



CITRUS COUNTY
BOARD OF COUNTY COMMISSIONERS
MINUTES • MARCH 8, 2022

Regular Meeting

Citrus County Courthouse

1:00 PM

Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

A. CALL TO ORDER

March 08, 2022 Citrus County Courthouse
The meeting was called to order at 1:00 PM

1. Invocation

Commissioner Jeff Kinnard, D.C. led the Invocation.

2. Pledge of Allegiance

Second Vice Chairman Holly Davis introduced U.S. Air Force Veteran Bud Osborne, who would lead the Pledge of Allegiance.

3. Roll Call

Attendee Name	Title	Status	Arrived
Ronald E. Kitchen Jr.	Chair, District 2	Present	
Ruthie Davis Schlabach	1st Vice Chair, District 3	Present	
Holly L. Davis	2nd Vice Chair, District 5	Present	
Jeff Kinnard D.C.	Commissioner District 1	Present	
Scott Carnahan	Commissioner, District 4	Present	
Denise A. Dymond Lyn	County Attorney	Present	
Charles R. Oliver	County Administrator	Present	
Amy Novinger	Deputy Clerk	Present	

4. Approval of Agenda

Chairman Ronald E. Kitchen, Jr. requested no changes.

. Motion to approve the agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

. Following item A4

Chairman Ronald E. Kitchen, Jr. provided an announcement.

B. CONSENT

Motion to approve the Consent Agenda, items B1 through B11.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

Minutes

B.1. Board of County Commissioners - Special Meeting - Feb 8, 2022 9:00 AM

B.2. Board of County Commissioners - Public Workshop - Feb 8, 2022 10:00 AM

B.3. Board of County Commissioners - Regular Meeting - Feb 8, 2022 1:00 PM

Administration

No items.

Attorneys Office

No items.

Clerk

B.4. Clerk Records Disposition #1878

Approve and authorize the Chairman to execute the Clerk's Records Disposition Document #1878 for the disposal of records that have met their assigned retention periods

Community Services

No items.

Fire Services**B.5. Donation of Surplus Property Asset #53664**

Approve donation of the following item from the inventory of fire rescue to The New Church without Walls of Inverness Florida Inc. and the removal of same items from the county's capital asset listing. Asset #53664 - Zoll AED Plus Defibrillator

Human Resources

No items.

Management and Budget

No items.

Planning and Development**B.6. PLT-22-01 ROLLIN W SUBDIVISION**

a. Review and approve application PLT-22-01, Rollin W Subdivision.

b. If approved, direct the Chair to sign the Plat and the Clerk to record the plat in the public records of Citrus County, Florida.

Public Works**B.7. Acknowledgement of Airport Hangar Lease Agreement(s)**

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with Mr. Doug Doty.

Systems Management

No items.

Visitors and Convention Bureau

No items.

Water Resources**B.8. Release of Lien**

a. Approve and Authorize the Chairman to execute a Release of Lien for Property Abatement Assessment by and between Citrus County, Florida, and certain property

owner.

b. Authorize the Clerk to record the Release of Lien in the Public Records of Citrus County, Florida.

B.9. Connection Fee Installment Lien Agreement

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services and Denise L Gainer.

B.10. Release of Lien - Utility Write Off's

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned Alvin Sattler and Terry Lincoln.

B.11. Release of Lien - Connection Fee Lien Agreement

Approve and authorize the Chairman to execute the Release of Liens for the following Connection Charge Installment Lien Agreements: Gay Ann Oakley

Set Public Hearings Workshops

No items.

C. PROCLAMATIONS

Motion to approve items C1 through 5.

Clerk's Note: Following this item the meeting was recessed in order to conduct a Special Library District Governing Board meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

1. Recognition of Mr. Kennedy Smith's Service on the Aviation Advisory Board

Present an honorary award to Mr. Kennedy Smith for his service on the Aviation Advisory Board.

2. 2022 March for Meals Proclamation

a. Approve and authorize the Board to execute a proclamation declaring the Month of March 2022, as "March for Meals Month" in Citrus County, Florida.

b. Presentation by the officers of the Friends of the Community Centers, Inc. of the annual donation of proceeds from "The Circle of Friends Gift Shop" to the Meals on Wheels Program for March For Meals Month.

