



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

MINUTES

January 21, 2025 - 8:30 AM

**Rebecca Bays, Chairman, District 4
Diana Finegan, 1st Vice Chair, District 2
Janet Barek, 2nd Vice Chair, District 3
Jeff Kinnard D.C., Commissioner, District 1
Holly L. Davis, Commissioner, District 5**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and
Comptroller**

A. WELCOME & INTRODUCTION

January 21, 2025 Citrus County Courthouse
The meeting was called to order at 08:31 AM.

Clerk's Note: County Attorney Denise A. Dymond Lyn was absent due to attending another Board meeting regarding the Medical Examiner's Office and Commissioner Jeff Kinnard, D.C. arrived at 8:32 AM.

Invocation

First Vice Chair Diana Finegan gave the Invocation.

Pledge of Allegiance

Citrus County Sheriff's Office Chief of Staff Calvin Adams led the Pledge of Allegiance.

B. OPENING REMARKS

**Chairman Rebecca Bays
County Administrator Steve Howard
Introductory Video**

Chair Rebecca Bays provided the opening remarks, County Administrator Steve Howard played the introductory video, provided opening remarks and provided the presentation.

[Strategic Planning Retreat PowerPoint](#)

C. 24-Month Performance Review

**2023/2024 Targets for Action
Management in Progress
Outstanding Commissioner Items
Other Projects**

Special Project Manager Veronica Kampschroer provided updates on projects.

D. 9:15 a.m. Presentations

**Citrus County Interactive Growth Model (Dave Farmer, Metro Forecasting Models)
Space Needs Analysis (AECOM/Tom Henry, Citrus County)
Pavement Assessment Tool (Mott MacDonald/Walt Eastmond, Citrus County)**

County Administrator Steve Howard introduced the following individuals: David Farmer, with Metro Forecasting Models, who provided the Interactive Growth Model (IGM) Progress Report presentation; Public Works Construction Manager Tom Henry provided a Space Needs Analysis update regarding the office space projects and Jake Devost, Senior Workplace Consultant with AECOM, provided the Space Needs Assessment presentation, and Mr. Howard responded to questions from the Board; and Katia Delgado, Project Manager with Mott MacDonald, recognized the county and provided the Pavement Management Development and Implementation Program presentation and Ms. Delgado responded to questions from the Board and Mr. Howard commented.

E. Establish 2025 Targets for Action

**County Administrator Steve Howard
Commissioner Discussion**

County Administrator Steve Howard provided the 2025 Targets for Action presentation, followed by Board discussion regarding Capital Improvement Plan (CIP) with Management and Budget Director Erin Dohren.

Commissioners gave direction to staff and provided recommendations regarding the 2025 Potential Strategic Initiatives.

At the request of Chair Rebecca Bays, Engineering Director Walt Eastmond

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provided an update on the Cardinal Corridor Alignment and responded to questions from the Board.

Commissioner Holly Davis commented regarding her direction and discussed the homeless shelter recommendation.

Board discussion ensued regarding the home shelter and Citrus Springs Park recommendations.

Mr. Howard provided closing remarks.

At the request of Commissioner Jeff Kinnard, D.C., Special Projects Manager Veronica Kampshroer read the consensus from the Board into the record: The 2025 Targets for Action will be Beautify Citrus, Holder Industrial Park Utilities, Modernize Land Development Code, Cardinal Corridor Alignment, and Courtroom Expansion; Management and Progress will continue to track the Inverness Business Parks 41 Access, the Port Citrus Development, and the Regional Evacuation Shelter; and on the horizon will be the Broadband Initiative, Homeless Shelter, and New Park Acquisition.

[Additional Information - Submitted by Second Vice Chair Janet Barek](#)

F. **ADJOURN**

The meeting was adjourned at 11:25 AM.

[Proof of Publication](#)