



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

MINUTES

November 29, 2022 - 1:00 PM

**Ruthie Davis Schlabach, Commissioner, District 3
Holly L. Davis, Commissioner, District 5
Rebecca Bays, Commissioner District 4
Jeff Kinnard D.C., Commissioner District 1
Diana Finegan, Commissioner District 2**

**Angela Vick, Clerk of the Circuit Court
Steve Howard, County Administrator
Denise A. Dymond Lyn, County Attorney**

A. CALL TO ORDER

November 29, 2022 Citrus County Courthouse
The meeting was called to order at 01:00 PM

Chair Ruthie Schlabach provided an announcement regarding Charles Randy Oliver and requested a moment of silence in his memory.

A.1. Invocation

Chair Ruthie Schlabach led the Invocation.

A.2. Pledge of Allegiance

U.S. Airforce Veteran, Philip Watson, led the Pledge of Allegiance.

A.3. Roll Call

Present: Holly L. Davis, Ruthie Davis Schlabach, Jeff Kinnard D.C., Rebecca Bays, Diana Finegan County Attorney Denise Lyn, County Administrator Steve Howard, Deputy Clerk Amy Novinger

Absent: Clerk of the Circuit Court and Comptroller Angela Vick

A.4. Approval of Agenda

Chair Ruthie Schlabach requested the addition of item G1.

Motion to approve the Agenda with the addition of item G1.

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RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Holly L. Davis
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

B. CONSENT

Motion to approve the Consent Agenda.

Second Vice Chair commented regarding item B4.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Holly L. Davis
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

Following item B, Chair Ruthie Schlabach recognized the new County Administrator Steve Howard and Mr. Howard addressed the staff and citizens.

County Attorney Denise A. Dymond Lyn announced that a presentation for item B4 will be scheduled at a future meeting.

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B.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners: September 27, 2022 Regular Meeting

Administration

No items.

Attorneys Office

Minutes

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No items.

Clerk

B.2. County Warrants

Accept the attached check registers outlining the County warrants.

B.3. SWFWMD Fiscal Year 2023 Schedule of Meetings & Boundary Map

Acknowledge receipt of correspondence received from SWFWMD regarding the Fiscal Year 2023 Schedule of Meetings & Boundary Map.

B.4. SWFWMD Proposed FY 2023 Five-Year Water Resource Development Program

Acknowledge receipt of correspondence received from Southwest Florida Water Management District regarding SWFWMD Proposed FY 2023 Five-Year Water Resource Development Program.

B.5. Release of Special Assessment

Approve and authorize the Chairman to execute Releases of Lien for the completed special assessments by and between Citrus County and property owners in the 8E 2008 Citrus Springs Waterline Extensions MSBU; 13A Country Oaks MSBU; and 13B Crystal River Wastewater- Harbor Isle MSBU.

B.6. Release of Special Assessment

Approve and authorize the Chairman to execute Releases of Lien for Special Assessments by and between Citrus County and certain property owners 14C Flying Dutchman, 22A 2022 Citrus Springs Waterlines, 8E Citrus Springs Waterlines Extensions special assessment district.

Community Services

No items.

Fire Services

No items.

Human Resources

No items.

Management and Budget

No items.

Growth Management

B.7. PLT-21-01 Chaney-Horn Subdivision

- a. Consider PLT-21-01, Chaney-Horn Subdivision, to reconfigure three lots in the Woodward Park subdivision.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida.

B.8. PLT-22-22 Ferderer Subdivision

- a. Review and discuss PLT-22-22 Ferderer Subdivision.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida.

B.9. PLT-22-10 Spyt Subdivision

- a. Review and discuss PLT-22-10, Spyt Subdivision.
- b. If approved, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida.

Public Works

B.10. Deletion of Surplus Property

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Approve the deletion of the following items from the inventory of the Department of Public Works, Division of Solid Waste Management and the removal of the same items from the county's capital asset listing. Asset #06741 - Truck Mate Scale, Outbound Scale Replacement, Inbound Scale Upgrade and Asset #16570 Outbound Scale, Jag Extreme Controller Board.

Systems Management

No items.

