BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA

Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450

MINUTES

December 10, 2024 - 1:00 PM

Rebecca Bays, Chairman, District 4
Diana Finegan, 1st Vice Chair, District 2
Janet Barek, 2nd Vice Chair, District 3
Jeff Kinnard D.C., Commissioner District 1
Holly L. Davis, Commissioner, District 5

Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and Comptroller

A. CALL TO ORDER

December 10, 2024 Citrus County Courthouse
The meeting was called to order at 1:00 PM.

A.1. Invocation

Pastor Christian Paul, with Redemption Point Assembly of God, gave the Invocation.

A.2. Pledge of Allegiance

Pastor Christian Paul, with Redemption Point Assembly of God, led the Pledge of Allegiance.

A.3. Roll Call

Present: Holly L. Davis, Rebecca Bays, Jeff Kinnard D.C., Diana Finegan, Janet Barek, County Administrator Steve Howard, County Attorney Denise Lyn, Deputy Clerk Amy Novinger, Deputy Clerk Ashlyn Russ

Absent: Clerk of the Circuit Court and Comptroller Angela Vick

A.4. Approval of Agenda

Chair Rebecca Bays requested to bring items G1, E42, and E43 to the beginning of the regular business.

County Administrator Steve Howard requested: pull items C5 and T2; and additional information for items E1o, E9, E10, E11, E12, H4, K1,N2, T1, and T3.

Motion to approve the Agenda, as read into the record.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

B. PROCLAMATIONS, AWARDS & PRESENTATIONS

No items.

C. CONSENT

Motion to approve the Consent Agenda.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Minutes

No items.

C.1. Minutes of the Board of County Commissioners
Approve the minutes for the Board of County Commissioners for the following meetings:
November 7, 2024 Regular Meeting
November 19, 2024 Regular Meeting

Administration

No items.

Attorneys Office

No items.

Clerk

C.2. County Warrants
Accept the attached check registers outlining the County warrants.

C.3. Release of Special Assessment
a. Approve and authorize the Chairman to execute the Release of Lien for Special Assessments by and between Citrus County and certain property owners 2022 Citrus Springs Waterlines, 2023 Citrus Springs Waterlines, 2024 Citrus Springs Waterlines special assessment district.
b. Authorize the Clerk to record the Releases of Lien in the Public Records of Citrus County, Florida

Community Services

C.4. Citrus United Soccer League Agreement
Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Cirtus County, and Citrus United Soccer League for the 2025 Season. **(Eric Head, Community Support Services Director)**

C.5. Nature Coast Soccer Club Inc. Agreement
Approve and authorize the Chairman to execute the Youth Athletic Organization Agreement between Citrus County, Florida and Nature Coast Soccer Club, Inc. for the 2024 Season. **(Eric Head, Community Service Director)**

Additional Information for Item C5

This item was pulled during the meeting.

Fire Services

No items.

Human Resources

No items.

Management and Budget

No items.

Growth Management

No items.

Public Works

No items.

Systems Management

C.6. Records Disposition
Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0445-DMB-Grants **(Louis Foltzer, Chief Information Officer)**

Visitors and Convention Bureau

No items.

Water Resources

No items.

Set Public Hearings Workshops

No items.

D. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Bill Antonen, President of Club Recovery
Sabrina Watson
Steven Schwartz
John Hackney
Gill Phelan
Ray Brown
Joe Papp
Peter Horner
John Labriola
Ronda Warrick
Mary Seader

Nick Holmes
Tamara Reed
Dr. Carmen Koubicek
Sharon O'Donnell
Aaron Hefty
Mike Kirkland
Deb Spence
Barry Schwartz
Dean Bales
Dixie Hollins

Commissioner Jeff Kinnard, D.C. and County Administrator Steve Howard recognized Mr. Hefty following his comments.

Commissioners responded to comments from the public.

Clerk's Note: This item was paused for time certains at 1:30 PM and resumed at 1:57 PM and paused for time certains at 2:01 PM and resumed at 4:15 PM.

Additional Information for Item D - Submitted by Nick Holmes

Public Speaker Forms for Item D

E. REGULAR BUSINESS

E.1. Bids

Motion to approve items E1a through u, pulling item E1b for discussion.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.1.a. RFQ 21-095 Work Authorization; Continuing Contracts for Professional Engineer Services, CR Airport- Environmental Assessment-Phase II-Extension of Runway 09-27; Infrastructure Consulting & Engineering, PLLC, LLC

Approve and Authorize the Chairman to execute the Work Authorization between Citrus County, Florida and Infrastructure Consulting & Engineering, PLLC, LLC for the Crystal River Airport environmental assessment for a total lump sum of $481,592 from grant funds. **(Carlton Hall, Interim Public Works Director)**

E.1.b. RFP 24-203 County-Wide Road Resurfacing Citrus County Roadways; Superior Asphalt, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Superior Asphalt, Inc. to provide roadway resurfacing of various roadways at a cost of $13,837,605.75 and to add additional ranked roadway to expend the total FY 25 budgeted amount and once Agreement is received from Contractor and reviewed by County Attorney's office. **(Carlton Hall, Interim Public Works Director)**

Commissioner Jeff Kinnard, D.C. commented.

Motion to approve item E1b.

Second Vice Chair Janet Barek commented prior to the vote.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Following this item, First Vice Chair Diana Finegan requested a break and County Attorney Denise A. Dymond Lyn requested Item E13 be heard next.

