# CITRUS COUNTY

## BOARD OF COUNTY COMMISSIONERS

## MINUTES ● DECEMBER 14, 2021

**Regular Meeting** | **Citrus County Courthouse** | **1:00 PM**

**Room 100, 110 N. Apopka Avenue, Inverness, FL 34450**

## A. CALL TO ORDER

December 14, 2021 Citrus County Courthouse
The meeting was called to order at 1:00 PM
*Chair Ronald E. Kitchen, Jr. introduced the Veteran who served in the U.S. Air Force, County Attorney Denise A. Dymond Lyn, who led the Invocation and the Pledge of Allegiance, and the Clerk of Circuit Court and Comptroller Angela Vick and Kim Esckelson who sang the "God Bless America" song.*

1. ***Invocation***
2. ***Pledge of Allegiance***
3. ***Roll Call***

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Ronald E. Kitchen Jr. | Chair, District 2 | Present | |
| Ruthie Davis Schlabach | 1st Vice Chair, District 3 | Present | |
| Holly L. Davis | 2nd Vice Chair, District 5 | Present | |
| Jeff Kinnard D.C. | Commissioner District 1 | Present | |
| Scott Carnahan | Commissioner, District 4 | Present | |
| Denise A. Dymond Lyn | County Attorney | Present | |
| Charles R. Oliver | County Administrator | Present | |
| Angela Vick | Clerk of the Circuit Court and Comptroller | Present | |
| Amy Charley | Deputy Clerk | Present | |
| Natasha Brooks | Courts Services Director | Present | |

### 4. Approval of Agenda

*Chair Ronald E. Kitchen, Jr. requested the addition of item G2 and Commissioner Scott Carnahan requested to pull item K1 which will be scheduled for the January 4, 2021 meeting.*

**. Motion to approve the Agenda with the changes**

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Scott Carnahan, Commissioner, District 4 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

## B. CONSENT

**Motion to approve the Consent Agenda in its entirety.**

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Scott Carnahan, Commissioner, District 4 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

### Minutes

**B.1. Board of County Commissioners - Public Workshop - Oct 26, 2021 9:00 AM**

**B.2. Board of County Commissioners - Public Workshop - Oct 26, 2021 9:30 AM**

**B.3. Board of County Commissioners - Regular Meeting - Oct 26, 2021 1:00 PM**

### Administration

*No items.*

### Attorneys Office

*No items.*

### Clerk

**B.4. Clerk Records Disposition 1846**

Approve and authorize the Chairman to execute the Clerk's Records Disposition Documents #1846 for disposal of records that have met their assigned retention periods.

### Community Services

*No items.*

### *Fire Services*

*No items.*

### *Human Resources*

*No items.*

### *Management and Budget*

*No items.*

### *Planning and Development*

**B.5. 2020-2021 CLG Annual Report**

Acknowledge and consent to the annual report filed as Certified Local Government

**B.6. PLT-21-15 The King's Forest Fourth Addition**

a. Review and approve application PLT-21-15, The King's Forest Fourth Addition.

b. If approved, direct the Chair to sign the Plat and the Clerk to record the plat in the public records of Citrus County, Florida.

### *Public Works*

**B.7. Acknowledgement of Airport Hangar Lease Agreement(s)**

Staff requests that the Board of County Commissioners acknowledge the attached, executed T-Hangar lease agreement(s) with Mr. Jeffrey Suttle.

### *Systems Management*

**B.8. Records Disposition**

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0405

### *Visitors and Convention Bureau*

*No items.*

### *Water Resources*

*No items.*

### *Set Public Hearings Workshops*

**B.9. Set a Public Hearing on an Ordinance Pertaining to Code Citations**

Set a Public Hearing on January 4, 2021 at 2:00 p.m. on an ordinance of Citrus County, Florida, a political subdivision of the State of Florida, pertaining to Citrus County Citation Ordinance, amending Chapter 19, Article II, Division 2, Section 19-63 entitled "Applicable Codes and Ordinances"; providing for severability; providing for inclusion into the code; providing for modifications that may arise at public hearing; providing for repeal of inconsistent provisions; and providing for an effective date.

