



CITRUS SPRINGS ADVISORY COUNCIL

**Citrus Springs Community Center
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434**

AGENDA

May 6, 2026 - 9:00 AM

**Joan Dias, Chair
Vince Micklem, Vice Chair
Tyler Thompson, Member**

**Karen Parker, Member
Patrick Crippen, Member**

NOTICE TO THE PUBLIC

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

Any person who decides to appeal any decision of the Governing Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made, which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Introduction of Staff

B. OPEN TO THE PUBLIC

C. APPROVAL OF MINUTES

C.1. Approve April 1, 2026, Draft Minutes - Citrus Springs MSBU

D. APPROVAL OF FINANCIAL REPORTS

D.1. Approve FY26 Period 7 Financials - Citrus Springs MSBU

E. REVIEW FROM POINT PERSONS

E.1. Streetlights/Fire Hydrants - Karen Parker

E.2. Road Resurfacing - Vince Micklem

E.3. Beautification of Boulevards/Medians/Flowers - Tyler Thompson

E.4. Grate Installation/Fountain - Joan Dias

E.5. Roadway Maintenance/Mowing - Patrick Crippen

F. OLD BUSINESS

G. NEW BUSINESS

G.1. Event Board Painting
Event Board Painting

H. GENERAL DISCUSSION

I. PUBLIC INPUT

J. NEXT MEETING

J.1. June 3, 2026, at 9:00AM, Citrus Springs Community Center 1570 W. Citrus Springs Blvd. Citrus Springs, FL 34434

K. ADJOURN



AGENDA MEMORANDUM

FROM:					
SUBJECT:	Approve April 1, 2026, Draft Minutes - Citrus Springs MSBU				
AGENDA DATE:	May 6, 2026				
<u>BRIEF OVERVIEW:</u> Approve April 1, 2026, Draft Minutes - Citrus Springs MSBU					
<u>STRATEGIC PLANNING ELEMENT:</u>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
<u>RECOMMENDED ACTION:</u> Approve April 1, 2026, Draft Minutes - Citrus Springs MSBU					
<u>ATTACHMENTS:</u> 1. 04.01.26 - CS minutes - Draft					

CITRUS SPRINGS ADVISORY COUNCIL

Chair: Joan Dias
Vice Chair: Vince Micklem
Member: Karen Parker

Municipal Services Benefit Unit
1570 W. Citrus Springs Blvd.
Citrus Springs, FL 34434

Member: Tyler Thompson
Member: Patrick Crippen

MINUTES **Regular Meeting** **April 1st, 2026**

CALL TO ORDER:

Chair Joan Dias called the meeting to order at 9:03 AM. Invocation by Joan Dias followed by the Pledge of Allegiance led by Vince Micklem.

Present:

- Joan Dias, Chair
- Vince Micklem, Vice Chair
- Karen Parker, Member
- Tyler Thompson, Member
- Patrick Crippen

Also present:

- Hannah Petty, Public Works Admin Asst II / Advisory Council Recording Secretary
- Carlton Hall, Public Works Director/County Liaison
- Ken Cheek, Water Resources Director

Absent:

- N/A

Oath of Office:

- Patrick Crippen was sworn in by County Notary, Chris Steelfox

OPEN TO THE PUBLIC:

- Commissioner Barek stated that the BOCC has decided not to move forward with the one cent sales tax.
- Discussion ensued regarding road resurfacing in Citrus Springs.

APPROVAL OF THE MINUTES:

March 4th, 2026, meeting minutes were reviewed.

- **Vince Micklem made a motion to accept the Minutes as distributed.**
- **Seconded by Tyler Thompson.**
- **Motion approved unanimously.**

APPROVAL OF FINANCIAL REPORTS:

FY26 Period 6 financial reports were reviewed.

