



CITRUS COUNTY
BOARD OF COUNTY COMMISSIONERS
MINUTES • NOVEMBER 30, 2021

Regular Meeting

Citrus County Courthouse

1:00 PM

Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

A. CALL TO ORDER

November 30, 2021 Citrus County Courthouse

The meeting was called to order at 1:00 PM

The meeting was called to order by the Clerk of Circuit Court and Comptroller Angela Vick. Ms. Vick introduced those who would lead the Pledge of Allegiance and the Invocation.

1. Invocation

Senior Pastor Kevin Ballard of Calvary Chapel of Inverness led the invocation.

2. Pledge of Allegiance

Carole Jasler, who served in the U.S. Army, led the Pledge of Allegiance.

3. Roll Call

Attendee Name	Title	Status	Arrived
Scott Carnahan	Chair, District 4	Present	
Ronald E. Kitchen Jr.	1st Vice Chair, District 2	Present	
Ruthie Davis Schlabach	2nd Vice Chair, District 3	Present	
Jeff Kinnard D.C.	Commissioner District 1	Present	
Holly L. Davis	Commissioner, District 5	Present	
Denise A. Dymond Lyn	County Attorney	Present	
Charles R. Oliver	County Administrator	Present	
Angela Vick	Clerk of the Circuit Court and Comptroller	Present	
Amy Charley	Deputy Clerk	Present	
Celina Kraus	Deputy Clerk	Present	

4. Re-Organization of the Board**a. Clerk to call for nominations for Chair of the Board of County Commissioners**

- . **Motion to nominate Commissioner Ronald E. Kitchen, Jr. for Chair and to close nominations.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Chair, District 4
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

b. Chair calls for nominations for First Vice Chair

- . **Motion to nominate Commissioner Ruthie Schlabach for First Vice Chair and to close nominations.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Chair, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

c. Chair calls for nominations for Second Vice Chair

- . **Motion to nominate Commissioner Holly Davis for Second Vice Chair and to close nominations.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Chair, District 4
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

- . **Following item A4**

Chairman Ronald E. Kitchen, Jr. commented.

5. Approval of Agenda

County Administrator Charles R. Oliver requested no changes.

- . **Motion to approve the agenda in its entirety.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Chair, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

B. CONSENT

Motion to approve the Consent Agenda in its entirety.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Chair, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

Minutes

B.1. Board of County Commissioners - Public Workshop - Nov 9, 2021 8:00 AM

B.2. Board of County Commissioners - Public Workshop - Nov 9, 2021 8:30 AM

B.3. Board of County Commissioners - Regular Meeting - Nov 9, 2021 1:00 PM

Administration

B.4. Approve Board Seal

Adopt the Board Seal used during the previous year as the official seal of the Board of County Commissioners of Citrus County, Florida.

B.5. Mileage Fees

Motion and vote to set Commissioner mileage reimbursement at the IRS Standard Mileage rate of .56 cents per mile and to grant reasonable fixed monthly mileage allowances upon the completion and certification of a "Statement of Travel Allowance" by each Commissioner.

B.6. Ratify Signature of County Administrator on SBA No Cost Space Agreement

Ratify signature of the County Administrator on SBA No Cost Space Agreement for State verification of damages submitted for flooding events in Citrus County.

Attorneys Office

No items.

Clerk

B.7. Credit Application

Approve and authorize the Chairman to execute the Credit Application to be used for Accounts Payable vendors upon request.

B.8. Citrus County District School Board Operational Audit

Acknowledge receipt of Citrus County District School Board Operational Audit Report Number 2022-028 for October 2021 received from the State of Florida Auditor General.

B.9. Citrus County District School Board Attestation Examination Report No. 2022-039

Acknowledge receipt of the Citrus County District School Board Florida Education Finance Program Full-Time Equivalent Student Enrollment and Student Transportation Attestation Examination Report No. 2022-039 for the Fiscal Year Ended June 30, 2020 received from the State of Florida Auditor General.

B.10. County Warrants

Accept the attached check registers outlining the County warrants.