## C. PROCLAMATIONS

**Motion to approve item C1.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **SECONDER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**1. Proclamation- 100 Year Birthday January 2, 2022**

Approve and authorize the Board to proclaim January 2, 2022 as Clinton C. Burns day celebrating his 100th birthday.

## D. OPEN TO THE PUBLIC

*The following individuals addressed the Board on various issues: Dennis Reiland; Bruce Titus; Leland Shipp; Sabrina Watson; and John Labriola.*

*Commissioners responded to comments from the public.*

*County Administrator Charles R. Oliver provided a library update and County Attorney Denise A. Dymond Lyn addressed the Board.*

## E. REGULAR BUSINESS

### *1. Bids*

**Motion to approve items E1a and b.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Scott Carnahan, Commissioner, District 4 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**a. ITB 20-044 Amendment No. 3; Montezuma Waters Septic to Sewer Modifications; Constantine Constructors, LLC**

Approve and Authorize the Chairman to execute the Amendment No. 3 to the Agreement between Citrus County, Florida and Constantine Constructors, Inc. to extend the completion date to December 24, 2021.

**b. RFQ 21-003 Elder Affairs and Older American In-Home Health Services; Scharfeld Care Solutions, Inc. dba Senior Helpers of Spring Hill**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida, and Scharfeld Care Solutions, Inc. dba Senior Helpers of Spring Hill to provide

In-Home Health Services throughout the County.

**E.2. Budget Transfers**

Approve budget transfers for Gas Taxes, Utilities (2) and Housing (4) for fiscal year 2021-22.

**Motion to approve item E2.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **SECONDER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.3. Budget Resolution**

Adopt and authorize the Chairman to execute a resolution adopting/ amending Section 8 Rental Assistance Housing and Urban Development (HUD) and State Housing Initiative Partnership (SHIP) grant budgets for fiscal year 2021-22.

**Motion to approve item E3.**

**Resolution Number 2021-128**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.4. RFP 22-032 Design/Build of the Fort Island Trail Multi-Use Path Discussion and Approval**

Board Discussion and approval to advertise the RFP 22-032 Design/Build for the Fort Island Trail Multi-Use Path with County Attorney's Office review and approval.

*At the request of Chair Ronald E. Kitchen, Jr. and Commissioner Scott Carnahan, County Attorney Denise A. Dymond Lyn and County Administrator Charles R. Oliver provided clarification.*

**Motion to approve item E4.**

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|---|---|
| **RESULT:** | **ADOPTED [4 TO 1]** |
| **MOVER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **SECONDER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C. |
| **NAYS:** | Carnahan |

**E.5. Section 8 Housing Choice Voucher Program Certification**

Approve and authorize the Chairman to execute the HUD 50071 “Certification of Payments to Influence Federal Transactions” as required by HUD.

**Motion to approve item E5.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.6. HUD VASH Voucher 2022 Payment Standard Increase**

Approve and Authorize the increase of the Veterans Affairs Supportive Housing Voucher Program Payment Standard by 20%.

*At the request of Chair Ronald E. Kitchen, Jr., County Administrator Charles R. Oliver provided clarification.*

**Motion to approve item E6.**

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Ruthie Davis Schlabach, 1st Vice Chair, District 3 |
| **SECONDER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.7. MFAAA / Elder Options OAA Resolution (2022 Extension)**

Adopt and authorize the chairman to execute a resolution pertaining to the extended application and contract terms from the Mid Florida Area Agency on Aging dba Elder Options for the Older Americans Act Title IIIB, C1, C2, IIIE, and USDA Programs.

**Motion to approve item E7.**

**Resolution Number 2021-129**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.8. Wetland Credit Purchase Agreement for Crystal River Airport**

Approve and Authorize the Chairman to execute the agreement with EIP Credit Co., LLC, for wetland mitigation credits in the amount of $22,800.

**Motion to approve item E8.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.9. Coronavirus Response and Relief Supplemental Appropriations Act - FAA Grants for the Crystal River and Inverness Airports**

Approve and Authorize the Chairman to execute (digitally sign, per the FAA) the attached FAA Grant Agreements for the Crystal River and Inverness Airports.

