



CITRUS COUNTY AFFORDABLE HOUSING ADVISORY COMMITTEE
Citrus County Resource Center Cafe
2804 West Marc Knighton Court
Lecanto, FL 34461

AGENDA

Chairperson Rocky Hensley
Vice Chairperson Melissa Walker
Member Kathi Anderson-Moore

Member Kim Farrar
Bruce Kaufman
Brian Herrmann

Barbara Wheeler
Willie White
Jeff Kinnard D.C.

1. CALL TO ORDER

a. Roll Call

2. INTRODUCTION

3. PUBLIC COMMENTS

4. APPROVAL OF MINUTES

a. October 21, 2020

b. Recommended Action Item: Approval of Minutes

5. SWEARING IN/OATH SIGNING

1. Swearing In/Oath Signing

- Bruce Kaufman, home building trades
- Commissioner Jeff Kinnard, local elected official
- Willie White, residential home building Industry

6. ELECTIONS FOR CHAIR AND VICE CHAIR

1. Elections for Chair and Vice Chair

Nominate Chair & Vice Chair

- Melissa Walker - Nominated Chair
- Barbara Wheeler - Nominated Vice Chair

Nominations will also be taken from the floor during meeting.

7. AGENDA

a. Affordable Housing Advisory Committee Agenda

Affordable Housing Advisory Committee Agenda

8. OLD BUSINESS

a. Community Development Block Grant

1. Community Development Block Grant – Disaster Recovery (CDBG-DR) – Michelle
 - Additional award of \$500,000 w/extended timeline of 1-Year.
 - Tier 2 packets for two (2) projects have been submitted to DEO for review

- Cap waivers approved by DEO for three (3) projects
- Currently income certifying three (3) additional applicants
- Request for Funds #3 received on 12/14/2020 - \$14,423

- Section 8 Inspections
- Shelter Plus Care (SPC) Inspections
- HUD VASH Inspections

- Low Income Home Energy Assistance Program (LIHEAP) LIHEAP STATS
- VASH STATS
- Shelter Plus Care (SPC) STATS

- State Housing Initiative Partnership Program (SHIP) Report (January-December)
- CRF CARES (Total Expenditures)

b. Inspections Report

c. Low Income Home Energy Assistance Program LIHEAP

d. Section 8/HUD VASH Report

e. Shelter Plus Care STATS

f. State Housing Initiative Partnership Program SHIP Report

9. NEW BUSINESS

a. New Business

1. New Business

- BOCC Award - \$300,000 for rental, mortgage and emergency repair assistance
- Habitat Award Update - Agreement signed and projects started
- Recognize Rocky Hensley at BOCC meeting for nine (9) years of volunteer service on AHAC
- Recommendation to Approve recognizing Rocky Hensley
- Review 2021 Meeting Schedule for AHAC
- Approve 2021 Meeting Schedule

- b. BOCC Award*
 - c. Habitat Award Update*
 - d. Recommendation to Recognize Rocky Hensley*
 - e. Review and Approve 2021 Meeting Schedule AHAC*
- 10. OTHER
 - 11. ADJOURNMENT

**Citrus County Resource Center Cafe
2804 West Marc Knighton Court
Lecanto, FL 34461**

NOTE: If any person decides to appeal any decision made by the Affordable Housing Advisory Committee with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450, (352) 341-6560, at least two days before the meeting. If you



AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director				
SUBJECT:	Swearing In/Oath Signing				
AGENDA DATE:	January 20, 2021				
<u>BRIEF OVERVIEW:</u>					
<< BRIEF OVERVIEW HERE >>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					\$0
<u>RECOMMENDED ACTION:</u>					
• Bruce Kaufman, home building trades • Commissioner Jeff Kinnard, local elected official • Willie White, residential home building Industry					



AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director				
SUBJECT:	Elections for Chair and Vice Chair				
AGENDA DATE:	January 20, 2021				
<u>BRIEF OVERVIEW:</u>					
<< BRIEF OVERVIEW HERE >>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
					\$0
<u>RECOMMENDED ACTION:</u>					
Nominate Chair & Vice Chair					
• Melissa Walker - Nominated Chair • Barbara Wheeler - Nominated Vice Chair					
Nominations will also be taken from the floor during meeting.					



AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director				
SUBJECT:	Affordable Housing Advisory Committee Agenda				
AGENDA DATE:	January 20, 2021				
<u>BRIEF OVERVIEW:</u>					
<< BRIEF OVERVIEW HERE >>					
<u>BUDGET IMPACT/FUNDING SOURCE:</u>					
Account No.	Account Title	Current Budget	YTD Expenditures	Encumbrances	Available Balance
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<u>RECOMMENDED ACTION:</u>					
Affordable Housing Advisory Committee Agenda					

CITRUS COUNTY
AFFORDABLE HOUSING ADVISORY COMMITTEE

AGENDA

Wednesday, January 20, 2021 - 5:00 PM

Citrus County Resource Center Café, 2804 West Marc Knighton Court, Lecanto, Florida

Melissa Walker, Vice Chairperson, essential services industry
Kathi Anderson-Moore, real estate industry
Kim Farrar, low income advocate
Brian Herrmann, local planning agency

Bruce Kaufman, labor industry
Commissioner Jeff Kinnard, local elected official
Barbara Wheeler, Citrus County resident
Willie White, home building industry

