



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

September 27, 2022 - 1:00 PM

**Ronald E. Kitchen Jr., Chair, District 2
Ruthie Davis Schlabach, 1st Vice Chair, District 3
Holly L. Davis, 2nd Vice Chair, District 5
Jeff Kinnard D.C., Commissioner District 1
Scott Carnahan, Commissioner, District 4**

**Angela Vick, Clerk of the Circuit Court
Charles R. Oliver, County Administrator
Denise A. Dymond Lyn, County Attorney**

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. CONSENT

Minutes

B.1. Minutes of the Board of County Commissioners

Approve the following minutes of the Board of County Commissioners:
August 30, 2022 Regular Meeting

Administration

Attorneys Office

Clerk

B.2. Clerk Records Disposition #1973

Approve and authorize the Chairman to execute the Clerk's Records Disposition Document #1973 for the disposal of records that have met their assigned retention periods.

B.3. County Warrants

Accept the attached check registers outlining the County warrants.

Community Services

Fire Services

Human Resources

Management and Budget

Growth Management

B.4. PLT-22-03 Sapronetti Replat

- a. Review and approve PLT-22-03, Sapronetti Replat.
- b. If approved, direct the Chair to execute the plat and the Clerk to execute and record the plat in the public records.

B.5. PLT-22-19 Lyon Subdivision

- a. Review and approve Replat/Substantially Similar Plat Application PLT-22-19, Lyon Subdivision.
- b. Authorize the Chairman to execute the plat and direct the Clerk to record the plat in the public records of Citrus County, Florida.

Public Works

B.6. Landfill Tipping Fee Waiver

Approve continuing the landfill tipping fee waivers for Fiscal Year 2022-2023 for the programs listed in the overview.

B.7. Acknowledgement of Airport Hangar Lease Agreement(s)

Staff requests that the Board of County Commissioners acknowledge the attached executed T-Hangar lease agreement(s) with Mr. John Wilson.

Systems Management

Visitors and Convention Bureau

Water Resources

Set Public Hearings Workshops

C. PROCLAMATIONS

C.1. Proclamation National 4-H Week

Approve and authorize the Citrus County Board of County Commissioners to execute a Proclamation to proclaim the week of October 2, 2022 through October 8, 2022 as "National 4-H Week".

C.2. Proclamation Friends of the Library Month

Approve and authorize the Board to execute a proclamation extending appreciation to the Friends of the Library and declaring October 2022 as "Friends of the Library Month" in Citrus County, Florida.

C.3. Crime Stoppers Awareness Month September 2022

Approve and authorize the Board to proclaim the month of September 2022 as Crime

Stoppers Awareness Month in Citrus County, Florida.

C.4. National Crime and Intelligence Analyst Appreciation Day

Approve and authorize the Board to proclaim National Crime and Intelligence Analyst Appreciation Day

C.5. Business Appreciation Month

Approve and authorize the Board to proclaim the Month of October , 2022 as Business Appreciation Month in Citrus County, Florida

C.6. Florida Native Plant Month

Approve and authorize the Board to proclaim the month of October, 2022 as Florida Native Plant Month in Citrus County, Florida.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. SS 19-095 Amendment No. 1; Purchase of Iteris Vantage Equipment for Road Maintenance; Iteris, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Iteris, Inc. to extend the duration of the Agreement to September 23, 2024.

E.1.b. SGS 22-089 Social Media Archive; ArchiveSocial, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and ArchiveSocial, Inc. to provide Social Media Archive Services.

E.1.c. SGS 22-088 Visitors Convention Bureau Partner Sponsor Star & Awards Banquet Marketing; Coastal Conservation Association-Florida

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Coastal Conservation Association, Inc. dba Coastal Conservation Association-Florida to bring STAR Awards to Citrus County in 2024.

E.1.d. ITB 22-096 Northwest Quadrant Watermain Extension; Amici Engineering Contractors LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Amici Engineering Contractors LLC to provide construction of the Northwest Watermain Extension Project.

