



CITRUS COUNTY
BOARD OF COUNTY COMMISSIONERS
MINUTES • FEBRUARY 8, 2022

Regular Meeting

Citrus County Courthouse

1:00 PM

Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

A. CALL TO ORDER

February 08, 2022 Citrus County Courthouse

The meeting was called to order at 1:00 PM

Chairman Ronald Kitchen, Jr. introduced Pastor Doug Alexander from the New Church Without Walls that will provide the Invocation and Chief Master Sargent Philip Watson who served in the U.S. Air Force that will lead the Pledge of Allegiance.

- 1. Invocation**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Attendee Name	Title	Status	Arrived
Ronald E. Kitchen Jr.	Chair, District 2	Present	
Ruthie Davis Schlabach	1st Vice Chair, District 3	Absent	
Holly L. Davis	2nd Vice Chair, District 5	Present	
Jeff Kinnard D.C.	Commissioner District 1	Present	
Scott Carnahan	Commissioner, District 4	Present	
Denise A. Dymond Lyn	County Attorney	Present	
Charles R. Oliver	County Administrator	Present	
Amy Charley	Deputy Clerk	Present	

4. Approval of Agenda

Chairman Ronald E. Kitchen, Jr. requested the addition of item E18.

. **Motion to approve the Agenda with the addition of item E18.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

B. CONSENT

Motion to approve items B1 through 11.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

Minutes

B.1. Board of County Commissioners - Regular Meeting - Jan 4, 2022 1:00 PM

B.2. Board of County Commissioners - BOCC Goal Setting Retreat - Jan 5, 2022 9:00 AM

B.3. Board of County Commissioners - Regular Meeting - Jan 18, 2022 1:00 PM

Administration

B.4. Approve Meal Purchase

Approve the additional expenditure for Clerk staff meals.

Attorneys Office

No items.

Clerk

B.5. County Warrants

Accept the attached check registers outlining the County warrants.

Community Services**B.6. 2022 Strawberry Festival**

Approve and authorize the Chairman to execute the Floral Park Use Agreement between Citrus County, Florida, a political subdivision of the State of Florida, and the Citrus County Chamber of Commerce for the utilization of Floral Park for the annual Strawberry Festival to be held on March 5 & 6, 2022.

Fire Services

No items.

Human Resources

No items.

Management and Budget

No items.

Planning and Development

No items.

Public Works**B.7. Acknowledgement of Airport Hangar Lease Agreement(s)**

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with Mr. Sorrentino (Beech Transportation & Rentals).

B.8. Release of Lien

a. Approve and Authorize the Chairman to execute Releases of Lien for Property Abatement Assessment by and between Citrus County, Florida and certain property owners.

b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida.

B.9. Waste Disposal Account Agreement for Bentley Waste Service DBA Hook Company

Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Bentley Waste Service DBA Hook Company establishing a monthly charge agreement at the Citrus County Central Landfill in the amount of \$1,000.00.

Systems Management

No items.

Visitors and Convention Bureau

No items.

Water Resources

No items.

Set Public Hearings Workshops**B.10. Set a Public Hearing for DEP's Land & Recreation Grant**

Approve and authorize the setting of a public hearing for February 22nd at 2:05pm to obtain public input regarding the DEP Recreational Trails Program.

B.11. Conveyance of Escheated Properties to the City of Inverness, FL

Set a public hearing on February 22, 2022, at 2:00 pm to consider the conveyance of five (5) escheated properties to the City of Inverness, Florida.

C. PROCLAMATIONS

No items.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues: Dr. Paul Reinhardt, Candidate for State House District Number 34; Doug Alexander; Nathan Sharp; Dale Pray; John Woods; Deborah Spence; Sabrina Watson; April McLaughlin; Janet Barek, for Citrus Springs Civic Association; JoAnn Messina; Betty Honkonen; Nancy Pierson, running for State House Number 34; Marianne Wetherington; Janet Genova; Vickie Robinson; Ellen Stavis, with Friend of the Library; Mary Kay Pavilionis; Dave Vincent; John Labriola; Gill Phelan; Sandy Price, President of Friends of the Citrus County Library System (FOCCLS); Terry Morriston; and Diane Campbell.