B.11. Releases of Special Assessments

Approve and authorize the Chairman to execute Releases of Lien for Special Assessments by and between Citrus County and certain property owners 8C Chassahowitzka Water Release, 8D Chassahowitzka Sewer Release, 8E Citrus Springs Waterline Extensions, 10A Citrus Springs Waterline Extensions, 14A Crystal River Wastewater, 14C Flying Dutchman, 14D Las Brisas, 17B Limerock Road, 20B Limerock Road Paving, 21A Citrus Springs Waterlines, 21B Montezuma Wastewater, 21C Limerock Road paving special assessment district.

Community Services**B.12. 2021 Elder Options Annual Monitoring Report Response**

Approve and authorize the Chairman to sign the Mid-Florida Area Agency on Aging dba Elder Options 2021 Annual Monitoring Response letter.

Fire Services**B.13. Deletion of Surplus Property - Asset #53665 and 53673**

Approve deletion of the following items from the inventory of Fire Rescue, and the removal of the same items from the county's capital asset listing. Asset #53665 - Hazard House Model, Asset #53673 Fire Safety Doll House (AKA Midas Touch Display).

Items continually having repair issues and repairs not cost effective.

Human Resources

No items.

Management and Budget

No items.

Planning and Development**B.14. PLT-21-14 - Final Plat for Fairways at Twisted Oaks Phase Two**

a. Review and approve application PLT-21-14, Fairways at Twisted Oaks Phase Two.

b. If approved, direct the Chair to sign the Plat, and the Clerk to execute and record the Plat, the Non-Exclusive Perpetual Utility, Stormwater Flow Rights and Access Easement, and the First Amendment to the Declaration of Covenants in the public records of Citrus County, Florida.

Public Works**B.15. Prescriptive Road Plat for Rainelle Avenue (Phase I), Section 15, Township 17 South, Range 17 East.**

Approve and authorize the Chairman to execute the Prescriptive Road Plat of Rainelle Avenue (Phase I) located in Section 15, Township 17 South, Range 17 East, in accordance with Chapter 95, Section 361(2), Florida Statutes, to gain prescriptive rights to said roadway and direct the Clerk of Court to record the plat in the public records of Citrus County, Florida.

Systems Management

No items.

Visitors and Convention Bureau

No items.

Water Resources

No items.

Set Public Hearings**B.16. Request Workshop to discuss Citrus County Utility Rate and Fee Schedules**

Set a Workshop on December 14, 2021, at 9:00AM to discuss amendments to existing Citrus County Utility Rate and Fee schedules.

B.17. Set a Public Hearing for Section 5307 FFY2022 Funding

Approve and authorize the setting of a public hearing for December 14, 2021 at 1:30 to obtain public input regarding the Program of Projects for Citrus County Transit.

C. PROCLAMATIONS

No items.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues: Cecilia Treat; Sabrina Watson; Mary Seader; Lisa Rivera; and John Labriola, Managing Editor of the Citrus Eagle Newsletter.

Commissioners responded to comments from the public, followed by Board discussion.

E. REGULAR BUSINESS

1. Bids

Motion to approve items E1a through g.

At the request of First Vice Chair Ruthie Schlabach, County Administrator Charles R. Oliver provided clarification regarding item E1b.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

a. RFQ 19-065 Work Authorization; SWM Continuing Prof Consulting Services; Jones, Edmunds & Associates

Approve and Authorize the Chairman to execute a Work Authorization for Jones, Edmunds & Associates, Inc. to provide engineering support and services associated with managing the Title V Air Operation Permit.

b. RFQ 18-055 Work Authorization; Continuing Contract for Professional Engineering Services; Cardno, Inc.

Approve and Authorize the Chairman to execute the Work Authorization for Cardno, Inc. to provide professional services for the Inshore Reef Feasibility study and to assist staff with the documents required to complete the grant application.

c. RFP 19-046 Amendment No. 3; Congregate & Home Delivered Meal for Seniors; GA Food

Approve and Authorize the Chairman to execute the Amendment No. 3 to the Agreement between Citrus County, Florida and G.A. Food Services of Pinellas County, Inc. dba G.A. Food Service, Inc. to extend the duration of the Agreement for OAA to December 31, 2022, and for CCE Programs to June 30, 2023.

d. ITB 21-083 Sod & Sodding; Circle T Sod, Inc.

