



**BOARD OF COUNTY COMMISSIONERS
CITRUS COUNTY, FLORIDA**

**Citrus County Courthouse
110 N. Apopka Avenue, Room 100
Inverness, FL 34450**

AGENDA

October 29, 2024 - 1:00 PM

**Holly L. Davis, Chairman, District 5
Rebecca Bays, 1st Vice Chair, District 4
Diana Finegan, 2nd Vice Chair, District 2
Jeff Kinnard D.C., Commissioner District 1
Ruthie Davis Schlabach, Commissioner, District 3**

**Steve L. Howard, County Administrator
Denise A. Dymond Lyn, County Attorney
Angela Vick, Clerk of the Circuit Court and
Comptroller**

MISSION

To manage growth and foster prosperity by prioritizing the protection of environmental assets, the development and maintenance of infrastructure, and the health, safety, and well-being of its citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed. The Board gives citizens multiple opportunities for PUBLIC INPUT. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request. Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes) Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

A.1. Invocation

A.2. Pledge of Allegiance

A.3. Roll Call

A.4. Approval of Agenda

B. CONSENT

Minutes

B.1. Minutes of the Board of County Commissioners

Approve the minutes of the Board of County Commissioners for the September 24, 2024 meeting.

Administration

Attorneys Office

Clerk

Community Services

Fire Services

Human Resources

Management and Budget

Growth Management

Public Works

Systems Management

Visitors and Convention Bureau

Water Resources

B.2. Assignment of Utility Improvement Construction and Reimbursement Agreement

- a. Approve and acknowledge receipt of this assignment from CR 486, LLC to Delta Land Group, LLC.
- b. Authorize the Clerk to record Development Agreement in the Public Records of Citrus County, Florida. **(Ken Cheek, Water Resources Director, Bernadine Flood-Nichols, Utility Business Services Director).**

Set Public Hearings Workshops

C. PROCLAMATIONS, AWARDS & PRESENTATIONS

C.1. Proclamation -- Veterans Appreciation Week and Veterans Day

Approve and authorize the Board to execute a Proclamation declaring the week of November 11 through November 17, 2024, as "Veterans Appreciation Week" in Citrus County, Florida and November 11, 2023, be designated as "Veterans Day" in Citrus County, Florida.

C.2. Proclamation -- Friends of the Library Month

Approve and authorize the Board to execute a proclamation extending appreciation to the Friends of the Library and declaring October 2024 as "Friends of the Library Month" in Citrus County, Florida.

C.3. Proclamation -- Fire Prevention Week 2024

Approve and authorize the Board to execute a Proclamation declaring October 6 through 12, 2024 as "Fire Prevention Week TM" in Citrus County, Florida. "Smoke alarms: Make them work for you!TM".

C.4. Proclamation -- KCCB Acres of Glass Recycling

Approve and authorize the Citrus County Board of County Commissioners to recognize KCCB Acres of Glass Recycling

C.5. Proclamation -- Florida Native Plant Month

Approve and Authorize the board to proclaim the month of October "Florida Native Plant Month".

C.6. Proclamation -- Breast Cancer Awareness Month

Approve and authorize the Citrus County Board of County Commissioners to recognize October, 2024 as Breast Cancer Awareness Month.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

E.1.a. QTE 21-152 Amendment No. 2; Nature Coast EMS Landscape Maintenance; JDMF, LLC

Approve and Authorize the Chairman to execute Amendment No. 2 to the Agreement between Citrus County, Florida and JDMF, LLC, extending the duration of the Agreement to November 8, 2025. **(Eric Head, Director of Community Services)**

E.1.b. RFQ 24-080 Work Authorization; Continuing Services Contract for Construction Services; Central Ridge Community Center Re-roof; Fathom General Contractors, LLC

a. Approve and Authorize the Chairman to execute a Work Authorization for Fathom General Contractors, LLC to provide construction services for the Central Ridge Community Center re-roof of the flat roof and the roof over the Auditorium.

b. Approve related budget transfer **(Carlton Hall, Interim Director of Public Works)**