3. Proclamation - EPA Fix a Leak Week

Approve and authorize the Board to execute a proclamation declaring the week of March 14-20, 2022 as "Fix a Leak Week" in Citrus County, Florida.

4. Proclamation Irish American Heritage Month

Approve and authorize the Board to proclaim the month of March as Irish American Heritage Month

5. AmeriCorps Week

Approve and authorize the Board to execute a Proclamation declaring March 13 through March 19, 2022, as "AmeriCorps Week" in Citrus County, Florida.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues: Dr. Paul John Reinhardt, Candidate for the State House of Representatives District 34; Rose Leonardis; Camilla Stevens; Marsha Barnum; Sally McDavid; representing Florida Forever Back Country Horseman; John Labriola; Tom Barnum; Bonnie Wilder; and Rohini DeSilva.

Commissioners responded to comments from the public.

County Administrator Charles R. Oliver announced the dates for the Library Advisory Board and County Attorney Denise A. Dymond Lyn addressed the Board.

E. REGULAR BUSINESS**1. Bids**

Motion to approve items E1a through e.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

a. RFQ 21-095 Continuing Contract for Professional Engineering Services

Approve and authorize the Chairman to execute Master Agreement between Citrus County, Florida and AECOM Technical Services, Inc., to provide professional engineering services on an as needed basis utilized by all County departments.

b. RFQ 21-096 Continuing Contract for Professional Services for the Water, Wastewater & Reclaimed Water Utilities Systems

Approve and Authorize the Chairman to execute the Agreements between Citrus County, Florida and Mead and Hunt, Inc., between Citrus County, Florida and Wright-Pierce, Inc. and between Citrus County, Florida and Ardurra Group, Inc.. to provide continuing professional engineering services for water, wastewater and reclaimed water utility systems on an as needed basis.

c. RFQ 19-023 Amendment No. 1; Medical Director Services for Fire Rescue; W4P, LLC dba Hernando County Emergency Physicians

Approve and Authorize the Chairman to execute the Amendment No. 1 to Agreement between Citrus County, Florida and W4P, LLC dba Hernando County Emergency Physicians to provide Medical Director Services for the Citrus County Fire Rescue through March 25, 2025.

d. ITB 18-057 Amendment No. 3; Processing Yard Waste at Landfill; Consolidated Resource Recovery, Inc.

Approve and Authorize the Chairman to execute Amendment No. 3 to the Agreement between Citrus County, Florida and Consolidated Resource Recovery, Inc. to amend the Agreement to modify the unit rates for the screening of yard waste.

e. SGS 22-017 Visitor Guide; Akers Media Group, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Akers Media Group, Inc. for the production of the Visit Citrus Magazine.

E.2. Budget Transfers

Approve budget transfers for Fire, Housing Services (2), Gas Tax, Parks and Recreation and Visitors & Convention Bureau for fiscal year 2021-22.

Motion to approve item E2.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.3. Budget Resolution

Adopt and authorize the Chairman to execute a resolution amending/ adopting Parks and Recreation CIP, Landfill Vehicle Trust budgets and Old Homosassa Phase V Septic to Sewer grant budget for fiscal year 2021-22.

Motion to approve item E3.

Resolution Number 2022-016

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.4. Citrus County Board & Committee Liaison Appointments

Appoint Commissioner Carnahan as the Alternate Member of the Canvassing Board in lieu of Commissioner Kinnard.

Motion to approve item E4.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

Continued - Item 4

At the request of Commissioner Scott Carnahan, County Administrator Charles R. Oliver and the Board provided clarification regarding the dates of the Canvassing Board meetings.

E.5. Administrative Regulations - Purchasing Policy AR 9.01-19

Approve and adopt the following updated Administrative Regulation: AR 9.01-19 Purchasing Policy

Management and Budget Director Colleen Scott responded to questions from the Board.

