



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

MINUTES

March 14, 2023 - 1:00 PM

**Ruthie Davis Schlabach, Chair, District 3
Holly L. Davis, 1st Vice Chair, District 5
Rebecca Bays, 2nd Vice Chair, District 4
Jeff Kinnard D.C., Commissioner District 1
Diana Finegan, Commissioner, District 2**

**Steve Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

A. CALL TO ORDER

March 14, 2023 Citrus County Courthouse
The meeting was called to order at 01:05 PM

A.1. Invocation

Reverend Lou Ellen Hartley from First Presbyterian Church of Inverness led the invocation.

A.2. Pledge of Allegiance

Heiko Kallenbach led the Pledge of Allegiance.

A.3. Roll Call

Present: Ruthie Davis Schlabach, Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Diana Finegan, County Administrator Steve Howard, County Attorney Denise Lyn, Deputy Clerk Amy Novinger

Absent: Clerk of the Circuit Court and Comptroller Angela Vick

A.4. Approval of Agenda

County Administrator Steve Howard requested the addition of items P1 (request to obtain outside counsel) and E20 (Revenue Study Proposal from Nabors, Giblin & Nickerson), provided additional information for item E12 (Designation of Signatory Authority to the County Administrator), and requested to pull items T3, E16 and E19 (correspondence was received from the Tourist Development Council requesting items be pulled).

Prior to the motion, Board discussion ensued regarding Tourist Development Council (TDC) funding and Second Vice Chair Rebecca Bays requested to pull

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all TDC items and to schedule a presentation.

Motion was made to approve the Agenda, with the recommended additional items and information (adding items P1 and E20, additional information for item E12), and to pull items T3, E16, E17, E18, and E19 by Second Vice Chair Rebecca Bays, which died for lack of a second.

Motion to approve the Agenda, with the recommended addition of items P1 and E20, additional information for item E12, and pulling items T3, E17, E18, and E19.

RESULT: Adopted
MOVER: Jeff Kinnard D.C.
SECONDER: Rebecca Bays
AYES: Davis Schlabach, Bays, Kinnard D.C., Finegan
NAY: Davis

B. CONSENT

Motion to approve the Consent Agenda, items B1 through B13, pulling B12 for discussion.

RESULT: Adopted
MOVER: Diana Finegan
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

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No items.

Administration

B.1. Crime Stoppers of Citrus County, Inc.

Approve and authorize the Chairman to execute a letter acknowledging Crime Stoppers of Citrus County, Inc. as the official Crime Stoppers program of Citrus County in to qualify for grant funds through the Florida Attorney Generals' Office.

Attorneys Office

No items.

Clerk

B.2. Clerk Records Disposition #2066

Approve and authorize the Chairman to execute the Clerk's Records Disposition Documents #2066 for disposal of records that have met their assigned retention periods.

B.3. Release of Special Assessment

Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 2008 CitrusSprings Waterline Extensions special assessment district.

B.4. Release of Special Assessment

Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners for Crystal River WasteWater special assessment.

B.5. Release of Special Assessment

Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners for 2018 Limerock Road Paving special assessment district.

Community Services

B.6. Central Citrus Little League, Inc. - Youth Athletic Organization Agreement

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and Central Citrus Little League, Inc. for the 2023 Season.

B.7. Crystal River Little League, Inc. - Youth Athletic Organization Agreement

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County, Florida, and Crystal River Little League, Inc. for the 2023 Season.

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Fire Services

No items.

Human Resources

No items.

Management and Budget

No items.

Growth Management

B.8. PLT-23-03 Evans-Wilson Subdivision

- a. Consider PLT-23-03, Evans-Wilson Subdivision.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida. **(Joanna Coutu, Land Development Division Director)**

B.9. PLT-23-08 Brookside Place Two subdivision

- a. Consider PLT-23-08, Brookside Place Two.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida. **(Joanna Coutu, Land Development Division Director)**

Public Works

B.10. Vehicle & Equipment Surplus

Authorize staff to sell equipment as listed through an online auction service and remove assets from the County's Capital Asset list. In the event an item does not sell, authorize staff to dispose of the surplus property according to County policy. **(Carlton Hall, Assistant Director, Public Works).**

Systems Management

No items.