Visitors and Convention Bureau

No items.

Water Resources

No items.

Set Public Hearings Workshops

No items.

C. PROCLAMATIONS

C.1. Proclamation Diabetes Awareness Month

Approve and authorize the Board to proclaim the month of November, 2022 as Diabetes Month in Citrus County, Florida.

Motion to approve item C1.

RESULT:	Adopted
MOVER:	Diana Finegan
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY:	None

D. OPEN TO THE PUBLIC

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The following individuals addressed the Board on various issues:

Paul John Reinhardt

Steve Mecten

Joe Meek, Mayor of the City of Crystal River

Jack Martin

Sabrina Watson, on behalf of Xceptional Life Project

Beryl St. Jacques

Barbara Ocasio

Margaret Mardis

Karen Hoadley, Chair of the Citrus Hills Cambridge Greens Property Owners Association

Ken Hinkle

Lynne Laura

Marianne Wetherington

Donna Rummel

Donald Clark

Diana Bollas

Nicole Joyner

Tammi Fields

Nancy Hochmuth

Janet Barek

Alonda McCarty

Tod Cloud

Bob Rutemiller

Tracy Edgmon

Tracey Duncan

Commissioners responded to comments from the public.

Clerk's Note: This item was completed in between the time certians (items H1, H2, and H3).

[PUBLIC SPEAKER FORMS FOR ITEM D](#)

[ADDITIONAL INFORMATION FOR ITEM D - SUBMITTED BY BARBARA OCASIO](#)

[ADDITIONAL INFORMATION FOR ITEM D - SUBMITTED BY GASTON HALL](#)

E. REGULAR BUSINESS

E.1. Bids

Motion to approve the bids, items E1a through f.

Citizen Diana Bollas commented and Chair Ruthie Schlabach responded to comments from Ms. Bollas.

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Commissioner Diana Finegan commented regarding item E1c, followed by Board discussion.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Holly L. Davis
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

[PUBLIC SPEAKER FORM FOR ITEM E1](#)

E.1.a. RFP 19-046 Amendment No. 4; Congregate & Home Delivered Meals; GA Food Service, Inc.

Approve and Authorize the Chairman to execute Amendment No. 4 to the Agreement between Citrus County, Florida and G.A. Food Services of Pinellas County, Inc. dba G.A. Food Service, Inc. to extend the duration of the Agreement for OAA to December 31, 2023, and for CCE Programs to June 30, 2024.

E.1.b. PB 22-126 Polk County RFP 22-411; Fire Fighter Physicals; Life Extension Clinics, Inc. dba Life Scan Wellness Centers

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Life Extension Clinics, Inc. dba Life Scan Wellness Center to provide physicals for our County Firefighters.

E.1.c. ITB 22-139 Pest Control Services; Power Exterminators, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Power Exterminators, Inc. to provide preventative and reactive pest control services.

E.1.d. ITB 22-119 Residential Road Resurfacing Project FY 2022/2023; Superior Asphalt, Inc.

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Superior Asphalt, Inc. to provide residential roadway-resurfacing services for various roadways throughout Citrus County.

b. Approve and Authorize staff to add/delete additional ranked roadways at the unit costs noted in the bid and to expend the total FY2023 budgeted amount of \$7,300,000.

E.1.e. ITB 22-111 Landfill Alternate Daily Cover; LSC Environmental Products, LLC

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and LSC Environmental Products, LLC to provide Alternate Daily Cover to the Landfill.

E.1.f. SGS 22-020 Assignment of Agreement; On-Site Medical Services at County Employee Wellness Center; Medical Risk Solutions, LLC dba My Health Onsite

a. Approve and Authorize the Chairman to execute the Assignment of Agreement between Citrus County, Florida and Medical Risk Solutions, LLC dba My Health Onsite, as the provider for the County's Onsite Employee Wellness Center.

b. Approve and Authorize the Chairman to execute the Business Associate Agreement between Citrus County, Florida, and Medical Risk Solutions, LLC dba My Health Onsite.