E.1.c. RFQ 21-095 Work Authorization; Continuing Contract for Professional Engineering Services; Engineering Support Services; DRMP, Inc.

a. Approve and Authorize the Chairman to execute a Work Authorization for DRMP, Inc. to provide Engineering Support Services on an as-needed basis not to exceed $100,000.
b. Approve related budget transfer **(Carlton Hall, Interim Public Works Director)**

E.1.d. ITB 25-023 Citrus County Historic Courthouse Replacement of Exterior Windows; Timekey Enterprise LLC

a) Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Timekey Enterprise LLC for the replacement of exterior windows of the Citrus County Historic Courthouse totaling $466,500 from ARPA funding.
b) Approve and Authorize the Chairman to execute Amendment No. 1 between Citrus County, Florida and TimeKey Enterprise LLC for the Alternate Bid to replace eighteen (18) windows and two (2) doors around the top perimeter of the

2nd floor courtroom totaling $165,317 from ARPA funding. Once the Amendment is received by staff and reviewed by the County Attorney's office, and the Certificate of Insurance is approved by the Risk Department. (**Carlton Hall, Interim Public Works Director)**

E.1.e. ITB 22-027 Amendment No. 1; (REBID) Transportation and Disposal of Waste Tires at the Central Landfill; Liberty Tire Recycling, LLC

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Liberty Tire Recycling, LLC to extend the duration of the Agreement to January 17, 2028, and amend Section 10.0 "Compensation to Contractor" of the Agreement to increase the unit price per ton to be paid to the Contractor during the renewal term. **(Carlton Hall, Interim Public Works Director)**

E.1.f. PB 25-024 Sourcewell #092222-CAT Electrical energy Power Generation Equipment with Related Parts, Supplies, and Services; Ring Power Corporation

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Ring Power Corporation to provide power generation equipment with related parts, supplies, and services on an as-needed basis. **(Carlton Hall, Interim Public Works Director)**

E.1.g. RFQ 21-095 Amendment No. 2; Continuing Contracts for Professional Engineering Services; Infrastructure Consulting & Engineering, PLLC, LLC

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Infrastructure Consulting & Engineering, PLLC, LLC to add Contract Provisions for Coronavirus State and Local Fiscal Recovery Funds (SLFRF) Agreement. No cost is associated with this Amendment. **(Carlton Hall, Interim Public Works Director)**

E.1.h. PB 25-017 FSA23-EQU21.0 Equipment; Alta Equipment Co.

a. Approve the piggyback of the Florida Sheriffs' Association Contract (FSA23-EQU21.0).
b. Approve the purchase of two Volvo L110H Wheel Loaders totaling $542,364 from the Solid Waste CIP fund and to use this piggyback agreement for future budgeted purchases.
b. Approve and Authorize the Chairman to execute the BuyBack Agreement between Citrus County, Florida and Alta Equipment Company.
c. Approve and Authorize the Chairman to execute the Total Maintenance & Repair Agreement **(Carlton Hall, Interim Public Works Director)**

E.1.i. ITB 23-114 Amendment No. 2; Bicentennial Park Sewer Improvement Project; Daly & Zilch (Florida), Inc.

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Daly & Zilch (Florida), Inc. to extend the date for final completion to December 27, 2024. **(Ken Cheek, P.E., Director of Water Resources)**

E.1.j. ITB 24-011 Amendment No. 1 (Re-Bid) Brentwood Wastewater Treatment Facility Upgrades Project; L7 Construction, Inc.

a. Approve related Budget Resolution for Grant Amendment No. 2 that was approved on 11/19/24 in the amount of $2,489,186.
b. Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and L7 Construction, Inc. to add to the Scope of Work to include Bid Additives 1, 2, and 3 and to add Contract Provisions for Coronavirus State and Local Fiscal Recovery Funds (SLFRF) Agreement in the amount of $1,750,000 once the originals are received and approved by the County Attorney's office. **(Ken Cheek, P.E., Director of Water Resources)**

E.1.k. RFQ 21-096 Amendment No. 2; Continuing Contract for Professional Services Water, Wastewater and Reclaimed Water Utility Systems; Multiple Consultants

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Ardurra Group, Inc.; Amendment No.2 to the Agreement between Citrus County, Florida and Burrell Engineering, Inc.; Amendment No. 2 to the Agreement between Citrus County, Florida and Halff Associates, Inc.; Amendment No. 2 to the Agreement between Citrus County, Florida and Jones, Edmunds & Associates, Inc.; Amendment No. 2 to the Agreement between Citrus County, Florida and Kimley-Horn and Associates, Inc.; Amendment No. 2 to the Agreement between Citrus County, Florida and McKim & Creed, Inc.; Amendment No. 2 to the Agreement between Citrus County, Florida and Mead and Hunt, Inc.; and, Amendment No. 2 to the Agreement between Citrus County, Florida and Wright-Pierce, Inc. No cost associated with these amendments, time extension only. **(Ken Cheek, P.E. Director of Water Resources)**

E.1.l. PB 25-019 City of St. Petersburg Agreement IFB-24-164; Ongoing Chemical Feed System Maintenance Repairs and Upgrades; Odyssey Manufacturing Co.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Odyssey Manufacturing Co. to provide ongoing chemical feed system maintenance repairs and upgrades on an as-needed basis. **(Ken Cheek, P.E., Director of Water Resources)**

E.1.m. ITB 23-082 Amendment No. 2; Annapolis Avenue Force Main Upgrade Project; Hartman Civil Construction Company, Inc.

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and Hartman Civil Construction Company, Inc. to extend the date for final completion to December 1, 2024, and to ratify the terms of the Amended notice to Proceed. No cost adjusted associated with this Amendment. **(Ken Cheek, P.E., Director of Water Resources)**

E.1.n. RFQ 24-080 Work Authorization; Continuing Services Contract for Construction Services; Holden Park Maintenance Shed; Daly & Zilch (Florida), Inc.

Approve and Authorize the Chairman to execute a Work Authorization to Daly & Zilch (Florida), Inc. for the engineering, permitting and construction of the Holden Park Maintenance Shed at a cost of $116,935. **(Eric Head, Director of Community Services)**

E.1.o. QTE 24-182 Mowing Services Citrus County Properties Zone 2; Cutting Edge Property Maintenance Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Cutting Edge Property Maintenance Inc. to provide mowing services for Citrus County properties in Zone 2. **(Eric Head, Community Services Director)**

Additional Information for Item E1o

E.1.p. RFP 24-121 Migration Solution for Library Services; Communication Square LLC

Authorize and Approve the Chairman to execute the Agreement between Citrus County, Florida and Communication Square LLC at a cost of $53,500. **(Eric Head, Director of Community Services)**

E.1.q. ITB 24-058 Amendment No. 1; Mowing of County Properties Zone 1; Southern Lawn Care Mid Florida, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Southern Lawn Care Mid Florida, Inc. to modify the list of locations to be serviced by the Contractor and the rate for services. **(Eric Head, Director of Community Services)**

