BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA

Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450

MINUTES

June 23, 2025 - 1:00 PM

Rebecca Bays, Chairman, District 4
Diana Finegan, 1st Vice Chair, District 2
Janet Barek, 2nd Vice Chair, District 3
Jeff Kinnard D.C., Commissioner, District 1
Holly L. Davis, Commissioner, District 5

Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and Comptroller

A. CALL TO ORDER

June 23, 2025 Citrus County Courthouse
The meeting was called to order at 1:00 PM.

A.1. Invocation

Commissioner Jeff Kinnard, D.C. gave the Invocation.

A.2. Pledge of Allegiance

Paul Daugherty led the Pledge of Allegiance.

A.3. Roll Call

Present: Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Diana Finegan, Janet Barek, County Administrator Steve Howard, County Attorney Denise Lyn, Deputy Clerk Amy Novinger

Absent: Clerk of the Circuit Court and Comptroller Traci Perry

A.4. Approval of Agenda

County Administrator Steve Howard requested the addition of item E15 and submitted additional information for item E14.

Chair Rebecca Bays requested to move up items E2 and E3.

Motion to approve the Agenda with the addition of item E15, additional information for item E14, and to move up items E2 and E3.

RESULT: **Adopted**
MOVER: Holly L. Davis

SECONDER: Diana Finegan
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

B. PROCLAMATIONS, AWARDS & PRESENTATIONS

No items.

C. CONSENT

Motion to approve the Consent Agenda in its entirety.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

Minutes

C.1. Minutes of the Board of County Commissioners
Approve the following minutes of the Board of County Commissioners:
June 10, 2025 Public Workshop
June 10, 2025 Regular Meeting

Administration

No items.

Attorneys Office

No items.

Clerk

C.2. County Warrants
Accept the attached check registers outlining the County warrants.

C.3. Disposal of Surplus Property

Community Services

C.4. LIHEAP Grant Program Agreement

a. Adopt and authorize the Chairman to execute a Resolution for the funding of the Low Income Home Energy Assistance Program (LIHEAP).
b. Approve and authorize the Chairman to execute the agreement between FloridaCommerce and Citrus Couny, Florida for the Low Income Home Energy Assistance Program (LIHEAP). **(Eric Head, Community Services Director)**

C.5. Asset Deletion - Coastal Region Furniture

Approve deletion of the following items from the inventory of Library Services and the removal of said items from the County's Capital Asset listing: Asset #08861, Asset #18029, Asset #18030, Asset #40330. **(Eric Head, Community Services Director)**

Fire Services

No items.

Human Resources

No items.

Management and Budget

C.6. Budget Transfers

Approve the budget transfers for the American Rescue Plan Act/Utilities, Transit Services, Long Term Care, Circuit Court and Water Connection Fees for fiscal year 2024-2025. **(Barbara Luckham, Interim Management & Budget Director)**

C.7. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/adopting the State Housing Initiative Partnership (SHIP) and the Retired Senior Volunteer

Program (RSVP) grant budgets for fiscal year 2024-2025. **(Barbara Luckham, Interim Management & Budget Director)**

Resolution Number 2025-052

Growth Management

C.8. Release of Lien

a. Approve and Authorize the Chairman to execute Releases of Lien for Property Abatement Assessment by and between Citrus County, Florida, and certain property owners.
b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida. **(Eric Landon, Growth Management Director)**

Public Works

C.9. Reallocation of Department fund for Assessment Agent positions

Board to approve:
a. Reclass the Assessment Agent I position to Assessment Agent II in the Stormwater (Department 4105).
b. Reclass the Assessment Agent II position to Assessment Agent I in Technical Services (Department 4104). **(Carlton Hall, Public Works Director)**

C.10. Waste Management Waste Disposal Account Agreement

a. Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Waste Management Inc. of Florida for disposal fees up to $425,000 and accept Pennsylvania Insurance Company Bond No. SBP150121_144.
b. Approve termination of the existing Waste Disposal Account Agreement with Advanced Disposal Services Solid Waste Southeast, Inc. dated September 19, 2017. **(Carlton Hall, Public Works Director)**

C.11. Waste Pro Waste Disposal Account Agreement

a. Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Waste Pro of Florida, Inc. for disposal fees up to $200,000.00.
b. Approve termination of the Waste Disposal Account Agreement with Waste Pro of Florida Inc. dated July 9, 2024. **(Carlton Hall, Public Works Director)**

C.12. Termination Waste Disposal Account Agreement for Waste Management Inc. of Florida

a. Approve termination of the Waste Disposal Account Agreement between Waste Management Inc. of Florida and the County dated September 27, 2022.
b. Approve and authorize the Chairman to execute the letter canceling the bond.
(Carlton Hall, Public Works Director)

Systems Management

C.13. Records Disposition

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention:
BOCC -0447-Library
(Louis Foltzer, Chief Information Officer)

Visitors and Convention Bureau

No items.