E.2. Budget Transfers

a. Approve budget transfers for Parks and Recreation, Transit Services, Extension Services, Stormwater, Engineering, Aviation, Solid Waste (2), Supervisor of Elections, Veteran Services, Community Services, Utilities, Article V Law Library, Support Services (6), Road Maintenance, Public Works, Fire Rescue (2), Library Services (2), Utilities - WRWSA, and Emergency Medical Services for fiscal year 2021-22.

b. Approve budget transfers for Citrus Springs MSBU, Visitor's & Convention Bureau, Utilities (3) and General Fund CIP for fiscal year 2022-23.

Motion to approve item E2a and b.

RESULT: Adopted

MOVER: Holly L. Davis

SECONDER: Jeff Kinnard D.C.

AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays

NAY: None

E.3. Budget Resolutions

a. Adopt and authorize the Chairman to execute a resolution amending Older Americans Act Title III B grant budget for fiscal year 2021-22.

b. Adopt and authorize the Chairman to execute a resolution adopting/ amending CR 491 Widening Loan Proceeds budget, Fire Rescue, State Housing Initiative Partnership, Withlacoochee Regional Water Supply Authority, Fire Hazardous Materials and Crystal River Airport Wildlife Hazard Management Plan grant budgets for fiscal year 2022-23.

Motion to approve item E3a and b.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Rebecca Bays
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

Resolution Numbers 2022-109 and 2022-110

E.4. Citrus County Forfeiture Fund Report and Request

- a. Acknowledge receipt of the fiscal year 2021/2022 Drug Seizure Fund report.
- b. Provide staff direction regarding funding in the amount of \$6,004.51 for the Anti-Drug Coalition of Citrus County, Inc.

Motion to approve item E4a and b.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Diana Finegan
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

E.5. Equitable Sharing Agreement & Certification FY22

Approve and authorize the Chairman to execute the Equitable Sharing Agreement and Certification for the Annual Equitable Sharing Reporting.

Motion to approve item E5.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

E.6. Cambridge Greens Septic to Sewer - LP09019

Approve and authorize the Chairman to execute the amended Agreement LP09019 between Citrus County, Florida and the Florida Department of Environmental Protection.

Motion to approve item E6.

Citizens Karen Hoadley, Ken Hinkle, Greg Hoying, Sandra Price, Alonda McCarty, and Tammi Fields commented.

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Water Resources Director Ken Cheek responded to comments from the public and responded to questions from the Board.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

[PUBLIC SPEAKER FORMS FOR ITEM E6](#)

[ADDITIONAL INFORMATION FOR ITEM E6 - SUBMITTED BY KAREN HOADLEY](#)

- E.7. Memorandum of Understanding between Citrus County Sheriff's Office and Citrus County, Florida Titled Citrus/Sheriff E911 Agreement for Fire Dispatch Services**
Approve and authorize the Chairman to execute a Memorandum of Understanding with Citrus County Sheriff's Office (CCSO) establishing roles and responsibilities for providing emergency fire dispatch services at the Communications Center to perform the general functions of fire dispatchers for Citrus County Fire Rescue beginning on October 1, 2022 and ending on September 30, 2023.

Motion to approve item E7.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

- E.8. Memorandum of Understanding between Citrus County Sheriff's Office and Citrus County, Florida titled Citrus/Sheriff E911 Agreement for EMS dispatch services**
Approve and authorize the Chairman to execute a Memorandum of Understanding with Citrus County Sheriff's Office (CCSO) establishing roles and responsibilities for providing emergency EMS dispatch services at the Communications Center to perform the general functions of an EMS dispatcher for Citrus County Fire Rescue beginning on October 1, 2022 and ending on September 30, 2023.

Motion to approve item E8.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Diana Finegan
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

E.9. Withlapopka Community Center Operating Agreement Renewal

- A. Discussion and consideration of a request from the Withlapopka Civic Association, Inc., a Florida not-for-profit corporation to renew the Operating Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and the Withlapopka Civic Association, Inc., a Florida not-for-profit corporation, for the management of the County-owned Withlapopka Community Center located at 11104 E. Flounder Drive, Floral City, Florida 34436.
- B. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request to renew the Operating Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and the Withlapopka Civic Association, Inc., a Florida not-for-profit corporation on a property owned by the County.
- C. Approve and authorize the Chairman to execute the Withlapopka Community Center Operating Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and the Withlapopka Civic Association, Inc., a Florida not-for-profit corporation for a period of five (5) years, commencing December 5, 2022, and ending on December 4, 2027.