E.1.r. PB 25-033 Clay County, Florida Contract No. 2023/2024-293 Various Equipment and Amenities for Parks and Recreation; Musco Sports Lighting, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Musco Sports Lighting, LLC to provide various equipment and amenities for parks and recreation on an as-needed basis. **(Eric Head, Director of Community Services)**

E.1.s. PB 24-201 Sourcewell #091521-NAF, Automobiles, SUVs, Vans and Light Trucks with Related Equipment and Accessories; 72 Hour LLC dba National Auto Fleet Group/Alan Jay Automotive Management, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and 72 Hour LLC dba National Auto Fleet Group for the purchase of automobiles, SUVs, vans and light trucks with related equipment and accessories on an as-needed basis with Alan Jay Automotive Management, Inc. as the authorized dealer. **(Craig Stevens, Fire Chief)**

E.1.t. PB 24-206 Sourcewell Contract #032824-NAF Class 4-8 Chassis and Cabs with Related Equipment, Accessories, and Services; 72 Hour LLC dba National Auto Fleet Group/Alan Jay Automotive Management, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and 72 Hour LLC dba National Auto Fleet Group for the purchase of class 4-8 chassis and cabs with related equipment, accessories, and services on an as-needed basis with Alan Jay Automotive Management, Inc. as the authorized dealer. **(Craig Stevens, Fire Chief)**

E.1.u. AGR 25-010 Records Request Solution

Approve and Authorize the Chairman to execute the Master Services Agreement and Addendum No. 1 to the Master Service Agreement to provide a subscription and public records web portal for Records Management for $8,168 annually. **(Louis Foltzer, Chief Information Officer)**

E.2. Budget Transfers

Approve the budget transfers for Transportation Section 5307 FTA ARPA, the Visitors & Convention Bureau, Detention Services, Water Connection Fees,

Capital Improvement Program and Building for fiscal year 2024-2025.
(Erin Dohren, Director, Management & Budget)

Motion to approve item E2.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Clerk's Note: The meeting was recessed at 4:55 PM and resumed at 5:01 PM.

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute a resolution adopting/amending the United States Department of Housing and Urban Development (HUD), the Florida Department of Transportation Small County Outreach Program (SCOP), the State Housing Initiative Partnership (SHIP) (2), and the Florida Department of Environmental Protection (3) grant budgets for fiscal year 2024-2025. **(Erin Dohren, Director Management & Budget)**

Motion to approve item E3.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2024-112

E.4. Citrus County Forfeiture Fund Report and Request

a. Acknowledge receipt of the fiscal year 2023/2024 Drug Seizure Fund report.
b. Provide staff direction regarding funding in the amount of $1,000 for Aspire Relationship Center. **(Erin Dohren, Management & Budget Director)**

Motion to approve item E4a and b.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.5. Final ARPA Project Selection

Approval of the final ARPA project list and the alternate ARPA project list. **(Erin Dohren, Management & Budget Director)**

Motion to approve item E5.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.6. Roll Forward Purchase Order Budget Resolution

Adopt and authorize the Chairman to execute a resolution amending the County Budget for outstanding purchase orders from fiscal year 2023/2024 that will be brought forward into fiscal year 2024/2025. **(Erin Dohren, Management & Budget Director)**

Motion to approve item E6.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2024-113

E.7. Hurricane Helene - Federal Funded Public Assistance Agreement

a. Approve and authorize the Chairman to execute the Hurricane Helene (FEMA-4828-DR-FL) Federally Funded Subaward and Grant Agreement with the State of Florida, Division of Emergency Management. This Agreement allows for payment of damages and emergency work resulting from Hurricane Helene.
b. Adopt the Resolution authorizing the Chairman to execute the Resolution for Hurricane Helene Federally Funded Subaward and Grant Agreement, and any necessary documents associated with this funding.
c. Approve the designation of the Management & Budget Director as primary agent and the Assistant Management & Budget Director as alternate agent to execute any Request for Advance or Reimbursement, Certification, or other necessary documentation. **(Erin Dohren, Management & Budget Director)**

Motion to approve item E7a, b, and c.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2024-114

E.8. Hurricane Milton - Federal Funded Public Assistance Agreement

a. Approve and authorize the Chairman to execute the Hurricane Milton (FEMA-4834-DR-FL) Federally Funded Subaward and Grant Agreement with the State of Florida, Division of Emergency Management. This Agreement allows for payment of damages and emergency work resulting from Hurricane Milton.
b. Adopt the Resolution authorizing the Chairman to execute the Resolution for Hurricane Milton Federally Funded Subaward and Grant Agreement, and any necessary documents associated with this funding.
c. Approve the designation of the Management & Budget Director as primary agent and the Assistant Management & Budget Director as alternate agent to execute any Request for Advance or Reimbursement, Certification, or other necessary documentation. **(Erin Dohren, Management & Budget Director)**

Motion to approve item E8a, b, and c.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2024-115

E.9. Reclassification of Building Inspectors/Plans Examiners

a. Approve the reclassification of Inspector III and Plans Examiner III job classification into an Inspector/Plans Examiner classification. The cost of $52,722 will be funded by the Building Enterprise Fund.
b. Approve related budget transfer. (**Eric Landon, Growth Management Director)**

Motion to approve item E9a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Additional Information for Item E9

E.10. Update Building Division Permit Fee Schedule

Approve and authorize the chairperson to adopt the Fee Schedule as approved by the Code Review and Appeals Advisory Board (CRAB). (**Eric Landon, Growth Management Director)**

Motion to approve item E10.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Additional Information for Item E10

E.11. Request for additional staff for Building Division

a. Approve the request to add (2) inspector positions to the Building Division totaling $331,277 from the Building Enterprise Fund.
b. Approve related budget transfer. (**Eric Landon, Growth Management Director)**

Motion to approve item E11a and b.