Visitors and Convention Bureau

No items.

Water Resources

B.11. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Water Resources Utility Division and the removal of the same items from the county's capital asset listing. Asset #17885 obsolete Infrared Camera; Asset #17808 obsolete Tri Plex Control panel.

Set Public Hearings Workshops

B.12. Set Public Hearing - Sec 22-1 Permit for fortunetellers

Set a public hearing on March 28, 2023, at 2:00 p.m. to consider removal of Section 22-1, Permit for fortunetellers, clairvoyants, palmists, etc., from the Code of Ordinances.

Motion to approve item B12 for discussion was made by Commissioner Diana Finegan and seconded by First Vice Chair Holly Davis.

Board discussion ensued.

Commissioner Diana Finegan and First Vice Chair Holly Davis rescinded the motion.

Motion for item B12, to leave the ordinance as it currently stands.

RESULT: Adopted

MOVER: Rebecca Bays

SECONDER: Diana Finegan

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

This item was pulled for discussion.

B.13. Set a Public Hearing on Street Vacation (SV) 21-01 Gaffney for Qualls

a. Set a public hearing on March 28, 2023 at 1:50 p.m. for Street Vacation (SV) 21-01, Karen O. Gaffney for James and Penny Qualls.

b. Approve and authorize the Chairman to execute the resolution setting the public hearing. **(County Attorney, Denise A. Dymond Lyn)**

Resolution Number 2023-019

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

Motion to approve items C1 through 6.

RESULT: **Adopted**

MOVER: Jeff Kinnard D.C.

SECONDER: Diana Finegan

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

C.1. Proclamation and presentation for the 21st Annual March For Meals Month

a. Approve and Authorize the Citrus County Board of County Commissioners to execute the Proclamation of "21st Annual March For Meals Month"

b. Approve and Authorize the Presentation of Proceeds from the Circle of Friends Gift Shop

[Additional Information for item C1](#)

C.2. Proclamation - EPA Fix A Leak Week

Approve and authorize the Board to execute a proclamation declaring the week of March 20-26, 2023 as "Fix a Leak Week" in Citrus County, Florida.

C.3. Proclamation - National Agriculture Week

Approve and authorize the Citrus County Board of County Commissioners to execute a proclamation to proclaim the week of March 21 through March 27, 2023 as "National Agriculture Week".

C.4. Proclamation - Hal Porter 4-H Scholarship Endowment

Approve and authorize the Citrus County Board of County Commissioners to execute a proclamation to recognize Hal Porter for his service to the UF/IFAS Extension Citrus County 4-H program.

C.5. Proclamation Irish American Heritage Month

Approve and authorize the Board to proclaim the month of March 2023 as Irish American Heritage Month in Citrus County, Florida.

C.6. Proclamation - One Hundred Fortieth Anniversary of the Laying-Out & Surveying of Floral City

Approve and authorize the Board to recognize the One Hundred and Fortieth Anniversary of the Laying-Out and Surveying of Floral City.

D. OPEN TO THE PUBLIC

The following individual addressed the Board on various issues:

Dr. Carmen Koubicek

Commissioners responded to comments from Dr. Koubicek, followed by Board discussion with Assistant County Administrator Mariselle Rodriguez and Growth Management Director Eric Landon.

[Public Speaker Form for item D](#)

E. REGULAR BUSINESS

E.1. Bids

Motion to approve items E1a through e.