Commissioners responded to comments from the public, followed by Board discussion with County Administrator Charles R. Oliver regarding public records request.

E. REGULAR BUSINESS**1. Bids**

Motion to approve items E1a through i in its entirety.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

a. ITB 19-014 Amendment No 1; Tree Removal, Trimming & Stump Grinding Contract Services ;Paff Tree Service, LLC

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Paff Tree Service, LLC to provide tree removal, trimming and stump grinding contract services through March 25, 2025.

b. ITB 21-001 Amendment No. 1; Small County Outreach Program (SCOP) for County Road 491 from W. Grover Cleveland Blvd. to W. Ocala Street; Ranger Construction Industries, Inc.

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Ranger Construction Industries, Inc. to extend the term of the Agreement to June 30, 2022.

c. ITB 018-17 Amendment No. 4; Suncoast Parkway II Watermain Extension Project; Royal American Construction Company, Inc.

Approve and Authorize the Chairman to execute the Amendment No. 4 to the Agreement between Citrus County, Florida and Royal American Construction Company, Inc., to extend the Agreement to allow for the Contractor to achieve final completion by February 15, 2022.

d. ITB 21-063 Amendment No. 1; Sea Otter Path Sewer Addition; Constantine Constructors, LLC

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida and Constantine Constructors, Inc. to extend the final completion to April 4, 2022.

e. RFQ 21-003 Amendment No. 1; Elder Affairs and Older Americans In-Home Health Services; Errand Rides, LLC

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Errand Rides LLC to add Homemaker and Personal Care Services to their list of program services and modify the fee schedule to include the fees for these services.

f. RFQ 21-096 Continuing Contract for Professional Services for the Water, Wastewater & Reclaimed Water Utilities Systems

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Halff Associates, Inc. to provide continuing professional engineering services for water, wastewater and reclaimed water utility systems on an as needed basis.

g. RFQ 21-095 Continuing Contract for Professional Engineering Services

Approve and authorize the Chairman to execute Master Agreements between Citrus County, Florida and Professional Services Industries, Inc. to provide professional

engineering services on an as needed basis utilized by all County departments.

h. RFP 21-120; Emergency Debris Removal Monitoring Services; Landfall Strategies, LLC; Thompson Consulting Services, LLC; Tetra Tech, Inc.; Rostan Solutions, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Landfall Strategies, LLC., between Citrus County, Florida and Thompson Consulting Services, LLC, between Citrus County, Florida and Tetra Tech, Inc. and between Citrus County, Florida and Rostan Solutions, LLC to provide Emergency Debris Removal Monitoring Services on an as need basis.

i. LOI 21-041 Amendment No 1; Building Division Licensing Compliance Special Master Services; R.Colt Kirkland

Approve and Authorize the Chairman to execute Amendment No. 1 to Agreement between Citrus County, Florida, and R. Colt Kirkland to provide services to the County as the Building Division Licensing Compliance Special Master through February 22, 2023.

E.2. Budget Transfers

Approve budget transfers for Supervisor of Elections, Utilities, Housing Services (4), Solid Waste, American Rescue Plan, Homeland Security Program and Emergency Medical Services for fiscal year 2021-22.

Motion to approve item E2.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

E.3. Budget Resolution

Adopt and authorize the Chairman to execute a resolution amending/ adopting the Septic Upgrade Incentive Program, State Housing Initiative Partnership and Duke Energy Foundation grant budgets for fiscal year 2021-22.

Motion to approve item E3.