Commissioner Jeff Kinnard, D.C., Chair Rebecca Bays, and Second Vice Chair Janet Barek commented prior to the vote.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Additional Information for Item E11

E.12. Building Division Boot Policy

a. Approve and Authorize the Board to accept and execute the Policy update as it pertains to the Building Division.
b. Approve related budget transfer. (**Eric Landon, Growth Management Director)**

Motion to approve item E12a and b.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Additional Information for Item E12

E.13. Request for Extension of Time since Transmittal to State - CPA-2024-00005 Batsel/1728 Investments

a. Consider the applicant's request for an additional 180 days from January 18, 2025, before an adoption hearing for application CPA-2024-00005.
b. If approved, direct the Chair to sign the correspondence to the State Planning Agency (Florida Commerce) and any affected persons that have provided comments on the application. **(Eric Landon, Growth Management Director)**

Attorney Rob Batsel provided the applicant information.

Motion to approve item E13a and b.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.14. Proposed Administrative Regulation - Citrus County Beautify Citrus Program

Review and adopt proposed Administrative Regulation for Citrus County Beautify Citrus Program. **(Eric Landon, Growth Management Director)**

Motion to approve item E14.

Second Vice Chair Janet Barek commented, followed by Board discussion prior to the vote.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan
NAY:	Barek

E.15. Amendment No. 3 to Agreement No. LP09019

Approve and authorize the Chairman to execute Amendment No. Three (3) to the Agreement LP09019 between the Florida Department of Environmental Protection and Citrus County for the time extension needed to complete the Cambridge Green Septic to Sewer (Project). **(Ken Cheek, Water Resuorces Director)**

Motion to approve item E15.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.16. Habitat for Humanity of Citrus County – CS Unit 2 Phase 2 Infrastructure

Approve and authorize the Clerk to place acceptance stamp on release of lien, bill of sale, warranty of materials or workmanship and Engineer's Certification of Construction Completion of all water and sewer main lines and associated parts in Citrus Springs Unit 2 Phase 2 and record in the Public Records of Citrus County Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

Motion to approve item E16.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.17. Agreement For Recovering Utility Connection Fee Credits

a. Approve and authorize the Chairman to execute the Agreement for Recovering Utility Connection Fee Credits for Habitat for Humanity of Citrus County, Inc.
b. Approve and authorize the Clerk to place an acceptance stamp on the agreement and record in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

Motion to approve item E17a and b.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.18. Assignment of Developer's Utility Pre-paid Credits

a. Approve and authorize the Chairman to acknowledge receipt of this assignment from Lecanto Investments, Inc to Dix Development, LLC.
b. Approve and authorize the Clerk to place an acceptance stamp on the agreement and record in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

Motion to approve item E18a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.

AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.19. Amendment No. 2 to Sugarmill Woods Golf Course Reuse Project (Q105)

Approve and authorize the BOCC Chairman to execute the amendment to Agreement Q105 between Southwest Florida Water Management District and Citrus County, Florida. **(Ken Cheek, Water Resource Director)**

Motion to approve item E19.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.20. Interlocal Agreement Between the City of Inverness and Citrus County for water system interconnect

a. Approve and authorize the Chairman to execute the Interlocal Agreement between the City of Inverness and Citrus County, Florida for a water system interconnect
b. Authorize the Clerk to record the Interlocal Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director)**

Motion to approve item E20a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.21. Interlocal Agreement between Citrus County and City of Crystal River for Sale and Purchase of Bulk Water

Approve and authorize the Chairman to execute the Interlocal Agreement between Citrus County and the City of Crystal River. Authorize the Clerk to record Interlocal Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director)**

Motion to approve item E21.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.

SECONDER: Holly L. Davis
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

E.22. W. Stirling Hills Lane Right-of-Way Plat & County Road 491 additional Right-of-Way detail at W. Stirling Hills Lane Plat

a. Approve and authorize the Chairman to execute the Road Right of Way Plat for the W Stirling Hills Lane and direct the Clerk of Court to record the plat in the road right-of-way plats of Citrus County, Florida.
b. Approve and authorize the Chairman to execute the Road Right of Way Plat for County Road 491 (Additional right-of-way detail at West Stirling Hills Lane) and direct the Clerk of Court to record the plat in the road right-of-way plats of Citrus County, Florida. **(Carlton Hall, Interim Public Works Director – Walt Eastmond, Technical Services Division Director)**

Motion to approve item E22a and b.

RESULT: **Adopted**
MOVER: Diana Finegan
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

E.23. 2nd Amendment to Chassahowitzka River Watershed Mgmt. Plan Agreement (N873)

Staff requests Board approval and authorization for the Chairman to execute the 2nd Amendment to the Agreement between the Southwest Florida Water Management District (SWFWMD) and Citrus County for the Chassahowitzka Watershed Mgmt. Plan (N873). **(Carlton Hall, Interim Public Works Director)**

Motion to approve item E23.

RESULT: **Adopted**
MOVER: Holly L. Davis
SECONDER: Jeff Kinnard D.C.
AYES: Davis, Bays, Kinnard D.C., Finegan, Barek
NAY: None

E.24. Land Acquisitions for Stormwater Management

a. Approve and authorize the Chairman to execute a Purchase and Sale Agreement from Richard & Susan Kollmar for a portion of Lot 5, Block 245, Pine Ridge, Unit One.
b. Authorize staff to order a title search and execute all other documents related to the closing of the property, except for recordable documents; approve and authorize payment of related closing costs associated with this property donation.

c. Approve and authorize the Chairman or designee to execute all related closing documents and accept a subsequent General Warranty Deed and subsequent Perpetual Exclusive Stormwater Flow Rights and Access Easement from Richard & Susan Kollmar.
d. Authorize the Clerk to place the acceptance stamp on the subsequent deed and easement upon receipt and record all documents in the Public Records of Citrus County, Florida. **(Carlton Hall, interim Public Works Director/Walt Eastmond, Technical Services Director)**

Motion to approve item E24a, b, c, and d.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.25. Administrative Regulation 8.12-3 - Fleet Management Policy

Approve and Authorize changes to Administrative Regulation 8.12-3 Fleet Management Policy. **(Carlton Hall, Interim Public Works Director)**

Motion to approve item E25.

