CDBG funds. **(Ken Cheek, P.E., Water Resources Director)**

E.7. Proposed Citrus Springs 2026 Assessment Area - Permanent Reassignment of Development Rights DVR 2026-010 Fagan

- a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the Proposed Citrus Springs 2026 Assessment Area for Zack & Bridgett Fagan DVR 2026-010.
- b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

- E.8. Proposed Cedar Lake Estates Watermain Extension Assessment Area - Permanent Reassignment of Development Rights DVR 2025-008 Standard and DVR 2026-004 Roberts**
- a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the Proposed Cedar Lake Estates Watermain Extension Assessment Area for Fred Standard, DVR 2025-008 and Pilarita Roberts, DVR 2026-004.
 - b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**
- E.9. Proposed Cambridge Greens Septic to Sewer Assessment Area - AR 11.10-1, Permanent Reassignment of Development Rights (DVR) 2026-008 Phillips**
- a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the Proposed Cambridge Greens Septic to Sewer Assessment Area for Rosa Phillips, DVR 2026-008.
 - b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**
- E.10. Proposed Cambridge Greens Septic to Sewer Assessment Area - AR 11.10-1, Permanent Reassignment of Development Rights (DVR) 2026-00 Jordan**
- a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the Proposed Cambridge Greens Septic to Sewer Assessment Area for Cynthia Jordan, DVR 2026-009.
 - b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

F. OUTSTANDING COMMISSION ITEMS

Outstanding Commission Items **(Veronica Kampschroer, Special Projects Manager)**

www.citrusbocc.com/departments/commissioners/commissioner_projects.php

G. LEGISLATIVE UPDATES

H. COUNTY ADMINISTRATOR - STEVE L. HOWARD

- H.1. Fleet Management Presentation**
Information Only, **(Bryan Cope, Fleet Management Director)**

I. PRESENTATIONS/PUBLIC HEARINGS

I.1. 1:15PM Atty. Patrick Collins - Dissolution of Davis Reserve Comm Dev District
Accept dissolution of the Davis Reserve Community Development District, and direct the Chair and Clerk to execute the ordinance to dissolve the District. **(Eric Landon, Growth Management Director, Joanna Coutu, Deputy Growth Management Director)**

I.2. 4:45PM Proclamation — Citrus Futbol Club - Storm U14 Boys Competitive Soccer Team
Approve & Authorize BOCC to recognize the United Soccer Association U14 Championship, Citrus Futbol Club - Storm U14 Boys Competitive Soccer Team for their outstanding achievement of an undefeated regular season and postseason championship. **(Earnie Olsen, Citrus Futbol Club Storm U14 Boys Competitive Soccer Team)**

J. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

J.1. Industrial Development Authority — Nominate, Appoint, and Execute Resolution
a. Nominate and appoint five (5) individuals to the newly formed Citrus County Industrial Development Authority.
b. Authorize the Chair to execute the associated resolution. **(Steven Baham, CECD, EDFP, Economic Development Director)**

K. COMMISSIONER REBECCA BAYS - DISTRICT 4

L. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

L.1. Reconsideration of Betz Farm Contract Cancellation
Motion and vote to rescind the Notice of Termination related to the Contract for Sale of Betz Farm and reaffirm the Contract as amended remains in full force and effect.

M. 2ND VICE CHAIR JEFF KINNARD D.C. - DISTRICT 1

M.1. Watercraft Launch Fees for Non-Residents of Citrus County
Motion and vote to direct staff to prepare a resolution updating the current annual pass fee for a non-resident of Citrus County launching a watercraft.

N. 1ST VICE CHAIR JANET BAREK- DISTRICT 3

O. CHAIR DIANA FINEGAN - DISTRICT 2

O.1. Jail Contract with Core Civic

Motion and vote to direct staff to prepare the termination notice and to authorize the Chairman to sign.

O.2. Moratorium on Data Centers

Motion and vote to direct staff to bring back to our next meeting, an Ordinance imposing a temporary moratorium (not to exceed 12 months) on the issuance of building permits, development orders or the rezoning of property relating to Data Centers.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. ADVISORY BOARD ANNOUNCEMENTS

S. UPCOMING MEETINGS

1. Regular Meeting, May 26, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, **Thursday**, June 11, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, **Monday**, June 22, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Preliminary Budget Hearing **Wednesday, July 22, 2026**, Governing Body of the Special Library District **8:30am**, Fire Services Special District **8:45am**, Board of County Commissioners, **9:00am**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida
2. Tentative Budget Hearing, **Thursday, September 10, 2026, at 5:00pm**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida
3. Final Budget, **Monday, September 21, 2026, at 5:01pm**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida.

U. PUBLIC HEARINGS

U.1. 5:01PM CPA/AA/PUD-2024-00023 Atty Robert Batsel Jr. for Seagrass Resort

If approved, direct the Chair and Clerk to execute the ordinances for CPA/AA/PUD-2024-00023, Robert W. Batsel, Jr. for Seagrass Resort, LLC. (**Eric Landon, Growth Management Director**)

V. ADJOURN