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Circle T Sod, Inc. to provide sod & sodding throughout the County on an as needed basis.

e. ITB 018-17 Amendment No. 3; Suncoast Parkway II Watermain Ext Project; Royal American Construction

Approve and Authorize the Chairman to execute the Amendment No. 3 to the Agreement between Citrus County, Florida and Royal American Construction Company, Inc., to extend the Agreement to allow for the Contractor to achieve final completion by December 17, 2021.

f. PB 21-127 Amendment No. 1; RTQ-01593 Backfile Conversion & Scanning Services; Image-One

Approve and Authorize the Chairman to execute the Amendment No. 1 to the Agreement between Citrus County, Florida, and Image One Corporation to include the indexing and scanning flood elevation certificate records for Growth Management.

g. ITB 21-007 Amendment No. 2; W. Grover Cleveland Blvd to the Peach Orchard Wastewater Treatment Plant Interconnect Project; Pave Rite, Inc.

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Pave-Rite, Inc. to extend the duration of the Agreement for final completion by May 27, 2022.

E.2. Budget Transfers

a. Approve budget transfers for Citrus Springs MSBU, Supervisor of Elections (2), Road Maintenance, Engineering, Aviation, Stormwater, Visitor's & Convention Bureau, Animal Services, Drug Court, Veteran Services, Support Services (4) Detention Services, Fire Rescue, Library Services, and Solid Waste Management for fiscal year 2020-21

b. Approve budget transfers for Emergency Medical Services, Visitor's & Convention Bureau, Housing Services (3) ,American Rescue Plan grants (3) and Road Maintenance for fiscal year 2021-22.

Motion to approve item E2a and b.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.3. Budget Resolution

a. Amend and authorize the Chairman to execute a resolution adopting/ amending various grant budgets and the Older American's Act Title III B grant budget for fiscal year 2020-21.

b. Adopt and authorize the Chairman to execute a resolution adopting/amending Low Income Home Energy Assistance Program, Fire Hazardous Materials, Local Provider Participation Special Assessment, Animal Services, Fire Rescue, State Housing Initiative Partnership, various Utilities grants and the Older American's Act Title III E grant budgets for fiscal year 2021-22.

Motion to approve item E3a and b.

Resolution Numbers 2021-119 and 2021-120

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.4. Roll Forward Purchase Order Budget Resolution

Adopt and authorize the Chairman to execute a resolution amending the County Budget for outstanding purchase orders from fiscal year 2020/2021 that will be brought forward into fiscal year 2021/2022.

Motion to approve item E4.

Resolution Numbers 2021-121

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.5. Addendum to State Contract #BE897 - FSSolutions for After Hours Drug Testing

Approve and authorize the Chairman to execute the Addendum to State Department of Transportation Contract #BE897 between First Hospital Laboratories, Inc., d/b/a FSSolutions and Citrus County, Florida, to be able to test employees for drugs and alcohol from all County divisions, after-hours and on weekends when workers compensation or property damage accidents occur.

Motion to approve item E5.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.6. Southwest Florida Water Management District Cooperative Funding Agreement for the Q254 Water Sense Labeled Irrigation Controller, Toilet Credit and Non-Residential Water Use Evaluation project

a. Approve and authorize the Chairman to execute via DocuSign the Q254 Water Sense Labeled Irrigation Controller, Toilet Credit and Non-Residential Water Use Evaluation Cooperative Funding Agreement between Southwest Florida Water Management District and Citrus County, Florida, a political subdivision of the State of Florida.

b. Adopt and authorize the Chairman to execute the resolution adopting Water Sense Labeled Irrigation Controller, Toilet Credit and Non-Residential Water Use Evaluation grant budget for fiscal year 2021-22.

Motion to approve item E6a and b.

Resolution Numbers 2021-122

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.7. Amendment to Agreement No. LP09016

Approve and authorize the BOCC Chairman to execute the amendment to Agreement No. LP09016 between Florida Department of Environmental Protection and Citrus County, Florida.