E.1.c. ITB 23-114 Amendment No. 1; Bicentennial Park Sewer Improvement Project; Daly & Zilch (Florida), Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Daly & Zilch (Florida), Inc. to extend the date for final completion to October 28, 2024. **(Ken Cheek, P.E., Director of Water Resources)**

E.1.d. ITB 24-106 Agreement; North Museum Point Bridge Repair Project over Indian River; Southern Road & Bridge, LLC

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Southern Road & Bridge, LLC for the repairs to the North Museum Point Bridge over Indian River Project.
(Carlton Hall, Interim Public Works Director)

E.1.e. RFQ 24-080 Work Authorization; Continuing Services Contract for Construction Services; Lecanto Government Building Gutters; Stokes Construction & Maintenance, LLC

Approve and Authorize the Chairman to execute a Work Authorization for Stokes Construction & Maintenance, LLC to provide construction services for the removal and installation of gutters and downspouts at the Lecanto Government Building.
(Carlton Hall, Interim Director of Public Works)

E.1.f. PB 24-191 Agreement; FSA # FSA23-VEF17.0 Fire & Rescue Vehicles, Boats, & Other Equipment; Ten-8 Fire & Safety, LLC

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Ten-8 Fire & Safety, LLC for the purchase of an ambulance for Emergency Management Services.

b. Approve related Budget Transfer. **(Craig Stevens, Fire Chief, Fire Rescue/EMS)**

E.2. Budget Transfers

Approve the budget transfers for Transit Services and the Supervisor of Elections for fiscal year 2023-2024. **(Erin Dohren, Director, Management & Budget)**

E.3. Budget Resolutions

- a. Adopt and authorize the Chairman to execute a resolution adopting/amending the State Housing Initiative Partnership (SHIP) grant budgets for fiscal year 2023-2024.
- b. Adopt and authorize the Chairman to execute a resolution adopting/amending the Department of Environmental Protection grant, the State Housing Initiative Partnership (SHIP) grant and the Residential/ Major Road budgets for fiscal year 2024-2025. **(Erin Dohren, Director Management & Budget)**

E.4. Land Acquisitions for Stormwater Management

- a. Approve and authorize the Chairman to execute a Purchase and Sale Agreement from Eliezer Detres, AK 1808715 - 3677 S Ventura Ave., Inverness, FL. & Eliezer Detres, AK 1808723 - 3691 S Ventura Ave., Inverness, FL.
- b. Authorize staff to order a title search and execute all other documents related to the closing of the property, except for recordable documents; approve and authorize payment of related closing costs associated with these property acquisitions.
- c. Approve and authorize the Chairman or designee to execute all related closing documents and authorize the Clerk to place the acceptance stamp on the deeds upon receipt and record all documents in the Public Records of Citrus County, Florida. **(Carlton Hall, Interim Public Works Director)**

E.5. SRF Loan application for Old Homosassa Downtown West Septic to Sewer Project CIP U2018-01

Approve and authorize the Chair to execute the SRF loan application and Resolution. **(Ken Cheek, P.E, Water Resources Director)**

E.6. SRF Loan application for Old Homosassa Downtown East Septic to Sewer Project CIP U2018-02

Approve and authorize the Chair to execute the SRF loan application and Resolution **(Ken Cheek, P.E, Water Resources Director)**

E.7. Fy24 Edward Byrne Memorial Justice Assistance Grant (JAG)

Approve and authorize the Chairman to approve this process. **(William DiGelamaro, IT Director CCSO)**

E.8. Small County Outreach Program Agreement (SCOP) 448501 1 54 01, for Full Depth Reclamation and Resurfacing E Turner Camp Rd from E Matthew Meadow Ct to Termination

- a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, Florida and the State of Florida Department of Transportation for the Small County Outreach Program for E Turner Camp Rd from E Matthew Meadow Ct to Termination.
- b. Approve and authorize the Chairman to execute the Small County Outreach Program Agreement between Citrus County, Florida, and the Florida Department of

Transportation for Full Depth Reclamation and Resurfacing of E Turner Camp Rd from E Matthew Meadow Ct to Termination. The FDOT portion will be \$2,383,837 and the County's participation will be \$1,011,326. **(Carlton Hall, Interim Public Works Director & Walt Eastmond, Technical Services Director)**

E.9. Certificate of Public Convenience and Necessity (COPCN) for E-Care Ambulance Service, Inc.