Resolution Number 2022-008

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

E.4. Revision of AR: 8.07-8 - County Vehicle Policy

Accept and Authorize the revisions to AR: 8.07-8 - County Vehicle Policy.

Motion to approve item E4.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeff Kinnard D.C., Commissioner District 1
SECONDER: Holly L. Davis, 2nd Vice Chair, District 5
AYES: Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT: Schlabach

E.5. W. Grover Cleveland to Peach Orchard Interconnect Project ITB #21-007

Approve the Contingency in the amount of \$28,555.24 for ITB #21-007.

Motion to approve item E5.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Holly L. Davis, 2nd Vice Chair, District 5
SECONDER: Jeff Kinnard D.C., Commissioner District 1
AYES: Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT: Schlabach

E.6. Waste Disposal Account for Sheffield Structures, Inc.

Approve and authorize the Chairman to execute a Waste Disposal Account Agreement between Citrus County and Sheffield Structures, Inc., establishing a monthly charge agreement at the Citrus County Central Landfill for disposal fees up to \$500.00.

Motion to approve item E6.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Holly L. Davis, 2nd Vice Chair, District 5
SECONDER: Jeff Kinnard D.C., Commissioner District 1
AYES: Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT: Schlabach

E.7. Forest View & Stonebrook MHP Wastewater System Modifications Project Release of Retainage

Accept the completed Forest View & Stonebrook MHP Project and approve the release of retainage in the amount of \$126,282.57 to Constantine Constructors, LLC.

Motion to approve item E7.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Holly L. Davis, 2nd Vice Chair, District 5
SECONDER: Jeff Kinnard D.C., Commissioner District 1
AYES: Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT: Schlabach

E.8. Workforce Expansion Incentive Amendment

An amendment to an existing program created from CARES funds is being proposed that allows more flexibility for capital-intensive and high wage-creating projects. Approval of the amendment would allow use of existing funds to support such high impact projects.

Second, request approval to cover travel costs up to \$1,000 per attendee for site selectors attending the Juiced For Citrus event. Numerous communities who conduct similar events cover related expenses, and this will ensure competitiveness with project attraction. The reimbursement can come out of a recent grant for marketing and promotion purposes.

At the request of Second Vice Chair Holly Davis, County Administrator Charles R. Oliver provided clarification on the backup that stated up to \$2,000 and it should be up to \$4,000 in the abstract section on page 521.

Motion to approve item E8, with the notation that it's supposed to be up to \$4,000.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

E.9. Library Services and Technology Act Grant

Approve and authorize the Chairman to execute the Library Services and Technology Act Grant Agreement between the State of Florida, Department of State and Citrus County, Florida for grant number 21-LSTA-B-01 in the amount of \$9,455. No matching funds required.

Motion to approve item E9.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

E.10. Citrus County Transit 2022 Title VI Plan

Approve and authorize the chairman to adopt the Citrus County Transit 2022 Title VI Plan and execute the resolution included therein as Title VI Appendix D.

Motion to approve item E10.

Resolution Number 2022-009

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

E.11. Lease Termination Letter to Beverly Hills Volunteer Fire Company, Inc.

Approve and authorize the Chairman to sign the Lease Termination Letter for Beverly Hills Volunteer Fire Company, Inc.

Motion to approve item E11.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

E.12. SHIP Local Housing Assistance Plan 2022-2025

a. Adopt and authorize the Chairman to execute a resolution adopting the Citrus County 2022-2025 SHIP Local Housing Assistance Plan.

b. Approve and authorize the Chairman to execute the Certification to the Florida Housing Finance Corporation.

Motion to approve item E12a and b.

Resolution Number 2022-010

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

E.13. LifeStream Behavioral Center Inc. Lease Agreement

Approve and authorize the Chairman to execute the Lease Agreement between Citrus County, Florida, a political subdivision of the State of Florida and LifeStream Behavioral Center Inc. for the use of space in the Meadowcrest Building at the rate of \$4,951.43 per month. This Lease Agreement begins on January 1, 2022 and continues on month-to-month basis.