Motion to approve item E9a, b, and c.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Diana Finegan
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

Resolution Number 2022-111

E.10. CoreCivic Contract Monitoring Update for October 2022

Concure with the recommended action of the non-performance assessment of \$116,250 against CoreCivic's October's invoice.

Motion to approve item E10.

Citizen Sabrina Watson commented.

Commissioner Rebecca Bays responded to comments from Ms. Watson, followed by Board discussion.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.

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AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays

NAY: None

[PUBLIC SPEAKER FORM FOR ITEM E10](#)

E.11. Citrus County Septic Connection Incentive Program Grant: LPF0902 Amendment 2

Approve and authorize the Chairman to execute amendment #2 to agreement LPF0902 between Citrus County, Florida and FDEP.

Motion to approve item E11.

Board discussion ensued.

RESULT: Adopted

MOVER: Diana Finegan

SECONDER: Holly L. Davis

AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays

NAY: None

E.12. Airport Ground Lease Agreements – Douglas Doty

Approve and authorize the Chairman to execute Airport Ground Lease Agreements (Agreements), with Douglas Doty, for a period of twenty-five (25) years, from the date the parties have executed the Agreements, with an option in favor of the Lessees to renew for five (5) additional five (5) year periods. Rent is at the rate of \$0.16 per square foot of the Premises per year, plus any applicable sales tax. Rent will be adjusted annually, per the terms of the agreement. Proof of required insurances must be provided prior to commencement of construction.

Motion to approve item E12 was made by Commissioner Jeff Kinnard, D.C. and seconded by Second Vice Chair Rebecca Bays.

Citizen Don Clark commented, followed by Board discussion.

Motion was withdrawn by Second Vice Chair Rebecca Bays and Commissioner Jeff Kinnard, D.C.

Motion was made to table this item by First Vice Chair Holly Davis.

Board discussion ensued with County Attorney Denise A. Dymond Lyn.

Motion was withdrawn by First Vice Chair Holly Davis.

Chair Ruthie Schlabach provided direction for staff to bring this item back at a later date.

[PUBLIC SPEAKER FORM FOR ITEM E12](#)

E.13. Release of Retainage ITB 21-135 W Citrus Springs Blvd from N Santos Dr to US 41

- a. Accept the completed project, acknowledge pay application number 3 as Final Completion of SCOP Resurfacing of W Citrus Springs Blvd from N Santos Dr to us 41.
- b. Approve the release of retainage and authorize the Clerk to release retainage to the contractor, Anderson Columbia, Inc. for the amount of \$77,608.27.

Motion to approve item E13a and b.

RESULT:	Adopted
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY:	None

E.14. Release of Retainage ITB 21-135 N Deltona Blvd from W Homeway Loop to W Citrus Springs Blvd

- a. Accept the completed project, acknowledge pay application number 3 as Final Completion of SCOP Resurfacing of N Deltona Blvd from W Homeway Loop to W Citrus Springs Blvd.
- b. Approve the release of retainage and authorize the Clerk to release retainage to the contractor, Anderson Columbia, Inc. in the amount of \$24,679.81.

Motion to approve item E14a and b.

RESULT:	Adopted
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY:	None

E.15. Release of Retainage ITB 21-135 S Canary Palm Ter from W Green Acres St to W Oaklawn St

- a. Accept the completed project, acknowledge pay application number 3 as Final Completion of SCOP Resurfacing of S Canary Palm Ter from W Green Acres St to W Oaklawn St.
- b. Approve the release of retainage and authorize the Clerk to release retainage to the contractor, Anderson Columbia, Inc. in the amount of \$3,426.39.

Motion to approve item E15a and b.

RESULT:	Adopted
MOVER:	Holly L. Davis

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SECONDER: Jeff Kinnard D.C.
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

F. OUTSTANDING COMMISSION ITEMS

County Administrator Steve Howard requested that the staff make some corrections.

