CITRUS COUNTY

BOARD OF COUNTY COMMISSIONERS

MINUTES ● JUNE 27, 2022

Regular Meeting | **Citrus County Courthouse** | **1:00 PM**

Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

A. CALL TO ORDER

June 27, 2022 Citrus County Courthouse
The meeting was called to order at 1:00 PM

1. *Invocation*

Pastor Doug Alexander from the New Church Without Walls led the invocation.

2. *Pledge of Allegiance*

3. *Roll Call*

Attendee Name	Title	Status	Arrived
Ronald E. Kitchen Jr.	Chair, District 2	Present	
Ruthie Davis Schlabach	1st Vice Chair, District 3	Present	
Holly L. Davis	2nd Vice Chair, District 5	Present	
Jeff Kinnard D.C.	Commissioner District 1	Present	
Scott Carnahan	Commissioner, District 4	Present	
Denise A. Dymond Lyn	County Attorney	Present	
Colleen Scott	Management & Budget Director	Present	
Angela Vick	Clerk of the Circuit Court and Comptroller	Absent	
Amy Novinger	Deputy Clerk	Present	

4. Approval of Agenda

Chairman Ronald E. Kitchen, Jr. requested the addition of items E16 and K1, and commented regarding item E17.

. Motion to approve the agenda with the addition of items E16 and K1.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

B. CONSENT

Motion to approve the Consent Agenda, items B1 through B18.

At the request of Chairman Ronald E. Kitchen, Jr., Second Vice Chair Holly Davis provided clarification regarding item B6.

Chairman Ronald E. Kitchen, Jr. requested an update in the future regarding information that was provided in the audit on item B6.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

Minutes

B.1. Board of County Commissioners - Public Workshop - May 24, 2022 8:30 AM

B.2. Board of County Commissioners - Public Workshop - May 24, 2022 9:00 AM

B.3. Board of County Commissioners - Regular Meeting - May 24, 2022 1:00 PM

Administration

B.4. Deletion of Surplus Property

Approve donation of the following items from the inventory of the Citrus County Health Department to Dr’s Free Clinic and the removal of same items from the county’s capital asset listing. Asset # 50902 - Cryopen Unit; Asset# 50903 - Cryopen Unit; Asset# 50985 - General Electric ECG Machine

B.5. Deletion of Surplus Property

Approve deletion of the following item from the inventory of Clerk of Courts and the removal of same item from the county's capital asset listing. Asset# 03961-006 - Seer A/C Unit

B.6. Citrus County Hospital Board Audited Financial Statements

Acknowledge receipt of the Citrus County Hospital Board Audited Financial statements for the fiscal year ended September 30, 2021.

Attorneys Office

No items.

Clerk

B.7. Clerk Records Disposition 1932

Approve and authorize the Chairman to execute the Clerk's Records Disposition Document #1932 for the disposal of records that have met their assigned retention periods.

B.8. County Warrants

Accept the attached check registers outlining the County warrants.

Community Services

No items.

Fire Services

No items.

Human Resources

No items.

Management and Budget

B.9. Deletion of Surplus Property

Approve the deletion of the following items from the inventory of the Citrus County Jail, and the removal of the same items from the county's capital asset listing. Asset #12001 - Groen Brazing Pan.

Planning and Development

B.10. PLT-22-11 Central Ridge Plaza Outparcels 5, 6, & 7

a. Review and approve replat application PLT-22-11, Central Ridge Plaza Outparcels 5, 6 & 7.

b. Authorize the Chairman to execute the plat and direct the Clerk to record the plat in the public records of Citrus County Florida.

B.11. PLT-22-09 Kaltneckar Subdivision

a. Review and approve replat application PLT-22-09, Kaltneckar Subdivision

b. Authorize the Chairman to execute the plat and direct the Clerk to record the plat in the public records of Citrus County Florida.