E.1.e. ITB 22-098 Northwest Quadrant Waste Water Extension Project; Amici Engineering Contractors LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Amici Engineering Contractors LLC to provide construction on the Northwest Quadrant Waste Water Extension Project.

E.1.f. ITB 22-085 Small County Outreach Program (SCOP) Road Resurfacing of E. Turner Camp Road from E. Bank Road to E. Matthew Meadow Court; Pave-Rite, Inc.

- a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Pave-Rite, Inc. to provide resurfacing for E. Turner Camp Road from E. Bank Road to E. Matthew Meadow Court .
- b. Approve related Budget Resolution.

E.1.g. RFQ 21-095 Work Authorization and FDOT FY 22 Grant Agreement, FPN 449406-1-94-01; Crystal River Airport Wildlife Hazard Management Plan; American Infrastructure Development, Inc. (AID)

- a. Approve and Authorize the Chairman to execute the Work Authorization for American Infrastructure Development, Inc., to perform a Wildlife Hazard Assessment/Plan for the Wetlands Removal South of RunWway 9-27 Project at the Crystal River Airport.
- b. Authorize the Chairman to execute the related FDOT agreement FPN 449406-1-94-01.

E.1.h. PB 22-121 Herbicides & Related Adjuvants-SFWMD No. 6000001362; Winfield Solutions, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Winfield Solutions, LLC to furnish Herbicides & Related Adjuvants for period ending June 30, 2023.

E.2. Budget Transfers

Approve budget transfers for Utilities (6), Emergency Medical Services, Visitor & Convention Bureau, Support Services (8), Human Resources, Benefit Plans and Housing Services for fiscal year 2021-22.

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting/ amending Home Care for the Elderly, Community Care for the Elderly, Alzheimer's Disease Initiative and Local Service Program grant budgets for fiscal year 2021-22.

E.4. Asset Deletion - Claim #1061806

- a. Approve and authorize the Chairman to execute the Affidavit of Insurance and Ownership for Assets #52780 (20' Sea Ark Aluminum Boat) and #52781 (90 HP Yamaha Outboard Motor) acknowledging ownership and the Policy Number B5JH28401 which covered both assets.
- b. Approve and authorize the Chairman to execute the Tender of Abandonment of Asset #52780 (20' Sea Ark Aluminum Boat) and #52781 (90 HP Yamaha Outboard Motor) which acknowledges we are abandoning these assets and all rights, title and interest

in Policy Number B5JH28401.

c. Approve and authorize the Chairman to execute the Proof of Loss and Subrogation Agreement of Asset #52780 (20' Sea Ark Aluminum Boat) and #52781 (90 HP Yamaha Outboard Motor), which acknowledges the loss and gives them the right to subrogate against the at-fault party.

E.5. 2022-2023 Vendor Agreements - LIHWAP Program

a. Adopt and authorize the Chairman to execute a Resolution authorizing payments to Citrus County Utilities Business Services Division on behalf of Citrus County residents, to receive grant funding to provide water assistance benefits through the Low Income Household Water Assistance Program (LIHWAP).

b. Approve and authorize the Chairman to execute the 2022-2023 Vendor Payment Agreements for the Low Income Household Water Assistance Program (LIHWAP).

E.6. Insurance Renewal

a. Approve and authorize the Amendment increasing the dependent age limit from 25 to 26 years old on the Dental plan.

b. Approve and authorize the renewal of the Stop Loss Policy with a 14.1% increase, with an expiration date of September 30, 2023.

E.7. Lecanto Investments Offsite Credit Assignment

Approve and authorize the Chairman to execute the Agreement for assignment of water and wastewater offsite connection fee credits from Lecanto Investments, Inc to TST Lecanto IRF, LLC and to be recorded in the Official Record Book.

E.8. Waste Disposal Account Agreement for Waste Management Inc. of Florida

a. Approve and authorize the Chairman to execute a new Waste Disposal Account Agreement between Citrus County and Waste Management Inc. of Florida with a security deposit in the amount of \$50,000.

b. Approve termination of Waste Disposal Account Agreement with Waste Management Inc. of Florida, approved on 6/8/2020 and transfer Bond Safeguard Insurance Company Bond No.5010030 to the new agreement.