RESULT:	**Adopted**
MOVER:	Janet Barek
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.26. Release of Retainage ITB 23-076

a. Accept the completed project, acknowledge pay application number 4 as Final Completion of E Turner Camp Rd Guardrail and Roadside Improvements.
b. Approve the release of retainage and authorize the Clerk to release retainage to the contractor, CWR Contracting, Inc. in the amount of $27,811.01.
c. Return any encumbered funds back to the appropriate accounts **(Carlton Hall, Interim Public Works Director)**

Motion to approve item E26a, b, and c.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.27. Acceptance of Stormwater Flow Rights and Access Easement from G4 Landwerks, LLC

a. Approve and authorize the Chairman to accept a Perpetual Stormwater Flow Rights and Access Easement from G4 Landwerks, LLC., a Florida Limited Liability Company, for property located at 2295 S. Suncoast Blvd., Homosassa, Florida. This is a perpetual stormwater flow rights and access easement for the purpose of ingress and egress and inspecting private stormwater drainage facilities in, upon, under, over, across and through the above-mentioned property that will accept and detain stormwater runoff from the publicly owned and maintained right-of-way of South Sandberg Point.
b. Authorize Clerk to place acceptance stamp on the easement and record in the Public Records of Citrus County, Florida. **(Carlton Hall, Interim Public Works Director)**

Motion to approve item E27a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.28. Idalia Hazard Mitigation Grant Program (HMGP) letter

Approve and authorize staff to submit the revised "LMS Project Submission Letter" to FDEM. **(Craig Stevens, Fire Chief / Erin Dohren, Management & Budget Director)**

Motion to approve item E28.

RESULT:	**Adopted**
MOVER:	Janet Barek
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.29. Memorandum of Understanding between Citrus County, Florida, and Project Health, Inc., d/b/a Langley Health Services

Approve and authorize the Chairman to execute the Memorandum of Understanding (MOU) between the County and Project Health, Inc., d/b/a Langley Health Services.
(Craig Stevens, Fire Chief)

Motion to approve item E29.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek

NAY:	None

E.30. FY24 Assistance to Firefighters (AFG) Grant Program
a. Adopt and authorize the Chairman to execute a Resolution authorizing an application for funding to The Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2024 Assistance to Firefighters (AFG) Grant Program for fire hose replacement and upgrade.
b. Approve and authorize the Chairman to execute the "Designation of Signatory Authority". **(Craig Stevens, Fire Chief)**

Motion to approve item E30a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2024-116

E.31. Interlocal Agreement between Citrus County, Florida and Marion County, Florida for Marion/Citrus Fire Rescue Mutual and Automatic Aid response
Approve and authorize the Chairman to execute the Interlocal Agreement between Citrus County, Florida and Marion County, Florida titled "Marion/Citrus Mutual-Aid/Automatic-Aid Response Plan" approved by the Marion County Board of County Commissioners at their meeting on November 19, 2024. **(Craig Stevens, Fire Chief)**

Motion to approve item E31.

RESULT:	**Adopted**
MOVER:	Janet Barek
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.32. TDC Request for 2025 Board Leadership Symposium - InState Unbudgeted Travel
a. Approval for three (3) individuals to attend the 2025 Board Leadership Symposium from January 29-31, 2025 in Orlando, FL.
b. Approve related budget transfer **(Auvis Cole, Tourism Director)**

Motion to approve item E32a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis

SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.33. TDC Request for Local Lines Television Sponsorship

a. Approve the Silver Sponsorship Package with Local Lines Television totaling $18,000 with Tourist Tax Revenues which has no impact on Ad Valorem Taxes.
b. Approve related budget transfer **(Auvis Cole, Tourism Director)**

Motion to approve item E33a and b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.34. TDC Request for Updated TDC Bylaws

Move to approve the updated TDC Bylaws to meet at least once bi-monthly instead of once each month **(Auvis Cole, Tourism Director).**

Motion to approve item E34.

Commissioner Holly Davis commented prior to the vote.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.35. TDC Request for Updates to AR 2.09-1 (Travel & Purchasing Policies for the Visitors & Convention Bureau)

Move to approve the updates to AR. 2.09-1 (Travel & Purchasing Policies for the Visitors & Convention Bureau) **(Auvis Cole, Tourism Director)**

Motion to approve items E35 and E36.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.36. TDC Request for HRRP - Memorandum of Understanding

Authorize the Chair to sign the Memorandum of Understanding (MOU) with Homosassa River Restoration Project Inc. for selective vacuuming of the Homosassa River in the amount of $262,500 from the Tourist Development funds which has no impact on Ad Valorem Taxes. **(Auvis Cole, Tourism Director)**

Clerk's Note: This item was approved and included in the motion and vote under item E35.

E.37. G0137 - Florida Job Growth Infrastructure Grant Agreement, State of Florida, Department of Commerce

a. Approve and authorize the Chairman to sign the Job Growth Grant Fund application and contract to obtain funding from the DEO for a wastewater line extension to serve Holder Industrial Park.
b. Approve and authorize the Chairman to authorize and grant signature authority to the Economic Development and Water Resources Directors to electronically submit the application, resulting contract and amendments or modifications to the application and contract, as necessary, after review by the County Attorney, without the need to bring the amendments before the Board.
c. Approve related budget transfer. **(Steven Baham, Economic Development Director, Ken Cheek, Water Resources Director)**

Motion to approve item E37a, b, and c.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2024-119

E.38. P132BOCT22, Virgin Islands Inmate Housing Contract Amendment No. 1

Approve and authorize the Chairman to execute Amendment No.1 between the Government of the U.S. Virgin Islands Bureau of Corrections, CoreCivic of Tennessee, LLC and Citrus County, Florida for Contract No. P132BOCT22, Housing for the Virgin Island Inmates, from December 16, 2024 through December 15, 2026. **(Joseph Whittick, Contract Monitor)**

Motion to approve item E38.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.39. CoreCivic Contract Monitoring Update for November 2024

At the September 24th BOCC meeting, the Board gave direction to extend the pause for non-performance assessments for an additional 3 months beginning in September. November will be the third of 3 months that the extension of the waiver of the non-performance assessment will not be charged. Provide staff guidance regarding possible reinstatement of non-perfomance assessments starting with the month of December 2024 staffing levels. **(Joseph Whittick, Contract Monitor)**

Board discussion ensued.

Motion to reinstate the non-performance assessment fines at the full allowable amount.