RESULT: Adopted
MOVER: Jeff Kinnard D.C.
SECONDER: Rebecca Bays
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.1.a. QTE 23-035 Purchase of 4 New 30-Yard Rectangle Roll-off Containers; Iron Container, LLC

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Iron Container, LLC to purchase four new 30-yard rectangle roll-off containers for the landfill. **(Mary Jensen, Public Works Director).**

E.1.b. PB 23-036 Sourcewell #060122-VTL Roadway Paving Equipment; ST Engineering Leeboy, Inc.

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and ST Engineering Leeboy, Inc. to purchase road maintenance paving equipment from their authorized dealer. **(Carl Hall, Public Works, Assistant Director).**

E.1.c. PB 23-043 City of Ocala Contract CIP 220762 Water Resources Improvement Program; Miller Pipeline, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Miller Pipeline, LLC to provide maintenance, repair and construction of various utilities within our service area on an as needed basis. **(Ken Cheek, Water Resources Director).**

E.1.d. LOI 21-067 Amendment No. 2; Code Compliance Special Master & Alternate Special Master Services; Christian W. Waugh, Waugh Grant, PLLC

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Christian W. Waugh, Waugh Grant, PLLC to provide services as the Code Compliance Special Master through April 12, 2024. **(Eric Landon, Growth Management Director).**

E.1.e. RFQ 22-067 Work Authorization; Continuing Contract for Professional Services for Solid Waste Management; Jones Edmunds & Associates, Inc.

Approve and Authorize the Chairman to execute a Work Authorization for Jones, Edmunds & Associates, Inc. to monitor Ground Water and Landfill Gas for Compliance with FDEP rules and the facility permit for the operation of the Citrus County Landfill. **(Mary Jensen, Public Works, Director).**

E.2. Budget Transfers

Approve budget transfers for Solid Waste, Housing, Community Centers, Code Compliance, Support (8) and Visitor Convention Bureau for fiscal year 2022-23. **(Erin Dohren, Director Management & Budget)**

Motion to approve item E2.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Diana Finegan

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution amending/ adopting the State Housing Initiatives Partnership (SHIP) Grant Budget, Habitat at Citrus Springs Phase 1 Street Lighting District and Coordinated Opioid Recovery Program budgets for the fiscal year 2022-23. **(Erin Dohren, Director Management and Budget)**

Motion to approve item E3.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Resolution Number 2023-021

E.4. Water Resources – Citrus HMA LLC proposed Temporary Construction Easement and Utility and Access Easement.

- a. Approve and authorize the Chairman to accept a new Temporary Construction Easement from Citrus HMA LLC, a Florida Limited Liability Company.
- b. Authorize the Clerk to place an acceptance stamp on the Temporary Construction Easement and record in the Public Records of Citrus County, Florida.
- c. Approve and authorize the Chairman to accept the donation of a subsequent Utility and Access Easement from Citrus HMA LLC, a Florida Limited Liability company after completion of construction.
- d. Authorize the Clerk to place an acceptance stamp on the Utility and Access Easement upon receipt and record in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director & Mary Jensen, Public Works Director)**

Motion to approve item E4a, b, c, and d.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.5. Amendment 1 to Grant LP09015 Citrus County AWT Upgrades to the Brentwood WWTF

Approve and authorize the Chairman to execute Amendment No. One (1) to the Agreement LP09015 between Florida Department of Environmental Protection and Citrus County for the time extension needed to complete the AWT Upgrades to the Brentwood WWTF (Project).

Motion to approve item E5.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.6. Addendum to Purchase & Sale Agreement – Sanderson Henigar Enterprises LLC.

Approve and authorize the Chairman to accept an Addendum to Purchase and Sale Agreement between Citrus County, Florida and Sanderson Henigar Enterprises, LLC, a Florida Limited Liability Company, for the purposes stated therein and execute same. (Mary C. Jensen, Public Works Director)

Motion to approve item E6.

