



**BOARD OF COUNTY COMMISSIONERS  
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse  
110 N. Apopka Avenue, Room 100  
Inverness, FL 34450**

**AGENDA**

**February 26, 2026 - 1:00 PM**

**Diana Finegan, Chair, District 2  
Janet Berek, 1st Vice Chair, District 3  
Jeff Kinnard D.C. 2nd Vice Chair, District 1  
Holly L. Davis, Commissioner, District 5  
Rebecca Bays, Commissioner, District 4**

**Steve L. Howard, County Administrator  
Denise A. Dymond Lyn, County Attorney  
Traci Perry, Clerk of the Circuit Court and  
Comptroller**

**MISSION**

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

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All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

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**A. CALL TO ORDER**

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

**B. PROCLAMATIONS & AWARDS**

- B.1. Proclamation -- Newspaper in Education Week March 2-6, 2026**  
Approve and Authorize the Board to proclaim March 2-6, 2026 Newspaper in Education week. **(Jodi Pushkin, NIE Manager)**
- B.2. Proclamation -- Irish American Heritage Month**  
Approve and authorize the Board to proclaim the month of March 2026, as Irish American Heritage Month in Citrus County, Florida. **(Greg Sean Canning, Ancient Order of Hibernians, National Deputy Secretary & Florida State Secretary)**
- B.3. Proclamation -- Engineers Week February 22–28, 2026**  
Approve and Authorize the Board to proclaim February 22–28, 2026 as Engineers Week in Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director).**

**C. CONSENT**

**Minutes**

- C.1. Minutes of the Board of County Commissioners**  
Approve the following minutes of the Board of County Commissioners:  
February 6, 2026 Strategic Planning Retreat  
February 10, 2026 Regular Meeting

**Administration**

- C.2. CoreCivic Contract Monitoring Update for January 2026**  
Concur with the recommended action of the non-performance assessment based on a tiered level of staffing pursuant to Amendment #2 of the contract with Corecivic for the month of January 2026 would be \$19,000.00 **(Joseph Whittick, Contract Monitor)**

**C.3. Crime Stoppers of Citrus County, Inc.**

Approve and authorize the Chairman to execute a letter delegating authority to Crime Stoppers of Citrus County, Inc. for the purpose of applying for, receiving, and expending grant funds through the Florida Attorney General Office. **(Kathy Nielsen - VP, Citrus County Crime Stoppers)**

**Attorneys Office**

**Clerk**

**C.4. County Warrants**

Accept the attached check registers outlining the County warrants.

**Community Services**

**C.5. Floral Park Usage Agreement - 2026 Annual Strawberry Festival**

Approve and authorize the Chairman to execute the Floral Park Usage Agreement between Citrus County, Florida and the Citrus County Chamber of Commerce, Inc. for the 2026 Annual Strawberry Festival. **(Eric Head, Community Services Director)**

**Fire Services**

**Human Resources**

**Management and Budget**

**C.6. Management & Budget Printer Asset Deletion - Asset #16789**

Approve the deletion of the following items from the inventory of Management & Budget and the removal of said items from the county's Capital Asset listing: Asset number: 16789. **(Tammy Wilson, Management & Budget Director)**

**C.7. Quarterly Budget Status Report**

Acknowledge receipt of the 1st Quarter Budget Status Report from October 1, 2025, through December 31, 2025. **(Tammy Wilson, Management & Budget Director)**

**C.8. Budget Transfers**

Approve the budget transfers for Utilities (2) and Inverness airport for fiscal year 2025-2026 **(Tammy Wilson, Management & Budget Director)**

**C.9. Budget Resolutions**

Adopt and authorize the Chairman to execute a resolution amending/adopting the Lakes Region Library Renovations, the Coastal Regional Library Renovations, the 2024 Assist to Firefighters, the Older American's Act – Title III B, the Older American's Act – Title III C-1, the Older American's Act – Title III C-2, and the Older American's Act – Title III E grant budgets for fiscal year 2025-2026. **(Tammy Wilson, Management & Budget Director)**

**Growth Management**

**Public Works**

**Systems Management**

**Visitors and Convention Bureau**

**Water Resources**

**C.10. Connection Charge Installment Lien Agreement - Michael S & Candice V Leon**

- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Michael S & Candice V Leon.
- b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

**C.11. Connection Charge Installment Lien Agreement - Lisa Naplagic**

- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Lisa Naplagic.
- b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

**Set Public Hearings Workshops**

**C.12. Set a public hearing on March 10, 2026 at 1:15 pm Code of Ordinances Ch. 18, Buildings/Building Regulations**

Set a public hearing on March 10, 2026 at 1:15 p.m. to consider revisions to Chapter 18, Buildings and Building Regulations, of the Code of Ordinances. **(Eric Landon, Growth Management Director)**

**D. OPEN TO THE PUBLIC**

**E. REGULAR BUSINESS**

**E.1. Bids**

**E.1.a. ITB 25-110 Amendment No. 1; Holder Industrial Park Force Main Extension Construction Project CONFIDENTIAL**

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and the Contractor listed on the Agreement, to ratify the actions of staff in issuing the amended Notice to Proceed, extending the time for final completion to June 16, 2026, and to modify the language in Section 23.5 Compliance with Laws and Section 23.18 Equal Employment Opportunity, in accordance with Executive Order 14173. **(Ken Cheek, P.E., Water Resources Director)**

**E.1.b. PB 26-083 City of Ocala, #CIP230112 Waste Water Tanker Services; American Pipe & Tank, Inc.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and American Pipe & Tank, Inc. for emergency sewage and sludge hauling of lift stations and dewatered sludge transport services. **(Ken Cheek, P.E. Water Resources Director)**

