



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

November 19, 2024 - 1:00 PM

**Holly L. Davis, Commissioner District 5
Rebecca Bays, Commissioner District 4
Diana Finegan, Commissioner District 2
Jeff Kinnard D.C., Commissioner District 1
Janet Barek, Commissioner, District 3**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Oath of Office

Janet Barek District 3

Holly Davis District 5

Jeff Kinnard D.C. District 1

A.5. Reorganization of the Board

a. Clerk to call for nominations for Chair of the Board of County Commissioners

b. Chair calls for nominations for First Vice Chair

c. Chair calls for nominations for Second Vice Chair

A.6. Approval of Agenda

B. PROCLAMATIONS, AWARDS & PRESENTATIONS

B.1. Proclamation -- Diabetes Awareness Month

Approve and Authorize the Board to proclaim the month of November Diabetes Awareness month.

C. CONSENT

Minutes

C.1. Minutes of the Board of County Commissioners

Approve the minutes for the following Board of County Commissioner meetings:

October 29, 2024 9 AM Regular Meeting

October 29, 2024 1 PM Regular Meeting

Administration

C.2. Mileage Rate

Motion and vote to set Commissioner mileage reimbursement at the Florida Statutes Mileage rate of .445 cents per mile and to grant reasonable fixed monthly mileage allowances upon the completion and certification of a "Statement of Travel Allowance" by each Commissioner.

C.3. Adopt the Board Seal

Adopt the Board Seal used during the previous year as the official seal of the Board of County Commissioners of Citrus County, Florida.

Attorneys Office

Clerk

C.4. Credit Application

Approve and authorize the Chairman to execute the Credit Application to be used for Accounts Payable vendors upon request.

C.5. Public Official Surety Bond

Acknowledge receipt of the Public Official Surety Bond Continuation Certificate for Angela Vick, Clerk of the Circuit Court and Comptroller

C.6. Bank Signature Cards

Approve and authorize the Chair, 1st Vice Chair, 2nd Vice Chair and the Clerk to execute new signature cards and resolutions for bank accounts with Truist, TD Bank and Hancock Whitney Bank. Approve and authorize the execution of new signature cards and resolutions on January 7, 2025 when new Clerk elect Traci Perry takes office.

C.7. SWFWMD 2025 Five-Year Water Resource Development Work Program

Acknowledge receipt of the Proposed Five-Year Water Resource Development Work Program and cover letter for Fiscal Year 2025 from the Southwest Florida Water Management District.

Community Services

Fire Services

Human Resources

Management and Budget

Growth Management

Public Works

C.8. Disposal of Surplus Property

Approve deletion of the following items from the inventory of Facilities Management and the removal of same items from the county's Capital Asset listing.

ID# 03949-007 Savaria ADA Wheelchair Lift **(Russell Collins, Facilities Management Director)**

Systems Management

Visitors and Convention Bureau

Water Resources

C.9. Connection Charge Installment Lien Agreement - Rafael Hernandez III and Julneh V Hernandez

a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Rafael Hernandez III and Julneh V Hernandez. Jenkins.

b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

C.10. Connection Charge Installment Lien Agreement - Glenn E Chase

a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Glenn E Chase.

b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

C.11. Connection Charge Installment Lien Agreement - Eugenia Outler Trustee

a. Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and/or Wastewater Utility Services for Eugenia Outler Trustee.

b. Authorize the Clerk to record Connection Charge Installment Lien Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

Set Public Hearings Workshops

C.12. Set Public Hearing for street vacate SV-2024-00002 Pope

- a. Set a public hearing on December 10, 2024, at 1:30 p.m. for SV-2024-00002, Pope.
- b. Approve and authorize the Chairman to execute the resolution setting the public hearing. **(Eric Landon, Growth Management)**

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. ITB 25-007 New Equipment Purchase for Animal Shelter; Penn Veterinary Supply, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Penn Veterinary Supply, Inc. for the purchase and delivery of new equipment for the Citrus County Animal Shelter. **(Eric Head, Director of Community Services)**

E.1.b. PB 25-027 Sourcewell # 121923-SHI Technology Products and Services with Related Solutions; SHI International Corp.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and SHI International Corp. for technology products and services on an as-needed basis. **(Louis Foltzer, Chief Information Officer of Systems Management Department)**

E.1.c. ITB 24-215 Silicone Roof Coating Restoration at Citrus County Resource Center; U.S. Coating Specialists, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and U.S. Coating Specialists, LLC for the Silicone Roof Coating Restoration at Citrus County Resource Center project to include all materials, labor, equipment, permits, and supervision necessary to install a silicone roof coating system once the Agreement is received from Contractor, reviewed and approved by County Attorney's Office. **(Carlton Hall, Interim Director of Public Works)**