Water Resources

C.14. Acceptance of perpetual operation and maintenance of water and sewer infrastructure to Service Bobbie Glen Subdivision

Approve and authorize the Clerk to place acceptance stamp on release of lien, bill of sale, warranty of materials or workmanship and Engineer's Certification of Construction Completion of the water and wastewater mains and component parts and record in the Public Records of Citrus County Florida. **(Ken Cheek, P.E., Water Resources Director, Bernadine Flood-Nichols, Utility Business Services).**

Set Public Hearings Workshops

No items.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Anthony Ayo
Andrew Chan, speaking on behalf of Right Rudder Aviation
Joe Hicks

Commissioners responded to comments from the public.

Public Speaker Forms for Item D

E. REGULAR BUSINESS

E.1. Bids

Motion to approve items E1a through k.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.1.a. SGS 22-018 Amendment No. 1; Animal License Management Program; PetData, Inc.

Approve and Authorize the Chairman to execute the Amendment to the Agreement between Citrus County, Florida and PetData, Inc., extending the duration of the Agreement to August 8, 2027, and acknowledging that the compensation to be paid to the Contractor has increased from $4.20 to $4.30 per license. **(Eric Head, Community Services Director)**

E.1.b. SGS 25-178 Purchase of Iteris Traffic Control Products and Service and Repair; Iteris, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Iteris, Inc., for the purchase of Iteris traffic control products and service and repair on an "as-needed" basis. **(Carlton Hall, Public Works Director)**

E.1.c. SGS 25-183 Purchase of Siemens Traffic Signal Controller Devices, Associated Hardware and Software for Traffic Signalization; Temple, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Temple, Inc., for the purchase of Siemens traffic controller devices, associated hardware and software for traffic signalization and related services on an "as-needed" basis. **(Carlton Hall, Public Works Director)**

E.1.d. ITB 25-104 Artificial Reef Deployment; Vecellio & Grogan, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Vecellio & Grogan, Inc. to add additional reef materials, comprised of concrete bridge materials, at multiple locations at a depth of approximately 30 feet within the Citrus County Fish Haven #1 Artificial Reef Site as permitted by the U.S. Department of Army, Corps of Engineers Permit Number SAJ-1999-00814. **(Carlton Hall, Public Works Director)**

E.1.e. ITB 25-062 Citrus County Jail HVAC Boiler Replacement; Starr Mechanical, Inc.

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Starr Mechanical, Inc. for the boiler replacement project located at the Citrus County Detention Center.
b. Approve the related Budget Transfer. **(Carlton Hall, Public Works Director)**

E.1.f. ITB 24-157 Small County Outreach Program (SCOP) Resurfacing Project for N. Deltona Blvd from W. Homeway Loop to County Road (CR) 491 (S. Lecanto Hwy); Pave-Rite, Inc.

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Pave-Rite, Inc., to provide construction for SCOP resurfacing Project W. Deltona Blvd, a two (2) lane road from W. Homeway Loop, to CR 491, at the cost of $537,594.85 (including contingency allowance of $46,233.00). This is funded by a SCOP Grant through FDOT.
b. Approve related Budget Resolution **(Carlton Hall, Public Works Director)**

Resolution Number 2025-053

E.1.g. ITB 25-021 Crystal River Airport (CGC) Fuel Farm Project; Gonzalez & Sons Equipment, Inc.

