BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA

Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450
SPECIAL MEETING

MINUTES

October 14, 2025 - 9:00 AM

Rebecca Bays, Chairman, District 4
Diana Finegan, 1st Vice Chair, District 2
Janet Barek, 2nd Vice Chair, District 3
Jeff Kinnard D.C., Commissioner, District 1
Holly L. Davis, Commissioner, District 5

Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and Comptroller

A. CALL TO ORDER

October 14, 2025 Citrus County Courthouse
The meeting was called to order at 9:00 AM.

A.1. Invocation

Commissioner Jeff Kinnard, D.C. gave the Invocation.

A.2. Pledge of Allegiance

Shane Bryant from Nick Nicholas Ford led the Pledge of Allegiance.

A.3. Roll Call

Present: Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Janet Barek, County Administrator Steve Howard, County Attorney Denise Lyn, Deputy Clerk Amy Novinger, Deputy Clerk Georgette Tozer

Absent: Clerk of the Circuit Court and Comptroller Traci Perry, Diana Finegan

A.4. Approval of Agenda

Motion to approve the Agenda.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Barek
NAY:	None

B. <u>Florida Department of Transportation Grant Agreement</u>

FDOT Emergency Sinkhole Repair Grant for Crystal River Airport

1. Approve and authorize the Chairman to execute Florida Department of Transportation FDOT Public Transportation Grant Agreement (PTGA) for the Crystal River Airport Runway 9-27 Depression Remediation Project, in the amount of $157,000, with FDOT participation up to $125,600 (80%) and the County share of $31,400 (20%).

2. Authorize the Chairman to execute the attached Agreement Resolution included in the FDOT Public Transportation Grant Agreement No. FM 457749-1-94-01 ("Exhibit D").

3. Discuss and determine the grant match funding source between the General Fund Contingency or General Fund Grant Match CIP GF2025-11 and approve the related budget transfer based on the Board's direction.

4. Adopt and authorize the Chairman to execute a resolution adopting the grant budget for fiscal year 2025/2026

5. Approve Work Authorization with Tierra, Inc. under RFQ 21-095 (Continuing Contract for Professional Engineering Services) for geotechnical investigation, compaction grouting oversight, and monitoring, in the amount of $91,199.10, which includes BASIC Engineering's subcontracted compaction grouting services.

6. Approve Superior Asphalt, Inc. under ITB 23-058 (Asphaltic Concrete for Surface Leveling Courses Including Sand Seal Coat) for runway surface restoration in the amount of $46,163.50.

(Carlton Hall, Public Works Director & Todd Regan, Aviation Project Manager)

Public Works Director Carlton Hall provided an overview and Aviation Project Manager Todd Regan provided the recommendation.

Motion to approve items B1 through 6.

Mr. Regan, Management and Budget Director Tammy Wilson and Mr. Hall addressed Board questions.

The motion was amended to add: Funding will come from the General Fund Contingency.

County Administrator Steve Howard addressed the Board.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Barek
NAY:	None

Following this item, County Attorney Denise A. Dymond Lyn and Mr. Howard addressed Board questions regarding policy.

Resolution Numbers 2025-107 and 2025-108

C. OPEN TO THE PUBLIC

There were no citizen comments.

D. UPCOMING MEETINGS

1. Regular Meeting, October 21, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

E. ADJOURN

The meeting was adjourned at 09:18 AM.

Proof of Publication