Public Works

B.12. Surplus Property

Authorize staff to sell equipment as listed through GovDeals online auction service and remove from the inventory of Public Works, Fleet and the removal of same items from the County's Capital Asset list. In the event an item does not sell, authorize staff to dispose of the surplus property according to County policy. Assets #53521 and #20533.

Systems Management

B.13. Asset Retirement - GIS Shelving and Improvements

Authorize staff to sell equipment as listed through GovDeals online auction service and remove from the inventory of Systems Management, GIS and the removal of same items from the County's Capital Asset list. In the event an item does not sell, authorize staff to dispose of the surplus property according to County policy. Assets 15029-000, 15029-001 and 15029-002

Visitors and Convention Bureau

No items.

Water Resources

B.14. Connection Fee Lien Agreement - Thompson

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Richard E & Deborah L Thompson.

B.15. Release of Lien - Utility Write offs

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Fontella Shade. William Aiman (2), Judy Roberson (2).

B.16. Release of Lien - Connection Fee Lien Agreement

Approve and authorize the Chairman to execute the Release of Liens for the following Connection Charge Installment Lien Agreements: Mary Hauck, Eleanor Formica, Daniel & Stephanie Driggers, JWN Family Partners LP LTD, Digital Landscape Solutions LLC, George Weldon, and Carl & Helen Lollar.

Set Public Hearings Workshops

B.17. Proposed 2022 Sea Otter Sewer Project Assessment Area

a. Adopt and authorize the Chairman to execute a Resolution of the Board of County Commissioners of Citrus County, Florida, relating to the Wastewater Collection System; describing the property to be included within the proposed 2022 Sea Otter Path Sewer Project Assessment Area and the local improvements to be provided therein; determining the estimated project cost of the Wastewater Collection System; establishing the method of assessing the Project Cost against the properties that will be benefited thereby; establishing other terms and conditions of the assessments; directing the County Administrator to prepare a Preliminary Assessment Roll; establishing a Public Hearing to consider imposition of the proposed assessments and the method of their collection; directing the provision of notice; and providing for an effective date.

b. Set a public hearing for August 09, 2022, at 1:30 p.m. regarding the Proposed 2022 Sea Otter Sewer Project Assessment Area.

Resolution Number 2022-049

B.18. PV-22-01 Brian and Regina DeWitt

a. Set a public hearing on July 26, 2022, at 1:35 p.m. to consider application PV-22-01, Brian and Regina DeWitt.

b. Authorize the Chairman to execute the resolution setting the public hearing.

Resolution Number 2022-050

C. PROCLAMATIONS

Motion to approve item C1.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

1. Proclamation- Miles Teller Day

Approve and authorize the Board to proclaim June 27, 2022 as Miles Teller Day in Citrus County, Florida.

Second Vice Chair Holly Davis commented.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues: Pastor Doug Alexander; Maxine Connor, on behalf of League of Women Voters of Citrus County; Dr. Paul John Reinhardt, candidate for State House District 23; Brian Nemeth; Karen Esty; Barbara Ocasio; Kathy Sokol Lane; Michael McGrath, on behalf of the Sierra Club Florida; Mark Bateman; Bill Harris; John DeMaria; Mark Svestka, representing the Pine Ridge Property Owners Association; Bill White, Mayor of Dunnellon; Dan Hilliard, on behalf of the Withlacoochee Aquatic Restoration; Eugene

Kelly, on behalf of the Florida Native Plant Society; Ron Kearse; Katie Fitzpatrick; Doug Bertels; Nina Richardson; April Meade; Caleb Meade; Lisa Kearse; Annie Madonna; Karen Devries; Kayla Carroll; Jazmon Lovenguth; Josh Wooten, President and CEO of the Citrus County Chamber of Commerce; Casey Kearse; and Jim Tatum.

Commissioners responded to comments from the public.