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Gonzalez & Sons Equipment, Inc., to provide all labor, materials, equipment, tools, transportation, services, and incidentals to perform all work necessary for removal, replacement, and installation of two fuel tanks, at Crystal River Airport, at the cost of $2,201,800, with a base bid of $2,143,217 and an additive bid of $58,583 for an electrical Generator system including a transfer switch and enlarged platform.
b. Approve related Budget Resolution **(Carlton Hall, Public Works Director)**

Resolution Number 2025-054

E.1.h. LOI 25-155 Building Division Licensing Compliance Special Master Services Department of Growth Management; Van Alstyne Law, PLLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Van Alstyne Law, PLLC, for a qualified attorney to serve as the Building Division Licensing Compliance Special Master ("Special Master"), pursuant to Citrus County Code, Chapter 18 Article II, Contractor Licensing, and Chapter 489, Part I and Part II, Florida Statute, on an as-needed basis. **(Eric Landon, Growth Management Director)**

E.1.i. SGS 21-075 Amendment No. 2; Satellite Imaging Water Leak Detection; Utilis Inc. dba Asterra

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Utilis Inc. d/b/a Asterra, to acknowledge the Contractor's name change and to replace Exhibit "A" of the Agreement with the revised Exhibit "A" attached thereto. **(Ken Cheek, P.E., Water Resources Director)**

E.1.j. ITB 23-002 Amendment No. 4; Cambridge Greens Septic to Sewer Construction Project; Commercial Industrial Corp.

Approve and Authorize the Chairman to execute Amendment No. 4 to the Agreement between Citrus County, Florida and Commercial Industrial Corp., to ratify the action of the Department of Water Resources in issuing the Amended Notice to Proceed on May 28, 2025, extending the time for final completion to June 28, 2025. **(Ken Cheek, P.E., Water Resources Director)**

E.1.k. SGS 25-188 Citrus County Population Forecasting Analysis Modeling & Continuing Planning and Consulting Services; Metro Forecasting Models, LLC

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Metro Forecasting Models, LLC to provide Citrus County population forecasting analysis, modeling and continuing planning and consulting services with regard to the County's water & wastewater utility systems needs and predict where future fire rescue services will be needed. **(Ken Cheek, P.E., Water Resources Director/ Craig Stevens, Fire Chief)**

E.2. FY24 Edward Byrne Memorial Justice Assistance Grant (JAG)

Recommendation to approve and sign the 51% Letter of Support, allowing the Citrus County Sheriff's Office to comply with the FY24 Edward Byrne Memorial

Justice Assistance Grant (JAG) application requirements.
(David Vincent, Citrus County Sheriff)

Motion to approve item E2.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.3. Citrus County Forfeiture Fund Request
Request Board approval of appropriation to the Sheriff's Office in the amount of $251,010 and related budget resolution. **(David Vincent, Citrus County Sheriff)**

Motion to approve item E3.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2025-055

E.4. Health Care Agency Affiliation Agreement Amendment No. 2 to Agreement
Approve and authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and The EMS Training School, LLC, d/b/a School of EMS to extend the duration of the Agreement to June 30, 2026.
(Craig Stevens, Fire Chief)

Motion to approve item E4.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.5. Proposed Cambridge Greens Septic to Sewer Assessment Area - AR 11.10-1, Permanent Reassignment of Development Rights (DVR) 2025-005 Barmore (Corrective).
a. Approve and authorize the Chairman to execute the Corrective Permanent Reassignment of Development Rights Agreement for residential properties within the Cambridge Greens Septic to Sewer Assessment Area for Douglas & Kathleen Barmore, DVR 2025-005.

b. Authorize the Clerk to attest and record in Public Records of Citrus County, Florida. **(Ken Cheek, PE., Water Resources Director)**

Motion to approve item E5a and b.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.6. ITB 23-114 Bicentennial Park Sewer Improvement Project Release of Retainage

Accept the completed Bicentennial Park Sewer Improvement Project and approve the Release of Retainage in the amount of $27,804.77 to Daly & Zilch, Inc. **(Ken Cheek, Water Resources Director)**

Motion to approve item E6.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.7. Approval for extended terms on Single Source Agreement; GIS Small Government Enterprise Agreement; Environmental Systems Research Institute, Inc. (ESRI)

Approve and instruct staff to work on a single-source Small Government Enterprise Agreement between Citrus County, Florida and ESRI for a term of three years to provide licensing for all mapping software and web mapping services. The Agreement will be brought back to the Board for approval and Chairman's signature once terms and conditions are agreed upon between County staff and ESRI and reviewed by the County Attorney's Office.**(Louis Foltzer, Chief Information Officer)**

Motion to approve item E7.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.8. Approval of Amendment One to Grant HL202 for Inverness Airport Business Park Phase 2.