Motion to approve item E5.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.6. 2019 South Garcia Point Sewer Project Assessment Area as it pertains to Altkey 3521041.

a. Authorize and approve the Chairman to execute a resolution reducing the assessment amount for AK 3521041, 5558 S. Garcia Rd., Homosassa, within the 2019 South Garcia Point Sewer Project Assessment Area.

b. Approve and authorize Chairman to execute the attached Release of Lien reducing the assessment amount for AK 3521041, 5558 S. Garcia Rd., Homosassa, within the 2019 South Garcia Point Sewer Project Assessment Area.

c. Authorize the Clerk of the Board to record the documents in the Public Records of Citrus County, Florida.

Motion to approve item E6a, b, and c.

Resolution Number 2022-017

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.7. Agreement to Provide Additional Insured Status

Approve and Authorize the Chairman to execute the Agreement to Provide Additional Insured

Status between OneBlood, Inc., and Citrus County, Florida to provide an additional insured endorsement to their insurance policy as a County requirement when conducting business on County property.

Motion to approve item E7.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.8. AssetWorks - Appraisals on County Properties and Buildings

Approve and Authorize the Chairman to execute the Professional Services Agreement between AssetWorks Risk Management, Inc., and Citrus County, Florida, to appraise County Properties and Buildings, in the amount of \$33,660.

Motion to approve item E8.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.9. RESTORE Act - GrantSolutions Grantee User Account Request Form

a. Approve and authorize the Chairman to sign the Grantee User Account Request Forms as the Authorizing Official.

b. Approve submission of Grantee User Account Request Forms.

Motion to approve item E9a and b.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.10. Retired Senior Volunteer Program Administrative Grant Application 2022-2025

a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to AmeriCorps for the Retired Senior Volunteer Program grant 2022-2025.

b. Approve and authorize the Chairman to execute the "Designation of Signature Authority". The 1st year funding for this grant is anticipated to be \$90,855. The required match is \$38,938 (cash match \$32,560 is budgeted in FY22, In-kind contribution of \$6,378).

Motion to approve item E10a and b.

Resolution Number 2022-018

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.11. Florida Department of Transportation State Block Grant

Adopt and authorize the Chairman to execute a Resolution authorizing the execution of a resulting contract and any amendments and other necessary documents, after review by the County Attorney, for the acceptance of the State of Florida Department of Transportation Block Grant funding of \$314,604 and the required County match of \$314,604 which will be used to cover the local match requirement for the Federal Transportation Administration Sections 5307 and 5339 and Florida Department of Transportation Section 5311 funding.

Motion to approve item E11.

Resolution Number 2022-019

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.12. Florida Department of Transportation Section 5311 Rural Area Funding

Adopt and authorize the Chairman to execute a Resolution authorizing the execution of a resulting contract and any amendments and other necessary documents, after review by the County Attorney, for the acceptance of the State of Florida Department of Transportation Section 5311 funding of \$247,102 and the required county match of \$247,102 which may be covered with the FDOT State Block Grant funding.

Motion to approve item E12.

Resolution Number 2022-020

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.13. FTA Fiscal Year 2022 Certifications & Assurances

- a. Agree to the Federal Transit Administration Fiscal Year 2022 Certifications and Assurances, and bind Citrus County's compliance with same.
- b. Authorize the Chairman to sign the Affirmation of Applicant and Designation of signature authority.

- c. Authorize the County Attorney to sign the Affirmation of Applicant's Attorney, Designation of signature authority, and PIN the Federal Transit Administration Fiscal Year 2022 Certifications and Assurances in the Federal TrAMS System.

Motion to approve item E13a, b, and c.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.14. The New Church Without Walls International, Inc. Lease Agreement – Gospel Island Fire Station

- a. Discussion and consideration of a request from The New Church Without Walls International, Inc., a Florida Not for Profit Corporation, to lease of Gospel Island Fire Station with the exception of Bay #2, for the purpose of storing and distributing food for those in need.

- b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from The New Church Without Walls International, Inc. to lease property owned by the County.

- c. Approve and authorize the Chairman to execute the Lease Agreement for a period of one (1) calendar year beginning April 9, 2022, through April 8, 2023.

Motion to approve item E14a, b, and c.

Prior to the vote, Chairman Ronald E. Kitchen, Jr. requested clarification from the County Administrator Charles R. Oliver.

Resolution Number 2022-023

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.15. FY 2022 Residential Resurfacing Program

Discuss options and provide direction on requested 60 day contract extension.