Chairman Ronald E. Kitchen, Jr. announced that item E13 was modified so there is an a, b, and c.

Motion to approve item E13a, b, and c.

Resolution Number 2022-011

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

E.14. Notice Regarding Property from List of Land Available for Taxes.

a. Approve and Authorize the Chairman to execute notices regarding Leisure Acres Unit 4A Lot 3 Unrec. of Lot 119 - AK 2328738 - 4691 W Finch Ct., Lecanto; and Unit 6 of Homosassa PB 1 Pg 48 Lots 15 & 16 Blk - AK 3507061 - 7879 W. Fern Pl., Homosassa.

b. Authorize Staff to forward the document to the Citrus County, Florida, Clerk of the Circuit Court.

Motion to approve item E14a and b.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

E.15. Removal of Landscaping SR700/US98 & Terminate Agmts w/FDOT and SMW Oak Village

a. Request the Board to direct staff to work with the Dept of Transportation to restore the SR700/US98 landscape median areas to the condition which existed prior to contemplation of the landscape improvements. The DOT will be responsible for removing the landscape materials and the County will be responsible for regrading the median areas and reinstalling Bahia sod. Pursuant to the SMW-HOA-County Agreement, Exhibit A, Paragraph 5, Scope of Services; the County may seek reimbursement of the restoration cost from the HOA.

b. Terminate the attached County agreements with the Department of Transportation and with the Sugarmill Woods Oak Village Association, Inc., upon completion of the restoration work.

c. Approve related budget transfer.

d. Provide direction on seeking reimbursement from the HOA.

Board discussion with County Administrator Charles R. Oliver and County Attorney Denise A. Dymond Lyn.

Motion to approve item E15a, b, c, and d.

Board discussion continued with Ms. Lyn.

Motion was amended to add: Provide direction to staff to go after Oak Village Association, Inc. of Sugarmill Woods at all costs to make them pay back the \$36,000 and if it gets into litigation, then it goes into litigation.

The following citizens addressed the Board: Janet Barek, President of Citrus Springs Civic Association; and Glenn Gilbert.

Commissioners, Mr. Oliver, and Ms. Lyn responded to comments from the public.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Ronald E. Kitchen Jr., Chair, District 2
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

E.16. ADA Accessible Beach Mat

a. Discuss and approve the plan to increase ADA accessibility at Fort Island Gulf Beach for an estimated cost of \$13,653.51.

b. Identify funding source if approved.

Board discussion ensued.

Motion to approve item E16a and b, taken from the General Contingency Fund.

Citizens Mark Maksimowicz and Bruce Titus commented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

E.17. Accept Offer to Purchase Surplus Property - 6773 W. Norvell Bryant Hwy, Crystal River

a. Approve the Agreement for Sale and Purchase of Property with Northgate Note, LLC, a Florida Limited Liability Company, for remnant parcel 102/104, AK 3511531, 6773 W. Norvell Bryant Hwy., Crystal River, Florida and authorize the Chairman to execute.

b. Authorize staff to execute all other documents related to the closing of the property, except for recordable documents; approve and authorize payment of related closing costs associated with this property disposition.

c. Approve and Authorize Chairman to execute all other subsequent documents related to the closing and conveyance of remnant parcel 102/104, AK 3511531, 6773 W. Norvell Bryant Hwy, Crystal River, Florida.

d. Authorize the Clerk to place the acceptance stamp on subsequent documents upon receipt and record all documents in the Public Records of Citrus County, Florida.

Motion to approve item E17a, b, c, and d.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeff Kinnard D.C., Commissioner District 1
SECONDER: Scott Carnahan, Commissioner, District 4
AYES: Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT: Schlabach

E.18. ARP OAA 2022-2024 Contract and Resolution - *Item received after the agenda was published.*

a) Adopt and authorize the chairman to execute a resolution authorizing funding of the American Rescue Plan Older American's Act programs for the period effective January 1, 2022 through September 30, 2024.

b) Approve and authorize the chairman to sign all appropriate signature pages of the contract. No cash match is required.