E.1.d. ITB 22-111 Amendment No. 2; Landfill Alternate Daily Cover; LSC Environmental Products, LLC

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and LSC Environmental Products, LLC to extend the duration of the Agreement to November 29, 2025, and to amend the fee schedule to those rates set forth in "Exhibit A". **(Carlton Hall, Interim Director of Public Works)**

E.2. Budget Transfers

- a. Approve the budget transfers for Parks & Recreation, Grounds Maintenance, Community Centers, Library Services, Veteran Services (2), Support Services and the Visitor & Convention Bureau for fiscal year 2023-2024.
- b. Approve the budget transfers Various Impact Fees (2), ARPA AMI Implementation, Utilities, Fire Rescue, the Detention Facility, the County Administrator and Housing Services for fiscal year 2024-2025.

(Erin Dohren, Director, Management & Budget)

E.3. Budget Resolutions

- a. Adopt and authorize the Chairman to execute a resolution adopting/amending various budgets, the Older American's Act – Title III B grant, Older American's Act – Title III C-1 grant, Older American's Act – Title III C-2 grant, and the Older American's Act – Title III E grant budgets for fiscal year 2023-2024.
- b. Adopt and authorize the Chairman to execute a resolution adopting/amending the Florida Department of Emergency Management (FDEM), the Low-Income Home Energy Assistance Program (LIHEAP) Helene & Milton Response, and the Alzheimer's Disease Initiative (ADI) grant budgets for fiscal year 2024-2025.

(Erin Dohren, Director Management & Budget)

E.4. Notice Regarding Property from List of Land Available for Taxes

- a. Approve and Authorize the Chairman to execute a notice regarding The South 1/2 of Lot 8, Block C, CRYSTAL RIVER OAKS SUBDIVISION according to plat thereof as recorded in Plat Book 3, Page 115, Public Records of Citrus County, Florida. – AK 1051177 – 11304 W Yellow Oak LN, Crystal River
- b. Authorize Staff to forward the document to the Clerk of the Circuit Court. **(Carlton Hall, Interim Public Works Director)**

E.5. Certificate of Public Convenience and Necessity (COPCN) for Marion Community Hospital, Inc. d/b/a HCA Florida Ocala Hospital

If approved, authorize the Chairman to execute a Certificate of Public Convenience and Necessity for Marion Community Hospital, Inc. d/b/a HCA Florida Ocala Hospital to establish basic and advanced life support ground interfacility ambulance services in Citrus County, Florida, the certification will be valid for five (5) years with an expiration date of September 30, 2029. **(Craig Stevens, Fire Chief)**

E.6. Amendment NO. 2 to Agreement LP09015 Upgrades to the Brentwood WWTF

Approve and authorize the Chairman to execute Amendment NO. Two (2) to the Agreement LP09015 between the Florida Department of Environmental Protection and Citrus County for the increase in grant funding and the time extension needed to complete the Upgrades to the Brentwood WWTF (Project). **(Ken Cheek, P.E, Water Resources Director)**

E.7. CoreCivic Contract Monitoring Update for October 2024

At the September 24th BOCC meeting, the Board gave direction to extend the pause for non-performance assessments for an additional 3 months beginning in September. October will be the second of 3 months that the extension of the waiver of the non-performance assessment will not be charged. **(Steve Howard, County Administrator /Joseph Whittick, Contract Monitor)**

E.8. Health Care Agency Affiliation Agreement - College of Central Florida

- a. Approve and authorize the Chairman to execute a Health Care Agency Affiliation Agreement with The District Board of Trustees of College of Central Florida establishing roles and responsibilities for establishing a clinical site with Citrus County Fire Rescue for students in the College's EMT and Paramedic programs to obtain clinical experience.
- b. Approve and authorize the Chairman to execute a Business Associate Agreement between Citrus County, Florida, and The District Board of Trustees of the College of Central Florida to facilitate compliance with the HIPAA Rules. **(Craig Stevens, Fire Chief)**

F. OUTSTANDING COMMISSION ITEMS

www.citrusbocc.com/departments/commissioners/commissioner_projects.php

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:15 p.m. Citrus County Detention Facility, Update Warden Snow

Citrus County Detention Facility Update from Warden Snow

H.2. 1:25 pm Presentation and Discussion - MedFleet Ambulance/ATI Ambulance, Jeff Taylor, Chief Operating Officer

1:25 pm Presentation and Discussion - MedFleet Ambulance/ATI Ambulance, Jeff Taylor, Chief Operating Officer

H.3. 1:35 pm - Plat Vacation PV-2024-00002 Empire Construction

- a. Conduct a public hearing for PV-2024-00002, Empire Construction.
- b. If approved, authorize the Chairman to execute the resolution for PV-2024-00002, and the clerk to record the resolution in the public records. **(Eric Landon, Growth Management)**

H.4. 1:40 PM Conduct a Public Hearing on an Ordinance of Citrus County, pertaining to Manatee Protection Zones.