Motion to approve the corrections to item F.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

Citizen Sabrina Watson commented.

First Vice Chair Holly Davis and Public Works Director Mary Jensen responded to comments from Ms. Watson regarding item 11, followed by Board discussion with Ms. Jensen.

[PUBLIC SPEAKER FORM FOR ITEM F](#)

F.1. Outstanding Commission Items

Outstanding Commission Items

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017	Resolve Landfill Issue	Mary Jensen Dan Sherlock	Ongoing		
2.	12/8/2020	Ft. Island Trail Multi-Purpose Path Update	Walt Eastmond	TBD		Project Not Funded
3.	4/13/2021	Hall's River Road Multi-Purpose Path (Board decided to look at completing it in phases: First phase Crumps to River Haven)	Randy Oliver	TBD		Funding has not been identified.

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4.	2/22/2022	Monthly Updates on Core Civic Staffing	Erin Dohren	Ongoing		On December 13th Meeting
5.	4/26/2022	Suggested Airport Improvements FBO's	Quincy Wylupek	6/4/2022		Have not received information from Right Rudder
6.	5/24/2022	Evaluate further potential changes to waterfront setbacks, vegetative buffers, distance from spring run and construction of pool cages	Joanna Coutu	1st Qtr. 2023		Must go through PDC Scheduled for January 2023
7.	6/14/2022	Density Homes for Low/Medium Income Housing	Joanna Coutu Michelle Alford	9/30/2022		Scheduled for 11/29/2022 Agenda
8.	6/27/2022	Collaborate with TBRPC and other counties on Regional High Level Water Issues	Randy Oliver	Ongoing		Received Uniform Resilient Shoreline Protection Model Ordinance Template from TBRPC
9.	7/12/2022	Further develop parameters for the Strategic Plan	Veronica Kampschroer			Survey Open until 10/31/2022
10.	7/12/2022	Establish parameters/criteria for No Wake and Quiet Zones	Mark Edwards			Draft Written and in Legal Review
11.	9/13/2022	Set Workshop for FWC/UF to discuss Aquatics	Mark Edwards Mary Jensen	12/15/2022		Setting Up Meetings with Commissioners
12.	9/27/2022	Motroala Contract Modification for	Denise Lyn	11/7/2022	COMPLETED	

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		Cell Tower Upgrades				
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G. COUNTY ADMINISTRATOR -STEVE HOWARD

G.1. 2023 BOCC Meeting Dates Update

- a. Approve the January 10, 2023 meeting as proposed.
- b. Cancel the May 9, 2023 BOCC meeting and schedule Thursday, May 11, 2023.

Motion to approve item G1.

RESULT: Adopted
MOVER: Jeff Kinnard D.C.
SECONDER: Diana Finegan
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

[ADDITIONAL ITEM G1](#)

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 p.m. Public Hearing Notice of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments.

- a. Conduct a public hearing pursuant to Section 197.3632, Florida Statutes, for the purpose of hearing public comment on the utilization of the uniform method for the levy, collection and enforcement of non-ad valorem special assessments, throughout the unincorporated and all incorporated areas of the County for the cost of providing fire protection services and facilities; roadway maintenance, improvements, associated services and facilities; neighborhood beautification; bicycle and pedestrian facilities, improvements and associated services; potable water services and facilities; sanitary wastewater services and facilities; solid waste disposal services and facilities; street lighting services and facilities; property nuisance abatement services and facilities; water and wastewater availability, maintenance services, facilities and programs; and stormwater management services, facilities, and programs commencing for the Fiscal Year beginning on October 1, 2023.
- b. Adopt and authorize the Chairman to execute a resolution of Citrus County, Florida electing to use the uniform method of collecting non-ad valorem special assessments

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levied within Citrus County, Florida; stating a need for such levy; providing for the mailing of this resolution; and providing for an effective date.

County Administrator Steve Howard provided the recommendation.

There were no public comments.