Motion to approve item E18a and b.

Resolution Number 2022-012

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Carnahan, Commissioner, District 4
SECONDER: Jeff Kinnard D.C., Commissioner District 1
AYES: Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT: Schlabach

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		
2.	12/8/2020 RETREAT	Agenda Item for an RFP for Communications firm to Assist County	Veronica Kampschroer/ Commissioner Davis			
3.	12/8/2020 RETREAT	Ft Island Trail Multi-Purpose Path update	Randall Olney	3/15/2022		Responses due 2/17/2022
4.	4/13/2021	Hall's River Road Multi-Purpose Path (Board decided to look at completing in phases, first phase Crumps to River Haven)	Randy Oliver	TBD		Funding has not been identified
5.	7/13/2021	File for increased water use permit and hold a Workshop on Irrigation options	Ken Cheek	2/2022	COMPLETE	Submitted 1/31/2022
6.	8/24/2021	Update on Homosassa River Noise & Safety Issue	Denise Lyn	Ongoing		
7.	10/26/2021	Establish Process and	Colleen Scott/	1/31/2022		

		criteria for Renting to Non-profits	Randy Oliver			
8.	11/10/2021	Draft criteria on waterfront setbacks & Storm Water Management	Mike Sherman/ Brian Kauffman	BOCC Consideration April 2022		Scheduled to go to the PDC 3/17/2022
9.	12/14/2021	Access to Fort Island Beach	Mariselle Rodriquez/ Francine Nobles	2/8/2022		On this Agenda
10.	1/5/2022	Set Workshops discussed in Retreat	Randy Oliver	1/18/2022	COMPLETED	On this Agenda
11.	1/18/2022	Authorization to advertise ordinance modifications for Ramp Fees	Mariselle Rodriguez	2/22/2022		

County Administrator Charles R. Oliver requested the deletion of items 5 and 10.

Motion to approve item F with the deletion of items 5 and 10.

Prior to the vote: County Administrator Charles R. Oliver commented; and at the request of Second Vice Chair Holly Davis, County Administrator Charles R. Oliver and County Attorney Denise A. Dymond Lyn provided clarification regarding Citrus County Building Association (CCBA).

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Carnahan, Commissioner, District 4
SECONDER: Holly L. Davis, 2nd Vice Chair, District 5
AYES: Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT: Schlabach

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Establish Additional Workshop Dates

Approve workshop dates as outlined.

County Administrator Charles R. Oliver provided the recommendation, followed by Board discussion with Mr. Oliver.

Motion to approve item G1 with the addendum that we are going to scratch the Impact Fees public workshop on February 22, 2022.

At the request of Commissioner Jeff Kinnard, D.C., Mr. Olivier provided clarification on the website page regarding boat launch fees

RESULT: ADOPTED [UNANIMOUS]
MOVER: Holly L. Davis, 2nd Vice Chair, District 5
SECONDER: Jeff Kinnard D.C., Commissioner District 1
AYES: Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT: Schlabach

G.2. Budget Hearings

Set the dates and times for the FY 2022/2023 Budget Presentation March 22, 2022, and Budget Hearings: Library Special District Preliminary Budget Hearing on Wednesday, July 27, 2022 at 8:30 a.m., Fire Protection Special District Preliminary Budget Hearing on Wednesday, July

27, 2022 at 8:45 a.m., Board of County Commissioners Preliminary Budget Hearing on Wednesday, July 27, 2022 at 9:00 a.m., Tentative Budget Hearing on Thursday, September 8, 2022 at 5:01 p.m., and the Final Budget Hearing on Tuesday, September 27, 2022 at 5:01 p.m. at the Citrus County Courthouse, 110 North Apopka Avenue, Room 100, Inverness.

