BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA

Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450

MINUTES

July 29, 2025 - 1:00 PM

Rebecca Bays, Chairman, District 4
Diana Finegan, 1st Vice Chair, District 2
Janet Barek, 2nd Vice Chair, District 3
Jeff Kinnard D.C., Commissioner, District 1
Holly L. Davis, Commissioner, District 5

Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and Comptroller

A. CALL TO ORDER

July 29, 2025 Citrus County Courthouse
The meeting was called to order at 1:00 PM.

A.1. Invocation

Senior Pastor Steven Cummings from Calvary Chapel Church in Crystal River gave the Invocation.

A.2. Pledge of Allegiance

Richard Hunt, a U.S. Marine Corps Veteran, led the Pledge of Allegiance.

Following this item, Commissioner Holly Davis and Chair Rebecca Bays recognized Mr. Hunt.

Public Speaker Form for Item A2

A.3. Roll Call

Present: Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Diana Finegan, Janet Barek, Assistant County Administrator Mariselle Rodriguez, Assistant County Attorney Kimberly Harrison, Deputy Clerk Amy Novinger, Deputy Clerk Georgette Tozer, Deputy Clerk Ashlyn Russ

Absent: Clerk of the Circuit Court and Comptroller Traci Perry, County Administrator Steve Howard, County Attorney Denise A. Dymond Lyn

A.4. Approval of Agenda

Commissioner Jeff Kinnard, D.C. requested to pull item K1.

Assistant County Administrator Mariselle Rodriguez requested the following changes: the addition of item E11, and additional information for items E5, H1, H2, and H7.

Motion to approve the Agenda with the changes as outlined.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

B. PROCLAMATIONS, AWARDS & PRESENTATIONS

B.1. Proclamation -- Purple Heart Day 2025

Approve and authorize the Board to proclaim August 7, 2025, as Purple Heart Day in Citrus County, Florida. (Curt Ebitz)

Motion to approve item B1.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Following this item, Commissioner Holly Davis recognized the Citrus County School District for the support of the Purple Heart organization.

C. CONSENT

Motion to approve the Consent Agenda in full.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Minutes

No items.

Administration

No items.

Attorneys Office

No items.

Clerk

C.1. County Warrants
Accept the attached check registers outlining the County warrants.

C.2. Release of Special Assessments
a. Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 2020 Citrus Springs Waterlines, 2024 Citrus Spring Waterlines special assessment district.
b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida

Community Services

No items.

Fire Services

No items.

Human Resources

No items.

Management and Budget

C.3. Budget Transfers
Approve the budget transfers for Water Connection Fees (2), Title IIIB, Support Services, Detention Facility, Utilities (2), Administration, Low Income Energy Assistance Program (LIHEAP) and Gas Taxes for fiscal year 2024-2025.
(Tammy Wilson, Management & Budget Director)

C.4. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/adopting the State Housing Initiative Partnership (SHIP) grant, Transportation Disadvantaged Trip & Equipment grant, the Aquatic Plant Control and the Septic Upgrade Incentive grant budgets for fiscal year 2024-2025. **(Tammy Wilson, Management & Budget Director)**

Resolution Number 2025-067

Growth Management

No items.

Public Works

C.5. Notice Regarding Property from List of Land Available for Taxes.

a. Approve and Authorize the Chairman to execute a notice regarding: AK 3211425 – W. SUNNYSIDE DR. HOMOSASSA and AK 1577764 – 3865 E. CAMELOT PL, HERNANDO.
b. Authorize Staff to forward the document to the Citrus County, Florida, Clerk of the Circuit Court. **(Carlton Hall, Public Works Director)**

C.6. Acknowledgment New T-Hangar Lease Patrick J. Hughes KINF 1-F

Staff requests that the Board of County Commissioners acknowledge the attached executed T-Hangar Lease Agreement(s) for KINF 1-F with Patrick J. Hughes. **(Carlton Hall, Public Works Director)**

C.7. Disposal of Surplus Property

Approve deletion of the following items from the inventory of Facilities Management and the removal of same items from the county's Capital Asset listing.
ID#19866 Decorative Fencing
ID#19866-001 Additional Lattice
ID#19866-002 6' Chainlink Fencing **(Carlton Hall, Public Works Director)**

Systems Management

No items.