**Motion to approve item E9.**

*First Vice Chair Ruthie Schlabach commented.*

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **SECONDER:** | Ruthie Davis Schlabach, 1st Vice Chair, District 3 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.10. Land Acquisition of 325 E. Harvard St., Inverness, Florida for Stormwater Management**

a. Approve and authorize the Chairman to execute the Purchase and Sale Agreement for Lots 208 & 209, Block 200, Inverness Highlands South, Citrus County.

b. Authorize staff to order a title search and execute all other documents related to the closing of the property with the exception of recordable documents; approve and authorize payment of related closing costs associated with this property acquisition.

c. Approve and authorize the Chairman or designee to execute all related closing documents and authorize the Clerk to place acceptance stamp on the deed upon receipt and record all documents in the Public Records of Citrus County, Florida.

**Motion to approve item E10a, b, and c.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.11. Yulee From Bradshaw to US 19 (SCOP)**

a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, Florida, a political subdivision of the State of Florida and the State of Florida Department of Transportation for the Small County Outreach Program for W. Yulee Dr from W. Bradshaw St. to US19.

b. Approve and authorize the Chairman to execute the Small County Outreach Program Agreement between Citrus County, Florida, a political subdivision of the State of Florida and the Florida Department of Transportation for road milling and resurfacing of W. Yulee Dr from W. Bradshaw St. to US19. The FDOT portion will be $265,739 and the County's participation will be $118,580 plus a Contingency Allowance of $35,432.

**Motion to approve item E11a and b.**

**Resolution Number 2021-130**

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **SECONDER:** | Ruthie Davis Schlabach, 1st Vice Chair, District 3 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.12. Turner Camp from E Banks Ct to E. Matthew Meadow Ct (SCOP)**

a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, Florida, a political subdivision of the State of Florida and the State of Florida Department of Transportation for the Small County Outreach Program for East Turner Camp Rd from E. Banks Ct. to E. Matthew Meadow Ct.

b. Approve and authorize the Chairman to execute the Small County Outreach Program Agreement between Citrus County, Florida, a political subdivision of the State of Florida and the Florida Department of Transportation for road milling and resurfacing of East Turner Camp Rd from E. Banks Ct. to E. Matthew Meadow Ct. The FDOT portion will be $566,032 and the County's participation will be $248,677 plus a Contingency Allowance of $75,471.

**Motion to approve item E12a and b.**

*Commissioner discussion ensued with County Administrator Charles R. Oliver.*

**Resolution Number 2021-131**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **SECONDER:** | Ruthie Davis Schlabach, 1st Vice Chair, District 3 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.13. Withlacoochee Tr From Scott Ln (western intersection) to SR200 (SCOP)**

a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, Florida, a political subdivision of the State of Florida and the State of Florida Department of Transportation for the Small County Outreach Program for East Withlacoochee Tr (CR 39) from East Scott Lane (western intersection) to SR 200.

b. Approve and authorize the Chairman to execute the Small County Outreach Program Agreement between Citrus County, Florida, a political subdivision of the State of Florida and the Florida Department of Transportation for road milling and resurfacing of East Withlacoochee Tr (CR 39) from East Scott Lane (western intersection) to SR 200. The FDOT portion will be $270,768 and the County's participation will be $120,255 plus a Contingency Allowance of $36,102.

**Motion to approve item E13a and b.**

**Resolution Number 2021-132**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Ruthie Davis Schlabach, 1st Vice Chair, District 3 |
| **SECONDER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.14. Memorandum of Agreement with Florida Dept of Corretions**

Approve and authorize the Chairman to execute Agreement #A5110 and Attachment A with the Florida Department of Corrections. The Agreement will begin on January 17, 2022 or the date on which it is signed by both parties, whichever is later, and shall end on January 16, 2027.

**Motion to approve item E14.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.15. Citrus County Forfeiture Fund**

Provide staff direction regarding funding in the amount of $5,582.98 for the Anti Drug Coalition of Citrus County, Inc.

