



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

April 14, 2026 - 1:00 PM

**Diana Finegan, Chair, District 2
Janet Berek, 1st Vice Chair, District 3
Jeff Kinnard D.C. 2nd Vice Chair, District 1
Holly L. Davis, Commissioner, District 5
Rebecca Bays, Commissioner, District 4**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. PROCLAMATIONS & AWARDS

- B.1. Proclamation -- Gopher Tortoise Day**
Approve and authorize the Board to proclaim April 10th as "Gopher Tortoise Day" in Citrus County, Florida.
(Athena Phillips Citrus Native Plants Society)
- B.2. Proclamation -- Citrus County Trash to Treasure Art Exhibition**
Approve and authorize the Citrus County Board of County Commissioners to execute a Proclamation to recognize and encourage participation in the Citrus County "Trash to Treasure" art exhibition.
(Marguerite Beckford-Extension Director)
- B.3. Proclamation - National Library Week 2026**
Approve and authorize the Board to execute a proclamation declaring April 19 through April 25, 2026, as "National Library Week" in Citrus County.
(Eric Head, Community Services Director, Adam Chang, Library Services Director)
- B.4. Proclamation -- April is Water Conservation Month**
Approve the proclamation designating April 2026 as Water Conservation Month in Citrus County and authorize the Chair to execute the proclamation. **(Ken Cheek, P.E., Water Resources Director, Debra Burden, Water Conservation Manager)**

C. CONSENT

Minutes

Administration

- C.1. Ratify Signature of Assistant County Administrator**
Ratify the signature of Mariselle Rodriguez, Assistant County Administrator, on Thursday, April 2, 2026, for the Securus Amendment No. 2 to the Agreement.
(Tammy Wilson, Management & Budget Director)

Attorneys Office

Clerk

C.2. Contract Addendum with Forvis Mazars

Approve the addendum to the contract with Forvis Mazars and authorize the Chair to execute the document.

C.3. State Attorney Asset Deletion Request — Asset# 53383

Approve deletion of the following items from the inventory of the State Attorney's Office and the removal of said items from the county's capital asset listing: Asset# 53383.

C.4. Deletion of Surplus Property

Approve donation of the following items from the inventory of the State Attorney's Office to Withlacoochee Technical College and the removal of said items from the County's capital asset listing: Asset# 53382 (Dell Poweredge Server)

C.5. Clerk Records Disposition #2307

Approve and authorize the Chairman to execute the Clerk's Records Disposition Document #2307 for disposal of records that have met their assigned retention periods.

Community Services

C.6. T2216 FDEP Ft Island Gulf Beach Trailhead Agreement Withdrawal Letter

Approve and authorize the Chairman to sign the Letter of Withdrawal for RTP Project #T22016 – Fort Island Gulf Beach Trail head. Due to cost constraints and NEPA study restrictions. **(Eric Head, Community Services Director)**

Fire Services

Human Resources

Management and Budget

C.7. Budget Transfers

Approve the budget transfers for Fire Rescue, Capital Improvement Program, Building, Stormwater, Utilities CIP, Home Care for the Elderly, Community Care for the Elderly, Alzheimer's Disease Initiative, Crystal River Airport, Crystal River Airport Grants (2), Inverness Airport, Inverness Airport Grants (2) and Visitors & Convention Bureau for fiscal year 2025-2026 **(Tammy Wilson, Management & Budget Director)**

C.8. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/adopting the State Housing Initiative Partnership (SHIP) grant, the Tenant Based Rental

Assistance (TBRA) Housing Stability for Schoolchildren Initiative grant, the State Aid to Libraries grant, the Animal Shelter capital and the Citrus Opioid MOU budgets for fiscal year 2025-2026. **(Tammy Wilson, Management & Budget Director)**

Growth Management

Public Works

Systems Management

Visitors and Convention Bureau

Water Resources

C.9. Connection Charge Installment Lien Agreement - Penna

- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Debra K & Jimmie L II Penna.
- b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

Set Public Hearings Workshops

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. ITB 24-147 Amendment No. 2; Imperial Gardens Mobile Home Park (MHP) Plant Interconnection Project; MidSouth, Inc.

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and MidSouth, Inc., to ratify the actions of the staff in issuing the Amended Notice to Proceed, extending the date for substantial completion to May 24, 2026, and final completion to June 23, 2026, and to replace the language in Section 23.5 Compliance with Laws, in accordance with Executive Order 14173. **(Ken Cheek, P.E. Water Resources Director)**

E.1.b. LOI 26-098 Code Compliance Special Master and Alternate Special Master Services; Waugh PLLC, and Nabors, Giblin & Nickerson, P.A.

- a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Waugh PLLC for Code Compliance Special Master Services

once the agreement is received and reviewed by the County Attorney's Office.

b. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Nabors, Giblin & Nickerson, P.A. for Code Compliance Alternate Special Master Services once the agreement is received and reviewed by the County Attorney's Office. **(Eric Landon, Growth Management Director)**

E.1.c. RFQ 21-003 Elder Affairs and Older Americans In-Home Health Services; Citrus Home Healthcare Solutions LLC d/b/a Assisting Hands Citrus County

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Citrus Home Healthcare Solutions LLC d/b/a Assisting Hands Citrus County to provide Chore, Homemaker, Personal Care, Respite Care, Companionship, and Shopping Assistance for all programs (CCE, HCE, ADI, OAA IIIB, OAA IIIE, and HOPE).

b. Approve and Authorize the Chairman to execute the Business Associate Agreement between Citrus County, Florida and Citrus Home Healthcare Solutions LLC d/b/a Assisting Hand Citrus County. **(Eric Head, Community Services Director)**

E.1.d. PB 24-068 Amendment No. 1; Martin County Board of County Commissioners Contract RFP 2021-3343 Utility Rate & Financial Consulting; Raftelis Financial Consultants, Inc.