Visitors and Convention Bureau

No items.

Water Resources

No items.

Set Public Hearings Workshops

C.8. Set a Public Hearing for the proposed Stormwater MSBU for Fiscal Year 2025-2026.

a. Adopt and authorize the Chairman to execute a Resolution of Citrus County, Florida, relating to the provision of stormwater management services; estimating the cost of stormwater management services provided by the county's stormwater utility; establishing the estimated assessment rate for stormwater service assessments against developed property within the stormwater management area for the fiscal year beginning October 1, 2025; directing the preparation of an updated stormwater service assessment roll based upon the methodology set forth herein; establishing a public hearing for the proposed stormwater service assessments and directing the provision of notice in connection therewith; providing for hardship assistance; providing for severability; and providing an effective date.
b. Set a public hearing on August 26, 2025, at 1:05 P.M. regarding the Stormwater MSBU for Fiscal Year 2025-2026. (**Carlton Hall, Public Works Director)**

Resolution Number 2025-067

C.9. Set a Public Hearing for the proposed Utility Availability Assessment Roll for FY 2025-2026

a. Adopt and authorize the Chairman to execute a Resolution for the proposed Utility Availability Assessment Roll for FY 2025-2026 relating to the provision of utility availability services in the unincorporated area of the county; estimating the cost of utility availability services to be assessed for the fiscal year commencing October 1, 2025; determining that certain real property will be specially benefitted thereby; establishing the method of assessing the utility availability service cost against the real property that will be specially benefitted thereby; directing the county manager to prepare or direct the preparation of a preliminary assessment roll based upon the methodology set forth herein; establishing a public hearing to consider imposition of the proposed service assessments and the method of their collection and directing the provision of notice in connection therewith; providing for severability; and providing an effective date.
b. Set a public hearing on August 26, 2025, at 1:06 P.M. regarding the Proposed

Utility Availability Assessment Roll for FY 2025-2026. **(Ken Check, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Billing & Customer Services Director)**

Resolution Number 2025-068

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Unidentified Citizen
Joe Hicks
Curtiss Bryant

Commissioners responded to comments from the public.

Public Speaker Forms for Item D

E. REGULAR BUSINESS

E.1. Bids

Motion to approve items E1a through E1j.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.1.a. RFQ 24-103 Pavement Management Services; Order Form-Amendment; AgileAssets, Inc. dba Trimble, Inc.

a. Approve and Authorize the cancellation of the original order form that was approved by the Board on March 25, 2025, to provide a Software Licensing Agreement for Pavement Management Services through Mott McDonald Florida, LLC.
b. Approve and Authorize the Chairman to execute the revised Order Form-Amendment between Citrus County, Florida and AgileAssets Inc. dba Trimble, Inc.to update the initial term date and payment terms of the Agreement to 6/13/2025-6/12/2028 at the same terms and conditions as the previous original order form. **(Carlton Hall, Public Works Director)**

E.1.b. RFQ 21-095 Work Authorization; Continuing Contract for Professional Engineering Services; DRMP, Inc.

a. Approve and Authorize the Chairman to execute a Work Authorization between Citrus County, Florida and DRMP, Inc. to perform an origin and destination study to evaluate traffic going into, within and through the Meadowcrest Community, at a cost of $37,350.
b. Approve related Budget Transfer. **(Carlton Hall, Public Works Director)**

E.1.c. ITB 23-064 Amendment No. 1; Contractor Services for the Processing of Yard Waste at the Citrus County Landfill; Consolidated Resource Recovery, Inc. dba Veransa Group

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Consolidated Resource Recovery, Inc. dba Veransa Group to acknowledge the change of name of the Contractor; extend the duration of the Agreement to September 25, 2026; and amend the fee schedule to those rates set forth in Exhibit "B". **(Carlton Hall, Public Works Director)**