Motion to approve item H1a and b.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Holly L. Davis
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

Resolution Number 2022-112

H.2. 1:40 PM Public Hearing on an Ordinance Pertaining to Criminal Background Checks

- a. Conduct a public hearing on an ordinance of Citrus County, Florida, amending Chapter 2, Article III, Section 2-67 entitled "Criminal History Screening Requirements"; providing for severability; providing for modifications that may arise from consideration at public hearing; providing for scrivener's errors; providing for codification; and providing for an effective date.
- b. If approved, authorize the Chairman to execute the ordinance.

County Administrator Steve Howard provided the recommendation and County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

There were no public comments.

Motion to approve item H2a and b.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Rebecca Bays
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

Ordinance Number 2022-A46

H.3. 1:45 PM Presentation from the Wildlife Corridor Foundation
Presentation from the Wildlife Corridor Foundation

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Jason Lauritsen, Chief Conservation Officer for the Florida Wildlife Corridor Foundation, provided the presentation.

Second Vice Chair Rebecca Bays and First Vice Chair Holly Davis commented and Mr. Lauritsen responded to the Board.

There was no action taken on this item.

[ADDITIONAL INFORMATION FOR ITEM H3](#)

[ITEM H3 - FWCF POWER POINT](#)

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Planning and Development Commission (PDC) - select alternate member

Nominate and Appoint one alternate member for the Planning and Development Commission for an unexpired term to 1/31/2025.

Motion to nominate and appoint Timothy Gilbert as the alternate member to the Planning and Development Commission.

Board discussion ensued.

RESULT: **Adopted**

MOVER: Holly L. Davis

SECONDER: Rebecca Bays

AYES: Davis, Davis Schlabach, Kinnard D.C., Bays

NAY: Finegan

I.2. Planning and Development Commission (PDC) - announce two expiring terms

Announce two expiring terms for regular members of the Planning and Development Commission on 1/31/23. The new terms will extend to 1/31/27.

County Administrator Steve Howard provided the announcement.

I.3. Special Library District Advisory Board - Announce Expiration of Terms

Announcement of the expiration of terms for four (4) regular positions and the taking of applications for the Special Library District Advisory Board. These terms will expire January 31, 2023. The new two-year terms will begin on February 1, 2023 and will expire on January 31, 2025. Deadline for application is December 30, 2022 with nominations and appointments to occur at the January 24th, 2023 meeting of the Special Library District Governing Board.

County Administrator Steve Howard provided the announcement.

J. COMMITTEE REPORTS FROM COMMISSIONERS

Chair Ruthie Schlabach shared information from the Tampa Bay Regional Planning Council (TBRPC) meeting.

K. COMMISSIONER DIANA FINEGAN - DISTRICT 2

No items.

L. COMMISSIONER REBECCA BAYS - DISTRICT 4

No items.

M. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

M.1. Moving from SWFWMD to SRWMD

Discussion and vote on directing staff to explore the option of moving from Southwest Florida Management District (SWFWMD) to Suwannee River Water Management District (SRWMD)

Commissioner Jeff Kinnard, D.C. provided the recommendation.

Motion to direct staff to explore the options of what the process would be to move from under the jurisdiction of Southwest Florida Water Management District (SWFWMD) to Suwannee River Water Management District (SRWMD) and to see if this would benefit the citizens.

Board discussion ensued.

Citizens Dr. Paul John Reinhardt, Don Clark, Sabrina Watson, and Bob Rutemiller commented.

Commissioners responded to comments from the public.

RESULT: Adopted

MOVER: Jeff Kinnard D.C.

SECONDER: Diana Finegan

AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays

NAY: None

[PUBLIC SPEAKER FORMS FOR ITEM M1](#)

N. 1ST VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

No items.

O. CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

O.1. Board Liaison/Committee Appointments

Discussion and approval of the Citrus County Board of County Commissioners Board and Committee Liaison Appointments for 2022-2023.

Chair Ruthie Schlabach provided the recommendation, followed by Board discussion regarding Florida Association of Counties (FAC), National Association of Counties (NACo), and Citrus County Strategic Plan (CCSP) committees.

Motion to approve item O1.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

O.2. Public Participation

Motion and vote to direct staff to adjust the Agenda to provide Open to the Public at the end of our Agenda.