At the request of Chairman Ronald E. Kitchen, Jr., County Administrator Charles R. Oliver provided clarification.

Motion to approve item E15.

Prior to the vote, Mr. Oliver provided clarification to Commissioner Scott Carnahan and First Vice Chair Ruth Schlabach, followed by Board discussion.

Motion was amended to approve the sixty day contract extension.

RESULT:	ADOPTED [3 TO 2]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Kinnard D.C., Carnahan
NAYS:	Schlabach, Davis

E.16. Defensive Driving Training

a. Approve and authorize the Chairman to execute a Facilities Use Agreement between the School District of Citrus County and Citrus County, Florida for use of their driving facility located at the Lecanto High School Driving Range, at no charge to the County.

b. Approve and authorize the Chairman to execute a Defensive Driving Contract between Intercept Close Quarter Combat, Inc. and Citrus County, Florida for Defensive Driver Training which will begin on Monday, March 14, 2022 and conclude May 19, 2022, to train 400+ employees in the total amount of \$19,200.

Motion to approve item E16a and b, subject to necessary insurance.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.17. FY 2021 Edward Byrne Memorial Justice Assistance Grant JAG D Local Solicitation

Approve and authorize the Chairman to execute the grant Certification and Assurances for funding assistance through the U.S. Department Office of Justice Programs, Bureau of Justice Assistance, FY 2021 Edward Byrne Memorial Justice Assistance Grant (JAG D) Local Solicitation in the amount of \$30,198.

Motion to approve item E17.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.18. Funds Bequeathed to Citrus County Animal Services and the Citrus County Animal Shelter

Authorize the Chairman to execute a resolution authorizing the County Administrator to execute and submit Prudential Insurance Company Annuity Beneficiary Claim Form on behalf of Citrus County, Florida to receive funds bequeathed to Citrus County Animal Services and the Citrus County Animal Shelter.

Motion to approve item E18.

Resolution Number 2022-021

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeff Kinnard D.C., Commissioner District 1
SECONDER: Holly L. Davis, 2nd Vice Chair, District 5
AYES: Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

E.19. Approve Classification and Compensation Study

Approve and authorize staff to issue an RFP/RFQ for a Wage and Compensation Study for the county exclusive of all non-public safety and EMS positions with the Budget Amendment to be considered when the contract award is made.

Motion to approve item E19.

Prior to the vote, First Vice Chair Ruthie Schlabach and Chairman Ronald E. Kitchen, Jr. commented.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeff Kinnard D.C., Commissioner District 1
SECONDER: Holly L. Davis, 2nd Vice Chair, District 5
AYES: Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		
2.	12/8/2020 RETREAT	Agenda Item for an RFP for Communications firm to Assist County	Veronica Kampschroer/ Commissioner Davis			
3.	12/8/2020 RETREAT	Ft Island Trail Multi-Purpose Path update	Larry Brock/ Jim Sterling & Brian Kauffman	3/15/2022		Received one bid. Bidder proposes to pave 835 feet of trail for \$1M. Recommend Board wait to determine if we receive approximately \$10M from state and if so, restructure the approach.
4.	4/13/2021	Hall's River Road Multi-Purpose Path (Board decided to look at completing in phases, first phase Crumps to River Haven)	Randy Oliver	TBD		Funding has not been identified
5.	8/24/2021	Update on Homosassa River Noise & Safety Issue	Denise Lyn	Ongoing		
6.	10/26/2021	Establish Process and criteria for Renting to Non-profits	Colleen Scott/ Randy Oliver	3/22/2022		
7.	11/10/2021	Draft criteria on waterfront setbacks & Storm Water Management	Mike Sherman/ Brian Kauffman	BOCC Consideration April 2022		Scheduled to go to the PDC 3/17/2022