- **Vince Micklem made a motion to accept FY26 Period 6 financial reports.**
- **Seconded by Karen Parker.**
- **Motion approved unanimously.**

CORRESPONDENCE – KEN CHEEK – WATER RESOURCES DIRECTOR

- Joan inquired what solutions are being looked at to resolve the water pressure issues on the west side of Citrus Springs.
 - Ken stated that the biggest issues are at the top of the hill due to the elevation changes within Citrus Springs. They have put water pressure gauges in at some locations to monitor the issue. However, if pressure is raised at the top of the hill, then it could cause too much pressure at the bottom of the hill.
- There are some issues with storage and pumping within Citrus Springs. Water Resources is working on upgrading the plants.
- Water Resources is working on combining all of the water systems into one SWFWMD permit so water can be transferred from system to system.
- It is in the Capital Improvement Project to eventually build a new water plant in Citrus Springs.
- Ken informed the board that the water systems in Pine Ridge and Citrus Springs are builder grade systems rather than municipal grade systems.
- Joan inquired about fire hydrants. The MSBU has paid for fire hydrant installation in the past, but stopped when Water Resources did not have enough staff to keep up with the demand.
 - Due to an agreement with Deltona Corp, if a request to put in a water line is put in with the County, the County is required to install it. Because of this, the crew that would be installing fire hydrants are putting in water lines full time. There is an outside contractor that maintains all current fire hydrants throughout the community.
- Joan inquired about the impact that data centers have on the County's water systems.
 - Ken stated that in order to fully supply water to a data center, the County would have to modify their water use permit. Ken recommended that a data center rely on a reclaimed water system. Ken stated that a positive to having large industrial users in the area is that the larger users stabilize the water rates for the residential areas.
- Vince inquired about the altitude vs pressure loss in Citrus Springs.
 - For every 2 ft of elevation, 2 ft of PSI is lost. New pumps that will be installed soon in the area will likely help this issue.
- Karen (who lives on the Pine Ridge side of Citrus Springs), inquired if that side of Citrus Springs is supplied by Pine Ridge or Citrus Springs water system.
 - That area is supplied by both water systems.
- Karen inquired how a specific pressure could be read at one's property.
 - A utilities worker can put a pressure gauge on a homeowners water system.

SPECIAL REPORTS:

Streetlights:

- Joan informed Karen that there are 3 intersections within Timber Pines that do have lights on.
- The lights on Deltona between Country Club and Elkhart are intentionally turned off.
- Karen has a list of light requests to put in with Duke and WREC.
- Joan stated that she frequently checks on the lights on C39.
- The light at Hampshire and Elkham is still awaiting repairs after a car accident.

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Road Resurfacing:

- Vince inquired about the pavement management portal.
 - The new County website and pavement management portal will go live on April 8th.
 - District 3 numbers and road list should be available this month (April).

Boulevard Beautification:

- Tyler received a list of needed plants from the teacher interested in beautification for W Citrus Springs Blvd and Deltona beautification. Hannah to follow up with plant vendor for pricing. Tyler stated that Bill Lamb will present the cost to the Civic Association and discuss potentially donating toward the cause.
- Staff is working on replacing dead plants and installing drip systems.
- Joan stated that the crepe myrtles are starting to bloom.

Grate Installation and Fountain:

- Joan inquired if there is a SWFWMD requirement for a sign outside of the fountain now that the County is in a phase III water restriction. Carlton to follow up.
- The board suggested running the fountain from 4pm-8pm.

Roadway Maintenance / Mowing:

- Everything looks good right now. The new mowers have been delivered to Fleet. Mowing should start soon.

OLD BUSINESS:

- N/A

NEW BUSINESS:

- A quote for a 4-yard dumpster for MSBU use only was reviewed. Once weekly pick up was quoted at \$116 per month.
 - **Karen Parker made a motion to approve the rental of a 4 yard dumpster.**
 - **Seconded by Vince Micklem.**
 - **Motion approved unanimously.**

GENERAL DISCUSSION

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VANDALISM:

- The water barrel at the corner of Deltona and N Citrus Springs Blvd was hit during a car accident.

PUBLIC INPUT:

- Citizen Scott Layman inquired why one side of the intersection at G Martinelli and N Florida Ave is barricaded.
 - The property is owned by the railroad company, and the County does not have access to the property.
- Commissioner Barek stated that as of April 1st, the burn ban back is in effect until further notice.
- Commissioner Barek provided BOCC updates.
 - Construction of the new Animal Services Building has been approved.