**Motion to approve item E15.**

*At the request of Chair Ronald E. Kitchen, Jr., County Administrator Charles R. Oliver provided clarification.*

*Renea Teaster, with Anti-Drug Coalition addressed the Board.*

*Commissioners responded to comments from Ms. Teaster.*

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **SECONDER:** | Scott Carnahan, Commissioner, District 4 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.16. Community Food Bank of Citrus County, Inc., Resolution and Lease Agreement**

a. Discussion and consideration of a request from Community Food Bank of Citrus County, Inc., a Florida Not for Profit Corporation, to lease the Pleasant Grove Fire Station located at 9658 S Pleasant Grove Rd., Inverness, Florida, for the purpose of distributing nutritious quality food to pantries, soup kitchens, and shelters within Citrus County.

b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Community Food Bank of Citrus County, Inc., a Florida Not for Profit Corporation, to lease property owned by the County.

c. Approve and authorize the Chairman to execute the Lease Agreement beginning December 1, 2021, through November 30, 2022.

*Board discussion ensued.*

*Fire Chief Craig Stevens and County Administrator Charles R. Oliver provided clarification of questions from the Board, followed by Board discussion.*

**Motion to approve item E16b and c, with a 60 day out.**

*Board discussion continued with Mr. Oliver continued.*

**Motion was amended to add: place the property for sale on the market.**

*Citizens Foster Lamm, Sabrina Watson, and Leland Ship addressed the Board.*

*Commissioner discussion with County Attorney Denise A. Dymond Lyn and Mr. Oliver.*

**Resolution Number 2021-133**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **SECONDER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

### E.17. Interfacility Transport Agreement Citrus HMA LLC d/b/a Bravera Health Seven Rivers Hospital

Approve and authorize the Chairman to execute the Interfacility Transport Agreement between Citrus County, Florida and Citrus HMA, LLC d/b/a Bravera Health Seven Rivers Hospital to provide ambulance services from Bravera Health ER Citrus Hills (freestanding emergency department) to Bravera Health Seven Rivers or other Bravera network hospitals as agreed by the parties.

*Fire Chief Craig Stevens responded to questions from the Board.*

**Motion to approve item E17.**

*Citizen Sabrina Watson commented.*

*Commissioners responded to comments from Ms. Watson, followed by Board discussion with County Administrator Charles R. Oliver and Mr. Stevens.*

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| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Scott Carnahan, Commissioner, District 4 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

### E.18. Citrus County Fire Rescue COPCN

Approve and authorize the Chairman to execute a Certificate of Public Convenience and Necessity to Citrus County Fire Rescue for Basic and Advanced Life Support - Ground Ambulance service in Citrus County. This Certificate of Public Convenience and Necessity shall be valid until September 30, 2026.

**Motion to approve item E18.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Ruthie Davis Schlabach, 1st Vice Chair, District 3 |
| **SECONDER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.19. Collective Bargaining Agreement Local 4562 Professional Firefighters of Citrus County, International Association of Firefighters**

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and the Local 4562 Professional Firefighters of Citrus County, International Association of Fire Fighters with an effective date of October 1, 2021.

**Motion to approve item E19 with rank and file only.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **SECONDER:** | Ruthie Davis Schlabach, 1st Vice Chair, District 3 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**E.20. FY21 Assistance to Firefighters (AFG) Grant**

a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to The Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2021 Assistance to Firefighters Grant (AFG) Program for Motorola radio replacement.

b. Approve and authorize the Chairman to execute the “Designation of Signature Authority”.

**Motion to approve items E20a and b.**

**Resolution Number 2021-134**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **SECONDER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**. Following item E20**

*Fire Chief Craig Stevens introduced the Emergency Medical Services (EMS) Division Chief Jason Morgan.*

*Chair Ronald E. Kitchen, Jr. recognized Mr. Stevens and staff.*

**E.21. Juiced For Citrus Budget**

Approve the budget for the inaugural "Juiced For Citrus" event to host site selectors to tour key development sites, participate in tourism and community networking opportunities and learn more about strategic sites and projects in Citrus County.