- a. Conduct a Public Hearing on an Ordinance of Citrus County, Florida, relating to boating regulatory zones for the protection of Manatees; amending Chapter 64, Article I, Section -7, entitled "Manatee Protection Zones"; providing for severability; providing for modifications that may arise from consideration at public hearing; providing for scrivener's errors' providing for codification; and providing for an effective date.
- b. If approved, authorize the Chairman to execute the ordinance. **(Carlton Hall, Interim Director Public Works)**

I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

J. COMMISSIONER JANET BAREK - DISTRICT 3

K. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

L. COMMISSIONER HOLLY L. DAVIS - DISTRICT 5

M. COMMISSIONER DIANA FINEGAN - DISTRICT 2

N. COMMISSIONER REBECCA BAYS - DISTRICT 4

N.1. Board Meeting Dates 2025

Board to approve the proposed regular Board of County Commissioners meeting dates for 2025

O. COUNTY ATTORNEY DENISE A. DYMOND LYN

P. OPEN TO THE PUBLIC

Q. ADVISORY BOARD ANNOUNCEMENTS

Q.1. Beverly Hills Advisory Council - Announce Expiration of Terms

- a. Announce the terms of expiration for three regular member positions on the Beverly Hills Advisory Council. The current terms expire on 01/31/2025, and the new terms will be for two years and will expire on 01/31/2027.
- b. Announce terms of membership available and accepting of applications for three regular member positions on the Beverly Hills Advisory Council. The terms for the regular members will be through January 31, 2027.

Q.2. Citrus Springs Advisory Council - Announce Expiration of Terms

- a. Announce the terms of expiration for two regular member positions on the Citrus Springs Advisory Council. The current terms expire on 01/31/2025, and the new terms will be for two years and will expire on 01/31/2027.
- b. Announce terms of membership available and accepting of applications for two regular member positions on the Citrus Springs Advisory Council. The terms for the regular members will be through January 31, 2027.

Q.3. Tourist Development Council - Announce Expiration of Terms

- a. Announce the expiration of terms for three (3) regular positions on the Tourist Development Council Advisory Board. These terms expire on January 31, 2025. The new terms will be for four years and will expire on January 31, 2029.
- b. Announce that three positions of membership are available on the Tourist Development Council and applications will be received in the County Administrator's Office. One position is for a Citizen who Demonstrates an Interest in Tourism and two positions are for Owner/Operator of a Tourist Accommodation. The terms for these positions will be through January 31, 2029. Once the Board acknowledges the member vacancies, a Press Release will be distributed. **(Auviss Cole, Tourism Director)**

Q.4. Aviation Advisory Board - Announce Expiration of Terms

- Announce the terms of expiration for one District 2 regular member position, one District 3 regular member position, and one Member-at-Large position on the Aviation Advisory Board. The current terms expire on 01/31/2025. The new terms will be for two years and will expire on 01/31/2027.
- The Aviation Advisory Board requests that the BOCC announce that three positions of membership are available on the Aviation Advisory Board and applications will be received by the County Administrators Office until December 1, 2024. The terms for member positions will be through January 31, 2027. Once the Board acknowledges the member vacancies, a Press Release will be distributed. **(Carlton Hall, Interim Director Public Works & Todd Regan, Aviation Project Manager)**

R. UPCOMING MEETINGS

1. Regular Meeting, December 10, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Citrus County Legislative Retreat: December 17, at 9:00AM, Lecanto Government Building, 3600 W. Sovereign Path, Room 166, Lecanto, Florida 34461
2. Citrus County Strategic Planning Retreat, January 21, 2025, at 9:00 a.m. Lecanto Government Building, 3600 W. Sovereign Path, room 166, Lecanto, Florida 34461
3. Citrus County Legislative Planning Retreat, August 14, 2025, at 9:00 a.m., Lecanto Government Building, 3600 W. Sovereign Path, room 166, Lecanto Florida 34461

T. **PUBLIC HEARINGS**

U. **ADJOURN**