E.1.d. AGR 23-063 Amendment No. 2; EMS Billing and Collection Services; Pasco County, a political subdivision of the State of Florida

Approve and Authorize the Chairman to execute Amendment No. 2 to the Interlocal Agreement between Citrus County, Florida and Pasco County, a political subdivision of the State of Florida to provide EMS Billing and Collection Services. **(Craig Stevens, Fire Chief)**

E.1.e. RFP 24-077 Electronic Payments Solution: Order Form for Fire Rescue/EMS; Invoice Cloud, Inc.

a. Approve and Authorize the Chairman to execute the Fire Rescue/EMS's biller order form on Agreement between Citrus County, Florida and Invoice Cloud, Inc. for the additional services to accept HSA payments.
b. Approve Related Budget Resolution. **(Craig Stevens, Fire Chief)**

Resolution Number 2025-070

E.1.f. RFQ 21-096 Work Authorization; Continuing Contract for Professional Services Water, Wastewater and Reclaimed Water Utility Systems; McKim & Creed, Inc.

Approve and Authorize the Chairman to execute a Work Authorization between Citrus County, Florida and McKim & Creed, Inc. at the cost of $117,983. **(Ken Cheek, P.E., Water Resources Director)**

E.1.g. RFQ 21-003 Elder Affairs and Older Americans In-Home Health Services; Walkers Loving Care LLC

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Walkers Loving Care LLC to provide Chore, Homemaker, Respite Care, Companionship, and Shopping Assistance for all programs (CCE, HCE, ADI, OAA IIIB, OAA IIIE, and HOPE),
b. Approve and Authorize the Chairman to execute the Business Associate Agreement between Citrus County, Florida, and Walkers Loving Care LLC. **(Eric Head, Community Services Director)**

E.1.h. RFP 25-120 Employee Benefits and Insurance Brokerage Services; RSC Insurance Brokerage, Inc d/b/a Risk Strategies Company

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and RSC Insurance Brokerage, Inc d/b/a Risk Strategies Company, to assist the County Staff in obtaining, evaluating, recommending and securing insurance coverage to include health, dental, life, long-term disability, vision, and any other applicable insurance coverages for the County employee benefits program, at the cost of $164,000 with an annual fee for benefit software in the amount of $36,000.
b. Approve and Authorize the Chairman to execute the related Business Associate Agreement between Citrus County, Florida and RSC Insurance Brokerage, Inc d/b/a Risk Strategies Company. **(June Randall, Human Resources Director)**

E.1.i. RFP 25-128 Third Party Claims Administrator for Property, Liability, and Workers' Compensation; Commercial Risk Management, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Commercial Risk Management, Inc. to provide third-party claims administration services for Property, Liability, and Workers' Compensation. **(Tammy Wilson, Management and Budget Director).**

E.1.j. QTE 25-199 Visit Citrus Magazine; Akers Media Group, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Akers Media Group, Inc., to produce the Citrus County 2026 Visitors Magazine at a cost of $34,999. **(Auvis Cole, Visitors and Convention Bureau Director)**

E.2. CoreCivic Contract Monitoring Update for June 2025

Concur with the recommended action of the non-performance assessment of $5,000 per day, for a total of $135,000 for the month of June 2025. **(Joseph Whittick, Contract Monitor)**

Motion to approve item E2.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.3. Restore Act funding - Crystal River Riverwalk

a. Approve and authorize the Chairman to execute a letter confirming the City of Crystal River has met the financial obligations necessary to complete the project and funds are available as required by the project's timeline.
b. Approve and authorize authority to the Primary Contact Tammy Wilson, Management & Budget Director, and Stephanie Stevens, Grant Research & Writing Coordinator, to electronically submit documents for funding and post-award actions to the U.S. Department of Treasury, Office of Gulf Coast Restoration (OGCR) on behalf of Citrus County, Florida for the Treasury RESTORE Act, Direct Component Grants, including accepting funding from OGCR and carrying out necessary post-award reporting as necessary, after such documents are reviewed by the County Attorney. **(Tammy Wilson, Management & Budget Director)**