8.	1/18/2022	Authorization to advertise ordinance modifications for Ramp Fees	Mariselle Rodriguez	2/22/2022	COMPLETED	
9.	2/8/2022	Agenda Item on budget parameters for Constitutional Officers	Randy Oliver/ Colleen Scott	2/22/2022	COMPLETED	
10.	2/8/2022	Schedule Workshop on Northern Connector	Randy Oliver/ Denise Gallagher	2/22/2022	COMPLETED	
11.	2/22/2022	Schedule Workshop Special Library Meeting for Library Advisory Board.	Randy Oliver/ Denise Gallagher	2/22/2022	COMPLETED	
12.	2/22/2022	Issue RFP for Administrator Search	June Randall	3/8/2022		
13.	2/22/2022	Agenda Item to place Commissioner Carnahan on Canvassing Board.	Denise Gallagher	3/8/2022		
14.	2/22/2022	Monthly Updates on Core Civic Staffing	Erin Dohren	3/22/2022		

County Administrator Charles R. Oliver requested the deletion of items 8, 9, 10, and 11.

Motion to approve item F minus items 8, 9, 10, and 11.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeff Kinnard D.C., Commissioner District 1
SECONDER: Scott Carnahan, Commissioner, District 4
AYES: Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

No items.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 p.m. Presentation by Premium Parking, LLC

Presentation by Premium Parking, LLC; collection of boat launch fee process and statistics.

County Administrator Charles R. Oliver introduced Charles Dummett from Premium Parking who provided the presentation and responded to questions from the Board.

H.2. 1:35pm Conduct A Public Hearing

a. Conduct a Public Hearing on an ordinance of Citrus County, Florida amending Section 106-47, Article III, Chapter 106, titled "Definitions"; to amend Section 106-48, Article III, Chapter 106, titled "Imposition of Launch Fees"; providing for severability; providing for inclusion into the code; providing for modification that may arise from consideration at public hearing; and providing for an effective date.

b. If approved, authorize the Chairman to execute the Ordinance.

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

There were no public comments.

Motion to adopt the ordinance.

Ordinance Number 2022-A15

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

H.3. 1:40 pm Time Certain: Discussion of the Role of the BOCC and the Administrator and Consider Separation Agreement with County Administrator

It is important that all parties know and understand their roles in any organization. Only, with that understanding will an organization function at optimum efficiency. Consider Separation Agreement with the County Administrator.

Chairman Ronald E. Kitchen, Jr. provided the information.

Motion to reject the Separation Agreement and stay the course with pursuing the Request for Proposal (RFP) / Request for Quote (RFQ) for the headhunters as we left the last meeting.

County Administrator Charles R. Oliver responded to the Board, followed by Board discussion.

The following citizens commented: Clerk of Circuit Court and Comptroller Angela Vick; Deb Spence; Terry Morriston; Rena Murray; Kathy Gates; Margaret Hampton; and Rohini DeSilva.

Commissioners responded to comments from the public, followed by Board discussion.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Kinnard D.C., Carnahan
NAYS:	Davis

H.4. 1:45 PM Public Hearing for FTA American Rescue Plan Act Section 5307 Funding

a. Conduct a public hearing as required by the Federal Transit Administration to obtain public input on the Program of Projects for Section 5307 funding.

b. Approve and authorize the Chairman or 1st Vice Chairman, respectively, to sign the Resolution authorizing the electronic submittal of an application for \$250,554 in Section 5307 ARPA grant funding through the Federal Transit Administration's (FTA) Transit Award Management System (TrAMS) as shown on the Program of Projects and electronic execution and submittal of the related contract for \$250,554 in grant funding for the Citrus County Transit System through the Federal Transit Administration Section 5307 ARPA grant and any amendments thereto, after review by the County Attorney.

County Administrator Charles R. Oliver provided the recommendation.

There were no public comments.

Motion to approve item H4b.

Resolution Number 2022-022

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

H.5. 1:50 Public Hearing - Manatee Protection Zones Ordinance

a. Conduct a public hearing on an ordinance of Citrus County, Florida, relating to boating regulatory zones for the protection of manatees; amending Chapter 64, Article I, Section 64-7 entitled "Manatee Protection Zones"; providing for severability; providing for modifications that may arise from consideration at public hearing; providing for scrivener's errors; providing for codification' and providing for an effective date.

b. If approved, adopt and authorize the Chairman to execute the ordinance.

County Administrator Charles R. Oliver provided the recommendation and County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

The following citizens commented: Chris DiCamillo; Steve Minguy, President of the Homosassa River Restoration Project; Rena Murray; Rodney MacRae; Alanda McCarty; and Ronnie McGriff.