County Administrator Charles R. Oliver provided the recommendation and responded to questions from the Board.

Consensus of the Board was given to staff to bring up the meeting earlier regarding providing budget directions to the constitutionals.

Motion to approve item G2.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

G.3. Strategic Plan Agreement

a. Approve staff to pursue a formal agreement between FSU's FIOG and Citrus County.

b. Accept the Proposal to Facilitate a Strategic Planning Process.

County Administrator Charles R. Oliver provided the recommendation, followed by Board discussion.

Motion to approve item G3a and b.

Board discussion ensued.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

G.4. Approve Amendment to the Chamber Contract

Approve and Authorize the Chairman to execute the Amendment with the Citrus County Chamber of Commerce.

County Administrator Charles R. Oliver provided the recommendation.

Board discussion ensued with Mr. Oliver and Clerk of Circuit Court and Comptroller Angela Vick.

Motion to table item G4 until the next meeting.

Board discussion continued with Ms. Vick.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, 2nd Vice Chair, District 5
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

Continued - Item G4

Following the vote, Second Vice Chair Holly Davis commented.

Board discussion ensued.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 PM Presentation by FDOT Amanda Handley Levy district U.S. 19 Corridor

Presentation by Amanda Handley, Atkins Global w/ FDOT; US 19 from Red Level to NW 140th Street in Chiefland.

Brian Brooker, Project Manager with Florida Department of Transportation District 2 provided the presentation and responded to questions from the Board.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. Announce Vacancies for Code Review & Appeals Board

a. Announce expiration of terms and the taking of applications for three (3) Code Review & Appeals Board (CRAB) regular member positions and one (1) alternate member position. The terms of these positions are four years starting on February 1, 2022 and expiring on January 31, 2026.

b. Announce a vacant regular member position available on the Code Review & Appeals Board (CRAB) and the taking of applications for this position which expires on January 31, 2025.

County Administrator Charles R. Oliver provided the announcements.

I.2. Announce Terms of Expiration - Citrus County Special Library District Advisory Board

Announce the expiration of terms and taking of applications for five regular member positions on the Citrus County Special Library District Advisory Board. These terms expire on January 31, 2022. The new terms will be for two years and expire on January 31, 2024. Applications for these positions are available online at the County's website.

County Administrator Charles R. Oliver and County Attorney Denise A. Dymond Lyn provided the recommendation, followed by Board discussion with Ms. Lyn and Mr. Oliver.

Consensus of the Board was to schedule a meeting on March 8, 2022 for a time certain regarding changing the appointment process for the Special Library District Advisory Board.

I.3. Veterans Service Advisory Board

Reappoint two individuals to fill regular member seats on the Veterans Service Advisory Board for a two year term that will expire January 31, 2024.

Motion to reappoint "Bud" Osborn and Arlena Newson to fill the regular member seats on the Veterans Service Advisory Board.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

I.4. Nominate and Appoint Members to the Aviation Advisory Board

A. Nominate and appoint one (1) regular member for District 1 of the Citrus County Aviation Advisory Board for a two-year term, which begins February 1, 2022, and ends January 31, 2024.

- Carl Douglas Flanagan
- DF Heuchan
- Michael B. Laschum
- Patrick Crippen
- Paul Duck
- Philip Mattison

B. Nominate and appoint one (1) regular member for District 4 of the Citrus County Aviation Advisory Board for a two-year term, which begins February 1, 2022, and ends January 31, 2024.

- George McDonald wishes to be reappointed
- Hugh Emmons
- Jeff Rogers
- Maurice Rivenbark
- Mike Bays

C. Nominate and appoint one (1) regular member for District 5 of the Citrus County Aviation Advisory Board for a two-year term, which begins February 1, 2022, and ends January 31, 2024.