E.9. Waste Disposal Account Agreement for Bentley Waste Service DBA Hook Company

a. Approve and authorize the Chairman to execute a new Waste Disposal Account Agreement between Citrus County and Bentley Waste Service DBA Hook Company with a security deposit in the amount of \$1,000.

b. Approve termination of Waste Disposal Account Agreement with Bentley Waste Service DBA Hook Company, approved on 2/8/2022 and transfer cash deposit to the new agreement.

E.10. Waste Disposal Account Agreement for Beverly Hills Waste Management

a. Approve and authorize the Chairman to execute a new Waste Disposal Account Agreement between Citrus County and Beverly Hills Waste Management with a security deposit in the amount of \$30,000.

b. Approve termination of Waste Disposal Account Agreement with Beverly Hills

Waste Management approved on August 25, 2020 and transfer cash deposit to new agreement.

E.11. Interlocal Agreement with the City of Inverness for Disposal of Solid Waste

Approve and authorize the Chairman to execute an Interlocal Agreement for the disposal of Solid Waste between Citrus County and the City of Inverness through September 30, 2023.

E.12. Amendment #2 to Grant LP09018

Approve and authorize the Chairman to execute Amendment No. 2 to Agreement LP09018 between the Florida Department of Environmental Protection and Citrus County, Florida.

E.13. Release of Retainage ITB 21-072 -- Inverness Airport FBO Hangar Door Replacement Project

- a. Accept the completed project ITB 21-072 – Inverness Airport FBO Hangar Door Replacement Project.
- b. Approve and authorize the Clerk's Office to release the retainage amount of \$14,511.63 to the contractor, Mar-Con Construction, LLC.

E.14. Citrus County Health Department Contract

Approve and authorize the Chairman to execute a contract with the State of Florida Department of Health for operation of the Citrus County Health Department contract year October 1, 2022, through September 30, 2023.

E.15. Agreement to Provide an Additional Insured and Waiver of Subrogation

Approve and authorize the Chairman to execute the Agreement to provide Additional Insured endorsement and Waiver of Subrogation between Inverness Inflatables, LLC and Citrus County, Florida, to provide additional insurance protection to Citrus County.

E.16. CoreCivic Contract Monitoring Update for August 2022

Concur with the recommended action of the non-performance assessment of \$126,250 against CoreCivic's August invoice.

E.17. RESTORE Act - U.S. Treasury grant portal roles & authorization

- a. Approve and authorize the Chairman to sign the authorization letter and authorizing resolution.
- b. Approve submission of the roles and authorization letter to OGCR.

E.18. LifeStream Agreement for Substance Abuse & Mental Health Services

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Lifestream Behavioral Center, Inc. to provide substance abuse and mental health services in Citrus County. This agreement will become effective upon the date it is executed by the last party. The term of the agreement will be for a one (1) year period starting October 1, 2022, to September 30, 2023.

E.19. Section 8 Housing Choice Voucher 2023 Payment Standard Increase

Approve and Authorize the increase of the Section 8 Housing Choice Voucher Program Payment Standard by 10%.

E.20. HUD-VASH Voucher Program – Voucher Reallocation

a. Adopt and authorize the Chairman to execute a Resolution authorizing execution of all necessary documents required for the acceptance of reallocated HUD Veteran's Affairs Supportive Housing vouchers and funding.

b. Authorize the Housing Services Director to electronically sign and submit all documents required for the reallocation of HUD Veteran's Affairs Supportive Housing vouchers and funding.

E.21. HUD VASH Voucher 2023 Payment Standard Increase

Approve and Authorize the increase of the Veterans Affairs Supportive Housing Voucher Program Payment Standard by 20%.

E.22. Interlocal Agreement Between Hernando County and Citrus County for Fire Rescue Mutual Aid

Approve and authorize the Chairman to execute the Interlocal Agreement between Citrus County and Hernando County titled "Interlocal Agreement between Hernando County and Citrus County for Fire Rescue Mutual Aid" approved by the Board of County Commissioners Hernando County on August 9, 2022.