Motion to approve item E7.

At the request of First Vice Chair Ruthie Schlabach, Water Resources Director Ken Cheek provided clarification.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.8. Amendment to Agreement No. LP09018

Approve and authorize the BOCC Chairman to execute the amendment to Agreement No. LP09018 between the Florida Department of Environmental Protection and Citrus County, Florida.

Motion to approve item E8.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.9. 2021-2022 Emergency Medical Services County Grant Funds Resolution

Approve and authorize the Chairman to execute the Resolution authorizing the County Administrator to submit the application requesting funds from the State of Florida Emergency Medical Services (EMS) Trust Fund, contract documents, amendments, or modifications thereto and any related documents. This Resolution certifies that the monies from the EMS County Grant will be used to improve and expand the County's existing pre-hospital EMS system and not to supplant current levels of county expenditures.

Motion to approve item E9.

Resolution Numbers 2021-123

RESULT: ADOPTED [UNANIMOUS]
MOVER: Holly L. Davis, Commissioner, District 5
SECONDER: Scott Carnahan, Chair, District 4
AYES: Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.10. Florida Fish and Wildlife Conservation Commission Memorandum of Agreement

Approve and authorize the Chairman to execute the Memorandum of Agreement with Florida Fish and Wildlife Conservation Commission and Citrus County, Florida.

Motion to approve item E10.

Citizen Cecilia Treat commented.

County Administrator Charles R. Oliver responded to comments from Ms. Treat.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeff Kinnard D.C., Commissioner District 1
SECONDER: Holly L. Davis, Commissioner, District 5
AYES: Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.11. PLT-21-14 Fairways at Twisted Oaks Phase Two Agreement

Approve and authorize the Chairman to execute the Interim Maintenance Agreement with Twisted Oaks Properties, LLC.

Motion to approve item E11.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ruthie Davis Schlabach, 2nd Vice Chair, District 3
SECONDER: Holly L. Davis, Commissioner, District 5
AYES: Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.12. Ratify Signatures Regarding the Medicaid Assessment Program

a. Ratify the signature of County Administrator Randy Oliver on the Directed Payment Program Letter of Agreement and the Intergovernmental Transfers Questionnaire.

b. Ratify the Chairman's signature on the Agreement for the Imposition of the Non-Ad Valorem Assessments (Release) for Citrus HMA, LLC DBA Bayfront Health Seven Rivers.

c. Ratify the Chairman's signature on the Agreement for the Imposition of the Non-Ad Valorem Assessments (Release) for Citrus Memorial Hospital, Inc., d/b/a Citrus Memorial Hospital.

Motion to approve item E12a, b, and c.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Holly L. Davis, Commissioner, District 5
SECONDER: Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES: Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.13. Emergency Purchase - Variable Message Boards

Approve emergency purchase of four message boards in the amount of \$60,190 to Federal Contracts Cop.

At the request of Chairman Ronald E. Kitchen, Jr., County Administrator Charles R. Oliver provided clarification.

Motion to approve item E13.

Citizen Lisa Rivera commented.

Mr. Oliver responded to comments from Ms. Rivera, followed by Board discussion.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Carnahan, Chair, District 4
SECONDER: Holly L. Davis, Commissioner, District 5
AYES: Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

E.14. Reclassification of Fire Rescue Positions

a. Approve and authorize the Chairman to reclassify the position of Division Chief of Training (class code 1155, pay grade 213, entry level annual salary \$73,336.90) to Captain of Training/Paramedic (class code 0762, pay grade 413, entry level annual salary \$72,223.75).

b. Approve and authorize the Chairman to reclassify the position of Captain of EMS/Paramedic (class code 0761, pay grade 413) to Captain of Training/Paramedic (class code 0762, pay grade 413).

c. Approve and authorize the Chairman to retitle the position of Division Chief of Training/Paramedic to Division Chief of Administration.

Motion to approve item E14a, b, and c.

Citizen Cecilia Treat commented.