RESULT: Adopted

MOVER: Holly L. Davis

SECONDER: Diana Finegan

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

E.7. MFAAA/Elder Options OAA Grant Application for Funding Years 2024-2026

Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding, execution of the resulting contract, amendments and necessary documents for the Mid Florida Area Agency on Aging dba Elder Options Older American's Act Title IIIB, IIIC1, IIIC2, and IIIE Programs for the period effective January 1, 2024 through December 31, 2026.

Funding is expected to be \$732,483. The required match is \$81,387 (Cash of \$50,500 to be budgeted in FY 24, and \$30,887 In-Kind). **(Eric Head, Community Services Director)**

Motion to approve item E7.

RESULT: Adopted

MOVER: Holly L. Davis

SECONDER: Rebecca Bays

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Resolution Number 2023-022

E.8. County-wide Stormwater Utility Operations, Management and Assessments Proposal Letter - NGN

Authorize Chairman to execute the County-wide Stormwater Utility Operations and Management Assessments Proposal Letter from Nabors, Giblin & Nickerson for fiscal year 2023-24.

Motion to approve item E8.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

**E.9. Amendment to Collective Bargaining Agreement
Local 4562 Professional Firefighters of Citrus County
Supervisory Unit - Captain & Lieutenants**

- a. Approve and authorize the Chairman to execute the Amendment to Collective Bargaining Agreement between Citrus County, Florida and the Local 4562 Professional Firefighters of Citrus County, International Association of Firefighters.
- b. Provide the wage increase for all bargaining unit members and
- c. Adjust the current pay grades to match the increase.
Craig Stevens, Fire Chief

Motion to approve item E9a, b, and c.

RESULT: **Adopted**
MOVER: Rebecca Bays
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

**E.10. Amendment to Collective Bargaining Agreement
Local 4562 Professional Firefighters of Citrus County
Rank and File - Firefighters, Driver Engineers, Fire Inspectors**

- a. Approve and authorize the Chairman to execute the Amendment to Collective Bargaining Agreement between Citrus County, Florida and the Local 4562 Professional Firefighters of Citrus County, International Association of Firefighters.
- b. Provide the wage increase for all bargaining unit members and
- c. Adjust the current pay grades to match the increase.
Craig Stevens, Fire Chief

Motion to approve item E10a, b, and c.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Diana Finegan

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AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.11. Fire Rescue Fee Schedule

Adopt and authorize the Chairman to sign the Resolution to adopt the fee schedule for the Department of Fire Rescue.
(Craig Stevens, Fire Chief)

Motion to approve item E11.

RESULT: Adopted
MOVER: Jeff Kinnard D.C.
SECONDER: Holly L. Davis
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Resolution Number 2023-023

E.12. FY22 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program

a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to The Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program

b. Approve and authorize the Chairman to execute the "Designation of Signatory Authority".
(Craig Stevens, Fire Chief)

Motion to approve item E12a and b.

Prior to the vote, Second Vice Chair Rebecca Bays and Commissioner Jeff Kinnard, D.C. commented, followed by Board discussion with Fire Chief Craig Stevens and County Administrator Steve Howard.

Citizen Chris Caravetto commented.

Board discussion continued with County Attorney Denise A. Dymond Lyn, Mr. Howard, and Mr. Stevens.

RESULT: Adopted
MOVER: Rebecca Bays
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Finegan
NAY: Kinnard D.C.

Resolution Number 2023-024

[Public Speaker Form for item E12](#)

[Additional Information for item E12](#)

E.13. Release of Retainage ITB 22-086

- a. Accept the completed project, acknowledge pay application number 3 as Final Completion of SCOP Resurfacing of N Forest Ridge Blvd from CR 486 to W Lake Beverly Dr.
- b. Approve the release of retainage and authorize the Clerk to release retainage to the contractor, Ajax Paving Industries of Florida, LLC for the amount of \$74,964.95.
- c. Return any encumbered funds back to the appropriate accounts. **(Mary C. Jensen, Public Works Director)**

Motion to approve item E13a, b, and c.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Diana Finegan
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.14. Approve purchase of Sensus Water Meters

