



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

January 27, 2026 - 1:00 PM

**Diana Finegan, Chair, District 2
Janet Barek, 1st Vice Chair, District 3
Jeff Kinnard D.C., 2nd Vice Chair, District 1
Holly L. Davis, Commissioner, District 5
Rebecca Bays, Commissioner, District 4**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, If you are hearing or speech impaired, dial 7-1-1, 1-800-955-8771 (TTY) or 1-800-955-8770 (v), via Florida Relay Service at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. PROCLAMATIONS & AWARDS

B.1. Keep America Beautiful and Keep Florida Beautiful Pride Award - Debra Canfield

Approve and authorize the Board to commend and thank Debra Canfield for her personal commitment and noteworthy environmental stewardship in combating litter in Citrus County.

B.2. Recognition of the Citrus County Board of County Commissioners Employees of the Year — 2024 & 2025

The Board of County Commissioners formally recognizes and commends the following individuals for their exceptional service to Citrus County:

2024 Employee of the Year Bobbie Baird

2024 Employee of the Year Cortney Marsh

2025 Employee of the Year Leyda Rivera

C. CONSENT

Minutes

C.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:

January 6, 2026, Regular Meeting

January 13, 2026, Attorney Client Session

Administration

C.2. CoreCivic Contract Monitoring Update for December 2025

Concur with the recommended action of the non-performance assessment based on a tiered level of staffing pursuant to Amendment #2 of the contract with Corecivic for the month of December 2025 would be \$4,500.00 (**Joseph Whittick, Contract Monitor**)

Attorneys Office

Clerk

C.3. County Warrants

Accept the attached check registers outlining the County warrants.

C.4. Release of Liens

- a. Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 8C Chassahowitzka Water, 8D Chassahowitzka Wastewater, 24A Citrus Springs Waterline, 14D Las Brisas, 25A FT Island Trail Septic to Sewer, 24B NW Quadrant Water, 25B Citrus Springs Waterlines special assessment district.
- b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida.

Community Services

Fire Services

Human Resources

Management and Budget

C.5. Budget Transfers

Approve the budget transfers for Building Technology, Citrus Springs MSBU, Facilities Management, the Supervisor of Elections, Detention Services, County Attorney and Solid Waste Management for fiscal year 2025-2026 (**Tammy Wilson, Management & Budget Director**)

C.6. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/adopting the Emergency Medical Service budget and the Retired Senior Volunteer Program (RSVP) grant budget for fiscal year 2025-2026. (**Tammy Wilson, Management & Budget Director**)

Growth Management

Public Works

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings Workshops

C.7. Set public workshops - Transportation Impact Fees

The BOCC to approve setting public workshops on February 10, 2026, at 1:30 pm and on March 10, 2026 at 1:45 pm to consider Transportation Impact Fees that include right-of-way acquisition costs. **(Eric Landon, Growth Management Director)**

C.8. N. Ft Island Trail Septic to Sewer Assessment Area

Set a public hearing on Tuesday, February 26, 2026 at 2:00 P.M. to correct the inaccuracies on the N. Ft Island Trail Septic to Sewer Assessment Area assessment roll confirmed and adopted July 29, 2025, by Resolution 2025-072, receive public comment on adoption of a resolution confirming, adopting and certifying a non-ad valorem assessment roll for the N. Ft Island Trail Septic to Sewer Assessment Area, pursuant to Section 197.3632, Florida Statutes, as it pertains to the properties shown on the attached Exhibit, and providing an effective date. **(Ken Cheek, P.E., Water Resources Director)**

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. AGR 25-151 Amendment No. 1; Vending Machine Services for County Owned Buildings; Atrato Vending LLC

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Atrato Vending LLC, to modify the list of locations to be serviced by the Vendor by adding Animal Services for the remainder of the term through an Amendment to the Agreement, and to exercise the first renewal option to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to April 7, 2027. **(Tammy Wilson, Management & Budget Director)**

E.1.b. ITB 24-016 Amendment No. 2; Mowing and Trimming of Median/Curbed Roadways Groups 1 & 3; Gamco Properties III, Inc.

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Gamco Properties III, Inc. to renew the Agreement for an additional one (1) year term, extending the duration of the Agreement to March 12, 2027, as well as modifying the language in Section 19.17 Equal Employment Opportunity, in accordance with Executive Order 14173. **(Carlton Hall, Public Works Director)**

E.2. Citrus County Forfeiture Fund Request

Provide staff direction regarding funding in the amount of \$6,965.76 for the Anti-Drug Coalition of Citrus County and approve the related budget transfer. **(Tammy Wilson, Management & Budget Director)**

E.3. Florida Commerce Environmental Review Form for State CDBG-DR Grant

Approve and authorize the Chair to sign the Environmental Review for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5 Pursuant to 24 CFR Part 58.34(a) and 58.35(b) and authorize staff to submit the form to the granting agency. **(Ken Cheek, P.E., Water Resources Director)**