County Administrator Charles R. Oliver and Fire Chief Craig Stevens responded to comments from Ms. Treat, followed by Board discussion with Mr. Stevens.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Holly L. Davis, Commissioner, District 5
SECONDER: Jeff Kinnard D.C., Commissioner District 1
AYES: Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

Following Item E14

Chairman Ronald E. Kitchen, Jr. announced changes in the order of the agenda.

E.15. Bank Signature Cards

Approve and authorize the Chairman, 1st Vice Chairman, 2nd Vice Chairman, and the Clerk to execute new signature cards and resolutions for bank accounts with Truist Bank, TD Bank, Hancock Whitney Bank and BBVA Compass Bank.

Motion to approve item E15.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Chair, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017 RETREAT	Resolve Landfill Issues	Larry Brock/GMA	Ongoing		
2.	12/8/2020 RETREAT	Agenda Item for an RFP Marketing Firm to Assist County	Veronica Kampschroer/ Commissioner Davis			
3.	12/8/2020 RETREAT	Provide Implementation Plan for Ft Island Trail Multi-Purpose Path	Randall Olney	8/24/2021		Purchasing has Design/Build Scope for RFQ
4.	12/8/2020 RETREAT	Consider Half Cent Local Option Sales Tax	Randy Oliver/ Commissioners	11/9/2021	COMPLETED	Board decided not to proceed
5.	4/13/2021	Hall's River Road Multi-Purpose Path (Board decided to look at completing in phases, first phase Crumps to River Haven)	Randy Oliver	TBD		Funding has not been identified
6.	7/13/2021	File for increased water use permit and hold a Workshop on Irrigation options	Ken Cheek	2/2022		
7.	7/13/2021	Solid Waste Bids	Randall Olney	9/14/2021		Bids Received Workshop Nov. 30, 2021
8.	8/24/2021	Update on Homosassa River Noise & Safety Issue	Denise Lyn	Ongoing		
9.	10/26/2021	Establish Process and criteria for Renting to Non-profits	Colleen Scott/ Randy Oliver	1/31/2022		
10.	11/10/2021	Draft criteria on waterfront setbacks & Storm Water Management	Mike Sherman/ Brian Kauffman	1/18/2022		

County Administrator Charles R. Oliver requested the deletion of item 4.

Motion to approve item F with the deletion of item 4.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Donations to the Animal Shelter

a. Acknowledge receipt and provide staff direction on the use of the donation from the estate of Margaret L. Robinson for Animal Services.

b. Provide staff direction on the use of Building Impact Fees

County Administrator Charles R. Oliver provided the recommendation, followed by Board discussion with Mr. Oliver and County Attorney Denise A. Dymond Lyn.

Motion to approve using the donation from the Estate of Margaret L. Robinson to go towards the new Animal Shelter.

Citizen Leland Shipp commented.

Board discussion ensued with Ms. Lyn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

Continued item G1b

Board discussion ensued with County Administrator Charles R. Oliver.

Citizen Cecilia Treat commented.

Board discussion continued with Mr. Oliver and County Attorney Denise A. Dymond Lyn.

Motion to use the building impact fees for the construction of the Animal Shelter.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

G.2. Provide Direction on Animal Shelter Financing

Authorize Staff to work with the County's Financial Advisor to competitively bid a bank placement to finance Citrus County's new Animal Shelter with the parameters set forth herein.

County Administrator Charles R. Oliver recapped the direction from the Board, followed by

Board discussion with County Attorney Denise A. Dymond Lyn.

Motion to direct the County Administrator to bond \$6,105.639.

Citizen Leland Shipp commented.

Board discussion ensued.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Chair, District 4
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

G.3. Board Direction - Inventory List Appropriate for use as Affordable Housing.

Approve and Authorize Staff to:

1. Dispose of County Owned surplus real property once it has been categorized as residential, commercial & other and it has been determined whether the properties were purchased with designated or restricted revenues. Designated revenue sources are those proceeds that are restricted or committed to expenditures for specified purposes (i.e., grants, enterprise funds, gas taxes, impact fees). Land Section will determine which category "other" falls under.
2. Earmark funds from the sale of commercial and other large tracks of land to the animal shelter unless purchased with designated or restricted revenues.
3. Earmark funds from the sale of smaller residential properties to the local housing trust fund unless purchased with designated or restricted revenues.
4. At the appropriate time, prepare the 2022 Inventory List Appropriate for use as Affordable Housing with the remaining five residential properties previously earmarked for Affordable Housing and no new properties added.