Approve the purchase of Sensus Water Meters in the amount of \$57,474. **(Ken Cheek, Director of Water Resources)**

Motion to approve item E14.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

E.15. Florida Development Finance Corp (FDFC) Interlocal Agreement

- a. If approved, authorize the Chairman to execute the Resolution Authorizing Interlocal Agreement with Florida Development Finance Corporation (FDFC).
- b. Authorize the Chairman to execute an Interlocal Agreement between Citrus County, Florida and Florida Development Finance Corporation (FDFC). **(Denise A. Dymond Lyn, County Attorney)**

Motion to approve item E15a and b.

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Prior to the vote, County Attorney Denise A. Dymond Lyn provided clarification.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

Resolution Number 2023-020

E.16. TDC Request for Save Crystal River Project

- a. Approve the Tourist Development Council's unanimous recommendation to award Save Crystal River \$250,000.00 to match the grant from the Southwest Florida Water Management District for the completion of the Kings Bay Restoration Project.
- b. Approve related budget transfer. **(John Pricher, Visitors and Convention)**

Motion to approve item E16a and b.

Prior to the vote, Board discussion ensued.

Visitors & Convention Bureau Director John Pricher provided clarification to Second Vice Chair Rebecca Bays, followed by Board discussion with Mr. Pricher and County Attorney Denise A. Dymond Lyn.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan
NAY: None

[Additional Information for item E16](#)

E.17. TDC Request for Local Lines Television Partnership

- a. Approve the Tourist Development Council's unanimous recommendation for partnership with Local Lines Television.
- b. Approve related budget transfer. **(John Pricher, Visitors and Convention)**

This item was pulled during the meeting.

E.18. TDC Request for Zoo Activation Conservation Campaign

- a. Approve the Tourist Development Council's unanimous recommendation to fund the Zoo Activation Conservation Campaign with Madden Media.
- b. Approve related budget transfer. **(John Pricher, Visitors and Convention)**

This item was pulled during the meeting.

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E.19. TDC Request for Diversity, Equity, and Inclusion Campaign

- a. Approve the Tourist Development Council's unanimous recommendation to fund the Diversity, Equity, and Inclusion Video/Photoshoot Campaign with Madden Media.
- b. Approve related budget transfer. **(John Pricher, Visitors and Convention)**

This item was pulled during the meeting.

E.20. Nabors, Giblin & Nickerson proposal for County Revenue Analysis Update

- a. Approve the roposal by Nabors, Giblin & Nickerson for completion of a revenue study for Citrus County

Motion to approve item E20a and b.

RESULT: **Adopted**

MOVER: Jeff Kinnard D.C.

SECONDER: Diana Finegan

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

This item was received after the agenda was published.

[Additional Item E20](#)

F. OUTSTANDING COMMISSION ITEMS

Update Outstanding Commissioners' List

County Administrator Steve Howard requested no changes.

[Item F - Outstanding Commissioners' List](#)

G. COUNTY ADMINISTRATOR - STEVE HOWARD

No items.

H. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

H.1. Nominate and Appoint Members to the Aviation Advisory Board

- a. Nominate and Appoint one (1) Member-at-Large position to the Aviation Advisory Board.
- b. Nominate and Appoint one (1) District 2 regular member position to the Aviation Advisory

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Board.

c. Nominate and Appoint one (1) District 3 regular member position to the Aviation Advisory Board.

The terms will be for two (2) years.

Board discussion ensued.

Motion to nominate and reappoint Heiko Kallenbach as member-at-large position to the Aviation Advisory Board.

RESULT: Adopted

MOVER: Rebecca Bays

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Motion to nominate and appoint Mark Klingel as District 2 regular member position to the Aviation Advisory Board.

Prior to the vote, Board discussion ensued.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Motion to nominate and reappoint Luis Michaels as District 3 regular member position to the Aviation Advisory Board.

Prior to the vote, Board discussion ensued.