Motion to accept H5, the amendments to the Manatee Protection Zones Ordinance.

Ordinance Number 2022-A16

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

H.6. 2:00 PM BOCC Facilities Project Management Audit

Upon Board acceptance, Facilities Project Management Report will be available on the Clerk of the Circuit Court and Comptroller website, under the Internal Audit web page.

Clerk of Circuit Court and Comptroller Angela Vick provided the presentation and recognized Management and Budget Director Colleen Scott and the staff.

Chairman Ronald E. Kitchen, Jr. addressed the Clerk, and County Administrator Charles R. Oliver commented.

Following Item H6

Board discussion with County Administrator Charles R. Oliver and County Attorney Denise A. Dymond Lyn regarding the Library Advisory Board timeline and procedures.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Nominate & Appoint Water & Wastewater Authority Board

Nominate and appoint two (2) individuals to the Water and Wastewater Authority Board as Technical members for a four (4) year term that begins February 1, 2022 and ends January 31, 2026.

Motion to nominate and appoint William R. Ries and to extend reappointment to Bob Rutemiller to the Water and Wastewater Authority Board as technical members.

Prior to the vote, Chairman Ronald E. Kitchen, Jr. commented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

J. COMMITTEE REPORTS FROM COMMISSIONERS

Commissioner Jeff Kinnard, D.C. discussed the Hernando/Citrus Metropolitan Planning Organization (MPO) Board meeting.

Second Vice Chair Holly Davis shared information from the Value Adjustment Board (VAB) and Citrus County Community Charitable Foundation (CCCCF) Board meetings.

First Vice Chair Ruthie Schlabach stated that she attended the Hernando/Citrus Metropolitan Planning Organization (MPO) and she announced the Veterans Advisory Board will be held on Thursday, March 10, 2022.

Commissioner Scott Carnahan announced the Springs Steering Committee meeting will be held tomorrow, March 9, 2022.

Chairman Ronald E. Kitchen, Jr. announced that Monday he will attend the Tampa Bay Regional Planning Council meeting.

K. COMMISSIONER SCOTT CARNAHAN - DISTRICT 4

No items.

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1**L.1. Request FDOT/MPO Study the Need for a Signal at the Corner of Gospel Island Rd. and SR 44**

Direct staff to send a letter to FDOT/MPO to study the need for a signal at this location and if warranted proceed to obtain funding through FDOT for installation of same.

Commissioner Jeff Kinnard, D.C. provided the recommendation.

Motion to send a letter to the Hernando/Citrus Metropolitan Planning Organization (MPO) to request a Florida Department of Transportation (FDOT) Safety Study.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

Following Item L

Second Vice Chair Holly Davis requested clarification from Commissioner Jeff Kinnard, D.C. regarding recommendation for item L1.

M. 2ND VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

M.1. Discuss Employee Survey and Provide Direction as Appropriate

Provide Direction

Second Vice Chair Holly Davis provided the recommendation, followed by Board discussion.

Motion to direct the County Administrator, Mr. Oliver, to come back with a plan of what we are going to do with the Employee Survey to make sure that we are listening to the staff.

Prior to the vote, Board discussion continued.

RESULT:	DEFEATED [2 TO 3]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
AYES:	Schlabach, Davis
NAYS:	Kitchen Jr., Kinnard D.C., Carnahan

N. 1ST VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

N.1. Direct Administrator to Apply for an FAA Grant for the Inverness Airport

Provide Direction on Seeking Grant

First Vice Chair Ruthie Schlabach provided the recommendation.

Andrew Chan with Right Rudder Aviation provided the grant application process and responded to questions from the Board, followed by Board discussion with the County Administrator Charles R. Oliver and Mr. Chan.

Motion to approve up to \$5000 for Mr. Mohsen to prepare this form.

Motion was withdrawn by First Vice Chair Ruthie Schlabach and Second Vice Chair Holly Davis.

Motion to approve the Fixed Base Operator (FBO) to prepare the Grant Form.

Board discussion ensued with Mr. Oliver and County Attorney Denise A. Dymond Lyn.

Motion was amended to add: Authorize the County Administrator to sign the form after it is prepared by the FBO.