County Administrator Charles R. Oliver provided the recommendation.

Motion to approve item G3: 1, 2, 3, and 4.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

G.4. Citrus Elected Leadership Summit

a. Direct staff to schedule and coordinate the Community Elected Leadership Summit

for January 28, 2022, from 9:00 a.m. to 3:00 p.m. at the Lecanto Government Building, Room

#166, 3600 W. Sovereign Path, Lecanto, FL.

b. Approve use of a purchasing card to purchase food and supplies for the January 28,

2022 Community Elected Leadership Summit not to exceed \$500.

County Administrator Charles R. Oliver provided the recommendation, followed by Board discussion.

Motion to approve item G4a and b.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 2:00 p.m. Public Hearing Notice of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessment

- a. Conduct a public hearing pursuant to Section 197.3632, Florida Statutes, for the purpose of hearing public comment on the utilization of the uniform method for the levy, collection and enforcement of non-ad valorem special assessments, throughout the unincorporated and all incorporated areas of the County for the cost of providing fire protection services and facilities; roadway maintenance, improvements, associated services and facilities; neighborhood beautification; bicycle and pedestrian facilities, improvements and associated services; potable water services and facilities; sanitary wastewater services and facilities; solid waste disposal services and facilities; street lighting services and facilities; property nuisance abatement services and facilities; water and wastewater availability, maintenance services, facilities and programs; and stormwater management services, facilities, and programs commencing for the Fiscal Year beginning on October 1, 2022.
- b. Adopt and authorize the Chairman to execute a resolution of Citrus County, Florida electing to use the uniform method of collecting non-ad valorem special assessments levied within Citrus County, Florida; stating a need for such levy; providing for the mailing of this resolution; and providing for an effective date.

County Administrator Charles R. Oliver provided the recommendation.

There were no public comments.

Motion to approve item H1.

Resolution Numbers 2021-124

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Chair, District 4
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

H.2. 2:01 PM Public Hearing - PV-21-04 Clark A. Stillwell, Esq. for Kevin and Angela Shaffer

a. Conduct a public hearing to consider application PV-21-04, Clark A. Stillwell, Esq. for Kevin and Angela Shaffer.

b. If approved, authorize the Chairman to execute the resolution and direct the Clerk to record the resolution for PV 21-04.

Attorney Clark Stillwell provided the applicant information.

Land Development Director Joanna Coutu provided the staff presentation.

There were no public comments.

Motion to approve and authorize the Chairman to execute the resolution and direct the Clerk to record the resolution.

Resolution Numbers 2021-125

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

H.3. 2:05 Public Hearing on an Ordinance Pertaining to EMS fees

a. Conduct a Public Hearing to adopt billing policies, an ordinance and a fee resolution of Citrus County, Florida, a political subdivision of the State of Florida, adding Chapter 38, Article II, Section 38-22 entitled Permit Fees; adding Chapter 38, Article II, Section 38-23 entitled county emergency medical transport fees; adding Chapter 38, Article II, Section 38-24 entitled county interfacility transfer transport fees; providing for severability; providing for inclusion into the code; providing for modifications that may arise at public hearing; providing for repeal of inconsistent provisions; and providing an effective date.

b. If approved, adopt the billing policies, fee resolution, NPI authorizing resolution and the ordinance and authorize the Chairman to execute the ordinance and fee and NPI authorizing resolutions.

County Administrator Charles R. Oliver provided an overview.

Fire Chief Craig Stevens provided the recommendation and responded to questions from the Board.

There were no public comments.

Board discussion ensued with County Attorney Denise A. Dymond Lyn.

Motion to adopt item H3.