- 1) **CALL TO ORDER** – Melissa Walker, Vice-Chair
- 2) **ROLL CALL** – Brenda Flowers, Recording Secretary
- 3) **INTRODUCTION** – Visitors and staff
- 4) **PUBLIC COMMENTS**
- 5) **APPROVAL OF MINUTES**
 - October 21, 2020
 - Recommended Action Item: Approval of Minutes
- 6) **SWEARING IN/OATH SIGNING**
 - Bruce Kaufman, home building trades
 - Commissioner Jeff Kinnard, local elected official
 - Willie White, residential home building Industry
- 7) **ELECTIONS – CHAIR/VICE CHAIR**
 - Melissa Walker – Nominated Chair
 - Barbara Wheeler – Nominated Vice Chair
 - Nominations will also be taken from the floor during meeting.
 - **Recommended Action Item:** Nominate Chair & Vice Chair

Attachment: 01.20.2021 Agenda (12418 : Affordable Housing Advisory Committee Agenda)

8) **OLD BUSINESS****Community Development Block Grant – Disaster Recovery (CDBG-DR) – Michelle**

- Additional award of \$500,000 w/extended timeline of 1-Year.
- Tier 2 packets for two (2) projects have been submitted to DEO for review
- Cap waivers approved by DEO for three (3) projects
- Currently income certifying three (3) additional applicants
- Request for Funds #3 received on 12/14/2020 - \$14,423

- **Section 8 Inspections**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
QC Inspections	1	2	2	0	0	0	0	0	0	0	0	0	4
Inspections	27	22	22	2	7	25	45	31	26	16	12	39	274
Re-Inspections	17	11	18	1	3	8	21	17	8	18	4	13	139

- **Shelter Plus Care (SPC) Inspections**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Inspections	4	2	3	0	0	1	5	1	7	2	1	8	34

- **HUD VASH Inspections**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Inspections	10	12	12	1	5	3	15	10	2	11	9	6	96

Total Inspections 2020 = 547

- **Low Income Home Energy Assistance Program (LIHEAP) LIHEAP STATS**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Funds Expended	\$35,439	\$26,072	\$31,112	\$33,243	\$31,051	\$42,307	65,169	\$65,783	81,275	\$72,650	\$61,096	\$52,096	\$597,29
Paid for	92	79	89	76	70	77	120	127	151	142	268	225	1,516
IVR Calls	151	133	259	246	161	294	509	770	1,301	1,399	1,786	2,327	9,336
IVR Appt	170	138	135	117	105	120	171	80	180	139	206	212	1,773
No Show	42	23	20	7	13	18	15	20	4	0	0	0	162
LIHEAP Cares	\$335,235.65 YTD		648 Served YTD		\$85,000 remaining grant will be expended by deadline of March 20, 2021								

During 2020 – 3 Home Visits and 1 Denial

Section 8 STATS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG/Total
	<i>Under COVID-19 Restrictions</i>												
Vouchers Serving (Include Port Outs)	154	150	149	158	157	155	154	169	162	171	171	170	160
Waiting List	236	236	236	236	236	236	236	236	229	227	227	227	233
Port Ins	37	30	32	22	19	18	0	0	0	0	0	0	26
New Vouchers off Waiting List	0	0	0	0	0	0	0	0	6	3	0	0	9

OLD BUSINESS (continued)

- VASH STATS**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG/Total
	<i>Under COVID-19 Restrictions</i>												
Vouchers Filled	24	32	36	38	44	44	47	48	46	48	48	47	42
Processing	0	4	0	2	1	5	4	3	5	3	1	1	29
Intake	0	4	3	2	0	4	4	1	5	2	1	3	29

- Shelter Plus Care (SPC) STATS**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG/Total
	<i>Under COVID-19 Restrictions</i>												
Vouchers Leased	11	10	10	10	9	9	9	9	11	11	10	10	10
Intake	0	0	0	0	0	1	0	0	2	0	0	0	3
Re-Exams	2	0	2	1	1	2	2	1	4	0	2	3	20

- State Housing Initiative Partnership Program (SHIP) Report (January-December)**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Funds Expended	\$20,6667	\$50,314	\$63,803	\$39,247	\$94,890	\$117,236	\$146,639	\$110,352	\$70,733	\$84,005	\$124,404	\$52,12
Rehabilitation	0	3	1	0	3	2	0	3	3	1	2	1
ER Repair	0	0	2	0	0	1	0	1	0	0	2	1
Not-For-Profit	0	0	3	1	2	0	2	0	0	3	1	2
Home RPL	1	0	0	0	0	1	1	1	1	1	1	0
Utility Connection	2	0	0	0	0	0	0	1	0	0	1	0
Special Needs	0	0	0	4	3	0	0	0	0	0	0	0
Disaster Rental	0	0	0	0	0	2	4	0	0	0	0	0

Total expenditures 2020 = \$1,096,673, 58 households assisted

- CRF CARES (Total Expenditures)**

Rental Assistance	\$534,216.54 Expended	126 Households Assisted
Mortgage Assistance	\$78,853.32 Expended	22 Households Assisted
Rapid Rehousing	\$19,499.39 Expended	8 Households Assisted
Emergency Home Repair	\$37,141.00 Expended	3 Households Assisted

Total expenditures 2020 (including admin) = \$729,947, 159 households assisted

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- Review 2021 Meeting Schedule for AHAC
 - Approve 2021 Meeting Schedule

10) OTHER**11) ADJOURNMENT**

- Recommended Action Item: Motion to adjourn

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AGENDA MEMORANDUM

FROM:	Mariselle Rodriguez, Community Services Director
SUBJECT:	Community Development Block Grant – Disaster Recovery (CDBG-DR) – Michelle
AGENDA DATE:	January 20, 2021

BRIEF OVERVIEW:

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RECOMMENDED ACTION:

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