



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

January 21, 2025 - 1:00 PM

**Rebecca Bays, Chairman, District 4
Diana Finegan, 1st Vice Chair, District 2
Janet Barek, 2nd Vice Chair, District 3
Jeff Kinnard D.C., Commissioner, District 1
Holly L. Davis, Commissioner, District 5**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Traci Perry, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. PROCLAMATIONS, AWARDS & PRESENTATIONS

C. CONSENT

Minutes

Administration

C.1. Public Official Surety Bond

Acknowledge receipt of the Public Official Surety Bond Certificate for David E. Vincent, Citrus County Sheriff.

Attorneys Office

Clerk

C.2. County Warrants

Accept the attached check registers outlining the County warrants.

C.3. 2024-06 Fleet Management/NAPA Billing Follow-up Audit

Receipt and Acknowledgement of the 2024-06 Fleet Management/NAPA Billing Follow-up Audit.

The Final Report will be available for public view on the Clerk's Website upon approval by the Board.

C.4. 2024-07 Records Management Audit

Receipt and acknowledgement of 2024-07 Records Management Audit.

The Final Report will be available for public view on the Clerk's Website upon approval by the Board.

C.5. Release of Special Assessment

- a. Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 2023 Citrus Springs waterlines and 2024 Citrus Springs waterlines special assessment district.
- b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus

County, Florida

Community Services

Fire Services

Human Resources

Management and Budget

Growth Management

Public Works

Systems Management

Visitors and Convention Bureau

Water Resources

- C.6. Connection Charge Installment Lien Agreement - Virginia & Kyle Van Camp**
- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Virginia & Kyle Van Camp.
 - b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**
- C.7. Connection Charge Installment Lien Agreement - Shalik Hill**
- a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Shalik Hill.
 - b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

Set Public Hearings Workshops

- C.8. Set Public Hearing for street vacate SV-2024-00005 Campbell**
- a. Set a public hearing on February 25, 2025, at 1:30 p.m. for SV-2024-00005, Campbell.
 - b. Approve and authorize the Chairman to execute the resolution setting the public hearing. **(Eric Landon, Growth Management)**

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. ITB 23-001 Amendment No. 2; Bus Shelters; Tolar Manufacturing Company, Inc.

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Tolar Manufacturing Company, Inc., extending the duration of the Agreement to February 6, 2026; and amend the fee schedule to those rates set forth in "Exhibit B". **(Eric Head, Director of Community Services)**

E.1.b. AGR 21-045 Amendment No. 2; Internet Base Service-Voice and VoIP Services GSA Contract # GS-35F-208BA; Granite Telecommunications, LLC

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Granite Telecommunications, LLC to amend the terms in Section 4.1 that the Agreement may be renewed for up to twenty-four months; and amend Section 4.2(a) to delete the last sentence and Section 4.2(b) to delete the sixth sentence providing penalties for early termination; and to renew the Agreement for up to twelve months, extending the duration of the Agreement to no longer than February 8, 2026 at no additional cost increase. **(Louis Foltzer, Chief Information Officer of Systems Management)**

E.2. Budget Transfers

Approve the budget transfers for the Supervisor of Elections, Utilities (4), Business Tax Fund, the Homeland Security Program, and Facilities Management for fiscal year 2024-2025. **(Erin Dohren, Director, Management & Budget)**

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting/amending the HAVA Elections Security, the HUD Housing Choice Voucher Section 8, and the Older American's Act - Title III E grant budgets for fiscal year 2024-2025. **(Erin Dohren, Director Management & Budget)**

E.4. Citrus County Children's Advocacy Center Inc., d/b/a Jessie's Place Lease Agreement

a. Discussion and consideration of a request from Citrus County Children's Advocacy Center Inc., a Florida Not for Profit Corporation d/b/a Jessie's Place to lease the county-owned, Old Citrus County Transit Center, 1410 South Lecanto Highway, Lecanto, Florida, for the purpose of providing services to the community that are considered to be in the nature of public services.