RESULT: Adopted

MOVER: Holly L. Davis

SECONDER: Jeff Kinnard D.C.

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

I. PRESENTATIONS/PUBLIC HEARINGS

I.1. 1:30 P.M. PFM Financial Advisors - Citrus County Debt Overview

Discussion and staff direction regarding further information or funding options for potential projects.

Laura Howe, Director with PFM Financial Advisors, provided the presentation.

Consensus of the Board was to direct staff to bring back to the Board budget: mandates; alternative funding mechanisms; and a list of needs.

[Item I1 Power Point](#)

I.2. 1:45 PM Public Hearing on Gas Tax Interlocal Agreements

- a. Conduct a Public Hearing for the purpose of hearing public comment on the Gas Tax Interlocal Agreements.
- b. Approve and authorize the Chairman to sign the Florida Department of Revenue confirmation of the tax distribution percentages for the Regular and Local Option Gas Taxes. **(Erin Dohren, Management and Budget Director, Barbara Luckham, Management and Budget).**

Budget and Management Director Erin Dohren provided the recommendation.

There were no public comments.

Motion to approve item I2a and b.

RESULT: Adopted

MOVER: Rebecca Bays

SECONDER: Diana Finegan

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

[Item I2 Proof of Publication](#)

I.3. 2:00 pm Presentation - Camp Izzard Boat Ramp

Presentation by Chris Wynn, North Central Regional Director, Florida Fish and Wildlife Conservation Commission, regarding dissolution of easement at the site known as Withlacoochee River at S.R. 200, Citrus County, Boat Ramp #51 (Camp Izzard).

Provide Staff Direction on existing MOU. (Eric Head, Community Services Director)

Chris Wynn, North Central Regional Director of the Florida Fish and Wildlife Conservation (FWC) Commission provided a presentation and responded to questions from the Board and County Attorney Denise A. Dymond Lyn.

Board discussion ensued with Ms. Lyn.

Consensus of the Board was to direct staff to request FWC submit the discussed terms in writing.

[Item I3 Power Point](#)

J. COMMITTEE REPORTS FROM COMMISSIONERS

First Vice Chair Holly Davis announced her reappointment last August as Chair to the Value Adjustment Board (VAB) and shared information from the National Association of Counties Community and Economic Workforce Development Committee and the Medical Examiner's Office Board meetings.

Chair Ruthie Schlabach announced the celebration of her 30th Wedding Anniversary.

K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

No items.

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

Commissioner Jeff Kinnard, D.C. discussed the funding coming from Tallahassee.

M. 2ND VICE CHAIR REBECCA BAYS - DISTRICT 4

Second Vice Chair Rebecca Bays announced that the "Heritage Days" will be held on March 25th in Floral City.

N. 1ST VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

No items.

O. CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

Chair Ruthie Schlabach discussed the possibility of future funds for District 3 and provided an update from the meeting with Senate President Wilton Simpson ,who requested funding for the Homosassa Wildlife Park.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

P.1. Chassahowitzka River Boat Ramp

Motion and vote to authorize our office to ascertain fees and costs to retain outside counsel.

County Attorney Denise A. Dymond Lyn provided the recommendation.

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Motion to approve item P1.

RESULT: **Adopted**

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

This item was received after the agenda was published.

[Additional Item P1](#)

Q. OPEN TO THE PUBLIC

The following individual addressed the Board on various issues:

Heiko Kallenbach

R. UPCOMING MEETINGS

Commissioner Jeff Kinnard, D.C. announced that he will not be attending the April 25, 2023 and July 19, 2023 meetings and Second Vice Chair Rebecca Bays discussed scheduling Board meetings regarding the Florida Association of Counties (FAC) Legislative Day Session.