E.4. Fire Station 9 Public Supply Well Replacement – SWFWMD Application

Approve and authorize the Chairman to execute the SWFWMD Public Supply Well Information and Classification Form for the Fire Station 9 well replacement project and authorize personnel to submit the application to the Southwest Florida Water Management District. **(Craig Stevens, Fire Chief)**

E.5. CR491 Widening from Pine Ridge to north of Hampshire - Next Phase

a. Direct staff to advertise a Request for Qualifications (RFQ) for professional services to design roadway drainage and utility improvements, including but not limited to surveying, geotechnical, environmental, archaeological and historical services; obtain required permits; provide bid documents; review and recommend bids; and provide post design services for the widening of CR491 from Pine Ridge Blvd to north of Hampshire Blvd.

b. Direct the County Attorney to engage Gray Robinson, and have Gray Robinson assemble the necessary team to provide legal and expert services associated with the widening of CR491 from Pine Ridge Blvd to north of Hampshire Blvd. **(Carlton Hall, Public Works Director/ Walt Eastmond, Technical Services Director)**

F. OUTSTANDING COMMISSION ITEMS

F.1. Outstanding Commission Items

Outstanding Commission Items **(Veronica Kampschroer, MPA, PMP, Special Projects Manager)**

G. LEGISLATIVE UPDATES

G.1. Legislative Updates

Acknowledge Receipt of Legislative Updates. **(Alexander Alt, Intergovernmental Liaison & Administrative Development Review Expeditor)**

H. COUNTY ADMINISTRATOR - STEVE L. HOWARD

H.1. Development Agreement for Homosassa Trails - BOCC accept to consider

Accept request for consideration of a Development Agreement with Garden Street Communities Southeast, LLC/Homosassa Trails and allow staff to proceed with review and public hearings. **(Eric Landon, Growth Management Director)**

I. PRESENTATIONS/PUBLIC HEARINGS

I.1. 1:15PM Presentation Nature Coast Forever Conservation Planning Study – Task #1 of 3

1:15PM Presentation from the North Florida Land Trust regarding Task #1: Interim Report for the Nature Coast Forever Conservation Planning Study (Deliverable 1 of 3).

NFLT/TPL will continue with Tasks 2 and 3 of the study and return to the Board with future presentations upon completion. **(Ramesh Buch, Conservation Acquisitions Director, NFLT)**

J. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

J.1. Affordable Housing Advisory Committee (AHAC) Nominate and Appoint

Nominate and appoint four (4) positions for membership on the Affordable Housing Advisory Committee (AHAC). The terms will be for two years, starting on January 31, 2026, and ending on January 31, 2028. **(Eric Head, Community Services Director/ Michelle Alford, Housing Services Director)**

J.2. Historical Resource Advisory Board Nominate and Appoint Members

Nominate and appoint one (1) regular member and one (1) alternate member to the Historical Resource Advisory Board (HRAB) for a four -year term commencing on February 3, 2026. **(Eric Landon, Growth Management Director)**

J.3. Tourist Development Council - Nominate and Appoint

a. Nominate and appoint one (1) individual who has demonstrated an interest in tourist development.

b. Nominate and appoint three (3) owners or operators of a tourist accommodation in the county subject to the TDT. **(Avis Cole, Tourism Director)**

J.4. Citrus Springs Advisory Council Nominate and Appoint

Nominate and appoint three individuals to the Citrus Springs Advisory Council as regular members to fill two-year positions that will expire on January 31, 2028. **(Carlton Hall, Public Works Director)**

J.5. Beverly Hills Advisory Council Nominate and Appoint

Nominate and appoint two members to the Beverly Hills Advisory Council as regular members to fill the term that will expire on January 31, 2028. (**Carlton Hall, Public Works Director**)

K. COMMISSIONER REBECCA BAYS - DISTRICT 4

L. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

M. 2nd VICE CHAIR JEFF KINNARD D.C. - DISTRICT 1

N. 1st VICE CHAIR JANET BAREK- DISTRICT 3

O. CHAIR DIANA FINEGAN - DISTRICT 2

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. ADVISORY BOARD ANNOUNCEMENTS

R.1. Announce Vacancies - Citrus County Veterans Services Advisory Board

Announce the terms of two (2) positions, and the taking of applications. The terms will be for two years, which begin on April 1, 2026, and will end on March 31, 2028. (**Eric Head, Community Services Director, Philip Watson, Veterans Service Officer Manager**)

S. UPCOMING MEETINGS

1. Regular Meeting, February 10, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, **Thursday**, February 26, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, March 10, 2026, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. **Strategic Planning Retreat: Friday**, February 6, 2026, at 9:00AM, Lecanto Government Building 3600 W. Sovereign Path, Room 166, Lecanto, FL 34461

U. PUBLIC HEARINGS

U.1. 5:01 P.M. OA-2025-00002 Cardinal Interchange Management Area

If approved, direct the Chair and Clerk to execute the ordinance for OA-2025-00002, Cardinal Interchange Management Area. **(Eric Landon, Growth Management Director)**

V. ADJOURN