Approve and Authorize the Chairman to execute the Amendment to the Piggyback Agreement between the County and Raftelis Financial Consultants, Inc. to provide a Scope of Services for the Consultant to perform a Water and Wastewater Revenue Sufficiency and Connection Fee Study for County, at a cost of \$86,200. **(Ken Cheek, P.E., Water Resources Director)**

E.1.e. QTE 26-115 Web Accessibility ADA Compliance PDF Review Software; CivicPlus, LLC

Approve and Authorize the Chairman to execute the quote between Citrus County, Florida and CivicPlus, LLC to purchase and provide DocAccess software, a document accessibility platform that scans, converts, and monitors PDF documents on websites to support ADA and Section 508 compliance efforts for users with disabilities, to put the County in compliance by April 24, 2026, with the updated ADA WCAG 2.1 AA guidelines once the terms and conditions have been reviewed by County Attorney's Office and approve related budget transfer. **(Louis Foltzer, Chief Information Officer, Systems Management)**

E.1.f. ITB 25-111 Small County Outreach Program (SCOP) Road Resurfacing Project for S. Apopka Ave. from E. Anna Jo Drive to US 41; C.W. Roberts Contracting, Inc.

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and C.W. Roberts Contracting, Inc. to provide construction of the Small County Outreach Program (SCOP) Road Resurfacing Project for S. Apopka Ave. from E. Anna Jo Drive to US 41 as a total cost of \$2,548,750.34 once staff has received the signed agreement, insurance certificate and reviewed by County Attorney's Office and Risk Management.

b. Approve related Budget Resolution **(Carlton Hall, Public Works Director)**

E.2. C39 SCOP Local Funding Agreement & Three-Party Escrow Agreement

a. Approve and authorize the Chairman to execute the Locally Funded Agreement between Citrus County, Florida, a political subdivision of the State of Florida and the Department of Transportation for funding the County's portion of the C39 (E. Withlacoochee Trl) from N. of Big Bass Trl to W. of E. Tasha Ct. Small County Outreach Program project in the amount of \$512,820.00.

b. Approve and authorize the Chairman to execute the Three-Party Escrow Agreement between Citrus County, Florida, a political subdivision of the State of Florida and the Department of Transportation for funding the County's portion of the C39 (E. Withlacoochee Trl) from N. of Big Bass Trl to W. of E. Tasha Ct. Small County Outreach Program project. **(Carlton Hall, Public Works Director/ Walt Eastmond, Technical Services Director)**

E.3. Proposed Cedar Lake Estates Watermain Extension Assessment Area- Permanent Reassignment of Development Rights DVR 2026-001 Washak & Adams and DVR 2026-002 Patterson

a. Approve and authorize the Chairman to execute the Permanent Reassignment of Development Rights Agreement for residential properties within the Proposed Cedar Lake Estates Watermain Extension Assessment Area for Richard R. Washak & Marlene F. Adams, DVR 2026-001 & Janis Patterson, DVR 2026-002.

b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida. **(Ken Cheek, PE., Water Resources Director)**

F. OUTSTANDING COMMISSION ITEMS

F.1. Outstanding Commission Items

Outstanding Commission Items **(Veronica Kampschroer, PMP, Special Projects Manager)** www.citrusbocc.com/departments/commissioners/commissioner_projects.php

G. LEGISLATIVE UPDATES

H. COUNTY ADMINISTRATOR - STEVE L. HOWARD

H.1. Professional Services Relative to County Funds
Information Only

I. PRESENTATIONS/PUBLIC HEARINGS

I.1. 1:30 pm Impact Fee Workshop

The BOCC conduct the second of two public workshops on April 14, 2026, at 1:30 p.m. to consider changes to the adopted impact fee schedule. **(Eric Landon, Growth Management Director)**

J. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

K. COMMISSIONER REBECCA BAYS - DISTRICT 4

L. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

M. 2ND VICE CHAIR JEFF KINNARD D.C. - DISTRICT 1

N. 1ST VICE CHAIR JANET BAREK- DISTRICT 3

N.1. Betz Farm Contract

Motion and vote to cancel the Betz Farm contract, to direct staff to transmit that cancellation to the Buyer and to authorize the Chairman to sign the cancellation documents.

O. CHAIR DIANA FINEGAN - DISTRICT 2

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. ADVISORY BOARD ANNOUNCEMENTS

S. UPCOMING MEETINGS

1. Regular Meeting, April 28, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, May 12, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, May 26, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Preliminary Budget Hearing **Wednesday, July 22, 2026**, Governing Body of the Special Library District **8:30am**, Fire Services Special District **8:45am**, Board of County Commissioners, **9:00am**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida
2. Tentative Budget Hearing, **Thursday, September 10, 2026, at 5:00pm**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida
3. Final Budget, **Monday, September 21, 2026, at 5:01pm**, Citrus County Courthouse, 110 N. Apopka Avenue, Room 100, Inverness, Florida.

U. PUBLIC HEARINGS

- U.1. 5:01 P.M. PUD-2025-00014 – Paul Furman for Stillwater Estates, Inc.**
If approved, direct the Chair and Clerk to execute the Ordinance for PUD-2025-00014 – Paul Furman for Stillwater Estates, Inc. (**Eric Landon, Growth Management Director**)

V. ADJOURN