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- Commissioner Barek stated that she would like the County to invest in Riverview Park, but current Parks and Rec focus is on ball fields for youth leagues.
- Karen inquired about who owns the info board.
 - The info board was paid for by the MSBU.

The Next regular meeting will take place on May 6th, 2026.

ADJOURNMENT:

- **Vince Micklem made a motion to adjourn.**
- **Seconded by Tyler Thompson.**
- **Motion carried.**

The meeting adjourned at 10:29 am.

Submitted by Hannah Petty
Public Works Admin Assistant II
Citrus Springs Advisory Council Recording Secretary



AGENDA MEMORANDUM

FROM:																	
SUBJECT:	Approve FY26 Period 7 Financials - Citrus Springs MSBU																
AGENDA DATE:	May 6, 2026																
<u>BRIEF OVERVIEW:</u> Approve FY26 Period 7 Financials - Citrus Springs MSBU																	
<u>STRATEGIC PLANNING ELEMENT:</u> 																	
<u>BUDGET IMPACT/FUNDING SOURCE:</u> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Account No.</th> <th style="text-align: left;">Account Title</th> <th style="text-align: center;">Current Budget</th> <th style="text-align: center;">YTD Expenditure</th> <th style="text-align: center;">Encumbrances</th> <th style="text-align: center;">Available Balance</th> </tr> </thead> <tbody> <tr> <td colspan="6" style="height: 100px;"></td> </tr> </tbody> </table>						Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance						
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<u>RECOMMENDED ACTION:</u> Approve FY26 Period 7 Financials - Citrus Springs MSBU																	
<u>ATTACHMENTS:</u> 1. revstat_21176 2. expstat_21121																	

DATE: 04/29/2026
TIME: 16:05:36

CITRUS COUNTY BOARD
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='730'
ACCOUNTING PERIOD: 7/26

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARTMENT,ACCOUNT
TOTALLED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-130 MSTU
ACTIVITY- TITLE NOT FOUND
DEPARTMENT- TITLE NOT FOUND

ACCOUNT - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325100 SPECIAL ASSESSMENT-CAPIT	1,008,000.00	.00	.00	808,607.34	199,392.66	80.22
361200 MONEY MKT & LGIP INTERES	25,000.00	.00	.00	11,644.47	13,355.53	46.58
381001 TRANSFER - GENERAL FUND	3,287.00	.00	.00	3,287.00	.00	100.00
400100 5% RESERVE	-51,650.00	.00	.00	.00	-51,650.00	.00
400200 CARRY FORWARD	517,575.00	.00	.00	.00	517,575.00	.00
TOTAL TITLE NOT FOUND	1,502,212.00	.00	.00	823,538.81	678,673.19	54.82
TOTAL CITRUS SPRINGS MSBU	1,502,212.00	.00	.00	823,538.81	678,673.19	54.82
TOTAL REPORT	1,502,212.00	.00	.00	823,538.81	678,673.19	54.82

DATE: 04/29/2026
TIME: 16:05:18

CITRUS COUNTY BOARD
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.orgn3='8200'
ACCOUNTING PERIOD: 7/26

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPARTMENT,ACCOUNT
TOALED ON: FUND,DEPARTMENT
PAGE BREAKS ON: FUND

FUND-730 CITRUS SPRINGS MSBU
FUNCTION-540 TRANSPORTATION
ACTIVITY-541 ROAD & STREET FACILITIES
DEPARTMENT-8200 CITRUS SPRINGS MSBU