1. Regular Meeting, **March 28, 2023** at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, **April 11, 2023** at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, **April 25, 2023** at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

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1. Citrus County Elected Community Leadership Summit, **Wednesday March 29, 2023, at 9:00 A.M.**, Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, Florida 34461
2. Board of County Commissioners Strategic Planning Retreat: **Wednesday, July 19, 2023 9:00AM - 12:00 p.m** , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Preliminary Budget Hearing: **Wednesday July 26, 2023**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
Governing Body of the Special Library District 8:30 A.M.
Fire Protection Special District 8:45 A.M.
BOCC at 9:00 A.M.
4. Tentative Budget Hearing: **Thursday September 7, 2023, at 5:01 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
5. Final Budget Hearing, **Tuesday, September 26, 2023 at 5:01 P.M.**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. PUBLIC HEARINGS

Clerk's Note: Meeting was recessed from 4:15 PM until 5:01 PM.

T.1. 5:01 PM CPA/AA/PUD-22-14 Wilburn for Carpenter

1. Conduct a public hearing on March 14, 2023, to review and consider CPA/AA/PUD-22-14, Dr. Michael Wilburn for Michael Carpenter. **(Joanna Coutu, Director of Growth Management, Land Development)**
2. If approved, direct the Chair and Clerk to execute the ordinances for CPA/AA/PUD-22-14.

County Attorney Denise A. Dymond Lyn polled the Board for ex parte communications and read the proposed ordinance titles into the record.

Dr. Michael Wilburn provided the applicant presentation and responded to questions from the Board.

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Land Development Principal Planner Joe Hochadel provided the staff presentation and responded to questions from the Board.

Citizens May Jones, Michael Carpenter, and Michael Czerwinski commented.

Commissioner Jeff Kinnard, D.C. commented.

Motion to approve and direct the Chair and Clerk to execute the ordinances for CPA/AA/PUD-22-14 Wilburn for Carpenter, based on confident and substantial evidence.

Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3.
Prior to the vote, Board discussion ensued with Mr. Hochadel and Dr. Wilburn.

Motion was amended to add the 9 conditions.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Holly L. Davis

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Ordinance Numbers 2023-A09 and 2023-A10

[Item T1 Applicant Power Point](#)

[Item T1 Planner Power Point](#)

[Item T1 Public Speaker Forms](#)

T.2. 5:05 PM PUD-22-08 Local Eng. for Homosassa Civic Club

1. Conduct a public hearing to review and consider PUD-22-08, Local Engineering, Inc. for Homosassa Civic Club. **(Joanna Coutu, Director of Land Development, Growth Management)**
2. If approved, direct the Chair and Clerk to execute the Ordinance for PUD-22-08.

County Attorney Denise A. Dymond Lyn polled the Board for ex parte communications and read the proposed ordinance title into the record.

Dr. Michael Wilburn provided the applicant presentation.

Land Development Principal Planner Joe Hochadel provided the staff presentation.

Citizen Kathy Beck commented.

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Commissioner Diana Finegan commented and Mr. Hochadel provided clarification to Second Vice Chair Rebecca Bays regarding the boat slips.

Motion to approve and direct the Chair and Clerk to execute the ordinance for PUD-22-08 with the 17 conditions, based on confident and substantial evidence.

Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3.
Prior to the vote, Board discussion ensued.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Rebecca Bays

AYES: Davis Schlabach, Davis, Bays, Kinnard D.C., Finegan

NAY: None

Ordinance Number 2023-A11

[Item T2 Planner Power Point](#)

[Item T2 Public Speaker Form](#)

T.3. 5:10 PM CPA-22-10 SR 44 Interchange Management Area (IMA)

1. Conduct a Public Hearing to review and consider CPA-22-10 - SR 44 Interchange Management Area (IMA).
2. Direct staff to transmit the application to the Department of Economic Opportunity and State agencies for review and comment. **[Joanna Coutu, Land Development Division]**

This item was pulled during the meeting.

[Item T3 Planner Power Point](#)

[Additional Information for item T3](#)

U. ADJOURN

The meeting was adjourned at 06:10 PM.

[Proof of Publication](#)

Minutes

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