**Motion to approve items E21 with the change to the budget being $9,500.**

*At the request of Commissioner Jeff Kinnard, D.C. and First Vice Chair Ruthie Schlabach, County Administrator Charles R. Oliver provided clarification.*

*Board discussion ensued.*

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

## F. OUTSTANDING COMMISSION ITEMS

| | BOARD DATE | ISSUE | RESPONSIBLE PARTY | ANTICIPATED COMPLETION DATE | DATE COMPLETED | COMMENTS |
|---|---|---|---|---|---|---|
| 1. | 12/12/2017 RETREAT | Resolve Landfill Issues | Larry Brock/GMA | Ongoing | | |
| 2. | 12/8/2020 RETREAT | Agenda Item for an RFP Marketing Firm to Assist County | Veronica Kampschroer/ Commissioner Davis | | | |
| 3. | 12/8/2020 RETREAT | Provide Implementation Plan for Ft Island Trail Multi-Purpose Path | Randall Olney | 8/24/2021 | | Design/Build RFP on this Agenda |
| 4. | 4/13/2021 | Hall's River Road Multi-Purpose Path (Board decided to look at completing in phases, first phase Crumps to River Haven) | Randy Oliver | TBD | | Funding has not been identified |
| 5. | 7/13/2021 | File for increased water use permit and hold a Workshop on Irrigation options | Ken Cheek | 2/2022 | | |
| 6. | 7/13/2021 | Solid Waste Bids | Randall Onley | 9/14/2021 | COMPLETED | Board decided not to proceed |
| 7. | 8/24/2021 | Update on Homosassa River Noise & Safety Issue | Denise Lyn | Ongoing | | |
| 8. | 10/26/2021 | Establish Process and criteria for Renting to Non-profits | Colleen Scott/ Randy Oliver | 1/31/2022 | | |
| 9. | 11/10/2021 | Draft criteria on waterfront setbacks & Storm Water Management | Mike Sherman/ Brian Kauffman | 1/18/2022 | | |

*County Administrator Charles R. Oliver requested the deletion of item 6.*

*At the request of Chair Ronald E. Kitchen, Jr., Mr. Oliver and Public Works Director Randall Olney provided an update regarding road resurfacing.*

*Board discussion ensued.*

. **Motion to approve item F with the deletion of item 6.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **SECONDER:** | Ruthie Davis Schlabach, 1st Vice Chair, District 3 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

## G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

### G.1. Redistricting 2021 Resolution

Review and approve the legal descriptions of the new Commission Districts and adopt the resolution.

*County Administrator Charles R. Oliver provided the recommendation.*

**Motion to approve item G1.**

**Resolution Number 2021-136**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Scott Carnahan, Commissioner, District 4 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**G.2**. BOCC meeting change of dates *- Item received after the agenda was published.*

Discussion and vote on changing the scheduled BOCC meeting dates from Tuesday October 11, 2022 to Tuesday October 18, 2022 and Tuesday October 25, 2022 to Monday October 31, 2022.

*Chair Ronald E. Kitchen, Jr. provided the recommendation.*

**Motion to approve and modify the October dates as stated: BOCC meeting dates from Tuesday October 11, 2022 to Tuesday October 18, 2022 and Tuesday October 25, 2022 to Monday October 31, 2022.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Ruthie Davis Schlabach, 1st Vice Chair, District 3 |
| **SECONDER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

. **Following item G2**

*Chair Ronald E. Kitchen, Jr. briefly mentioned the Canvassing Board appointment.*

## H. PRESENTATIONS/PUBLIC HEARINGS

### H.1. 1:30PM Public Hearing for FTA Section 5307 FFY22 Funding

a. Conduct a public hearing as required by the Federal Transit Administration to obtain public input on the Program of Projects for Section 5307 funding.

b. Approve and authorize the Chairman or 1st Vice Chairman, respectively, to sign the

Resolution authorizing the electronic submittal of an application for $1,008,000 in Section 5307 grant funding through the Federal Transit Administration's (FTA) Transit Award Management System (TrAMS) as shown on the Program of Projects and electronic execution and submittal of the related contract for $1,008,000 in grant funding for the Citrus County Transit System through the Federal Transit Administration Section 5307 grant for FFY2022 and any amendments thereto, after review by the County Attorney.

c. Authorize staff to submit a request for Toll Revenue Credits to the State of Florida Department of Transportation in the amount of $252,000 for use as a match to the FTA 5307 grant.