Approve and authorize the Chairman to execute Amendment One to State Appropriated Grant Agreement HL202 between the Florida Department of Commerce and Citrus County. **(Carlton Hall, Public Works Director)**

Motion to approve item E8.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.9. Acceptance of a Deed for 6535 S. Withlapopka Dr., Floral City

a. Approve and authorize the Chairman to accept a General Warranty Deed from The America Legion Herbert Surber Post No. 225, Inc., a Florida Not For Profit Corporation for a Withlapopka Island Fire Station located at 6535 S. Withlapopka Dr., Floral City, Florida.
b. Authorize the Clerk to place acceptance stamp on the deed and record in the Public Records of Citrus County, Florida.
c. Approve and authorize the Chairman to execute the Floral City Water Association membership transfer application. **(Carlton Hall, Public Works Director)**

Motion to approve item E9a, b and c.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.10. FY24 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program

a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2024 Staffing for Adequate Fire and Emergency Response (SAFER) Grant for the hiring of 13 firefighters.
b. Approve and authorize the Chairman to execute the "Designation of Signatory Authority". **(Craig Stevens, Fire Chief)**

Motion to approve item E10a and b.

Chief Craig Stevens provided clarification to Commissioner Jeff Kinnard, D.C., followed by Board discussion with Interim Management and Budget Director Barbara Luckham and Chief Stevens prior to the vote.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Janet Barek
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

Resolution Number 2025-056

E.11. FY24 Fire Prevention and Safety Grant Program

a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2024 Fire Prevention and Safety Grant for the purchase of Visual Pre Plans™ Standalone setup & implementation, execution of grant award and amendments and medications of grant application and award documents.
b. Approve and authorize the Chairman to execute the "Designation of Signatory Authority". **(Craig Stevens, Fire Chief)**

Motion to approve item E11.

Deputy Clerk Amy Novinger requested clarification of the motion.

The motion was amended to add a and b.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Holly L. Davis
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

Resolution Number 2025-057

E.12. CoreCivic Contract Monitoring Update for May 2025

Concur with the recommended action of the non-performance assessment of $5,000 per day, for a total of $65,000 for the month of May 2025. **(Joseph Whittick, Contract Monitor).**

Motion to approve item E12.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Janet Barek
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

E.13. Modification of the Intergovernmental Agreement with the U.S. Marshals Service

Approve and authorize the Chairman to execute the Modification of the Intergovernmental Agreement. **(Joseph Whittick, Contract Monitor)**

Motion to approve item E13.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.14. Inverness FBO Lease

Discussion and vote on the future of the Invernes FBO lease with Right Rudder Aviation.

Public Works Director Carlton Hall provided an overview, followed by Board discussion with Mr. Hall and County Attorney Denise A. Dymond Lyn.

Motion to ratify the action taken by staff and Federal Aviation Administration (FAA) Attorney regarding sending the termination letter and the deadlines included in the termination letter.

Citizen Andy Chan, on behalf of Right Rudder Aviation commented.

Board discussion ensued prior to the vote.

RESULT:	**Adopted**
MOVER:	Rebecca Bays
SECONDER:	Janet Barek
AYES:	Davis, Bays, Finegan, Barek
NAY:	Kinnard D.C.

Additional information was received after the agenda was published.

Additional Information for Item E14

Public Speaker Form for Item E14

E.15. Phase 4A Landfill Expansion Project ITB 23-051 Release of Retainage

Accept the completed Phase 4A Landfill Expansion Project and approve release of retainage in the amount of $360,062.03 to T&K Construction LLC. (Carlton Hall, Public Works Director)

Motion to approve item E15.

RESULT:	**Adopted**
MOVER:	Holly L. Davis

SECONDER: Jeff Kinnard D.C.
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

This item was received after the agenda was published.

Additional Item E15

F. OUTSTANDING COMMISSION ITEMS

Growth Management Director Eric Landon discussed the new building software "Accela", followed by Board discussion with Mr. Landon.

Special Projects Manager Veronica Kampschroer provided the updates and addressed questions from the Board.

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

G.1. Federal Transportation Project Submissions

Informational Purposes Only **(Steve Howard, County Administrator/ James Toy, Intergovernmental Affairs Manager)**

Intergovernmental Affairs Manager James Toy provided the update and addressed questions from the Board.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:15 pm Presentation - All About Roads

Presentation - All About Roads from Walt Eastmond and Campbell McLean, Esq., GrayRobinson, P.A.
(Carlton Hall, Public Works Director/ Walt Eastmond, Technical Services Director)

Technical Services Director Walt Eastmond introduced Campbell McClean, Real Property Attorney with GrayRobinson, who provided the presentation and addressed questions from the Board.