Citrus County Detention Facility Warden Jason Snow addressed the Board prior to the vote.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.40. Floral Park Use Agreement - 38th Annual Floral City Strawberry Festival

Approve and authorize the Chairman to execute the Floral Park Use Agreement between Citrus County, Florida, a political subdivision of the State of Florida and the Citrus County Chamber of Commerce, Inc. for utilization of Floral Park for the 38th Annual Floral City Strawberry Festival to be held on March 1 & 2, 2025. **(Eric Head, Community Services Director)**

Motion to approve item E40.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Rebecca Bays
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.41. Coaffiliation Agreement between Citrus County School Board and Citrus County Animal Services

Approve and authorize the Chairman to execute the Coaffiliation Agreement between The School Board of Citrus County, Florida, a political subdivision of the State of Florida and Citrus County, Florida, a political subdivision of the State of Florida **(Eric Head, Community Service Director)**

Motion to approve item E41.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.42. Evidence Storage Facility/Fleet Budget Amendment

a. Approve Sheriff's Office budget amendment for two additional months of lease payments for the evidence storage facility/fleet building, totaling $11,487 from General Fund contingency.
b. Approve related budget transfer. **(Mike Prendergast, Citrus County Sheriff)**

Motion to approve item E42.

Deputy Clerk Amy Novinger requested clarification of the motion.

The motion was amended to add: a and b.

RESULT:	**Adopted**
MOVER:	Diana Finegan
SECONDER:	Janet Barek
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

E.43. Hurricane Helene & Milton Emergency Payment for the Sheriff's Office

a. Approve and authorize the budget amendment to the Sheriff's Office in the amount of $311,276.00 from General Fund contingency for expenses related to Hurricane Helene & Milton. The Sheriff's Office will reimburse the Citrus County Board of County Commissioners upon receipt of funds.
b. Approve related budget transfer. **(Mike Prendergast, Citrus County Sheriff)**

Motion to approve item E43a and b.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Commissioner Barek
NAY:	None

E.44. Retainer Letter - Updated Solid Waste MSBU

Approve and authorize the Chairman to execute the retainer letter from Nabors Giblin & Nickerson for guidance on updating the Solid Waste MSBU. **(Denise Lyn, County Attorney)**

Motion to approve item E44.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

F. OUTSTANDING COMMISSION ITEMS

Special Projects Manager Veronica Kampschroer provided the update.

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

G.1. Approve the appointment of Gayle Guidash as the Administrator of the Florida Department of Health in Citrus County.

Approve the appointment of Gayle Guidash for the Citrus County Health Department Administrator position.

County Administrator Steve Howard provided the recommendation.

Motion to approve item G1.

Mark Lander, *Deputy Secretary for County Health Systems, introduced Gayle Guidash, the Interim Administrator of the Florida Department of Health in Citrus County.*

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Commissioner Barek
NAY:	None

G.2. Fort Island Gulf Beach Status Update

Informational update.

Community Services Director Eric Head provided the update and responded to questions from the Board.

There was no action taken on this item.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 pm - Street Vacation SV-2024-00002 Pope

a. Conduct a public hearing on SV-2024-00002, Pope.
b. If approved, authorize the Chairman and Clerk to execute the resolution for SV-2024-00002, and record the resolution in the public records. **(Eric Landon, Growth Management)**

Nancy Pope provided the applicant information.

Growth Management Deputy Director Joanna Coutu provided the staff presentation and responded to questions from the Board.

Citizens Sabrina Watson, Carl Locklear, and Ronald Pope commented.

Ms. Coutu responded to questions from the Board.

Based on competent and substantial evidence, Motion to approve SV-2024-00002.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan
NAY:	Barek

Resolution Number 2024-117

Item H1 Proof of Publication

Public Speaker Forms for Item H1

H.2. 1:45 p.m. Public Hearing Notice of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments.

a. Conduct a public hearing pursuant to Section 197.3632, Florida Statutes, for the purpose of hearing public comment on the utilization of the uniform method for the levy, collection and enforcement of non-ad valorem special assessments, throughout the unincorporated and all incorporated areas of the County for the cost of providing fire protection services and facilities; roadway maintenance, improvements, associated services and facilities; neighborhood beautification; bicycle and pedestrian facilities, improvements and associated services; potable water services and facilities; sanitary wastewater services and facilities; solid waste disposal services and facilities; street lighting services and facilities; property nuisance abatement services and facilities; water and wastewater availability, maintenance services, facilities and programs; and stormwater management services, facilities, and programs commencing for the Fiscal Year beginning on October 1, 2025.

b. Adopt and authorize the Chairman to execute a resolution of Citrus County, Florida electing to use the uniform method of collecting non-ad valorem special assessments levied within Citrus County, Florida; stating a need for such levy; providing for the mailing of this resolution; and providing for an effective date. **(Carlton Hall, Interim Public Works Director)**

Interim Public Works Director Carlton Hall provided the staff recommendation and responded to questions from the Board.

There were no citizen comments.

Motion to approve item H2b.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Resolution Number 2024-118

H.3. 1:50 PM Conduct a Public Hearing on an Ordinance of Citrus County, pertaining to Manatee Protection Zones.

a. Conduct a Public Hearing on an Ordinance of Citrus County, Florida, relating to boating regulatory zones for the protection of Manatees; amending Chapter 64, Article I, Section -7, entitled "Manatee Protection Zones"; providing for severability; providing for modifications that may arise from consideration at public hearing; providing for scrivener's errors' providing for codification; and providing for an effective date.
b. If approved, authorize the Chairman to execute the ordinance. **(Carlton Hall, Interim Director Public Works)**

Interim Public Works Director Carlton Hall provided the staff recommendation.

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

Mr. Hall responded to questions from the Board.

There were no citizen comments.

Motion to approve item H3a and b.

RESULT:	**Adopted**
MOVER:	Janet Barek
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek

NAY: None

Ordinance Number 2024-A29

H.4. 2:00 p.m. Conduct a Public Hearing on E-Care Ambulance Service, Inc. COPCN Request

a. Conduct a Public Hearing on the request by E-Care Ambulance Service, Inc. for a Certificate of Public Convenience and Necessity.
b. If approved, authorize the Chairman to execute a Certificate of Public Convenience and Necessity for E-Care Ambulance Services, Inc. to establish basic and advanced life support and critical care non-emergency ambulance services in Citrus County, Florida, the certification will be valid for five (5) years with an expiration date of September 30, 2029. **(Craig Stevens, Fire Chief)**

Chair Rebecca Bays read the procedures into the record, followed by Board discussion.