E. REGULAR BUSINESS

1. Bids

Motion to approve items E1a through m.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

a. ITB 21-146 Small County Outreach Program (SCOP) Citrus County Road; E. Withlacoochee Trail from E. Scott Lane to State Road 200; Superior Asphalt, Inc.

a. Approve related budget resolution of $102,551 from the Gas Tax Fund to the SCOP resurfacing of Citrus County Rd project.

b. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida, and Superior Asphalt, Inc., for the SCOP resurfacing of E. Withlacoochee Trail from E. Scott Lane to State Rd 200.

Resolution Number 2022-051

b. ITB 21-052 Amendment No. 1; Essex Ave, Steven St, & Scenic Way Water Main Extension Projects; Pave Rite, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Pave-Rite, Inc. to ratify the first, second and third amended notices to proceed and extend the date for final completion to August 7, 2022.

c. ITB 21-071 Termination of Agreement; REBID CDBG-DR Housing Reconstruction; KallKell Builders, LLC

a. Ratify the signature of Charles R. Oliver, County Administrator, on the termination of contract letters to KallKell Builders, LLC due to KallKell Builders failure to complete the project in the time required for the construction of two (2) houses as per an Agreement with County.

b. Approve disbarment from County for a term of three (3) years against KallKell Builders, LLC.

d. ITB 21-063 Amendment No. 3, Sea Otter Path Sewer Addition Project; Constantine Constructors, LLC

Approve and Authorize the Chairman to execute the Amendment No. 3 to the Agreement between Citrus County, Florida, and Constantine Constructors, LLC to extend the final completion date to July 3, 2022.

e. ITB 22-064 Roadway Striping Thermoplastic/Traffic Paint and Related Work; AKCA, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and AKCA, LLC to provide roadway striping thermoplastic/traffic paint materials and related work.

f. ITB 21-087 Amendment No. 1; Medical Supplies for Fire Rescue Purchase and Delivery; Bound Tree Medical, LLC

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida, and Bound Tree Medical, LLC to enable County to participate in Contractor's Purchase and Rebate Program.

g. ITB 21-137 TCG Sewer CDBG Project; Daly & Zilch (Florida), Inc.

a. Approve related budget resolution of $174,690 from the Economic Development Fund to the TCG Construction Project cost.

b. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida, and Daly & Zilch (Florida), Inc. for the TCG Sewer CDBG construction project.

Resolution Number 2022-052

h. RFP 19-046 Amendment No. 3; Congregate & Home Delivered Meal for Seniors; Metz Culinary Management

Approve and Authorize the Chairman to execute the Amendment No. 3 to the Agreement between Citrus County, Florida, and Metz Culinary Management to renew the Agreement for Services to provide food for the County's Community Care for the Elderly (CCE) Program through June 30, 2023.

i. RFP 19-060 Amendment No. 1; Employee Benefit and Insurance Brokerage Services- The Gehring Group, Inc.

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida, and The Gehring Group, Inc. to renew the Agreement to provide employee benefit and insurance brokerage services through September 30, 2025.

j. RFQ 18-062 Amendment No. 2; Northwest Quadrant Wastewater Extension Project; Wright-Pierce, Inc.

Approve and Authorize the Chairman to execute the Amendment No. 2 to the Agreement between Citrus County, Florida and Wright-Pierce, Inc. to provide professional engineering services for the construction phase of the Northwest Quadrant Wastewater Extension Project.

k. QTE 22-061 Landscaping Services at Central Ridge Community Center and Community Park; Gamco Properties III, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Gamco Properties III, Inc. to provide landscaping services for the Central Ridge Community Center & Park area.

l. PB 22-091 City of Tampa 101112421 Pool and Fountain Chemicals; Hawkins Water Group, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Hawkins Water Treatment Group, Inc., to provide chemicals on an as needed basis.

m. AGR 22-079 John Deere 1050K Crawler Dozer Lease Agreement; Deere Credit, Inc. and Beard Equipment Company

Approve and Authorize the Chairman to execute the Lease documents between Citrus County, Florida and Deere Credit, Inc., through the Supplier Beard Equipment Company for the lease of the John Deere 1050K Production Crawler Dozer.

. Following Item E1.