*County Administrator Charles R. Oliver provided the recommendation.*

*There were no public comments.*

**Motion to approve and authorize the Chairman or 1st Vice Chairman, respectively, to sign the Resolution authorizing the electronic submittal of an application for $1,008,000 in Section 5307 grant funding through the Federal Transit Administration's (FTA) Transit Award Management System (TrAMS) as shown on the Program of Projects and electronic execution and submittal of the related contract for $1,008,000 in grant funding for the Citrus County Transit System through the Federal Transit Administration Section 5307 grant for FFY2022 and any amendments thereto, after review by the County Attorney and authorize staff to submit a request for Toll Revenue Credits to the State of Florida Department of Transportation in the amount of $252,000 for use as a match to the FTA 5307 grant.**

**Resolution Number 2021-135**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **SECONDER:** | Ruthie Davis Schlabach, 1st Vice Chair, District 3 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

## I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

### I.1. Aviation Advisory Board - Announce Expiration of Terms and Vacancies

a. Announce expiration of terms for three (3) Aviation Advisory Board (AAB) Members:

- one (1) District 1 regular position - expires 1/31/2021
- one (1) District 4 regular position - expires 1/31/2021
- one (1) District 5 regular position - expires 1/31/2021

b. Accept with Regret the resignation of Mr. Friedrich Casutt von Batemberg (see attached), Member at Large, and announce the vacancy of this position.

c. Announce the taking of applications for:

- one (1) District 1 regular position
- one (1) District 4 regular position
- one (1) District 5 regular position
- one (1) Member at Large position

The new member terms will begin 02/01/2022, or at the next scheduled Aviation Advisory Board meeting, and expire on January 31, 2024; the Member at Large position will expire 01/31/2023. Advertisement will run until January 14th, 2021.

*County Administrator Charles R. Oliver provided the announcements.*

**Motion to approve item I1a, b, and c, and accept with regret the resignation of Mr. Fredrich Casutt Von Batemberg.**

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Ruthie Davis Schlabach, 1st Vice Chair, District 3 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**I.2. Historic Resources Advisory Board - Announce Open Positions**

Announce a vacancy on the Historic Resources Advisory Board for an at-large position that expires on January 31, 2022.

*County Administrator Charles R. Oliver provided the announcements.*

**I.3. Advertise Tourist Development Council Advisory Board Positions**

Announce terms of membership available and the taking of applications for two (2) positions that are designated as an Owner/Operator of a Tourist Accommodation and one (1) position that is designated as a Citizen Who Demonstrates an Interest in Tourism Development on the Tourist Development Council Advisory Board. The new terms will be for four (4) years beginning on February 1, 2022 and ending on January 31, 2026. Applications will be accepted December 15, 2021 through December 30, 2021.

*County Administrator Charles R. Oliver provided the announcements.*

**I.4. Announce Vacancies for Water & Wastewater Authority Board**

Announce vacancies for the Technical Member positions on the Water & Wastewater Authority. The terms which are four (4) years for Technical Members which will both expire on January 31, 2025.

*County Administrator Charles R. Oliver provided the announcements.*

**. Continued - I4 Announce Vacancies for Water & Wastewater Authority Board**

*At the request of First Vice Chair Ruthie Schlabach, County Administrator Charles R. Oliver provided clarification regarding the Water & Wastewater Authority Board.*

*Board discussion ensued with Mr. Oliver and County Attorney Denise A. Dymond Lyn.*

## J. COMMITTEE REPORTS FROM COMMISSIONERS

*Second Vice Chair Holly Davis shared information from the Citrus County Community Charitable Foundation (CCCCF) meeting.*

*Chair Ronald E. Kitchen, Jr. gave an overview from the Tourist Development Council (TDC) and the Tampa Bay Regional Planning Council (TBRPC) meetings, announced the upcoming Tallahassee for the Florida Regional Council Associations Policy meeting, and discussed the Suncoast Transportation Planning Alliance Council. Board discussion ensued.*

## K. COMMISSIONER SCOTT CARNAHAN - DISTRICT 4

**K.1**. Discussion and vote on the proceeds from the sale of surplus County owned property. *- Item postponed for future meeting*

Discussion and vote on the proceeds from the sale of surplus County owned property.

## L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

*No items.*

## M. 2ND VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

## N. 1ST VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

**N.1. Consider Changing the Time for "Open to the Public" One Meeting a Month**

Provide Direction on Approach to Enhance Public Participation.