- Jim Booth wishes to be reappointed
- George Martin
- Merrill King

- Russell Hackett

D. Nominate and appoint one (1) member at large position for the Aviation Advisory Board for a two (2) year term which began February 1, 2021, and ends January 31, 2023.

- All applicants are eligible for this position, including the six (6) additional applicants listed below
- Mr. Davis Lewis (District 2)
- Mr. Mark Beauchamp (District 2)
- Mr. Charles Carr (District 3)
- Mr. Michael Whetstone (District 3)
- Mr. Dannie Hilliard (District 3)
- Mr. David Schraml (District 3)

Motion to nominate and appoint Carl Flanagan as a regular member for District 1 on the Citrus County Aviation Advisory Board.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

. **Continued - Item I4**

. **Motion to nominate and reappoint George McDonald as a regular member for District 4 on the Citrus County Aviation Advisory Board.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

. **Motion to nominate and reappoint Jim Booth as a regular member for District 5 on the Citrus County Aviation Advisory Board.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

Motion to nominate and appoint Charles Carr from District 3 for the member at large on the Aviation Advisory Board.

Prior to the vote, Board discussion ensued.

RESULT:	ADOPTED [3 TO 1]
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Ronald E. Kitchen Jr., Chair, District 2
AYES:	Kitchen Jr., Kinnard D.C., Carnahan
NAYS:	Davis
ABSENT:	Schlabach

J. COMMITTEE REPORTS FROM COMMISSIONERS

Commissioner Scott Carnahan provided a brief summary from the Spring Steering Committee meeting and announced his reappointment to the Gulf Coast Consortium Executive Committee.

Commissioner Jeff Kinnard, D.C. announced the Keep Citrus County Beautiful meeting that is scheduled for Monday, shared information from the Hernando/Citrus Metropolitan Planning Organization (MPO) Board meeting, and announced the appointment of First Vice Chair Ruthie Schlabach as the Vice Chair on the MPO Board.

Second Vice Chair Holly Davis gave an overview from the Legislative Days, National Association of Counties Community Economic and Workforce Development Committee, Citrus County Community Charitable Foundation (CCCCF), and Early Learning Coalition Board meetings. Commissioner Davis announced the attendance of the Aviation Advisory Board on Monday.

Chairman Ronald E. Kitchen, Jr. announced the Tampa Bay Regional Planning Council (TBRPC) meeting that is scheduled for Monday, and provided an update from the Property Owners Association at Sugarmill and the Citrus County Community Editorial Board meetings.

K. COMMISSIONER SCOTT CARNAHAN - DISTRICT 4

No items.

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

Commissioner Jeff Kinnard, D.C. discussed the Florida Turnpike Connector and provided recommendations, followed by Board discussion regarding scheduling a public workshop.

M. 2ND VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

Second Vice Chair Holly Davis commented regarding the Advisory Boards verbiage.

N. 1ST VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

No items.

O. CHAIR RONALD E. KITCHEN JR. - DISTRICT 2**O.1. Discuss Recruitment Process for County Administrator**

Identify Process and Schedule to Select County Administrator

Chairman Ronald E. Kitchen, Jr. provided the recommendations, followed by Board discussion.

Consensus of the Board to staff was to place this back on the next agenda when all Commissioners are in attendance.

Following item O1

Chairman Ronald E. Kitchen, Jr. discussed Pine Ridge for horse crossing, followed by Board discussion with County Administrator Charles R. Oliver.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

No items.

Q. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues: John Labriola; and Janet Barek.

Commissioners responded to comments from the public.