Management and Budget Director Colleen Scott responded to questions from the Board regarding employee paid holidays from item D, followed by Board discussion.

E.2. Budget Transfers

Approve budget transfers for Solid Waste (2), Human Resources, Housing Services (2), Visitors & Convention Bureau (3), GIS, Public Works, Aviation, Utilities (3), Citrus Springs MSBU, Emergency Medical Service and Fire Rescue (2) for fiscal year 2021-22.

Motion to approve item E2.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.3. Budget Resolution

Adopt and authorize the Chairman to execute a resolution adopting/ amending State Housing Initiative Partnership, Inverness Airport Rescue Program grant budgets, Road Maintenance budget and Emergency Home Energy Assistance for the Elderly grant budget for fiscal year 2021-22.

Motion to approve item E3.

Resolution Number 2022-053

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.4. Additional Staff to Employee Wellness Center

Approve and Authorize the Chairman to authorize the additional twenty-four (24) hours of additional staff at the Employee Wellness Center which includes one (1) additional Medical Doctor, Mid-Level (ARNP/NP), Nurse, Medical Assistant/Radiology Tech and forty (40) hours for one (1) additional staff for a Patient Service Coordinator (front desk receptionist).

Motion to approve item E4.

At the request of Commissioner Scott Carnahan, Management and Budget Director Colleen Scott provided clarification.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.5. Revise Administrative Regulation 11.16 Policy and Procedures Establishing Lease Management for Lease

Approve and adopt Administrative Regulation: AR 11.16-1 Policy and Procedures Establishing Lease Management for Leased Properties.

Motion to approve item E5.

At the request of First Vice Chair Ruthie Schlabach, County Attorney Denise A. Dymond Lyn provided clarification.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.6. Waste Disposal Account Agreement for Dinky Dough Disposal

Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Dinky Dough Disposal establishing a monthly charge agreement at the Citrus County Central Landfill in the amount of $1,000.00.

Motion to approve item E6.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.7. Cross Connection Control Program Manual Updates

a. Approve revisions to the Backflow Prevention & Cross Connection Control Program Manual.

b. Adopt and execute the Resolution requesting to update the Backflow Prevention & Cross Connection Control Program Manual.

Motion to approve item E7a and b.

Prior to the vote, County Attorney Denise A. Dymond Lyn addressed the Board.

Resolution Number 2022-054

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.8. Boston Street Water Main

Approve and authorize the Clerk to place acceptance stamp on release of lien, bill of sale, warranty of materials or workmanship and Engineer's Certification of Construction Completion of the six inch water main on Boston Street and record in the Public Records of Citrus County Florida.

Motion to approve item E8.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.9. Citrus Springs Unit 2 - Phase 1 Project Close-out

Approve and authorize the Clerk to place acceptance stamp on release of lien, bill of sale, warranty of materials or workmanship and Engineer's Certification of Construction Completion of all water and sewer main lines and associated parts in Citrus Springs Unit 2 Phase 1 and record in the Public Records of Citrus County Florida.

Motion to approve item E9.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.10. Visitors Bureau Advertising Policy

Approve the Visitors and Convention Bureau Advertising Policy.

Motion to approve item E10.

Board discussion ensued regarding agenda.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.11. NG 911 Grant Agreement

Approve and authorize the Chairman to execute the E911 State Grant Agreement for an upgrade to the Sheriffs Office 911 system.

Motion to approve item E11.

At the request of First Vice Chair Ruthie Schlabach, Management and Budget Director Colleen Scott provided clarification regarding the numbering and read a, b, and c into the record, followed by Board discussion.

Motion was amended to add: a, b, and c.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.12. Visitors Bureau's Website Advertising Program

Approve the agreement with Destination Signals, LLC, a member of Tempest, and authorize the Chairman to execute the agreement.

Motion to approve item E12.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.13. RESTORE Act: Operational Self-Assessment

Approve the “Treasury Office of Gulf Coast Restoration RESTORE Act Eligible Entity Operational Self-Assessment (OSA)” and authorize submittal of the OSA information to the Treasury via their online portal.