*First Vice Chair Ruthie Schlabach provided the recommendation, followed by Board discussion.*

*Consensus of the Board was given for staff to schedule a monthly open to the public agenda item at 5:30 P.M. starting at the March 2022 meeting.*

**. Continued - 1st Vice Chair Ruthie Davis Schlabach - District 3**

*First Vice Chair Ruthie Schlabach discussed the proposed Ozello project, followed by Board discussion.*

*Consensus of the Board was to give staff direction with the Tourist Development Council (TDC) regarding the request of $185,000 pledge or commitment.*

**. Continued - 1st Vice Chair Ruthie Davis Schlabach - District 3**

*First Vice Chair Ruthie Schlabach discussed the proposed routes for the Turnpike and a Northern Connector, followed by Board discussion.*

**. Continued - 1st Vice Chair Ruthie Davis Schlabach - District 3**

*First Vice Chair Ruthie Schlabach discussed the permits from the State of Florida Department of Environmental Protection (FDEP), followed by Board discussion with County Administrator Charles R. Oliver.*

## O. CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

**O.1. Board Liaison Positions**

Discussion and approval of the Citrus County Board of County Commissioners Board and Committee Liaison Appointments for 2021-2022.

*Chair Ronald E. Kitchen, Jr. provided the recommendation, followed by Board discussion with County Attorney Denise A. Dymond Lyn and County Administrator Charles R. Oliver.*

**Motion to approve the Citrus County Board of County Commissioners Board and Committee Liaison Appointments for 2021-2022, as modified.**

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Scott Carnahan, Commissioner, District 4 |
| **SECONDER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

## P. COUNTY ATTORNEY DENISE A. DYMOND LYN

*No items.*

## Q. OPEN TO THE PUBLIC

*The following individuals addressed the Board on various issues: John Labriola; and Leland Shipp.*

*Commissioner discussion ensued with County Administrator Charles R. Oliver regarding scheduling a library policy agenda item.*

## R. UPCOMING MEETINGS

1. Regular Meeting**, January 4, 2022, at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting: **January 18, 2022, at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting: **February 8, 2022**, **at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

## S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. BOCC Retreat: Wednesday, **January 5, 2022, at 9:00AM** Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, Florida 34461

2. BOCC Leadership Summit: Friday, **January 28, 2022, at 9:00AM** Lecanto Government Building, 3600 W. Sovereign Path, Room #166, Lecanto, Florida 34461

## T. 5:01 P.M. PUBLIC HEARINGS

*Chair Ronald E. Kitchen, Jr. provided an overview of the public hearing procedures.*

### T.1. 5:01 PM PUD-21-13 John H. Eden, IV for New Horizon Funding, Inc.

a. Conduct a public hearing on December 14, 2021 at 5:01 p.m. to review and discuss PUD

21-13, John H. Eden, IV for New Horizon Funding, Inc.

b. If approved, adopt and authorize the Chairman to execute the ordinance for PUD-21-13 John H. Eden, IV for New Horizon Funding, Inc. and direct the Clerk to execute the ordinance.

*County Attorney Denise A. Dymond Lyn polled the Board for ex parte communications and read the proposed ordinance title into the record.*

**Motion to adopt the back up material into evidence for items T1, T2, T3, T4, and T5.**

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Scott Carnahan, Commissioner, District 4 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

. **Continued - T1 PUD-21-13 John H. Eden, IV for New Horizon Funding, Inc.**

*John Eden provided the applicant information.*

*Land Development Director Joanna Coutu provided the staff presentation.*

*There were no public comments.*

. **Motion to approve PUD-21-13 with the 18 conditions and based on confident and substantial evidence and findings of fact.**
**Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3.**
**Ordinance Number 2021-A39**

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Scott Carnahan, Commissioner, District 4 |
| **SECONDER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**T.2. 5:05 pm CPA/AA/PUD-21-15 Steve Luce of EPG Land LLC for Apollo Beach Investments Limited Partnership**

a. Conduct a public hearing on December 14, 2021 at 5:05 p.m. to review and discuss CPA/AA/PUD-21-15 Steve Luce of EPG Land LLC for Apollo Beach Investments Limited Partnership.

b. If approved, authorize staff to transmit application CPA/AA/PUD-21-15 Steve Luce of EPG Land LLC for Apollo Beach Investments Limited Partnership to the Department of Economic Opportunity and other State agencies for comment.