Mr. Eastmond provided the staff presentation, and Mr. Eastmond, Mr. McClean and Interim Management and Budget Director Barbara Luckham addressed questions from the Board.

There was no action taken on this item.

H.2. 1:20 pm - Street vacation SV-2025-00002 Schroder

a. Conduct a public hearing on June 23, 2025, at 1:20 p.m. for application SV2025-00002, Schroder for SM industries/Suncoast Pools.
b. If approved, authorize the Chairman and Clerk to execute the resolution, and the Clerk to record the resolution in the public records.
(Eric Landon, Growth Management Director/Joanna Coutu, Deputy Growth Management Director)

Mark Schroder provided the applicant information.

Growth Management Deputy Director Joanna Coutu provided the staff presentation.

There were no citizen comments.

Based on competent and substantial evidence, motion to approve Street Vacation SV-2025-00002.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2025-058

Item H2 - Proof of Publication

H.3. 1:25 p.m. Public Hearing Medicaid Assessment Program

a. Conduct a public hearing to consider the imposition of non-ad valorem special assessments for enhanced Medicaid payments for local services.
b. Adopt and authorize the Chairman to execute a resolution and other related documents, authorizing and adopting a non-ad valorem special assessment within the County for the purpose of benefiting assessed properties through enhanced Medicaid payments for local services; finding and determining that certain real property and interests in property is specially benefited by the assessment; collecting the assessment against the real property; establishing the method of collection; providing for certain other authorizations and delegations of authority as necessary; and providing and effective date.
c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida. **(Suhail Chhabra, Adelanto HealthCare Ventures, TGH - Crystal River, HCA Florida)**

Suhail Chhabra, representing the Citrus County hospitals, provided the applicant information and addressed questions from the Board.

The following citizens commented: Steve Harris, Senior Vice President of Payor

& Government Affairs of Tampa General Hospital (TGH) Crystal River; and Lisa Nummi, Chief Executive Officer (CEO) of HCA Florida Hospital.

Motion to approve items H3b and c.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2025-059

Item H3 - Proof of Publication

Public Speaker Forms for item H3

H.4. 1:30 p.m. Conduct a Public Hearing on an Ordinance Prohibiting Lobbying by Former County Commissioners

a. Conduct a public hearing on an ordinance of the Board of County Commissioners of Citrus County, Florida, a political subdivision of the State of Florida, prohibiting lobbying by former county commissioners; providing for severability; providing for inclusion into the code; providing for modifications that may arise from consideration at public hearing; providing for repeal of inconsistent provisions, and; providing for an effective date.
b. Adopt and Authorize the Chairman to execute the ordinance prohibiting lobbying by former county commissioners. **(Commissioner Diana Finegan)**

County Attorney Denise A. Dymond Lyn announced that there was a typo in the preamble to the ordinance and read the proposed ordinance title into the record.

Citizen Anthony Ayo commented.

Ms. Lyn addressed questions from the Board.

Motion to approve item H4, as read by County Attorney Denise A. Dymond Lyn.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Ordinance Number 2025-A10

Item H4 - Proof of Publication

Public Speaker Form for Item H4

H.5. 1:35 p.m. Conduct a Public Hearing on a Lobbyist Registration Ordinance
a. Conduct a public hearing on an ordinance of the Board of County Commissioners of Citrus County, Florida, a political subdivision of the State of Florida, adding Chapter 2, Article VIII, entitled "Registration of Lobbyists"; providing for severability; providing for modifications that may arise from consideration at public hearing; providing for scrivener's errors; providing for codification; and providing for an effective date.
b. Adopt and authorize the Chairman to execute the Lobbyist Registration ordinance. **(Commissioner Diana Finegan)**

County Attorney Denise A. Dymond Lyn read the ordinance title into the record.

There were no citizen comments.

Ms. Lyn addressed the Board regarding voting on setting the date for commencing the reporting of expenditures and Intergovernmental Affairs Manager James Toy addressed the Board regarding the recommended date of August 1, 2025, followed by Board discussion with Ms. Lyn and County Administrator Steve Howard.

Motion to approve item H5, as read by County Attorney Denise A. Dymond Lyn, to include the August 1, 2025 date.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Ordinance Number 2025-A11

Item H5 - Proof of Publication

I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

No items.

J. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

Commissioner Holly Davis provided an update from the Medical Examiners Board meeting and County Attorney Denise A. Dymond Lyn commented.

K. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

K.1. MPO Request

Request the BOCC to vote to formally ask the Hernando/Citrus MPO to complete the County Level of Service (LOS) study.

Commissioner Jeff Kinnard, D.C. provided the recommendation.

Motion to formally ask the Hernando/Citrus Metropolitan Planning Organization (MPO) to complete the traffic count study for Citrus County.

There were no citizen comments.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

L. 2nd VICE CHAIR JANET BAREK- DISTRICT 3

Second Vice Chair Janet Barek shared information about the Citrus, Levy, Marion CareerSource Consortium meeting.

M. 1ST VICE CHAIR DIANA FINEGAN - DISTRICT 2

First Vice Chair Diana Finegan discussed the Citrus County Sheriff's Office body cameras media presentation.

N. CHAIR REBECCA BAYS - DISTRICT 4

No items.

O. COUNTY ATTORNEY DENISE A. DYMOND LYN

County Attorney Denise A. Dymond Lyn announced that this Friday at 1 PM in the Lecanto Government Building, Room 166, there will be a Special Master Hearing for the Southworth Mine.

Following this item, Commissioner Jeff Kinnard, D.C. provided an announcement regarding the Keep Citrus County Beautiful Coastal Clean-Up that has been scheduled for the third Saturday in September.

P. OPEN TO THE PUBLIC

The following individual addressed the Board on various issues:

Paul Daughterty

Commissioners responded to comments from the public.

Public Speaker Form for Item P

Q. ADVISORY BOARD ANNOUNCEMENTS

Q.1. Historic Resources Advisory Board (HRAB)- Announce Open Positions

a. Accept the resignation of Melissa Bowermaster.
b. Announce openings for two unexpired terms - (1) regular board member and one (1) alternate board member - on the Historic Resources Advisory Board

Chair Rebecca Bays provided the announcements.

Motion to accept the resignation of Melissa Bowermaster and announce the new positions.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

R. UPCOMING MEETINGS

1. Regular Meeting, July 8, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting, July 22, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting, August 12, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. *Homelessness Coordination Workshop*: July 8, 2025, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. *Governing Body of the Special Library District Preliminary Budget Hearing*: **Wednesday,** July 23, 2025, at 8:30AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. *Fire Protection Special District Preliminary Budget Hearing*: **Wednesday**, July 23, 2025, at 8:45AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

4. *Board of County Commissioners Preliminary Budget Hearing:* **Wednesday**, July 23, 2025, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

5. *Citrus Impact Fee Workshop* July 29, 2025, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

6. *Citrus County Five-Year Financial Forecast Workshop* August 12, 2025, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

7. *Citrus County Space Needs Workshop* August 12, 2025, at 10:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

8. *Citrus County Strategic Progress Report and Legislative Priorities Retreat,* **Thursday,** August 14, 2025, at 9:00AM, Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, Florida 34461

9. *Charting our Course: Responsible Growth Workshop*, August 26, 2025, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. PUBLIC HEARINGS

Clerk's Note: The meeting was in recess at 3:45 PM and resumed at 5:01 PM.

T.1. 5:01 p.m. CPA/AA/PUD-2024-00024 Local Engineering for B and B Land Management, LLC

a. Conduct a public hearing on June 23, 2025, at 5:01 p.m. to consider application CPA/AA/PUD-2024-00024, Local Engineering for B and B Land Management, LLC.
b. If approved, direct the Chair and Clerk to execute the ordinance for CPA/AA/PUD-2024-00024, Local Engineering for B and B Land Management, LLC. **(Eric Landon, Growth Management Director)**

County Attorney Denise A. Dymond Lyn polled the Board for ex parte communications and read the proposed ordinance title into the record.

James Manley, Project Manager for Local Engineering, provided the applicant information.

Land Development Planner Melissa Morris provided the staff presentation and addressed questions from the Board, followed by Board discussion.

There were no citizen comments.

Motion, based on competent and substantial evidence, to approve CPA/AA/PUD-2024-00024.

Commissioner Holly Davis commented prior to the vote.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Ordinance Numbers 2025-A12 and 2025-A13

Public Speaker Form for Item T1

U. ADJOURN

The meeting was adjourned at 5:11 PM.

Proof of Publication