County Attorney Denise A. Dymond Lyn provided oaths to the following individuals that would provide testimony.

The following individuals addressed the Board on behalf of E-Care Ambulance, Inc.: Michael Arguelles, representing E-Care Ambulance; Kaitlyn Armstrong, Director of Operations for E-Care Ambulance; and Alberto Naranjo, Attorney for E-Care Ambulance.

Ms. Lyn provided oaths to the following individuals that would provide testimony.

The following individuals addressed the Board on behalf of health care providers, assisted living facilities, or skilled nursing facilities: Dr. Keith Gould; Marcus Smith, Chief Operating Officer(COO) at HCA Citrus Hospital; Glenn Piche, COO for ClearSky of Lecanto; and Becky Beattie, Director of Nursing Operations at ClearSky Rehabilitation Hospital of Lecanto.

Ms. Lyn provided oaths to the following individuals that would provide testimony.

The following individuals spoke on behalf of MedFleet Ambulance: Jennifer Russel, Emergency Department Director of Tampa General Hospital Crystal River; Samantha Wells, Emergency Department Director of Free Standing Tampa General Hospital; and Jeff Taylor, Chief Operating Officer for MedFleet Ambulance.

Ms. Lyn provided an oath to Robert Contorno.

The following individuals commented: Robert Contorno; Mary Seader; Dr. Carmen Koubicek; Larry Friedman; Steven Schwartz; Deb Spence; Brian Arndt; Ermesto Rubio; and Sabrina Watson.

Commissioners responded to comments from the public, followed by Board *discussion.*

Motion to deny the E-Care Ambulance Service, Inc. Certificate of Public Convenience and Necessity (COPCN) application.

RESULT:	**Defeated**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Diana Finegan
AYES:	Kinnard D.C., Finegan
NAY:	Davis, Bays, Barek

Board discussion ensued with County Administrator Steve Howard and Ms. Lyn.

Motion to approve item H4b.

There were no citizen comments.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Janet Barek
AYES:	Davis, Bays, Barek
NAY:	Kinnard D.C., Finegan

Additional Information for Item H4

Public Speaker Forms for Item H4

H.5. 2:05 Public Hearing on an Ordinance Pertaining to Public Participation at Board Meetings and Administrative Regulation 3.02

a. Conduct a Public Hearing on an Ordinance of Citrus County, Florida amending Section 2-49, Citrus County Code, entitled Public Participation at Board Meetings; providing for repealer; providing for severability; providing for inclusion in the Citrus County Code; providing for modification that may arise from consideration at Public Hearing; and providing for an effective date.
b. If approved, authorize the Chairman to execute the ordinance.
c. Approve Administrative Regulation 3.02-18, Preparation of the County Commission Agenda Summary.

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

Chair Rebecca Bays commented.

Ms. Lyn addressed the Board regarding two separate items: public input is in the Citrus County Code which is in the Ordinance amendment and setting forth the order of appearance which is in the Administrative Regulation amendment.

Board discussion ensued.

Consensus of the Board was given to direct staff to schedule a public workshop and to pull this item.

There was no action taken on this item.

Item H5 Proof of Publication

I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

No items.

J. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

Commissioner Holly Davis discussed the Medical Examiner's Office Board, followed by Board discussion.

K. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

Commissioner Jeff Kinnard, D.C. shared information from the Hernando/Citrus Metropolitan Planning Organization Board meeting.

K.1. Pirates Cove

a. Approve and authorize staff to proceed with the purchase of Pirates Cove property for the purpose of expanding the adjacent county-owned Ozello Community Park for passive recreation.
b. Provide staff direction on offer amount.
c. Provide staff direction on funding source(s).
d. Approve and authorize staff to select one of the County's Real Estate Brokers, to negotiate the purchase of the Pirates Cove property pursuant to RFP 24-096, Real Estate Brokerage Services, approved July 9, 2024.
e. Approve and authorize staff to obtain all necessary documents to effectuate the acquisition of this property, publish notice in the local paper of the County's intent to acquire the property prior to a public hearing to consider approval of the contract to purchase the land.
f. If contract is approved, authorize staff to order a title search and execute all other documents related to the closing of the property, except for recordable documents; approve and authorize payment of related closing costs associated with the property acquisition.
g. Approve and authorize the Chairman or designee to execute all related closing documents and authorize the Clerk to place the acceptance stamp on the deed upon receipt and record all documents in the Public Records of Citrus County, Florida.

Commissioner Jeff Kinnard, D.C. provided the recommendation.

Motion to approve item K1a, b (offer of $900,000), c (Tourist Development Council Funds, Impact Fees, Duke Special Fund Account), d, e, f, and g.

Citizen Steven Schwartz commented.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan
NAY:	Barek

Additional Information for Item K1

L. 2ND VICE CHAIR JANET BAREK - DISTRICT 3

No items.

M. 1ST VICE CHAIR DIANA FINEGAN - DISTRICT 2

No items.

N. CHAIRMAN REBECCA BAYS - DISTRICT 4

Chair Rebecca Bays discussed the 2024 Florida Transportation Growth and Infrastructure Summit and the 2024 Annual Insurance Summit that she attended, shared information from the Tampa Bay Regional Planning Council (TBRPC) meeting, and announced that she had been named Treasurer of TBRPC.

N.1. COPCN Code Revision Direction

Motion and vote to direct the County Attorney to prepare an update for our consideration.

Chair Rebecca Bays provided the recommendation.

Motion to approve directing staff, County Attorney Denise A. Dymond Lyn is to work with Fire Chief Craig Stevens, to prepare and bring back some revised language on the Certificate of Public Convenience and Necessity (COPCN) in the Citrus County Code.

First Vice Chair Diana Finegan commented, followed by Board discussion with County Attorney Denise A. Dymond Lyn.

RESULT: **Adopted**

MOVER:	Rebecca Bays
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

N.2. Discussion of Commissioner Boards & Committee Liaison Appointments

Discussion & Vote on Commissioner Boards & Committee Liaison Appointmens for 2025.

Chair Rebecca Bays provided the recommendation, followed by Board discussion.

Motion to approve item N2.