Chair Ruthie Schlabach provided the recommendation, followed by Board discussion.

Motion was made to approve item O2, with the stipulation that the Board would start off with a time certain of 3:30 PM and only have one Open to the Public, by First Vice Chair Holly Davis and seconded by Chair Ruthie Schlabach.

Board discussion ensued with County Attorney Denise A. Dymond Lyn.

Citizens Sabrina Watson, Jack Martin, Alonda McCarty, Ken Hinkle, Diana Bollas, Don Clark, Dr. Paul Reinhardt, Tracey Duncan commented.

Board discussion continued.

The motion was rescinded by First Vice Chair Holly Davis and by Chair Ruthie Schlabach.

First Vice Chair Holly Davis provided a recommendation.

There was no action taken.

[PUBLIC SPEAKER FORMS FOR ITEM O2](#)

[ADDITIONAL INFORMATION FOR ITEM O2](#)

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

No items.

Q. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Ken Hinkle

Joshua Hicks, Owner of Handy Hicks Corp. and President of the Skill Building Class

Tracey Duncan

Commissioners responded to comments from the public.

[PUBLIC SPEAKER FORMS FOR ITEM Q](#)

R. UPCOMING MEETINGS

1. Regular Meeting, December 13, 2022 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

No items.

T. PUBLIC HEARINGS

Chair Ruthie Schlabach provided the Public Hearing procedures.

T.1. 5:01 p.m. AA-22-04 & PLT-22-24 Joseph and Heather Flynn

Conduct a Public Hearing on November 29, 2022 at 5:01 p.m. to review and discuss application, AA-22-04, Joseph and Heather Flynn.

If approved, authorize the Chairman and the Clerk to execute the Ordinance for AA-22-04, Joseph and Heather Flynn.

Review and approve PLT-22-24, Flynn Subdivision, and direct the Chair and Clerk to execute the plat and the Clerk to record the plat in the public records of Citrus County, Florida.

Motion to adopt the back up materials into the record.

RESULT: Adopted
MOVER: Jeff Kinnard D.C.
SECONDER: Rebecca Bays
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

County Attorney Denise A. Dymond Lyn polled the Board for exparte communications and read the proposed ordinance title into the record.

Applicant, Heather Flynn, introduced herself to the Board.

Land Development Director Joanna Coutu provided the staff presentation.

There were no citizen comments.

Based on confident and substantial evidence, the motion was made to approve and authorize the Chairman and the Clerk to execute the Ordinance for AA-22-04, Joseph and Heather Flynn.

Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3.

The motion was amended to add: Review and approve PLT-22-24 for the Flynn Subdivision, direct the Chair and Clerk to execute the plat, and the Clerk to record the plat in the public records of Citrus County, Florida.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

Ordinance Number 2022-A47

ADDITIONAL INFORMATION FOR ITEM T1

ITEM T1 - PLANNER POWER POINT

T.2. 5:05 p.m. CPA/AA/PUD-22-11 Clark A. Stillwell for Soffron Holdings, LLC

- a. Conduct a Public Hearing on November 29, 2022, at 5:05 p.m. to review and discuss application CPA/AA/PUD-22-11 Clark A. Stillwell for Soffron Holdings, LLC.
- b. If approved, direct the Chair and Clerk to execute the Ordinances for CPA/AA/PUD-22-11, Clark A. Stillwell for Soffron Holdings, LLC.

County Attorney Denise A. Dymond Lyn polled the Board for exparte communications and read the proposed ordinance titles into the record.

Motion to adopt the back up materials into the record.

RESULT: **Adopted**
MOVER: Jeff Kinnard D.C.
SECONDER: Rebecca Bays
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

Attorney Clark Stillwell provided the applicant information.

Land Development Principal Planner Joe Hochadel provided the staff presentation and responded to questions from the Board.

Second Vice Chair Rebecca Bays commented.

Citizen Mike Wilburn commented.

Mr. Hochadel responded to questions from the Board, followed by Board discussion.

Motion to approve and direct the Chair and Clerk to execute the Ordinances for CPA/AA/PUD-22-11 with the conditions, except for the cross access to the north.

Board discussion continued.