*County Attorney Denise A. Dymond Lyn polled the Board for ex parte communications and read the proposed ordinance titles into the record.*

*Kami Corbett, with Hill Ward Henderson provided the applicant information.*

*Land Development Director Joanna Coutu provided the staff presentation and responded to questions from the Board.*

*Ms. Corbett and Steve Luce, with Eisenhower Property Group addressed the Board.*

*There were no public comments.*

**Motion to authorize staff to transmit application for CPA/AA/PUD-21-15 based on the evidence provided as confident and substantial findings of fact.**

**Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3.**

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Ruthie Davis Schlabach, 1st Vice Chair, District 3 |
| **SECONDER:** | Scott Carnahan, Commissioner, District 4 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**T.3. 5:10 PM DA-21-01 – Bryan Potts, PE for Gischorn, LLC and RaceTrac Petroleum, Inc.**

a. Conduct a public hearing on December 14, 2021 at 5:10 p.m. to review and discuss DA-21-01 - Bryan Potts, PE for Gischorn, LLC and RaceTrac Petroleum, Inc.

b. Authorize the Chairman to execute the First Amendment to Development Agreement for DA-21-01 - Bryan Potts, PE for Gischorn, LLC and RaceTrac Petroleum, Inc., and direct the Clerk to record the Amendment in the public records.

*Tom Sullivan with GrayRobinson Law Firm provided the applicant information.*

*Land Development Director Joanna Coutu provided the staff presentation.*

*There were no public comments.*

**Based on confident and substantial evidence, motion to authorize the Chairman to execute the First Amendment to Development Agreement for DA-21-01, and including findings of fact.**

**Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jeff Kinnard D.C., Commissioner District 1 |
| **SECONDER:** | Scott Carnahan, Commissioner, District 4 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**T.4. 5:15 p.m. CPA/AA/PUD-21-11 Clark A. Stillwell, Esq. for Damron Family Trust, et al**

a. Conduct a public hearing on December 14, 2021, at 5:15 p.m. to consider application CPA/AA/PUD-21-11 Clark A. Stillwell, Esq. for Damron Family Trust, et al

b. If approved, adopt, and authorize the Chairman and Clerk to execute the ordinances for CPA/AA/PUD-21-11 Clark A. Stillwell, Esq. for Damron Family Trust, et al.

*Clark Stillwell provided the applicant information.*

*County Attorney Denise A. Dymond Lyn read the proposed ordinance titles into the record.*

*Land Development Principal Planner Joe Hochadel provided the staff presentation.*

*There were no public comments.*

**Based on the facts and findings of substantial evidence, motion to approve CPA/AA/PUD-21-11.**

**Ordinance Numbers 2021-A40 and 2021-A41**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Scott Carnahan, Commissioner, District 4 |
| **SECONDER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

**T.5. 5:20 pm CPA-21-12 Private Property Rights Element (Chapter Seven)**

a. Conduct a public hearing on December 14, 2021, at 5:20 p.m. to review and discuss CPA-21-12 Private Property Rights Element (Chapter Seven).

b. If approved, adopt and authorize the Chairman to execute the ordinance for CPA-21-12 Private Property Rights Element (Chapter Seven), and direct the Clerk to execute the ordinance.

*County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.*

*Land Development Director Joanna Coutu provided the staff presentation and responded to questions from the Board.*

*There were no public comments.*

**Motion to approve, adopt, and authorize the Chairman to execute the ordinance for CPA-21-12 Private Property Rights Element (Chapter Seven), and direct the Clerk to execute the ordinance based on confident and substantial findings of fact and evidence.**
**Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3.**
**Ordinance Number 2021-A42**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Ruthie Davis Schlabach, 1st Vice Chair, District 3 |
| **SECONDER:** | Holly L. Davis, 2nd Vice Chair, District 5 |
| **AYES:** | Kitchen Jr., Schlabach, Davis, Kinnard D.C., Carnahan |

## U. ADJOURN

The meeting was adjourned at 5:34 PM