E.23. Demo Ambulance Purchase

a. Approve and authorize fire rescue to move forward with the purchase of an Osage Super Warrior on F550 4x4 diesel chassis further described in Proposal #J3259.

b. Approve and authorize the Chairman to execute Equipment Proposal #J3259.

E.24. Consider changes to the By-Laws for the Citrus Community Charitable Foundation.

a. Approve changes to the Citrus County Community Charitable Foundation, Inc. and concur with Bylaws.

b. Authorize the Chairman to execute the Certificate confirming approval of the Amended and Restated Bylaws.

E.25. T1 Line Upgrade

a. Approve and authorize the Chairman to execute the Agreement, subject to an agreement being submitted and approved by the County Attorney's Office, between Citrus County Sheriff's Office and Motorola Solutions, Inc. for the upgrade of T1 lines to Ethernet.

b. Subject to approval of the Motorola Solutions, Inc. agreement, approve a budget resolution of \$266,242.00 from a fund source to upgrade the T1 lines to Ethernet. Please note this is ARPA eligible.

E.26. American Rescue Projects

Discuss the revised ARPA project list.

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F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/12/2017	Resolve Landfill Issues	Ken Cheek Dan Sherlock	Ongoing		
2.	12/8/2020	Ft. Island Trail Multi-Purpose Path Update	Walt Eastmond	TBD		Project Not Funded
3.	4/13/2021	Hall's River Road Multi-Purpose Path (Board decided to look at completing in phases; first phase Crumps to river Haven)	Randy Oliver	TBD		Funding has not been identified.
4.	2/22/2022	Monthly Updates on Core Civic Staffing	Erin Dohren	Ongoing		9/27/2022 Agenda
5.	4/12/2022	Review qualifications for the Historical Resources Advisory Board	Joanna Coutu	8/30/2022		
6.	4/26/2022	Suggested Airport improvements from FBO's	Quincy Wylupek	6/4/2022		Still have not received information from Right Rudder
7.	5/24/2022	Evaluate further potential changes to waterfront setbacks: vegetative buffers, distance from spring run and construction of pool cages	Joanna Coutu			Must go through PDC
8.	6/14/2022	Density Homes for Low/Medium Income Housing	Joanna Coutu Michelle L. Alford	9/30/2022		
9.	6/27/2022	Provide info to the Board regarding Juneteenth (June 19th) to consider it as a County Holiday	June Randall	9/30/2022		
10.	6/27/2022	Collaborate with TBRPC and other counties on Regional High Level Water Issues	Randy Oliver	9/30/2022		
11.	7/12/2022	Further develop	Veronica	10/31/2022		

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		parameters for the Strategic Plan	Kampschroer			
12.	7/12/2022	Establish parameters/criteria for No Wake and Quiet Zones	Mark Edwards	10/31/2022		
13.	9-13-2022	Set Workshop for FWC/UF to Discuss Acquatics	Mark Edwards Mary Jensen	11/29/2022		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Gulf Coast Consortium

Discuss and Appoint a new Director and an Alternate to the Gulf Consortium Board

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 2022-09 BOCC Fleet Management/NAPA Billing Audit

Presentation of the BOCC Fleet Management/NAPA Billing Report

H.2. 1:45 p.m. Public Hearing Medicaid Assessment Program

- a. Conduct a public hearing to consider the imposition of non-ad valorem special assessments for enhanced Medicaid payments for local services.
- b. Adopt and authorize the Chairman to execute a resolution of the Board of County Commissioners of Citrus County, Florida, authorizing and adopting a non-ad valorem special assessment within the County for the purpose of benefiting assessed properties through enhanced Medicaid payments for local services; finding and determining that certain real property and interests in property is specially benefited by the assessment; collecting the assessment against the real property; establishing the method of collection; providing for certain other authorizations and delegations of authority as necessary; and providing and effective date.
- c. Authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida.