Motion to approve item E3a and b.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.4. LP09019 Cambridge Greens Septic to Sewer FDEP Grant Amendment No. 4

Approve and authorize the Chairman to execute Amendment No. Four (4) to the Agreement LP09019 between the Florida Department of Environmental Protection and Citrus County, Florida for the revisions needed to complete the Cambridge Green Septic to Sewer (Project). **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Billing & Customer Services Director, Roger Ingall, Water Resources Project Manager)**

Motion to approve item E4.

Board discussion ensued.

Utility and Customer Service Director Bernadine Flood-Nichols addressed questions from the Board.

RESULT:	**Adopted**

MOVER:	Jeff Kinnard D.C.
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.5. Local 4562 Professional Firefighters of Citrus County, International Association of Firefighters Pay-In-Classification Wage Study

Accept or reject the results of the Pay-In-Classification Wage Study as presented, in accordance with Article 43 of the collective bargaining agreement.
If accepted: The revised wage structure will be implemented beginning the first full pay period following October 1, 2025.
If rejected: Current pay rates will remain in effect, and the Union and County will enter further negotiations regarding compensation. **(Craig Stevens, Fire Chief)**

Motion to approve item E5, except the results of the Pay-In-Classification Wage Study, as presented.

Board discussion ensued.

At the request of Assistant County Administrator Mariselle Rodriguez, Fire Chief Craig Stevens provided clarification.

There were no citizen comments.

Chief Stevens and Chief of Administration Greg Ellis addressed questions from the Board, followed by Board discussion.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Janet Barek
AYES:	Davis, Bays, Barek
NAY:	Kinnard D.C., Finegan

Additional information for this item was received after the agenda was published.

Additional Information for Item E5

E.6. Release of Retainage ITB 23-032

Accept the completed ITB 23-032 project # MO29-21 project and approve the release of retainage in the amount of $45,957.75 to Air Mechanical & Service Corp. **(Carlton Hall, PUblic Works Director)**

Motion to approve item E6.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.

AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

E.7. Guardian Ad-Litem Relocation – potential property acquisition

a. Approve and authorize Staff to proceed with negotiations between the County and JDILEO LLC for the purchase of 102 E Highlands Blvd., Inverness.
b. Approve and authorize the Chairman to accept a subsequent Purchase and Sale Agreement from JDILEO LLC, for 102 E Highlands Blvd., Inverness.
c. Authorize staff to order title search and execute all other documents related to the closing of the property, except for recordable documents; approve and authorize payment of related closing costs associated with this property acquisition.
d. Approve and authorize the Chairman or designee to execute all related closing documents, accept a subsequent deed from JDILEO LLC and authorize the Clerk to place the acceptance stamp on the deed upon receipt and record all necessary documents in the Public Records of Citrus County, Florida. **(Carlton Hall, Public Works Director)**

Motion to approve item E7a, b, c and d.

Second Vice Chair Janet Barek commented.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

E.8. Floral City (CR48) Restrict Thru Trucks

a. Board discussion and approval to direct staff to install No Thru Trucks on CR48 Local Delivery Only signs along CR48 at the Withlacoochee Bridge (Citrus County side) and on CR48 at the intersection with US41.
b. Request FDOT to install similar appropriate CR48 restrictive signage along US41 approaching CR48. **(Carlton Hall, Public Works Director)**

Motion to approve item E8a and b.

Citizen "SCADAbob" commented.

At the request of the Board, Technical Services Director Walt Eastmond addressed questions from the Board.