Motion to approve item E13.

Board discussion ensued.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.14. CoreCivic Contract Monitoring

Concur with recommended action of a non-performance assessment of $77,500 against CoreCivic's May invoice.

At the request of Commissioner Scott Carnahan, Management and Budget Director Colleen Scott provided clarification.

Board discussion ensued.

Motion to approve item E14.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.15. Resolution to Adopt a No Build Option for the Proposed Northern Turnpike Extension

Approve and authorize the Chairman to execute alternative A, or Alternative B for the Northern Turnpike Extension Resolution.

Motion to adopt the strongest resolution of "No Build" for the four routes and that they look at the other alternatives, which is Alternative B.

Citizen P. J. Auffhammer commented.

Board discussion ensued with the County Attorney Denise A. Dymond Lyn and Ms. Lyn read the proposed resolution title for Alternative B into the record from packet page 804.

Resolution Number 2022-055

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.16. Citrus United Soccer Club, Inc *- Item received after the agenda was published.*

Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County, Florida and Citrus United Soccer Club, Inc. During the term of this agreement, Citrus County, Florida, at its sole discretion, may inspect the condition of the athletic fields, equipment, concession, and facilities. Citrus United Soccer, Club Inc., will be charged $25.00 per person, per hour for any such inspection during the 2022-2023.

At the request of Chairman Ronald E. Kitchen, Jr., County Attorney Denise A. Dymond Lyn provided the recommended action.

Board discussion ensued with Ms. Lyn.

Consensus of the Board was to direct staff the direction to take and to bring the corrected item back to the Board.

Ms. Lyn commented, followed by further Board discussion.

There was no action taken.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Ken Cheek/ Dan Sherlock	Ongoing		
2.	12/8/2020 RETREAT	Agenda Item for an RFP for Communications firm to Assist County	Veronica Kampschroer/ Commissioner Davis	9/30/2022		Workshop completed waiting for FY2022/23 budget adoption

3.	12/8/2020 RETREAT	Ft Island Trail Multi-Purpose Path update	Walt Eastmond	TBD		Project Resubmited
4.	4/13/2021	Hall's River Road Multi-Purpose Path (Board decided to look at completing in phases, first phase Crumps to River Haven)	Randy Oliver	TBD		Funding has not been identified
5.	8/24/2021	Update on Homosassa River Noise & Safety Issue	Denise Lyn	7/12/2022		Advertising to schedule a Public Hearing on 6/27/2022 Public Hearing to be scheduled on 7/12/2022
6.	10/26/2021	Establish Process and criteria for Renting to Non-profits	Susan Boelk	6/27/2022	COMPLETED	
7.	2/22/2022	Monthly Updates on Core Civic Staffing	Erin Dohren	Ongoing		Next Report June 27, 2022
9.	3/8/2022	Benchmark other counties and cities in Florida regarding Affordable Housing	Mike Sherman	COMPLETED		
10.	4/12/2022	Review qualifications for Historical Resources Advisory Board	Joanna Coutu	5/24/2022		
11.	4/26/2022	Suggested Airport improvements from FBOS	Quincy Wylupek	6/4/2022		Received Crystal River, Waiting for Inverness
12.	5/24/2022	Evaluate Further potential changes to waterfront setbacks: vegetative buffers. Distance from Spring Run/sink holes, Define Spring Run and construction of pool cages	Joanna Coutu			Must go through PDC
13.	6/14/2022	Extend CORE contract 1 year for $91,000	Randy Oliver	7/12/2022		
14.	6/14/2022	Density Homes for Low/Medium Income Housing	Joanna Coutu Michelle L. Alford	9/30/2022		

Management and Budget Director Colleen Scott requested the deletion of items 6 and 9.

. **Motion to approve item F with the deletion of items 6 and 9.**

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

No items.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 pm Public Hearing, Solid Waste Management Fees and Assessment Rates for Fiscal Year 2022-2023

Conduct a public hearing, adopt, and authorize the Chairman to execute a resolution to set fees and assessment rates for Solid Waste Management for FY 2022-2023.