Resolution Numbers 2021-126 and Ordinance Number 2021-02

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Chair, District 4
SECONDER:	Ruthie Davis Schlabach, 2nd Vice Chair, District 3
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

H.4. 2:10 Public Hearing on an Ordinance Pertaining to Simulated Gambling Devices and Internet Cafes

a. Conduct a Public Hearing on an ordinance of Citrus County, Florida; adding Chapter 10, Article V entitled "Simulated Gambling Devices and Internet Cafes"; providing for scrivener's errors; providing for severability; providing for codification and inclusion into the code; providing for modifications that may arise from consideration at public hearing; and providing for an effective date.

b. If approved, authorize the Chairman to execute the ordinance.

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

Sheriff's Office Captain Brian Spiddle addressed the Board.

Motion to authorize the Chairman to execute the ordinance.

Ordinance Number 2021-03

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

H.5. 2:15 Public Hearing - PV-21-06 Mitch Lal for Guerrieri Management Inc

a. Conduct a public hearing to consider application PV-21-06, Mitch Lal of Bohler Engineering FL, LLC for Guerrieri Management Inc.

b. If approved, authorize the Chairman to execute the resolution approving PV 21-06 and authorize the Clerk to record the resolution.

Land Development Director Joanna Coutu provided the staff presentation.

There were no public comments.

Motion to approve item H5b, to authorize the Chairman to execute the resolution approving PV 21-06 and authorize the Clerk to record the resolution.

Resolution Numbers 2021-127

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Scott Carnahan, Chair, District 4
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

I.1. AHAC Board Vacancies

Announce terms of membership available, and the taking of applications, for the following positions on the Affordable Housing Advisory Committee (AHAC): one Real Estate Professional, one Low Income Advocate, one Local Planning Agency Representative, one Not For Profit Provider of Affordable Housing Representative, one Citizen of Local Jurisdiction and one For Profit Provider of Affordable Housing Representative. The new terms will be for two (2) years, beginning on February 1, 2022 and ending on January 31, 2024. Applications and resumes requested by December 17, 2021.

County Administrator Charles R. Oliver provided the announcements.

J. COMMITTEE REPORTS FROM COMMISSIONERS

First Vice Chair Ruthie Schlabach gave an overview of the Public Safety Coordinating Council and Transportation Disadvantaged Coordinating Council meetings.

Second Vice Chairman Holly Davis discussed the Florida Association of Counties (FAC) Urban and Community Affairs committee and Prosperity Citrus meetings.

Commissioner Jeff Kinnard, D.C. shared information from the Hernando/Citrus Metropolitan Planning Organization (MPO) meeting with the Florida Department of Transportation (FDOT). Board discussion ensued.

K. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

No items.

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L.1. Discussion and Vote on Funding for Pirates Cove Property Purchase.

Authorize updating the appraisals and proceed with the purchase of the parcels as outlined, subject to the County's contribution not exceeding \$375,000 with an appraised value of the parcels being purchased in excess of that amount and funding of \$100,000 from the TDC.

Commissioner Jeff Kinnard, D.C. provided the recommendation.

Motion to direct staff to get the four parcels reappraised, use the \$190,000 out of District 1 Park Impact Fees, put an agenda item on the next Tourist Development Council "TDC" agenda to request \$100,000 from the TDC Special Projects Fund, use the remaining \$85,000 of the Duke Special Projects Fund to go towards the purchase of these five lots. The total amount to be spent by the County on this would not exceed that \$375,000, which would include redoing the appraisals, so the appraisals would not be an additional fee on top of that.

Board discussion ensued with County Attorney Denise A. Dymond Lyn.

Motion was clarified: "Leave it up to the discretion of the TDC which fund they would feel would be appropriate to fund this \$100.000 from".

The following individuals addressed the Board: Jane Vandenberg; Leland Shipp; Barry Schwartz; Lorena Evans; Cecilia Treat; Mary Whitehead; Richard Bellar; Sabrina Watson; Kurt Stoner; and Nancy Taylor.

Commissioners responded to comments from the public, followed by Board discussion.

RESULT:	DEFEATED [2 TO 3]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Holly L. Davis, Commissioner, District 5
AYES:	Kinnard D.C., Davis
NAYS:	Carnahan, Kitchen Jr., Schlabach

M. COMMISSIONER RUTHIE DAVIS SCHLABACH - DISTRICT 3

No items.