R. UPCOMING MEETINGS

- | |
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| 1. Regular Meeting, February 22, 2022, at 1:00PM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 2. Regular Meeting: March 8, 2022, at 1:00PM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 3. Regular Meeting: March 22, 2022, at 1:00PM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

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|---|
| 1. <i>Workshop:</i> Impact Fees Tuesday February 22, 2022, at 9:00AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 2. <i>Workshop:</i> Attainable Housing Tuesday March 8, 2022, at 9:00AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 3. <i>Workshop:</i> Infrastructure & Growth Tuesday March 22, 2022, at 9:00AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 4. <i>Workshop:</i> Communications Tuesday April 12, 2022, at 9:00AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 5. <i>Workshop:</i> Residential Road Resurfacing Tuesday April 26, 2022, at 9:00AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
| 6. <i>Workshop:</i> Airports & Infrastructure Tuesday May 10, 2022, at 9:00AM , Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |

T. 5:01 P.M. PUBLIC HEARINGS**T.1. 5:01 PUD 20-08 Invictus Development, LLC**

- a. Conduct a public hearing on February 8, 2022, at 5:01 pm to review and discuss PUD 20-08 Invictus Development, LLC

- b. If approved, adopt and authorize the Chairman to execute the ordinance for PUD

20-08 Invictus Development, LLC and direct the Clerk to execute the ordinance.

Chairman Ronald E. Kitchen, Jr. explained the public hearing procedures.

County Attorney Denise A. Dymond Lyn polled the Board for ex parte communications for items T1, T2, and T3.

Motion to accept the back up material into evidence for items T1, T2, and T3.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

Continued - Item T1

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

Rick Cavalieri, with Invictus Development and Jane Caldera, Professional Traffic Engineer provided the applicant information.

Land Development Director Joanna Coutu provided the staff presentation.

There were no public comments.

Based on confident evidence that has been put forth, motion to approve ordinance PUD-20-08 with the 11 conditions.

Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3. Ordinance Number 2022-A06

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Commissioner, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

T.2. 5:05 pm CPA/AA/PUD 21-17 Dr. Michael Wilburn for Patrick Kidder

- a. Conduct a public hearing on February 8, 2022, at 5:05 pm to review and discuss CPA/AA/PUD 21-17, Dr. Michael Wilburn for Patrick Kidder

- b. If approved, adopt and authorize the Chairman to execute the ordinances for CPA/AA/PUD 21-17, Dr. Michael Wilburn for Patrick Kidder, and direct the Clerk to execute the ordinances.

County Attorney Denise A. Dymond Lyn read the proposed ordinance titles into the record.

Dr. Michael Wilburn representing Patrick Kidder provided the applicant information.

Land Development Planner Miranda Anaya provided the staff presentation.

There were no public comments.

Motion, based on confident and substantial evidence, to authorize the Chairman to execute the ordinances for CPA/AA/PUD-21-17 Dr. Michael Wilburn for Patrick Kidder and to direct the Clerk to execute the ordinances.

Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3.

Clerk's Note: Motion and vote accepting back up material into evidence and ex parte communications were processed under item T1.

Ordinance Numbers 2022-A07 and 2022-A08

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, 2nd Vice Chair, District 5
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

T.3. 5:10 pm AA-21-05 Jackie Terry for Robert Earl Terry and William A. Funtig

a. Conduct a public hearing on February 8, 2022, at 5:10 pm to review and discuss AA-21-05, Jackie Terry for Robert Earl Terry and William A. Funtig

b. If approved, adopt and authorize the Chairman to execute the ordinance for AA-21-05, Jackie Terry for Robert Earl Terry and William A. Funtig, and direct the Clerk to execute the ordinance.

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

Land Development Director Joanna Coutu provided the staff presentation and responded to questions from the Board.

There were no public comments.

Motion to approve, based on confident and substantial evidence, ordinance for AA-21-05.

Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3.

Clerk's Note: Motion and vote accepting back up material into evidence and ex parte communications were processed under item T1.

Ordinance Number 2022-A09

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Commissioner, District 4
AYES:	Kitchen Jr., Davis, Kinnard D.C., Carnahan
ABSENT:	Schlabach

U. ADJOURN

The meeting was adjourned at 5:26 PM