Acting Public Works Director Ken Cheek provided the recommendation.

Citizen Bill Harris commented.

Chairman Ronald E. Kitchen, Jr. responded to comments from Mr. Harris.

Motion to approve item H1.

Resolution Number 2022-056

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

H.2. 1:31 P.M. Public Hearing to Adopt the Solid Waste Residential Assessment Roll for FY 2022-2023

Conduct a Public Hearing and authorize the Chairman to execute a resolution ratifying and confirming the residential solid waste assessment roll for FY 2022-2023.

Acting Public Works Director Ken Cheek provided the recommendation.

There were no public comments.

Motion to approve item H2.

Resolution Number 2022-057

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

H.3. 1:40 PM Citrus County Utility Rates and Fees

a. Conduct a public hearing to consider proposed revisions to the rates and fees charged to all customers in the Citrus County Utility Service Areas.

b. Adopt and authorize the Chairman to execute a Resolution of the Board of County Commissioners of Citrus County, Florida, sitting as the governing body of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services, adopting revised water, reclaimed water and wastewater rates to be charged to customers of all Citrus County Utility Service Areas and providing an effective date.

Acting Public Works Director Ken Cheek provided the presentation and responded to questions from the Board, followed by Second Vice Chairman Holly Davis acknowledging the staff.

Citizen Barbara Ocasio commented.

Chairman Ronald E. Kitchen, Jr. responded to comments from Ms. Ocasio.

Motion to approve item H3b.

Board discussion ensued.

Resolution Number 2022-058

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

. **Following item H3**

At the request of Chairman Ronald E. Kitchen, Jr., consensus of the Board was to move forward with items E15 and E16.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

No items.

J. COMMITTEE REPORTS FROM COMMISSIONERS

Second Vice Chair Holly Davis shared information from the Citrus County Community Charitable Foundation (CCCCF) Board meeting.

Commissioner Scott Carnahan provided an update from the Gulf Coast Consortium and the Executive Board meetings.

K. COMMISSIONER SCOTT CARNAHAN - DISTRICT 4

K.1. Discussion and vote on recently installed Airport road no parking signs *- Item received after the agenda was published.*

Discussion and vote on recently installed Airport road no parking signs

Commissioner Scott Carnahan provided the recommendation.

Motion to direct staff to remove the airport road "no parking signs" on the right of way.

Board discussion ensued.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

Commissioner Jeff Kinnard, D.C. requested legal direction from the County Attorney Denise A. Dymond Lyn regarding floating docks. Board discussion ensued with Ms. Lyn.

M. 2ND VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

No items.

N. 1ST VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

No items.

O. CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

Chairman Ronald E. Kitchen, Jr. discussed the editorial that was published.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

P.1. Set a Public Hearing on an Ordinance Pertaining to Noise, Vibration and Air Pollution

Set a Public Hearing on July 12, 2022 at 1:30 p.m. on an Ordinance of Citrus County, Florida, relating to noise, vibration and air pollution; amending Chapter 21, Article I, Section 21-11 entitled "Definitions"; amending Chapter 21, Article II, Section 21-20 entitled "Prohibition"; amending Chapter 21, Article II, Section 21-23 entitled "Noise Sensitive Zones"; amending Chapter 21, Article II, Section 21-25 entitled "Measurement of Sound"; amending Chapter 21, Article II, Section 21-26 entitled "Specific Noise Prohibitions"; amending Chapter 21, Article II, Section 21-32 entitled "Enforcement"; providing for severability; providing for modifications that may arise from consideration at Public Hearing; providing for scrivener's errors; providing for codification; and providing for an effective date.

County Attorney Denise A. Dymond Lyn provided the recommendation.

Motion to approve item P1.