RESULT:	Defeated
MOVER:	Jeff Kinnard D.C.
SECONDER:	Diana Finegan
AYES:	Kinnard D.C.
NAY:	Finegan, Davis, Schlabach, Bays

[PUBLIC SPEAKER FORM FOR ITEM T2](#)

[ITEM T2 - PLANNER POWER POINT](#)

[ITEM T2 - APPLICANT POWER POINT](#)

T.3. 5:10 p.m. PUD-22-04 Local Engineering, Inc. for Bret Martin

- a. Conduct a public hearing on November 27, 2022, at 5:10 p.m. to review and discuss application PUD-22-04 Local Engineering, Inc. for Bret Martin.
- b. If approved, authorize the Chair and the Clerk to execute the Ordinance for PUD-22-04, Local Engineering, Inc. for Bret Martin.

County Attorney Denise A. Dymond Lyn polled the Board for exparte communications and read the proposed ordinance title into the record.

Minutes

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Motion to adopt the back up material into the record.

RESULT: Adopted
MOVER: Jeff Kinnard D.C.
SECONDER: Rebecca Bays
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

Mike Wilburn with Local Engineering provided the applicant information and responded to questions from the Board.

Land Development Director Joanna Coutu provided the staff presentation and responded to questions from the Board.

The following citizens addressed the Board: Gaston Hall ; Shannon Stelle; Mike Cozzi; Curtis Hitchcock; Herb Sickler; Idona Davis; Dr. Paul Reinhardt; Tom Ehlman; Douglas Dahlaurst; Lori Montgomery; Daniel Griffith; and Ilona Mendicino.

Mike Wilburn provided a rebuttal regarding the public comments.

Ms. Coutu and Mr. Wilburn responded to questions from the Board, followed by Board discussion with County Administrator Steve Howard, Ms. Coutu, Mr. Wilburn, and County Attorney Denise A. Dymond Lyn.

Motion to grant the continuance was made by Commissioner Jeff Kinnard, D.C. and was seconded by Second Vice Chair Rebecca Bays.

Board discussion continued with Ms. Coutu, Mr. Wilburn, and Ms. Lyn.

The motion was withdrawn by Second Vice Chair Rebecca Bays and died for a lack of a second.

Motion to deny the application.

RESULT: Adopted
MOVER: Rebecca Bays
SECONDER: Holly L. Davis
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

[PUBLIC SPEAKER FORMS FOR ITEM T3](#)

[ITEM T3 PLANNER POWER POINT](#)

T.4. 5:15 p.m. PUD-22-05- Furman Civil Designs, Inc. for David Lemonde and Brandi McCabe

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- a. Conduct a Public Hearing on November 29, 2022, at 5:15 p.m. to review and discuss Application PUD-22-05, Furman Civil Designs, Inc. for David Lemonde and Brandi McCabe.
- b. If approved, authorize the Chair and the Clerk to execute the Ordinance for PUD-22-05, Furman Civil Designs, Inc. for David Lemonde and Brandi McCabe.

County Attorney Denise A. Dymond Lyn polled the Board for exparte communications and read the proposed ordinance title into the record.

Motion to adopt the back up material into evidence for the record.

RESULT: Adopted
MOVER: Holly L. Davis
SECONDER: Rebecca Bays
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

Paul Furman with Furman Civil Designs provided the applicant information.

Land Development Senior Planner Miranda Anaya provided the staff presentation.

Citizens Christine Singleton and David Lemonde commented.

Motion to approve and authorize the Chair and the Clerk to execute the Ordinance for PUD-22-05, Furman Civil Designs, Inc. for David Lemonde and Brandi McCabe, based on confident and substantial evidence.

Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3.

RESULT: Adopted
MOVER: Rebecca Bays
SECONDER: Diana Finegan
AYES: Davis, Davis Schlabach, Kinnard D.C., Finegan, Bays
NAY: None

Ordinance Number 2022-A48

PUBLIC SPEAKER FORMS FOR ITEM T4

ITEM T4 PLANNER POWER POINT

U. ADJOURN

The meeting was adjourned at 07:42 PM.

PROOF OF PUBLICATION

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