RESULT: **Adopted**
MOVER: Rebecca Bays
SECONDER: Holly L. Davis
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

[Additional Information for Item E8 - Submitted by SCADAbob]

[Public Speaker Form for Item E8]

E.9. Citrus Springs MSBU Position Change: Grounds Maintenance Tech II to Grounds Maintenance Coordinator

Approve the reclassification of the Grounds Maintenance Technician II position to a Grounds Maintenance Coordinator position. **(Carlton Hall, Public Works Director)**

Motion to approve item E9.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.10. CR 491 Road Widening - Next Steps

Board discussion and direction to staff with respect to the next steps for CR 491 Road Widening. **(Carlton Hall, Public Works Director)**

Commissioner Jeff Kinnard, D.C. commented, followed by Board discussion.

Public Works Director Carlton Hall and Technical Services Director Walt Eastmond provided clarification to the Board.

Concensus of the Board was given to direct staff to bring back an agenda item to signalize the intersection to the CR 491 road widening project and funding to come from Impact Fees.

E.11. 2025 Special Elections Budget

To ensure accurate tracking and facilitate reimbursement from the State, the Supervisor of Elections is requesting the establishment of a dedicated financial account specifically for managing all expenditures related to the upcoming Special Elections.

Additionally, we respectfully request that the Board of County Commissioners approve the funding of a preliminary budget from the General Reserve for Contingency, based on the cost estimates provided.

Supervisor of Elections Maureen "Mo" Baird provided the recommendation.

Motion to approve the 2025 Special Elections budget and appoint Commissioner Rebecca Bays to the Canvassing Board.

There were no citizen comments.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Diana Finegan
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

Following this item, Assistant County Attorney Kimberly Harrison addressed the Board and the motion was amended to add "the maximum fine allowed by Florida State Statute".

This item was received after the agenda was published.

Additional Item E11

F. OUTSTANDING COMMISSION ITEMS

Special Projects Manager Veronica Kampschroer provided the update.

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

No items.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:06 P.M. Public Hearing - Proposed Citrus Springs 2025 Assessment Area (Waterline Extensions)

a. Conduct a public hearing to consider the imposition of special assessments for the provision of water distribution facilities within the Citrus Springs 2025 Assessment Area, for the upcoming fiscal year.
b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, relating to the provision of water distribution facilities within the Citrus Springs 2025 Assessment Area; imposing special assessments against assessed property located within the Citrus Springs 2025 Assessment Area for the upcoming fiscal year; amending the initial assessment resolution; approving the assessment roll; confirming the initial assessment resolution; and providing an effective date.
c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Billing & Customer Services Director)**

Utility Billing and Customer Service Director Bernadine Flood-Nichols provided the recommendation and addressed questions from the Board.

Assistant County Attorney Kimberly Harrison addressed the Board regarding the motion.

There were no citizen comments.

Motion to approve item H1a, b and c.

RESULT:	**Adopted**
MOVER:	Janet Barek
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2025-071

Additional information for this item was received after the agenda was published.

Additional Information for Item H1

H.2. 1:07 P.M. Public Hearing Proposed Ft Island Trl Septic to Sewer Remediation Sewer Project Assessment Area

a. Conduct a public hearing to consider the imposition of special assessments for the provision of the Wastewater Collection System within the Ft Island Trl Septic to Sewer Remediation Sewer Project Assessment Area for the upcoming fiscal year.
b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, relating to the provision of the Wastewater Collection System within the Ft Island Trl Septic to Sewer Remediation Sewer Project Assessment Area; imposing special assessments against assessed property located within the Ft Island Trl Septic to Sewer Remediation Sewer Project Assessment Area for the upcoming fiscal year; amending the initial assessment resolution; approving the assessment roll; confirming the initial assessment resolution; and providing an effective date.
c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Billing & Customer Services Director)**

Utility Billing and Customer Service Director Bernadine Flood-Nichols provided the recommendation.

Citizen Michael Taylor commented.

Commissioners and Ms. Flood-Nichols responded to comments from Mr. Taylor, and Commissioner Holly Davis recognized staff.

Motion to approve item H2a, b and c.

RESULT:	**Adopted**
MOVER:	Janet Barek
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2025-072

Additional information for this item was received after the agenda was published.