At the request of First Vice Chair Ruthie Schlabach, Ms. Lyn provided clarification regarding the Blue Water zones, followed by Board discussion with Ms. Lyn.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

. Following Item P1

Chairman Ronald E. Kitchen, Jr. discussed the high level water issues with the Board, followed by Board discussion.

Q. OPEN TO THE PUBLIC

The following citizens addressed the Board on various issues: Alonda McCarty; and Maxine Connor.

Commissioners responded to comments from the public

R. UPCOMING MEETINGS

1. Regular Meeting: **July 12, 2022 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting**: July 26, 2022 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting: **August 9, 2022 at 1:00 PM**, Citrus County Courthouse, Room 100,110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. *Workshop*: Use of Boat Launch Funds & *Workshop*: Succession Planning **Tuesday July 12, 2022, at 9:00AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. *Preliminary Budget Hearing*: Governing Library Special District **Tuesday, July 26, 2022**, **at 8:30AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. *Preliminary Budget Hearing*: Fire Protection Special District **Tuesday, July 26, 2022**, **at 8:45AM,** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
4. *Preliminary Budget Hearing*: BOCC **Tuesday, July 26, 2022 at 9:00AM,** Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
5. *Tentative Budget Hearing*: **Thursday, September 8, 2022 at 5:01PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 3445

Clerk's Note: Meeting was recessed at 4:03 PM.

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 pm PUD-22-01, 2022 Lecanto Lecanto, LLC for Anchor Ridge, LLC

a. Conduct a public hearing on June 27, 2022, at 5:01 pm to review and discuss application PUD-22-01, 2022 Lecanto Lecanto, LLC for Anchor Ridge, LLC

b. If approved, adopt, and authorize the Chairman and Clerk to execute the ordinance for PUD-22-01, 2022 Lecanto Lecanto, LLC for Anchor Ridge, LLC

County Attorrney Denise A. Dymond Lyn polled the Board for ex parte communications and read the proposed ordinance title into the record.

Attorney McGregor Love with Lowndes Law provided the applicant presentation. Mr. McGregor, Abbey Naylor, and Will Anderson responded to questions from the Board.

Land Development Planner Miranda Anaya provided the staff presentation and responded to questions from the Board.

There were no citizen comments.

Motion to approve ordinance for PUD-22-01, item T1a and b, based on confident and substantial evidence, and based on the 15 conditions.

Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3.

Ordinance Number 2022-A35

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

T.2. 5:05 PM CPA-AA-PUD-22-06 Law Office of Clark A. Stillwell for Robert and Vicki Root

a. Conduct a public hearing on June 27, 2022, at 5:05 pm to review and discuss application CPA-AA-PUD-22-06, Law Office of Clark A. Stillwell for Robert and Vicki Root.

b. If approved, adopt, and authorize the Chairman and Clerk to execute the ordinances for CPA-AA-PUD-22-06, Law Office of Clark A. Stillwell for Robert and Vicki Root

County Attorrney Denise A. Dymond Lyn polled the Board for ex parte communications and read the proposed ordinance titles into the record.

Attorney Clark Stillwell provided the applicant information.

Land Development Director Joanna Coutu provided the staff presentation.

There were no citizen comments.

Motion to approve the ordinances for CPA-AA-PUD-22-06, with the 7 conditions, item T2a and b.

Ordinance Numbers 2022-A36 and 2022-A37

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

T.3. 5:10 pm CPA-22-01 Revision to multiple policies in the Comprehensive Plan regarding open space

a. Conduct a public hearing on June 27, 2022, at 5:10 pm to review and discuss application CPA-22-01, Revision to multiple policies in the Comprehensive Plan regarding open space

b. If approved, authorize staff to transmit application CPA-22-01, Revision to multiple policies in the Comprehensive Plan regarding open space, to the Department of Economic Opportunity and other State agencies for comment.

Land Development Director Joanna Coutu provided the staff presentation.

Attorney Clark Stillwell addressed the Board.

Motion to approve CPA-22-01, item T3a and b.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

U. ADJOURN

The meeting was adjourned at 5:32 PM