**E.1.c. RFP 25-102 Program Administrator for Community Block Grant Housing Rehabilitation; Guardian Community Resource Management, Inc.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Guardian Community Resource Management, Inc. to provide program administration services for Citrus County, Florida and the Small Cities Community Development Block Grant (CDBG) program. **(Eric Head, Community Services Director)**

**E.1.d. SGS 26-068 Citrus County Workforce Housing Action Plan Study; Florida Housing Coalition, Inc.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Florida Housing Coalition, Inc., for the service of creating a housing action plan to address Citrus County's need for affordable housing. **(Eric Head, Community Services Director)**

**E.2. Adoption of 2026 Fire Training Center Fee Schedule and Class Fees**

Adopt the Resolution and authorize the Chairman to execute the Resolution approving the 2026 Fire Training Center Fee Schedule and fees for classes instructed by Citrus County Fire Rescue personnel. **(Craig Stevens, Fire Chief)**

**E.3. Modification of Intergovernmental Agreement**

Approve and authorize the Chairman to execute the Modification of the Intergovernmental Agreement. **(Joseph Whittick, Contract Monitor)**

**E.4. Amendment 1 to Grant Agreement LPS0102**

Approve and authorize the Chairperson to execute Amendment 1 to the Old Homosassa Rooks Septic to Sewer Project Agreement between the Florida Department of Environmental Protection and Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

**F. OUTSTANDING COMMISSION ITEMS**

**F.1. Outstanding Commission Items**

Outstanding Commission Items **(Veronica Kampschroer, PMP, Special Projects Manager)**

**G. LEGISLATIVE UPDATES**

**G.1. Legislative Updates**

Acknowledge Receipt of Legislative Update **(Alexandar Alt, Intergovernmental Liaison & Administrative Development Review Expeditor)**

**H. COUNTY ADMINISTRATOR - STEVE L. HOWARD**

**I. PRESENTATIONS/PUBLIC HEARINGS**

**I.1. 1:30 pm Presentation from WTC, Withlacoochee Technical College.**

Presentation Withlacoochee Technical College - present a proposal to establish an FAA-certified Airframe and Powerplant (A&P) training program. **(Colleen Strickland, Citrus County Schools, Withlacoochee Technical College)**

**I.2. 2:00 PM Public Hearing. N. Ft Island Trail Septic to Sewer Assessment Area Corrections.**

**a.** Conduct a public hearing for the purpose of hearing public comments to correct inaccuracies existing in the Ft Island Trail Septic to Sewer Assessment Area Assessment Roll, confirmed and adopted July 29, 2025, by Resolution 2025-072.

**b.** Adopt and authorize the Chairman to execute a resolution to correct the inaccuracies existing in the assessment roll related to the Ft Island Trail Septic to Sewer Assessment Area adopting and certifying a non-ad valorem assessment roll pursuant to Section 197.3632, Florida Statutes as it pertains to the addition and removal assessment units for properties shown in Exhibits "A" & "B" of the attached resolution and provide an effective date.

**c.** Authorize the Clerk of the Board to adjust the special assessment billing program as directed by the attached Resolution and record the Resolution in the Public Records of Citrus County, Florida.

- d. Approve and authorize the Chairman to execute a Release of Lien for AK #1067049-2275 N Watersedge Dr., Rod A & Barbara A Stevens for \$2091.79, AK #3523259-2255 N Watersedge Dr., Robert K & Susan L. Walker for \$2091.79, AK #1066484-2250 N Watersedge Dr., Robin J & Marta P Humphrey, Humphrey Family Revocable Living UAD 4 14 99 for \$2091.79, and AK #1948797-Jennifer K & Christopher Clinton Parker for \$2091.79. A sewer line extension was previously installed, and these property owners were not included in the project. Therefore, they should not have been included on the assessment roll.
- e. Authorize the Clerk to record the resolution and release of lien in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

**J. ADVISORY BOARD NOMINATIONS & APPOINTMENTS**

**K. COMMISSIONER REBECCA BAYS - DISTRICT 4**

**K.1. Request to Reschedule the June 9, 2026, Board of County Commissioners meeting.**

Approve to Reschedule the Board of County Commissioners meeting from June 9, 2026, to Thursday, June 11, 2026.

**L. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5**

**M. 2ND VICE CHAIR JEFF KINNARD D.C. - DISTRICT 1**

**M.1. Keep Citrus County Beautiful (KCCB) Presentation request.**

Board approval to have Keep Citrus County Beautiful (KCCB), Lace Blue-McLean give a presentation at the October 26 BOCC meeting for this year's coastal cleanup and highlighting related activities.

**N. 1ST VICE CHAIR JANET BAREK- DISTRICT 3**

**O. CHAIR DIANA FINEGAN - DISTRICT 2**

**P. COUNTY ATTORNEY DENISE A. DYMOND LYN**

**Q. OPEN TO THE PUBLIC**

**R. ADVISORY BOARD ANNOUNCEMENTS**

**S. UPCOMING MEETINGS**

1. Regular Meeting, March 10, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, March 31, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, April 14, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

**T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS**

**U. PUBLIC HEARINGS**

- U.1. 5:01 p.m. PUD-2025-00010 Klein and Klein, LLC for Townsley Construction**  
If approved, direct the Chair and Clerk to execute the Ordinance for PUD-2025-00010, Klein and Klein, LLC for Townsley Construction. **(Eric Landon, Growth Management Director)**
- U.2. 5:05 p.m. OA-2025-00004 Land Development Code Update – Subdivisions, etc.**  
If approved, direct the Chair and Clerk to execute the Ordinance for OA-2025-00004, Land Development Code Update - Subdivisions, etc. **(Eric Landon, Growth Management Director)**

**V. ADJOURN**