b. Adopt and authorize the Chairman to execute a Resolution of the Board acknowledging the request from Citrus County Children's Advocacy Center Inc., a

Florida Not for Profit Corporation d/b/a Jessie's Place to lease property owned by the County.

c. Approve and authorize the Chairman to execute a Lease Agreement for a term agreed upon by the Board. **(Eric Head, Community Services Director)**

E.5. Bicentennial Park T-Ball Field Construction

Approve and authorize the use of Park Impact Fees to fund the construction of the Chandler Stalcup Memorial T-Ball Fields and approve related budget transfer. **(Eric Head, Community Services Director)**

E.6. 2024 Northwest Quadrant Wastewater System - Tampa General Hospital Easements

a. Authorize the Chairman to accept the Utility and Access Easements from Tampa General Hospital Citrus LLC to allow installation of the wastewater pump station and force main as part of the Northwest Quadrant Wastewater Collection System project.

b. Authorize the Clerk of the Board to place Board of County Commissioner's acceptance stamp on the Utility and Access Easement attached and record same in the Public Records of Citrus County, Florida. **(Ken Cheek, P.E., Water Resources Director)**

E.7. CoreCivic Contract Monitoring Update for December 2024

Concur with the recommended action of the non-performance assessment of \$155,000 against CoreCivic's December 2024 invoice. **(Joseph Whittick, Contract Monitor)**

E.8. Systems Management Emergency Purchase

a. Ratify Systems Management emergency purchases totaling \$903,591.

b. Approve related budget transfer. **(Louis Foltzer, Chief Information Officer)**

E.9. Request from the City of Inverness for a letter of support for the City's Legislative Priorities

Approve and authorize the Board to provide a letter of support to the City of Inverness on the Legislative priorities for the extension of Railroad Street and the development of an RV campground at Whispering Pines Park. **(James Toy, Intergovernmental Affairs Manager)**

F. OUTSTANDING COMMISSION ITEMS

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:15pm Citrus County Detention Facility (CoreCivic) Update

1:15pm Citrus County Detention Facility (CoreCivic) Update

I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

I.1. Planning and Development Commission (PDC) - select 3 regular members and 1 alternate member

Nominate and Appoint three regular members and one alternate member for terms on the Planning and Development Commission. Three new terms (two regular and one alternate) will expire 1/31/29 and one regular member term will expire on 1/31/27. **(Joanna Coutu, Director of Land Development, Growth Management)**

I.2. Nominate and appoint three individuals to the Aviation Advisory Board to fill three (3) member positions that expire January 31, 2025:

Nominate and appoint three individuals to the Aviation Advisory Board to fill three (3) member positions that expire January 31, 2025 **(Carlton Hall, Interim Public Works Director)**

I.3. Nominate and appoint 2 individuals to the Citrus Springs Advisory Council as regular members to fill the two-year positions that will expire on January 31, 2027.

Nominate and appoint 2 individuals to the Citrus Springs Advisory Council **(Carlton Hall, Interim Public Works Director)**

I.4. Affordable Housing Advisory Committee (AHAC) Nominate and Appoint

Nominate and appoint five (5) positions for membership on the Affordable Housing Advisory Committee (AHAC). The terms will be for two years, starting on January 31, 2025, and ending on January 31, 2027. **(Eric Head, Director of Community Services, Michelle Alford, Housing Services Director)**

J. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

K. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L. 2nd VICE CHAIR JANET BAREK- DISTRICT 3

M. 1ST VICE CHAIR DIANA FINEGAN - DISTRICT 2

N. CHAIR REBECCA BAYS - DISTRICT 4

O. COUNTY ATTORNEY DENISE A. DYMOND LYN

P. OPEN TO THE PUBLIC

Q. UPCOMING MEETINGS

1. Regular Meeting, February 11, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, February 25, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, March 11, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

R. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Legislative Planning Retreat: **August 14, 2025, at 9:00AM**, Lecanto Government Building, 3600 W. Sovereign Path, Room 166, Lecanto Florida 34461

S. PUBLIC HEARINGS

T. ADJOURN