RESULT:	**Adopted**
MOVER:	Rebecca Bays
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Additional Information for Item N2

O. COUNTY ATTORNEY DENISE A. DYMOND LYN

O.1. Attorney/Client Session – Southwest Florida Water Management District v. Citrus County, Florida (Case No: 2023 CA 000135)

Approval to set an Attorney/Client Session on December 19, 2024 at 3:00 p.m. in the matter styled Southwest Florida Water Management District v. Citrus County, Florida (Case No: 2023 CA 000135)

County Attorney Denise A. Dymond Lyn provided the recommendation.

Motion to approve item O1.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Commissioner Barek
NAY:	None

Following this item, County Administrator Steve Howard wished everyone "Happy Holidays" and provided updates on projects.

P. OPEN TO THE PUBLIC

The following individuals addressed the Board on various issues:

Steven Schwartz

Commissioners responded to comments from the public.

Public Speaker Form for Item P

Q. ADVISORY BOARD ANNOUNCEMENTS

Q.1. Announce vacancies on the PDC

Announce two regular member and one alternate member expiring terms on the Planning and Development Commission (PDC) that expire on January 31, 2025. The new terms will expire on January 31, 2029.

Executive Assistant to the Board Cheryl Stanton provided the announcements.

R. UPCOMING MEETINGS

1. Regular Meeting, January 14, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

2. Regular Meeting, January 21, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Regular Meeting, February 11, 2025, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Legislative Planning Retreat, December 17, 2024, at 9:00AM, Lecanto Government Building, 3600 W. Sovereign Path, Room 166, Lecanto FL. 34461

2. Strategic Retreat: January 21, 2025, at 9:00AM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

3. Legislative Planning Retreat: August 14, 2025, at 9:00AM, Lecanto Government Building, 3600 W. Sovereign Path, Lecanto, FL 34461, Room 166

T. PUBLIC HEARINGS

T.1. 5:01 pm OA-2024-00001 Wade Trim/Land Dev.– SR 44 Interchange Management Area (IMA)

a. Conduct a public hearing on December 10, 2024, at 5:01 pm to consider application OA-2024-00001, Wade Trim/Land Development Division – SR 44 Interchange Management Area (IMA).
b. If approved, direct the Chair and Clerk to execute and record the ordinance for OA-2024-00001, Wade Trim/Land Development Division – SR 44 Interchange Management Area (IMA). (**Eric Landon, Growth Management Director)**

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

Growth Management Deputy Director Joanna Coutu provided the staff presentation.

Attorney Clark Stillwell, representing State Road 44 Land Trust and Gaston Hall, representing Citrus County Builders Association addressed the Board.

Based on competent and substantial evidence, Motion to approve OA-2024-00001.

Ms. Coutu responded to questions from the Board.

RESULT:	**Adopted**
MOVER:	Jeff Kinnard D.C.
SECONDER:	Holly L. Davis
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Ordinance Number 2024-A30

Additional Information for Item T1

Public Speaker Form for Item T1

Item T1 PowerPoint

T.2. 5:10 p.m. CPA/AA/PUD-2024-00014 Local Engineering, Inc. for Nomad RVR LLC

a. Conduct a public hearing on December 10, 2024, at 5:10 p.m. to consider application CPA/AA/PUD-2024-00014, Local Engineering, Inc. for Nomad RVR, LLC.
b. If approved, direct the Chair and Clerk to execute and record the ordinances for CPA/AA/PUD-2024-00014, Local Engineering, Inc. for Nomad RVR, LLC. **(Eric Landon, Growth Management Director)**

Additional Information for Item T2

This item was pulled during the meeting.

T.3. 5:15 p.m. PUD 2646 Todd Pressman for Chalavarya Sadhna

a. Conduct a public hearing on December 10, 2024, at 5:15 pm to consider application PUD 2646, Todd Pressman for Chalavarya Sadhna.
b. If approved, direct the Chair and Clerk to execute the ordinance for PUD 2646, Todd Pressman for Chalavarya Sadhna. **(Eric Landon, Growth Management Director)**

County Attorney Denise A. Dymond Lyn read the proposed ordinance title into the record.

Todd Pressman provided the applicant presentation.

Land Development Principal Planner Joe Hochadel provided the staff presentation.

The following citizens addressed the Board: Hewitt Sludding; Philip Ulmer; Stephen Miller; Steven Schwartz; Brian Bumstead; Bob Waters; and Alex Goetz, Engineer with KPM Franklin.

Commissioners responded to comments from the public.

Based on competent and substantial evidence, Motion to deny PUD 2646 Todd Pressman for Chalavarya Sadhna.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Jeff Kinnard D.C.
AYES:	Davis, Bays, Kinnard D.C., Finegan, Barek
NAY:	None

Additional Information for Item T3

Item T3 Applicant PowerPoint

Item T3 Staff PowerPoint

Public Speaker Forms for Item T3

T.4. 5:20 p.m. CPA/AA/PUD-2024-00022 Jim Green for CORE Business Center
a. Conduct a public hearing on December 10, 2024, at 5:20 p.m. to consider application CPA/AA/PUD-2024-00022 Jim Green for CORE Business Center.
b. If approved, direct the Chair and Clerk to execute the ordinances for CPA/AA/PUD-2024-00022 Jim Green for CORE Business Center. **(Eric Landon, Growth Management Director)**

County Attorney Denise A. Dymond Lyn read the proposed ordinance titles into the record.

Don Taylor, representing Citrus County Business Center doing business as Citrus One Stop Resource and Entrepreneur (CORE) Business Center.

Growth Management Deputy Director Joanna Coutu provided the staff presentation.

Citizen Bob Rutemiller commented.

Based on competent and substantial evidence, Motion to approve CPA/AA/PUD-2024-00022 for CORE Business Center.

Commissioner Holly Davis commented prior to the vote.

RESULT:	**Adopted**
MOVER:	Holly L. Davis
SECONDER:	Diana Finegan
AYES:	Davis, Bays, Kinnard D.C., Finegan, Commissioner Barek
NAY:	None

Ordinance Numbers 2024-A31 and 2024-A32

Item T4 PowerPoint

U. ADJOURN

The meeting was adjourned at 7:27 PM.

Proof of Publication