Prior to the vote, Board discussion continued followed by comments from Second Vice Chair Holly Davis.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 1st Vice Chair, District 3
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

O. CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

No items.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

P.1. Stavros Family Revocable Trust

Informational only.

County Attorney Denise A. Dymond Lyn provided the information, followed by Board discussion with Ms. Lyn.

First Vice Chair Ruthie Schlabach requested clarification from Ms. Lyn and provided direction to staff to bring back on the next agenda to discuss earmarking the money from items P1 and E18 towards a new animal shelter.

Q. OPEN TO THE PUBLIC

There were no public comments.

R. UPCOMING MEETINGS

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| 1. Regular Meeting, March 22, 2022 at 1:00 PM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 2. Regular Meeting: April 12, 2022 at 1:00 PM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 3. Regular Meeting: April 26, 2022 at 1:00 PM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

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| 1. <i>Workshop</i> : Infrastructure & Growth Tuesday March 22, 2022, at 8:30AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 2. <i>Workshop</i> : Communications Tuesday April 12, 2022, at 9:00AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 3. <i>Workshop</i> : Residential Road Resurfacing Tuesday April 26, 2022, at 9:00AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 4. <i>Workshop</i> : Airports & Infrastructure Tuesday May 10, 2022, at 9:00AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 5. <i>Workshop</i> : Debt Reduction to Capitol Tuesday May 24, 2022, at 8:30AM, & Tuesday May 24, 2022, at 9:00AM, Northern Connector Citrus County Courthouse, Room 100, 110 N. |

Apopka Avenue, Inverness, FL 34450
6. <i>Workshop</i> : Long-Term Landfill Planning Tuesday June 14, 2022, at 9:00AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
7. <i>Workshop</i> : Resiliency Monday June 27, 2022, at 9:00AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
8. <i>Workshop</i> : Use of Boat Launch Funds Tuesday July 12, 2022, at 9:00AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
9. <i>Workshop</i> : Succession Planning Tuesday July 26, 2022, at 9:00AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

T.1. 5:01 CPA/AA/PUD-22-01 Clark Stillwell for Crystal Ridge Property Group, LLC

a. Conduct a public hearing on March 8, 2022, at 5:01 pm to review and discuss CPA/AA/PUD-22-01, Clark Stillwell for Crystal Ridge Property Group, LLC

b. If approved, adopt and authorize staff to transmit the application to the Department of Economic Opportunity (DEO) and other State agencies.

Land Development Director Joanna Coutu provided an overview of the process.

Attorney Clark Stillwell overviewed the applicant information and transmittal process.

Chuck Pigeon, with Pigeon-Ardurra, LLC provided the applicant presentation.

Second Vice Chair Holly Davis commented.

Mr. Stillwell addressed the Board on behalf of Avis Marie Craig, followed by Board discussion with Mr. Stillwell and County Administrator Charles R. Oliver.

Ms. Coutu responded to questions from the Board and provided the staff presentation.

There were no citizen comments.

Based on confident and substantial evidence, motion to approve CPA/AA/PUD-22-01 and adopt and authorize staff to transmit the application to the Department of Economic Opportunity and other State agencies.

Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

T.2. 5:05pm CPA/AA-21-13 Charles S. Dixon, AICP for School Board of Citrus County, FL

a. Conduct a public hearing on March 8, 2022, at 5:05 pm to review and discuss CPA/AA 21-13, Charles S. Dixon, AICP for School Board of Citrus County, FL

b. If approved, adopt and authorize the Chairman to execute the ordinances for CPA/AA 21-13, Charles S. Dixon, AICP for School Board of Citrus County, FL and direct the Clerk to execute the ordinances.

Land Development Director Joanna Coutu provided an announcement.

County Attorney Denise A. Dymond Lyn polled the Board for ex parte communications and read the proposed ordinance titles into the record.

Ms. Coutu provided the staff presentation.

There were no citizen comments.

Based on confident and substantial evidence, motion to approve CPA/AA-21-13 and adopt and authorize the Chairman to execute the ordinances.

Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3. Ordinance Numbers 2022-A17 and 2022-A18

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan

U. ADJOURN

The meeting was adjourned at 5:58 PM