



AVIATION ADVISORY BOARD

Lecanto Government Building
3600 W. Sovereign Path
Room 166
Lecanto Florida 34461

AGENDA

April 10, 2025 - 2:00 PM

Heiko Kallenbach, Chair
George McDonald, Vice Chair
Carl Douglas Flanagan, Member

Charles Carr, Member
Mark Klingel, Member
Gene Davis, Member
Patrick Crippen, Member

NOTICE TO THE PUBLIC

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

Any person who decides to appeal any decision of the Governing Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made, which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Citrus County Courthouse, 110 N. Apopka Avenue, Inverness, Florida 34450, (352) 341-6560, at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

B. APPROVAL OF MINUTES

B.1. Approve March 13th, 2025 Draft Minutes - AAB

C. OPEN TO THE PUBLIC

D. NEW BUSINESS

E. OLD BUSINESS

E.1. Fair Market Value Appraisal

Drafting WA

E.2. Airport Policy for Non-Aviation Events

Further Discussion

E.3. Crystal River Airport (CGC) Runway 9 GPS Approach

- The AGIS survey process commenced with the FAA in March 2024.
- The NOTAM team has reevaluated and revised LNAV and circling minimums.
- The LP minimums will remain unavailable until the AGIS survey is completed and the Instrument Approach Procedure is updated.
- Current Status: No new updates at this time.

E.4. Airport Minimum Standards, Rules, and Regulations

Justification - General aviation airports often develop and adopt administrative documents such as airport rules & regulations and minimum operating standards. Rules & regulations serve to provide for the operation and management of an airport and to ensure the health, safety, and welfare of the public. Minimum operating standards set forth the minimum requirements for an individual or entity wanting to provide aeronautical services at airports to the public.

- October 14th, 2024: Initial review with Fixed Base Operators (FBOs) and Experimental Aircraft Association (EAA) Chapter 1674.
- January 9th, 2025: First draft reviewed and edited.
- February 13th, 2025: Draft under legal review.
- After the meeting at 4pm, Citrus County's website, under the Aviation page,

will have a link to follow for stakeholder comments for public input

- UPDATE: Presentation to follow after Minor Project Status Reports

E.5. Inverness Airport (INF) Fire Station (Not an aviation lead project)

- Pre-design phase initiated. The proposed site is located north of Gate VG-5.
- Site surveys remain in progress.
- The design phase is tentatively scheduled for completion by October 1, 2025.
- The County continues to assess budgetary requirements for construction.
- No new updates at this time

F. HANGERS STATUS REPORT

F.1. Hangar Status Report

Airport	T-Hangars	Vacancies	Waitlist	Pending Applications
INF	16	3	16	4
CGC	20	0	20	N/A

Airport	T-Hangars	Vacancies	Waitlist	Pending Applications
CGC (Box Hangars)	2	0	5	N/A

G. BOARD OF COUNTY COMMISSIONER UPDATE

H. MAJOR PROJECT STATUS REPORTS

H.1. A. CGC Runway 9/27 Extension

Justification - The project includes the second phase (Phase II) of the Environmental Assessment (EA) to evaluate potential National Environmental Policy Act (NEPA) impacts in accordance with Federal Aviation Administration's policies and procedures per Order 1050.1F for Citrus County's Crystal River Airport (CGC) Runway 9-27 extension and associated site improvements.

- Phase 2 EA kickoff meeting was held on February 7, 2025, outlining project expectations and scheduling.
- UPDATE: EA official schedule attached, and completion is planned for March 31st, 2026.

H.2. CGC Fuel Tank Replacement

Justification - The airport's two 12,500-gallon fuel tanks have reached their 20-year lifespan and require replacement. This project will install two new 12,000-gallon aboveground tanks (one Jet-A, one AvGas) within the existing concrete containment and loading/offloading area, along with a truck load and offload station and a self-serve fueling station to enhance accessibility and efficiency. During construction, the fuel facility will be out of service, requiring coordination to minimize disruptions. This replacement is essential to ensure compliance, safety, and long-term operational reliability for airport fueling services.

- Bid submission deadline: February 18, 2025.
- Final approval & award by BOCC: TBD
- Bids came in higher than budgeted, and discussions are being held with FDOT to inquire about funding
- UPDATE:
 - o Additional funds located and will be applied to the project when budget resolution goes to the BOCC
 - o Selection has been made and award letter drafted for approval.

H.3. CGC AGIS Survey

Justification - The project consists of evaluating obstruction for vertical approach surface and Part 77 surface penetrations and submitting the As-Built Survey for Runway 09-27. Additionally, Runway data for 18-36 (turf runway) will be submitted. The new AGIS survey is required for verification/publication of the recently displaced Runway 09 threshold, to re-establish Runway 09 approach procedures, and publish the new Runway 18-36 length.

- Submission of FDOT grant request to the BOCC scheduled for February 11, 2025.
- WA drafted and will be submitted after the budget has been approved by BOCC which is scheduled for March 25th's meeting
- UPDATE: WA under review for signature.

H.4. INF Business Park

Justification - The Citrus Inverness Airport Business Park is a strategic initiative designed to enhance aviation and industrial development within a 75-acre business park. This project will support critical infrastructure improvements, including onsite utilities, telecommunication/fiber, a stormwater treatment system, circulation roads, and an aircraft taxiway spanning approximately 3,350 feet within the park. Additionally, the project includes the reconstruction of 3,115 feet of the main access roadway, ensuring improved connectivity and access. The business park will provide pad-ready building sites designed to accommodate aviation-related industries, including an aircraft component recertification operation, fostering economic growth and expanding aviation capabilities at Inverness Airport.

- Phase 1 completed, awaiting Southwest Florida Water Management District (SWFWMD) permit closure.
- Phase 2: Consultant is drafting bid documents for construction.
- UPDATE: Awaiting SWFWMD permit for Phase 2

H.5. INF Corporate Hangar

H.6. INF Master Plan & Disadvantage Business Enterprise (DBE)

Justification - The current Airport Master Plan at INF was updated in 2015. INF has experienced growth and development and needs to have the aviation activity forecasts updated and to take a thoughtful look at their capital improvement program. INF has an ongoing Airspace Obstruction Clearing project that will require public outreach to the property owners of the community affected by the identification of known obstructions and ultimate requirement of obstruction

clearing. This project will gauge the public's interest and cooperation for allowing Citrus County to clear the applicable obstructions. The current Exhibit "A" does not include official survey or title search.

Citrus County's current DBE Program (includes INF and CGC) and Goals are to be updated. This scope will update the DBE Program and Goals for FY 2024-2026.

- Submission of FDOT grant request to the BOCC scheduled for February 11, 2025.
- WA drafted and will be submitted after the budget has been approved by BOCC which is scheduled for March 25th's meeting
- UPDATE: WA under review for signature.

H.7. INF Automated Weather Observing System (AWOS) Replacement

I. MINOR PROJECT STATUS REPORTS

- I.1. CGC - Aircraft wash water connect**
New vehicle gate at INF next to Air Method and Sheriff

J. PRESENTATIONS

- J.1. Airport Minimum Standards, Rules, and Regulations Presentation**
Airport Minimum Standards, Rules, and Regulations Presentation

K. TOWER UPDATES

L. AIRPORT SECURITY

M. BOARD COMMUNICATION

N. NEXT MEETING - May 8, 2025 at 9:00 am

O. ADJOURNMENT