N. COMMISSIONER RONALD E. KITCHEN JR. - DISTRICT 2

Chairman Ronald E. Kitchen, Jr. commented regarding the nomination as Chairman and provided announcements regarding the Tourist Development Council (TDC) and the Tampa Bay Regional Planning Council (TBRPC) Boards.

O. COMMISSIONER SCOTT CARNAHAN - DISTRICT 4

No items.

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

No items.

Q. OPEN TO THE PUBLIC

Citizen Bill Hunter addressed the Board.

Commissioners responded to comments from Mr. Hunter.

R. UPCOMING MEETINGS

1. Regular Meeting, **December 14, 2021 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **January 4, 2022 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **January 18, 2022 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. BOCC Retreat Wednesday January 5, 2022, at 9:00AM, Lecanto Government Building 3600

W. Sovereign Path, Room #166, Lecanto, FL. 34461

Chairman Ronald E. Kitchen, Jr. announced the Community Elected Leadership Summit for January 28, 2022.

T. 5:01 P.M. PUBLIC HEARINGS

Chairman Ronald E. Kitchen, Jr. provided an overview of the procedures.

T.1. 5:01 pm PUD-21-11 Local Engineering, Inc. for Affordable Secure Storage Beverly Hills LLC

- a. Conduct a public hearing on November 30, 2021, at 5:01 p.m. to review and discuss PUD-21-11 Local Engineering, Inc. for Affordable Secure Storage Beverly Hills, LLC.
- b. If approved, adopt and authorize the Chairman to execute the ordinance for PUD-21-11 Local Engineering, Inc. for Affordable Secure Storage Beverly Hills, LLC, and direct the Clerk to execute the ordinance.

County Attorney Denise A. Dymond Lyn polled the Board for ex parte communications for item T1 and T2, and read the proposed ordinance title into the record.

Mike Wilburn, with Local Engineering Inc. provided the applicant information and responded to questions from the Board.

Land Development Principal Planner Joe Hochadel provided the staff presentation.

There were no public comments.

Motion to adopt the back up material for items for PUD-21-11 and PUD-21-12 into evidence.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Carnahan, Chair, District 4
SECONDER:	Jeff Kinnard D.C., Commissioner District 1
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

Motion to approve, adopt, and authorize the Chairman to execute the Ordinance for PUD-21-11 Local Engineering, Inc. for Affordable Secure Storage Beverly Hills, LLC, and direct the Clerk to execute the ordinance, based on findings of fact and competent and substantial evidence.

Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3. Ordinance Number 2021-A37

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeff Kinnard D.C., Commissioner District 1
SECONDER:	Scott Carnahan, Chair, District 4
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

T.2. 5:05 pm PUD-21-12 Terrill LaGree for Gulf to Lake Associates, LLLP

- a. Conduct a public hearing on November 30, 2021, at 5:05 p.m. to review and discuss PUD-21-12 Terrill LaGree for Gulf to Lake Associates, LLLP.

- b. If approved, adopt and authorize the Chairman to execute the ordinance for PUD-21-12 Terrill LaGree for Gulf to Lake Associates, LLLP, and direct the Clerk to execute the ordinance.

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

Terry LaGree provided the applicant information and responded to questions from the Board.

Land Development Director Joanna Coutu provided the staff presentation.

There were no public comments.

Based on findings of fact and competent and substantial evidence, move to adopt and authorize the Chairman to execute the Ordinance for PUD-21-12 Terrill LaGree for Gulf to Lake Associates, LLLP, and direct the Clerk to execute the ordinance.

Clerk's Note: The motion was corrected and approved at the BOCC meeting of May 27, 2025, item C3. Ordinance Number 2021-A38

Clerk's Note: Ex parte communications, and motion and vote for back up material for item T2 was made under item T1.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Holly L. Davis, Commissioner, District 5
SECONDER:	Scott Carnahan, Chair, District 4
AYES:	Carnahan, Kitchen Jr., Schlabach, Kinnard D.C., Davis

U. ADJOURN

The meeting was adjourned at 4:18 PM