ACCOUNT	- - - - TITLE - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	113,388.00	12,348.42	.00	58,146.67	55,241.33	51.28
52100	FICA TAXES	10,318.00	944.34	.00	4,441.36	5,876.64	43.04
52200	RETIREMENT CONTRIBUTIONS	15,842.00	1,732.47	.00	8,158.66	7,683.34	51.50
52300	LIFE & HEALTH INSURANCE	22,816.00	1,904.76	.00	13,236.58	9,579.42	58.01
52400	WORKERS' COMPENSATION	3,105.00	403.82	.00	1,899.06	1,205.94	61.16
53400	OTHER CONTRACTUAL SERV	5,000.00	.00	.00	.00	5,000.00	.00
53409	CONTRACTUAL SERV MOWING	5,000.00	.00	.00	.00	5,000.00	.00
53416	SOFTWARE AS A SERVICE	372.00	.00	.00	1,107.42	-735.42	297.69
54100	COMMUNICATIONS SERVICES	1,800.00	88.44	.00	442.20	1,357.80	24.57
54201	POSTAGE	1,000.00	.00	.00	.00	1,000.00	.00
54300	UTILITY SERVICES	12,656.00	981.50	.00	4,154.39	8,501.61	32.83
54306	STREET LIGHTS	67,200.00	3,775.77	.00	21,286.02	45,913.98	31.68
54400	RENTALS & LEASES	2,000.00	.00	.00	655.20	1,344.80	32.76
54550	GENERAL LIABILITY CLAIMS	5,000.00	.00	.00	.00	5,000.00	.00
54600	REPAIR & MAINTENANCE	20,630.00	1,197.33	2,383.54	17,273.62	972.84	95.28
54603	VEHICLE MAINTENANCE	5,000.00	.00	.00	2,075.11	2,924.89	41.50
54625	LANDSCAPING	15,000.00	.00	.00	3,146.97	11,853.03	20.98
54626	FACILITIES MAINTENANCE	2,500.00	.00	.00	173.69	2,326.31	6.95
54907	COMMISSIONS-PROPERTY APP	20,000.00	.00	.00	19,854.72	145.28	99.27
54908	COMMISSIONS - TAX COLL	20,000.00	.00	.00	.00	20,000.00	.00
54921	ADVERTISING	300.00	.00	.00	131.28	168.72	43.76
55100	OFFICE SUPPLIES	150.00	.00	.00	275.80	-125.80	183.87
55201	TOOLS IMP. & SPEC. CLOT	2,500.00	.00	.00	239.99	2,260.01	9.60
55203	SUPPLIES	3,200.00	149.55	.00	1,000.60	2,199.40	31.27
55205	UNIFORMS	1,000.00	.00	.00	188.40	811.60	18.84
55208	FUEL & LUBES	5,650.00	174.07	.00	1,170.08	4,479.92	20.71
55221	MEALS	500.00	.00	.00	.00	500.00	.00
55226	SAFETY SUPPLIES	1,600.00	.00	.00	689.49	910.51	43.09
56300	IMPROVE OTHER THAN BLDG	9,396.00	.00	.00	.00	9,396.00	.00
56400	MACHINERY & EQUIPMENT	50,604.00	44,592.40	.00	44,592.40	6,011.60	88.12
56549	ROAD RESURFACING	850,000.00	.00	.00	.00	850,000.00	.00
59100	TRANSFERS	623.00	.00	.00	623.00	.00	100.00
59123	TRANSFER - INDIRECT COST	14,088.00	.00	.00	14,088.00	.00	100.00
59162	TRANS-ADMIN SERVICES	14,000.00	.00	.00	14,000.00	.00	100.00
61000	RESERVED BUDGET FUND BAL	199,974.00	.00	.00	.00	199,974.00	.00
TOTAL CITRUS SPRINGS MSBU		1,502,212.00	68,292.87	2,383.54	233,050.71	1,266,777.75	15.67
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TOTAL REPORT		1,502,212.00	68,292.87	2,383.54	233,050.71	1,266,777.75	15.67



G.1.

AGENDA MEMORANDUM

FROM:					
SUBJECT:	Event Board Painting				
AGENDA DATE:	May 6, 2026				
<u>BRIEF OVERVIEW:</u> Event Board Painting					
<u>STRATEGIC PLANNING ELEMENT:</u>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditure	Encumbrances	Available Balance
<u>RECOMMENDED ACTION:</u> Event Board Painting					
<u>ATTACHMENTS:</u> None					