Public Speaker Form for Item H2

Additional Information for Item H2

H.3. 1:08 P.M. Public Hearing to certify the Non-Ad Valorem Assessment Rolls for Fiscal Year 2025-2026.

a. Conduct a public hearing for the purpose of hearing public comment on the adoption of a resolution adopting and certifying the countywide non-ad valorem assessment rolls which includes assessments for street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater assessments within the various assessment areas in compliance with Florida Statutes Chapter 197.3632.
b. Adopt and authorize the Chairman to execute a Final Rate Resolution of Citrus County, Florida to certify the countywide non-ad valorem assessment rolls for FY 2025-2026 which includes assessments for street lighting, neighborhood beautification, roadway maintenance and improvements, and water and wastewater assessments within the various assessment areas in compliance with Florida Statutes Chapter 197.3632. **(Carlton Hall, Public Works Director)**

Public Works Director Carlton Hall provided the recommendation and addressed questions from the Board.

There were no citizen comments.

Motion to approve item H3b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2025-073

H.4. 1:09 P.M. Public Hearing to consider imposition of the proposed 2025 Property Abatement Assessments.

a. Conduct a public hearing to consider the imposition of special assessments relating to the provision of property abatement services.
b. Adopt and authorize the Chairman to execute a Resolution for the 2025 Property Abatement Assessments relating to the provision of property abatement services; describing the method of assessing property abatement service costs against assessed property located within Citrus County, Florida; determining the property abatement service costs and the initial property abatement special assessments; directing the preparation of an assessment roll, authorizing a public hearing and directing the provision of notice thereof and providing for an effective date.
c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida. **(Eric Landon, Growth Management Director)**

Growth Management Director Eric Landon provided the recommendation.

There were no citizen comments.

Motion to approve item H4b and c.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2025-074

H.5. 1:10 P.M. Public Hearing, Solid Waste Management Tipping Fees for Fiscal Year 2026-2030

a. Conduct a public hearing on fees for Solid Waste Management for fiscal year 2026-2030.
b. Adopt and authorize the Chairman to execute a resolution to set fees for Solid Waste Management for fiscal year 2026-2030. **(Carlton Hall, Public Works Director)**

Public Works Director Carlton Hall provided the recommendation.

There were no citizen comments.

Motion to approve item H5b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek

NAY: None

Resolution Number 2025-075

H.6. 1:11 P.M. Public Hearing to reimpose Annual Disposal Assessments and adopt the Solid Waste Residential Assessment Roll for FY 2025-2026
a. Conduct a Public Hearing to reimpose Annual Disposal Assessments and adopt the Solid Waste Residential Assessment Roll for FY 2025-2026.
b. Approve and authorize the Chairman to execute a resolution ratifying and confirming the Solid Waste Residential Solid Waste Assessment Roll for FY 2025-2026. **(Carlton Hall, Public Works Director)**

Public Works Director Carlton Hall provided the recommendation.

Deputy Clerk Amy Novinger requested clarification of the item number.

Citizen David Santiano commented.

Mr. Hall responded to comments from Mr. Santiano.

Motion to approve item H6b.

RESULT:	**Adopted**
MOVER:	Janet Barek
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2025-076

Public Speaker Form for Item H6

H.7. 1:15 P.M. Public Hearing to consider a revision to impact fees
a. Conduct a public hearing on July 29, 2025, at 1:15 p.m. to accept the demonstrated-need study of extraordinary circumstances to increase impact fees beyond the phase-in limitations outlined in F.S. 163.31801.
b. If accepted, direct the Chair and Clerk to execute the ordinance revising Chapter 54, Impact Fee Ordinance, of the Citrus County Code of Ordinances. **(Eric Landon, Growth Management Director)**

Assistant County Attorney Kimberly Harrison read the proposed ordinance title into the record.

Growth Management Director Eric Landon provided the recommendation and Peter Napoli, Senior Manager with Stantec, provided the presentation and Mr. Napoli, Mr. Landon, and Ms. Harrison addressed questions from the Board.