H.3. 1:50 p.m. SV-22-01 Strickland

- a. Conduct a public hearing on September 27, 2022, at 1:50 p.m. to consider SV-22-01, William E. Strickland Sr. for Sheryl R. Strickland (Lyles).
- b. If approved, direct the Chairman to execute the Resolution and the Clerk to execute and record the Resolution in the public records.

H.4. 2:00 PM Candidate Interviews for County Administrator Position

Board vote and selection of a candidate for the position of County Administrator and direct the Chairman and County Attorney to negotiate a contract.

H.5. 2:15 Public Hearing on an Ordinance Pertaining to Animal Control

- a. Conduct a public hearing on an ordinance of Citrus County, Florida, a political

subdivision of the State of Florida, pertaining to Animal Control, amending Article II, Section 14-37 entitled "Adoption and Redemption of Animals"; amending Article II, Section 14-45 entitled "Dangerous Dogs"; deleting Article II, Section 14-47 entitled "Special Fees and Costs"; providing for severability; providing for codification and inclusion into the code; providing for modifications that may arise from consideration at public hearing; and providing for an effective date.

b. If approved, authorize the Chairman to execute the ordinance.

H.6. 3:00 p.m. - Presentation & Discussion for Ordinance Amendment OA-22-04 - Cardinal Street Interchange Management Area

Review and discuss the draft for Ordinance Amendment OA-22-04, Cardinal Street Interchange Management Area.

H.7. 3:05 p.m. - Presentation and Discussion for Comprehensive Plan Amendment CPA/AA/PUD-22-10 - State Road 44 Interchange Management Area

Review and discuss draft prepared by Wade Trim regarding the State Road 44 Interchange Management Area.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER SCOTT CARNAHAN - DISTRICT 4

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L.1. Lifestream Baker Act Facility

Discuss the structure and provide direction to staff.

M. 2ND VICE CHAIR HOLLY L. DAVIS - DISTRICT 5

M.1. Strategic Planning Initiative Survey

Approve development and implementation of Strategic Planning Initiative Survey.

N. 1ST VICE CHAIR RUTHIE DAVIS SCHLABACH - DISTRICT 3

O. CHAIR RONALD E. KITCHEN JR. - DISTRICT 2

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting, October 18, 2022 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, **Monday** October 31, 2022 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, **Monday** November 7, 2022 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

T. PUBLIC HEARINGS

T.1. 5:01 PM Public Hearing - Final Budget Hearing

- a. Discuss the percentage change in the millage rate over the rolled-back rate.
- b. Take public comment concerning the tentative budget and proposed millage.
- c. Motion to approve and authorize the Chairman to execute a resolution amending the 2022/2023 budget for adjustments previously presented at the September 8, 2022 Tentative Budget Hearing (Exhibit A), other budget modifications (Exhibit B), and cash carry forward adjustments (Exhibit C).
- d. Motion to adopt reimbursement resolution for water and wastewater projects for fiscal year 2022/2023.
- e. Motion to adopt and authorize the Chairman to execute the final millage rate resolution. (Prior to voting on motion, the name of the taxing authority, rolled-back rate, percentage change and the millage rate to be levied must be publicly announced.)
- f. Motion to adopt and authorize the Chairman to execute the final budget resolution.
- g. Motion to approve and authorize staff to execute the Vote Record Final Adoption of Millage Levy (DR-487V), Maximum Millage Levy Calculation Final Disclosure (DR-420MM), and Certification of Compliance (DR-487) via electronic format (e-TRIM).
- h. Motion to authorize staff to execute the Certification of Final Taxable Value (DR-422), upon receipt, via electronic format.
- i. Motion to adopt and authorize the Chairman to execute the roll forward grant resolution.
- j. Approve and authorize Chairman to sign a letter to the Sheriff regarding the Sheriff's Budget Allocation for FY23 as approved by County Administrator and County Attorney.

T.2. 5:05 p.m. Public Hearing OA-22-03 Annual Update to Capital Improvement Element

- a. Review and approve OA-22-03, Annual Update to the 5-Year Capital Improvements Schedule of the Capital Improvements Element.
- b. If approved, direct the Chair and the Clerk to execute the approved Ordinance.

U. ADJOURN