If approved and authorized by the Chairman to execute a Certificate of Public Convenience and Necessity for E-Care Ambulance Services, Inc. to establish basic and advanced life support non-emergency ground ambulance services in Citrus County, Florida, the certification will be valid for five (5) years with an expiration date of September 30, 2029. **(Craig Stevens, Fire Chief)**

E.10. Road Resurfacing - Localized Repairs

- a. Request the BOCC to approve the additional funding in the amount of \$200,000 for localized repairs along with any necessary budget transfer.
- b. Approved related budget transfer **(Carlton Hall, Interim Public Works Director/Walt Eastmond, Technical Services Director)**

E.11. Hernando Beach Use Agreement - Dragon Boat Festival 2024

Approve and authorize the Chairman to execute the Hernando Beach Use Agreement between Citrus County, Florida, and the Citrus County Education Foundation, Inc. to allow for the Dragon Boat Festival 2024 to be held at Hernando Beach on Saturday, November 2, 2024. The boat ramp will be closed the evening of October 31, 2024, to allow for the setup of the festival which begins on Friday, November 1, 2024. The ramp will be opened back up on the evening of Saturday, November 2, 2024. **(Eric Head, Community Services Director)**

E.12. CoreCivic Contract Monitoring Update for September 2024

At the September 24th BOCC meeting, the Board gave direction to extend the pause for non-performance assessments for an additional 3 months beginning in September. September will be the first of 3 months that the extension of the waiver of the non-performance assessment will not be charged. **(Steve Howard, County Administrator /Joseph Whittick, Contract Monitor)**

E.13. Retention Pond Expansion and Maintenance Agreement

Approve and authorize the Chairman to execute the Retention Pond Expansion and Maintenance Agreement and the permitting authorization forms, and Direct the Clerk of the Court to record the agreement in the public record of Citrus County, Florida. **(Carlton Hall, Interim Public Works Director/Walt Eastmond, Technical Services Director)**

E.14. LifeStream Behavioral Center Agreement with Citrus County Fiscal Year 2024-2025

Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Lifestream Behavioral Center, Inc. to provide substance abuse and mental health services in Citrus County. This agreement will become effective upon the date it is executed by the last party. The term of the agreement will be for a one (1) year period starting October 1, 2024, to September 30, 2025. **(Eric Head, Community Services, Director)**

F. OUTSTANDING COMMISSION ITEMS

www.citrusbocc.com/departments/commissioners/commissioner_projects.php

G. COUNTY ADMINISTRATOR - STEVE L. HOWARD

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:15 p.m CoreCivic monthly staffing update from Warden Jason Snow, Citrus County Detention Facility
CoreCivic monthly staffing update

I. ADVISORY BOARD NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER RUTHIE DAVIS SCHLABACH - DISTRICT 3

K.1. New Animal Shelter Permits & Fees

Requesting a vote to direct staff to move forward with the necessary permitting fees and any other applicable fees associated with the new animal services shelter project.

L. COMMISSIONER JEFF KINNARD D.C. - DISTRICT 1

M. 2ND VICE CHAIR DIANA FINEGAN - DISTRICT 2

N. 1ST VICE CHAIR REBECCA BAYS - DISTRICT 4

N.1. Corridor Alignment Study for Major Roadways

Approve and authorize the Chairman to request the County Attorney's Office to engage outside Eminent Domain Legal Counsel and experts to analyze and develop Right of Way planning and alignment corridors, corridor protection ordinance, land use overlays, shared/regional drainage, storm water harvesting and recommendations for amendments to the Comprehensive Plan and Land Development Code.

O. CHAIR HOLLY L. DAVIS - DISTRICT 5

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. ADVISORY BOARD ANNOUNCEMENTS

R.1. Special Library District Advisory Board - Announce Expiration of Terms

S. UPCOMING MEETINGS

1. Regular Meeting, November 7, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting, November 19, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting, December 10, 2024, at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

U. PUBLIC HEARINGS

V. ADJOURN