The following citizens commented: Renee Bedford; Joe Hicks; Curtiss Bryant; PJ

Auffhammer; Anthony Ayo; and Josh Wooten, President and CEO of the Citrus County Chamber of Commerce.

Commissioners responded to comments from the public.

Ms. Harrison and Mr. Landon responded to questions from the Board.

Motion to accept the extraordinary circumstances report that has been presented by the consultant the county hired and adopt the proposed fee schedules that are contained in that report at 100%.

Ms. Harrison addressed the Board regarding clarification of the motion.

The motion was amended to add: direct the chair and the Clerk to execute the ordinance, revising chapter 54 Impact Fee Ordinance of the Citrus County Code of Ordinances.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan
NAY:	Barek

Ordinance Number 2025-A15

Additional information for this item was received after the agenda was published.

Public Speaker Forms for Item H7

Additional Information for Item H7

Item H7 - PowerPoint

Item H7 - Proof of Publication

H.8. 1:20 P.M. Resolution to appoint Administrative Authority for Plats
a. Consider Resolution appointing the Department of Growth Management as the administrative authority for plats, and the Director of the Department of Growth Management as the administrative officer for plats.
b. If approved, direct the Chair and Clerk to execute the Resolution. **(Eric Landon, Growth Management Director)**

Growth Management Director Eric Landon provided the recommendation.

Motion to approve item H8a and b.

There were no citizen comments.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2025-077

Item H8 - Proof of Publication

H.9. 1:25 P.M. Board Update and Discussion to Continue Nature Coast Volunteer Center Programming

a. Approve the continuation of operations of the Nature Coast Volunteer Center at $68,314.00 from General Fund annually beginning October 1, 2025; and
b. Approve position reclassification of Nature Coast Volunteer Center Supervisor at Pay Grade 203 to Nature Coast Volunteer Center Coordinator at Pay Grade 108. **(Eric Head, Community Services Director)**

Community Services Director Eric Head provided an overview and Support Services Director Lynsie Roddenberry provided the presentation.

The Commissioners recognized the staff.

There were no citizen comments.

Motion to approve item H9a and b.

There were no citizen comments.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Item H9 - PowerPoint

H.10. 1:30 P.M. Proposed Fertilizer Management Ordinance

Request the Board to direct the County Attorney to draft an ordinance aimed at improving water quality protection through stricter fertilizer management regulations. The proposed ordinance shall be presented for Board consideration during the regular meeting scheduled for August 12, 2025. **(Michael McGrath, Sierra Club, Florida Chapter/ James Toy, Intergovernmental Affairs Manager)**

Michael McGrath, Lead Organizer with the Sierra Club Florida Chapter, provided the presentation and responded to questions from the Board.

Motion to direct the County Attorney to prepare and bring forward for Board consideration an ordinance that includes the following provisions: Rainy Season Fertilizer Ban, prohibit the application of fertilizers containing Nitrogen(N) and/or Phosphorous (P) from June 1 through September 30 of each year (add to the current season already in the ordinance) ; Annual Nitrogen Limit, Limit the total annual application of Nitrogen to no more than 4 pounds per 1,000 square feet; Slow-Release Nitrogen Requirement, Require that at least 65% of any applied Nitrogen be in a slow-release formulation; and Fertilizer-Free Buffer Zones, Establish year-round fertilizer-free zones of no less than 25 feet from the edge of any surface water body or wetland; add no phosphorus application without tested deficiency to the ordinance; and additional measures to include other cost-effective and easily implemented measures that will further enhance environmental protection and water quality.

Board discussion ensued with Assistant County Attorney Kimberly Harrison regarding clarification on the additional measures in the motion.

The motion was amended to add: Commercial applicators are not exempt.

At the request of the Board, Mr. McGrath addressed questions from the Board.

The following citizens addressed the Board: Noa Adera; Athena Philips, of the Citrus Chapter of the Florida Native Plant Society; Nora Cloud; Eugene Kelly, President of the Florida Native Plant Society; Gary Kuhl; Art Jones, of One Rake at a Time; Pamela Taylor; Tony Ayo; Lisa Moore and Tina Champagne, from Save Crystal River; Brad RImbey, Vice President of the Homosassa River Alliance and Vice President of Florida Springs Council; Maxine Connor, to speak on behalf of the League of Women Voters of Citrus County; Robin Orlandi; Josh Wooten; Ryan Smart, Executive Director of the Florida Springs Council; Holly Alexander; PJ Auffhammer; and "SCADAbob", representing TOO FAR Water and Natural Resources Foundation.

Board discussion ensued with Mr. McGrath.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Rebecca Bays
AYES:	Davis, Bays, Kinnard D.C., Finegan
NAY:	Barek

Public Speaker Forms for Item H10

Item H10 - PowerPoint

Additional Information for Item H10 - Submitted by Maxine Connor

Additional Information for Item H10 - Submitted by Michael McGrath

I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

I.1. Nominate and Appoint - Replacement Board Member for the Citrus County Veterans Services Advisory Board

Nominate and appoint one (1) individual to fill a regular member seats on the Veterans Service Advisory Board for the remainder of the term which is March 31, 2026. **(Eric Head, Community Services Director - Philip Watson, Veterans Service Officer Manager)**

Motion to nominate and appoint Paul Sunseri as a regular member to the Veterans Service Advisory Board.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

J. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

Commissioner Holly Davis discussed the Tourist Development Council (TDC) and Citrus County Community Charitable Foundation (CCCCF) meetings, and shared an experience regarding a humanitarian program in Cuba.

K. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

No items.

K.1. Ordinance Relating to Quasi-Judicial Hearings.

Direct our County Attorney to bring back an ordinance amending our Code to adopt an ordinance pursuant to Section 286.0115, Florida Statutes, to amend our Code to incorporate necessary changes, and to prepare a disclosure form to accompany the new Code section.

This item was pulled during the meeting.

L. 2nd VICE CHAIR JANET BAREK- DISTRICT 3

No items.

M. 1ST VICE CHAIR DIANA FINEGAN - DISTRICT 2

No items.

N. CHAIR REBECCA BAYS - DISTRICT 4

N.1. Discussion on Alternative Land Use Hearing Dates

Continuing Discussion to find BOCC consensus on alternatives to conducting land use hearings after regular business, including considering alternate dates and times each month. **(Eric Landon, Growth Management Director)**

Chair Rebecca Bays provided the recommendation, followed by Board discussion with Growth Management Director Eric Landon.

Consensus of the Board, by the majority, was given to direct staff to keep the public hearings the same.

N.2. Discussion and Consideration of State Policy Proposals for Submission to the Florida Association of Counties (FAC)

Board discussion and direction regarding policy proposals to submit to the Florida Association of Counties. **(James Toy, Intergovernmental Affairs Manager)**

Intergovernmental Affairs Manager James Toy provided the recommendation, followed by Board discussion with Mr. Toy.

Consensus of the Board was given to direct staff to prepare a state policy proposal for submission to the Florida Association of Counties (FAC) for consideration during the upcoming legislative cycle.

O. COUNTY ATTORNEY DENISE A. DYMOND LYN

No items.

P. OPEN TO THE PUBLIC

The following individual addressed the Board on various issues:

Curtiss Bryant

Public Speaker Form for Item P

Q. ADVISORY BOARD ANNOUNCEMENTS

No items.

R. UPCOMING MEETINGS

1. Regular Meeting, August 12, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting, August 26, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting, September 9, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. *Citrus County Five-Year Financial Forecast Workshop*: August 12, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. *Citrus County Space Needs Workshop*: August 12, at 10:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. *2025 Targets for Action Progress Report and Legislative Priorities Retreat*: August 14, 2025, at 9:00AM, Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, FL 34461

4. *Charting Our Course: Responsible Growth Workshop, August 26, 2025,* at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. PUBLIC HEARINGS

No items.

U. ADJOURN

The meeting was adjourned at 6:33 PM.

Proof of Publication